



**WINDERMERE TREE BOARD**

**Chair: Frank Krens**

**Vice Chair: Vicki Hearst**

**Secretary: Bonnie Di Cocco**

**Treasurer: Pamela Schrimsher**

**Joan Foglia**

**Olga Aleksandrova**

**Elena LaRochelle**

***Agenda***

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**Council Liaison: Brandi Haines**

**November 21, 2024**

**9:30 AM**

**COMMUNITY CONFERENCE ROOM  
614 MAIN STREET, BUILDING 100  
WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

## AGENDA

**THE MEETING IS CALLED TO ORDER BY THE CHAIR**

**1. OPEN FORUM / PUBLIC COMMENT (3-Minutes Limit)**

**2. MINUTES**

**a. Minutes for the October 17, 2024 meeting (Attachments)**

**3. OFFICER / COMMITTEE REPORTS AND ADMINISTRATIVE MATTERS**

**a. Financial Report (Pam Schrimsher)**

**b. Brief Discussion of Tree-Related Public Works Budget Items to Avoid Duplication in WTB Budget Planning**

**c. Other Reports**

**4. OLD BUSINESS**

**a. Any Update on Status of 500 Block Mitigation Plantings**

**b. Consideration and Potential Cost of Having Davey Update the Digital Tree Survey**

**c. Presentation of Notes from the Arborist Convention**

**d. 500 Block - Clarification by Brad Cornelius of Protection Methods Around Trees**

**e. Deep-Dive into the Strategic Plan and Implementation – the Focus of this Meeting**

**f. Status/Update on the Centennial Celebration Tree Planting Program and Applications**

**g. WTB/IFAS Meetings Nov 6 and Jan 8**

**h. Status of Second Opinion on Hickory Tree at 540 Ridgewood Drive**

**i. Holiday Hoopla Participation Plan (Check, Tasks, Materials)**

**5. NEW BUSINESS**

**6. POTENTIAL AGENDA ITEMS FOR NEXT MEETING**

**7. DATE AND TIME FOR SEPTEMBER MEETING**

**8. ADJOURN**



**WINDERMERE TREE BOARD**

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Vice Chair: Vicki Hearst  
Secretary: Bonnie Di Cocco  
Treasurer: Pamela Schrimsher  
Joan Foglia  
Olga Aleksandrova  
Elena LaRochelle**

**Council Liaison: Brandi Haines**

**October 17, 2024  
9:15 AM**

**COMMUNITY CONFERENCE ROOM  
614 MAIN STREET, BUILDING 100  
WINDERMERE, FL 34786**

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## **1. THE MEETING IS CALLED TO ORDER**

Tree Board Chairman Frank Krens called the meeting to order at 9:23am in the Windermere Town Hall at 520 Main Street, Windermere, FL 34786. The requirement for a quorum was met.

### **a. Participants:**

- i. **Tree Board** – Frank Krens, Pamela Schrimsher, Vicki Hearst, Bonnie DiCocco, Olga Aleksandrova, Elena LaRochele
- ii. **TOW City Council Member** – Brandi Haines
- iii. **Town Residents** – Leslie and Dennis Brabek

## **2. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)**

- i. Leslie and Dennis came to express their concerns over a tree ton Ridgewood that has been addressed by the arborist, but they do not agree with the Arborist's assessment. Pam made a motion to direct Public Works to ask the Arborist to reevaluate the tree or seek a second opinion due to new information. Reinspection of the tree in question should take place within the next 30 days. Olga seconded the motion. Motion carried.

## **3. MINUTES**

- a. Windermere Tree Board Meeting Minutes from August 15, 2024 (Attachment)
  - i. Pam made a motion to approve the Minutes. Elena seconded. Motion carried.

## **4. OFFICER / COMMITTEE REPORTS AND ADMINISTRATIVE MATTERS**

- a. Financial Report (Pam Schrimsher)
  - i. See attached
- b. Review of Public Works Budget to Avoid Duplication in WTB Budget Planning
  - i. Tonya was unable to attend this meeting
- c. Other Reports

## **5. OLD BUSINESS**

- a. Status of 500 Block Mitigation Plantings
  - i. Pam moved that Tree Board requests that the developers of the 500 Block fulfill their tree mitigation obligation prior to obtaining their Certificