Town of Windermere

Parks and Recreation Committee

Meeting Minutes

January 9, 2025 5:30pm

Members present: Dena O’Malley, Sue Ann Reichard, Jeanne-Marie Olache, Kelley Duell, Stephen Dimino, Christine Samek-Yonge

Public Works Director: Tonya Elliott-Moore

Community Member: Tiffany Pantozzi

1. Call to Order: The meeting was called to order at 5:32pm by Dena O’Malley based on a quorum present to conduct business.

1. Open Forum/Public Comment (3 minute limit): None

1. The chair requested to change the agenda order for Old Business. Old Business was addressed as follows:

* 1. Parks
		1. Signage update – signs have arrived. Tonya Elliott-Moore is working with staff to begin installation.
		2. Half of the deposit has been put down for the Centennial Walkway – March 2025 start date
		3. Lake Down Park – Tonya Elliott-Moore agreed that committee could assist with obtaining three quotes for swing replacement
		4. Palmer Park – We need to come up with scope of Big Kid equipment options and go from there
	2. Tennis
		1. Report from Tennis Committee
			1. Tonya Elliott-Moore is checking to see if she requested quotes yet
			2. Strap on Main Street Downtown Court 2 has been fixed, Tonya Elliott-Moore will have team look into sprinkler issue
			3. Windermere Rec Center Needs – no updates. Tonya Elliott-Moore will talk to Travis
			4. Windscreens have been ordered. Working on calendar dates to install. Tonya Elliott-Moore will be in touch with Dena O’Malley to schedule time for Parks and Recreation committee members to assist maintenance team with installation of windscreens.
	3. Doug Bowman
		1. Court dedication scheduled for January 25, 2025, at 9:00 a.m.
		2. Review program – mayor will say a few words, Gary is working to get a few family members to talk, then open microphone, Sign will be installed by Public Works and have cloth around it, will reveal during dedication, tennis program will begin and then refreshments.
		3. Decorations – Pictures and signs
		4. Invites/RSVPs – SueAnn Reichard created invitation and is responsible for distribution
		5. Refreshments – chips, oranges, waters, sweet treat
		6. Audio – Tracy McLaughlin
	4. Legacy Bench Program Update
		1. Have 12 benches reserved
	5. Events
		1. 23rd Annual Run Among the Lakes is Saturday, October 11, 2025
			1. Will set-up subcommittee – Kelly Duell will chair sub committee
		2. Halloween Costume Parade and Hayride is Saturday, October 25, 2025
1. New Business
	1. Christine Samek-Yonge made a motion to approve December 12th 2024 meeting minutes. Stephen Dimino seconded the motion. All voted in favor to approve the motion.
	2. Committee Applications
		1. Committee received two applications for open committee position. Applicants are: Tiffany Pantozzi and Jennifer Widga-Kirby
		2. Kelly Duell motioned to approve Jennifer Widga-Kirby as the new member of our committee, Jeanne Marie Olache seconded the motion. Sue Ann Reichard, Dena O’Malley, and Christine Samek-Yonge voted to approve the motion. Stephen Dimino opposed the motion. Motion was approved.
		3. Tiffany Pantozzi was in attendance at meeting and inquired about the process of adding new members to our committee. Dena O’Malley explained the committee’s process for adding new members to our committee. At this time we only have one available position. She is welcome to resubmit her application when another position becomes available.
	3. Upcoming events – tabled until next meeting
	4. Financial – Dena O-Malley updated committee
	5. Liaison Reports
		1. Mandy David – not present
		2. Tonya Elliott-Moore – no additional updates
	6. Next meeting is February 13, 2025 at 5:30.

The meeting was adjourned at 6:40.