



**WINDERMERE TREE BOARD**

**Chair: Frank Krens**

**Vice Chair: Vicki Hearst**

**Secretary: Bonnie Di Cocco**

**Treasurer: Pamela Schrimsher**

**Joan Foglia**

**Olga Aleksandrova**

**Elena LaRochelle**

***Agenda***

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**Council Liaison: Brandi Haines**

**December 19, 2024**

**9:30 AM**

**COMMUNITY CONFERENCE ROOM  
614 MAIN STREET, BUILDING 100  
WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

## AGENDA

### **1. THE MEETING IS CALLED TO ORDER BY THE CHAIR**

### **2. OPEN FORUM / PUBLIC COMMENT (3-Minutes Limit)**

### **3. OLD BUSINESS**

**a. Tree Ordinance (focus of this meeting)**

**b. Centennial Trees Applications Update 12.12.24 (Attachments)**

**c. Tree Giveaway Status, Plans, Logistics**

**d. Holiday Hoopla Report**

**e. Strategic Plan Approved Actions Next Steps**

**i. Develop a landscape plan for the schoolhouse property**

**ii. Hold an educational event at the Elders Luncheon**

**iii. Focus on update of the Tree Ordinance (Attachments)**

**iv. Plan a Tree Walk in the Fall in coordination with the Centennial Committee**

**f. Reports and Administrative Matters**

**i. Financial Report (Pam Schrimsher)**

**i i. Other Reports**

### **4. NEW BUSINESS**

**a. MINUTES (Attachments)**

**i. Tree Board Ordinance Subcommittee Minutes of November 14, 2024 Meeting**

**ii. WTB Minutes of November 21, 2024, Meeting**

**b. Potential Agenda Items for Next Meeting**

**5. OTHER ITEMS FOR CONSIDERATION**

**a. Date and time for next meeting.**

**6. ADJOURN**

#	Name:	Address:	Email Address	Phone	Watering Method
1	CT Allen	611 W 2nd Ave	Catherineallen250@gmail.com		Irrigation
2	Sara Ruffner	2108 Kane Park Way		949-287-1846	Drip, Irrigation
3	Zoe Villain	2617 CARTER GROVE CIRCLE, WINDERMERE		407-873-8466	Drip, Sprinkler, Hose
4	Nick	Shannin		(407) 230-8603	Irrigation, Hose, Hand Watering
5	Theresa Schretzmann-Myers	2713 Tryon Place, Windermere, FL 34786		407-579-4621	Irrigation, Hand Watering
6	Travis Bonnett	620 Ridgewood Dr		(407) 448-0398	Irrigation
7	William Martini	627 Ridgewood Drive, Windermere FL 34786		407-493-3505	Hose, Hand Watering
8	Fernando Delgado	11409 Willow Stowe Ln, Windermere, FL 34786		617-407-0427	Sprinkler, Hose, Hand Watering
9	Rachel Mangus	2116 Kane Park Way, Windermere FL 34786		727-564-6513	Irrigation
10	Lana Marchitelli	11200 Rose Down Court, Windermere, FL 34786	lanaucf@aol.com	407-963-0179,	Irrigation
11	Pam Shuler	11042 Lake Butler Boulevard Windermere, Fl 34786		(920) 344-6655	Sprinkler
12	Alexandre Ouraev	2107 Willow Lauren In, Windermere FL 34786		(407) 717-4037	Hand Watering
13	Olga aleksandrova	2106 willow brick road, Windermere		917-428-4918	Irrigation
14	Fernando Delgado	11409 Willow Stowe Ln, Windermere, FL 34786		(617) 407-0427	Irrigation, Sprinkler, Hose, Hand Watering
15	Giselle Serralles	11447 Willow Gardens Dr			Irrigation
16	Heidell Baran	11409 Willow Stowe Lane , Windermere FL 34786		513-288-2897	Irrigation
17	Matthew Aberman	2058 Willow Lauren Ln Windermere, FL 34786	Matthewaberman@gmail.com		Irrigation, Sprinkler
18	Nina Hunter	11374 Willow Gardens Dr	Ninahunter103@gmail.com		Irrigation
19	Dena O'Malley	2541 Tryon Pl, Windermere, FL 34786	denaomalley@gmail.com		Irrigation
20	Jules and Kathy Masee	101 West 2nd Avenue	Kathy.masee@gmail.com	407-617-2601	Sprinkler
21	Kimberly Orler	2019 Willow Lauren Ln, Windermere, FL. 34786		678-855-3553	Irrigation, Sprinkler, Hose, Hand Watering
22	Bonnie DiCocco	3326 Just A Mere Ct		770-722-3584	Irrigation, Sprinkler, Hand Watering
23	Wui Keong Goh	11330 Winston Willow Ct, Windermere FL 34786		(407) 963-8539	Irrigation
24	Tom and Dawn Stroup	201 W 7th Avenue	dawnastroup@gmail.com		Sprinkler, Hand Watering
25	Jeff Strickland	3445 Maguire Road, Windermere FL 34786	Leonidas@alum.mit.edu		Drip, Sprinkler, Hose
26	Shirley Miglio	2123 Willow Lauren Ln., Windermere FL 34786		407-558-0600	Irrigation, Sprinkler
27	Linda Hanson	10905 Bayshore Drive, Windermere, FL 34786	Lindag@greeneryproductions.com		Irrigation
28	Lesha Miller	625 Butler St. Windermere	dmlillerfamily@gmail.com	407-383-5842	Irrigation
29	Robert trien	2645 Stanton Hall ct	Robertjamestrien@gmail.com	(407) 484-8474	Irrigation, Hose
30	Nancy Nix	303 1/2 E. 8th Ave.	nnix13@gmail.com	407-595-6538	Irrigation, Hand Watering

#	Name:	Address:	Email Address	Phone	Watering Method
31	Alex Ouraev	2107 Willow Lauren Ln	ualexv@gmail.com	(407) 717-4037	Hose, Hand Watering
32	Kathryn Winn	2635 Tryon Place Windermere, FL 34786	kathryn.winn@gmail.com	(727) 798-5754	Irrigation, Hose
33	Karoline Neumann	736 Magnolia St	karoline77@gmail.com	(201) 675-3103	Hose
34	Vanessa Astrup	17 Oakdale Street	vanessa@spacemakerinc.com	(407) 495-7682	Sprinkler
35	Rona Feldman	11401 Willow Stowe Lane	rona@ronagindin.com	(407) 497-8308	Irrigation
36	Brittany Grier	635 Oakdale St	bpgrrier@gmail.com	(407) 965-9151	Irrigation, Sprinkler, Hose
37	Genevieve Potthast	4 Pine Street Windermere Fl	genevievepotthast@gmail.com	(407) 694-8072	Irrigation
38	Jeanne-Marie Olache	425 Butler Street, Windermere FL 34786	Jolache3@gmail.com	407-269-9125	Sprinkler, Hose
39	Cindy Beltz	11039 Clipper Ct	Ckbeltz26@gmail.com	(321) 689-9921	Irrigation, Hose, Hand Watering
40	Anna Maria Badida	11367 Arborside Bend Way	annabadida@gmail.com	(954) 856-7816	Drip, Irrigation, Sprinkler, Hose, Hand Watering
41	Ruby Cruciana	11136 lake butler blvd	lcruciana@gmail.com	(407) 876-2945	Irrigation, Sprinkler
42	Arnaldo Velez	11437 Lake Butler Blvd, Windermere, FL 34786	aevelez@gmail.com	(407) 921-6078	Irrigation, Sprinkler
43	Chuck Ingram	2134 Lilypad Ln. Windermere 34786	jci@eifg-law.com	(407) 421-1904	Hose
44	Brendan Sherlock	2605 STANTON HALL CT	Sherlock.brendan@gmail.com	(845) 325-6911	Irrigation, Hose
45	Hannah Ammar	315 W 2nd Ave	Hannahjoyammar@gmail.com	(407) 924-1114	Irrigation
46	Jason Roland	1 1st court Windemere fl	jay@bigattack.com	(407) 414-6478	Sprinkler
47	Heather Oles	11230 lake butler	heather_oles@yahoo.com	(703) 403-9704	Irrigation
48	Claudia Bachmann	426 magnolia st windermere	claudiabachmann96@gmail.com	(352) 476-1443	Hand Watering
49	Derrick Clow	2610 Coventry Lane Ocoee	Clowdt@att.net	(407) 325-5002	Sprinkler

## Tree Mitigation Fee - Local Municipal Comparison

City/County	\$/DBH	Permit Fee	Protected Trees	Other Trees	Other Notes
Town of Windermere	\$75		8" or more		fine can be multiplied
Alachua County	\$130	\$90	8" or more		
Jacksonville	\$80	\$25	6" or more		
Maitland	4X the tree removal permit fee and 4X the tree replacement fee	\$15/lot or acre			
Orlando		\$25/residential	4" or greater	Specimum & heritage trees have additional protections*	
Orange County	\$106	\$121/residential	8" or more	Specimum & heritage trees have additional protections*	
Tallahassee		\$273	depends on species		
Tampa	\$65	\$81.65 for up to 5 acres	5" or more	Grand Oaks have special regulations	
Winter Park	\$110	\$35	9" or more	Specimum & heritage trees have additional protections*	2nd & 3rd inspections: \$25; additional inspections: \$75 each

\*Specium and Heritage trees have defined sizes and species. For example, in Orange County, FL, a specimen tree is a live oak or magnolia with a DBH of at least 24". Heritage trees have a DBH of at least 30'.

Recommended tree mitigation fee proposed by Chris Thompson, RLA, ISA Certified Arborist: Wade Trim

\$225 per DBH inch (2-inch oak is \$150 to buy, install is 2-3 times that cost, so \$450 for 2-inch DBH. That's \$225 per DBH inch)

**Town of Windermere**  
**Account Detail 10/01/2024 to 9/30/2025**

<u>Date</u>	<u>Post Type</u>	<u>Source</u>	<u>Reference</u>	<u>Description</u>	<u>Units</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
001 0348 000 4100	Tree Board Committee							0.00
10/04/2024	Actual	C/R	0001290	River City Events and Gatherings LLC			280.00	(280.00)
10/18/2024	Actual	C/R	0001291	Farmers Market 10/04/2024 River City Events and Gatherings LLC			290.00	(570.00)
10/31/2024	Actual	C/R	0001292	Farmers Market 10/18/2024 River City Events and Gatherings LLC			275.00	(845.00)
11/06/2024	Actual	C/R	0001295	Farmers Market 10/25/2024 River City Events and Gatherings LLC			265.00	(1,110.00)
11/08/2024	Actual	C/R	0001296	FM 11/01/2024 River City Events and Gatherings LLC			275.00	(1,385.00)
11/15/2024	Actual	C/R	0001294	Farmers Market 11/08/2024 River City Events and Gatherings LLC			280.00	(1,665.00)
11/22/2024	Actual	C/R	0001297	11.15.2024 Farmers Market River City Events and Gatherings LLC			265.00	(1,930.00)
12/11/2024	Actual	C/R	0001299	Farmers Market 11/22/2024 River City Events and Gatherings LLC			290.00	(2,220.00)
001 0348 000 4100	Tree Board Committee		Total	Farmers Market 12/06/2024	0.00	0.00	2,220.00	(2,220.00)
<b>Report Total</b>					<b>0.00</b>	<b>0.00</b>	<b>2,220.00</b>	<b>(2,220.00)</b>



## MINUTES

**Windermere Tree Board  
November 16, 2024**

**Mission Statement:** Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautify our Windermere Parks and Recreation Areas.

**Tree Board Members:** Frank Krens-Chairman, Pamela Schrimsher-Treasurer, Vicki Hearst-Vice Chair, Bonnie DiCocco-Secretary, Joan Foglia, Olga Aleksandrova, Elena LaRochelle

### **1. THE MEETING IS CALLED TO ORDER**

Tree Board Chairman Frank Krens called the meeting to order at 10:01am in the Windermere Town Hall at 520 Main Street, Windermere, FL 34786. The requirement for a quorum was met.

Participants:

- **Tree Board** – Frank Krens, Pamela Schrimsher, Vicki Hearst, Bonnie DiCocco, Olga Aleksandrova, (Joan Foglia joined via Facetime at 10:22am)
- **TOW Public Works** – Tonya Elliott-Moore, Public Works Director, Travis Mathias
- **TOW City Council Member** – Tom Stroup
- **Town Residents**

### **2. OPEN FORUM / PUBLIC COMMENT** – No public comments.

### **3. NEW BUSINESS** –

- a. Minutes – Pamela Schrimsher made a motion to approve the minutes with the exception that Brandi Haines is removed from the 'members' list and moved to the



residents in attendance. Bonnie DiCocco seconded the motion. Motion carried.

- b. Pamela Schrimsher gave an overview of the status of the funds the Tree Board has in their designated account. The account currently holds \$30,000. Tonya Elliott-Moore clarified the budgetary money allotted to the Tree Board from the Public Works budget designated October 1. She suggested having a yearly plan with programs to further the Tree Board's mission and host the December meeting to determine a calendar year budget.

c. **MEMBERSHIP -**

i. **New Members**

- 1. Olga Aleksandrova and Elena LaRochelle were approved by Town Council at the last meeting as new members to the Windermere Tree Board.
- 2. Zoe Villian is again recommended for approval at the next Town Council meeting for membership on the Tree Board.

d. **TREE GIVEAWAY -**

- i. The 3<sup>rd</sup> Saturday in January, January 20, has been designated for the 2024 tree giveaway. This coincides with FL Arbor Day.
- ii. Member Vicki Hearst suggested many trees for the giveaway. She handed out a hand-written, researched list of her suggestions based upon her professional experience. Members made their suggestions from the list, ultimately deferring to Vicki and the availability of the specimens for ordering. Pamela Schrimsher made a motion to approve 125 trees be ordered based upon Vicki's list. Olga Aleksandrova seconded the motion. Motion carried.
- iii. Vicki proposed that the budget be \$6,000 for the trees at the tree giveaway. Tonya **Elliott-Moore** notified the Tree Board that she has \$5000 in her approved budget for the tree giveaway. Vicki Hearst made a motion to approve \$6,000 for trees to McKeithen Growers. Olga Aleksandrova seconded the motion. Motion carried.
- iv. Delegation of tasks
  - 1. Purchasing of Trees– Vicki Hearst
  - 2. Notice/Advertising -Lilian and Robert will be responsible for

Social Media and website postings, so contact them. Pamela Schrimsher made a motion that we budget \$1,500 for general advertising purposes. Vicki Hearst seconded the motion. Motion carried.

3. Volunteer Coordination – Frank Krens offered to organize 10 volunteers.
  - a. Seek help from the Navy cadets or Olympia high school.
  - b. Garden Club coordination

**e. MISSING PINES AT CENTRAL PARK -**

- i. Pamela Schrimsher made a motion that 2 pines of the appropriate size are purchased from McKeithen Growers to replace the pines at Central Park. Vicki Hearst seconded the motion. Motion carried.
  1. Tonya Elliott-Moore suggested that she also order 2 Mahogany trees from her operating budget to fill in ‘holes’. These 4 trees will be ordered along with the tree giveaway trees in order to be most cost efficient in delivery charges.

**f. OTHER ITEMS FOR CONSIDERATION -**

**i. Mission/Bylaws/Charter**

1. The Board discussed the decision to create a Charter or keep the current bylaws in place. The current bylaws appear to be more than sufficient at this time.

**ii. Bylaws**

1. The bylaws require updating regarding the ability of the Board to meet virtually

**iii. .Direction of the Board**

1. The Board feels it appropriate to bring in Marilyn Crotty to assist in the direction of the Board per Tonya Elliott-Moore. Tonya is reaching out to her to set up a ‘workshop’ date for further discussing the mission, vision, and operation of the Board.

iv. **Historic Orange Grove**

1. Per Tonya Elliott-Moore, Orlando Arborist has performed 3 treatments on the grove and has 1 treatment left. She feels the process is successful. We intend to bring her in to our next meeting to give an update. We would like to place on the agenda for the next meeting, a vote to continue treatment or proceed in a different direction.
2. Tom and Vicki recommend replacing the trees with citrus that are not prone to citrus greening.

v. **Future Events**

1. We will further discuss future events at our next meeting.

**4. NEXT MEETING – December 21, 2023 10:00am**

- a. Permanently moving the monthly meeting time.
  - b. Future events
  - c. Historic grove vote
  - d. Update bylaws re: virtual meetings
- 5. ADJOURN –** With no further business, the meeting was adjourned at 11:36am.

## Tree Board Subcommittee Working Session Minutes:

**Date:** November 14, 2024

**Time:** 2:00 PM

**Platform:** Zoom

### Attendees:

- **Tree Board Members:** Frank Krens, Vicki Hearst, Pam Schrimsher, Olga Aleksandrova
- **Town Council:** Councilwoman Brandi Haines
- **Staff:** Tonya Elliott-Moore, Public Works Director
- **Consultants (Wade Trim):** Brad Cornelius, Chris Thompson

### Meeting Overview:

The purpose of this session was to review and discuss potential updates to the Town's Tree Ordinance.

### Discussion Summary:

Brad Cornelius from Wade Trim opened the session with an outline of the ordinance amendment process, including the role the Tree Board will play in recommending changes.

### Key Priorities Identified for the New Draft Ordinance:

1. **Tree Replacement Requirements:** Increase minimum replacement sizes for removed trees.
2. **Mitigation Fees:** Raise mitigation fees and enforce stricter mitigation measures.
3. **Tree and Plant Lists:** Reference IFAS Florida-Friendly species or other reliable sources to ensure lists are current without requiring frequent ordinance amendments.
4. **Tree Protection Measures (including root protections):** Strengthen protections for existing trees.
5. **"Right Tree, Right Place" Requirements:** Ensure tree placement aligns with growth and location standards.

### Next Steps:

- To streamline the ordinance update, the subcommittee proposed identifying an existing ordinance from another municipality that closely aligns with their goals and using it as a template.
- Wade Trim will review similar city ordinances to find suitable models that match these priorities and will share their findings with the subcommittee for feedback.
- Given the urgency of updating mitigation fees, Wade Trim suggested addressing this by resolution first, as it could be enacted faster than a full ordinance revision.
- Upcoming Subcommittee work sessions planned for: December 11 and January 8 at 10 am.

### Adjournment:

The meeting concluded at approximately 3:15 PM.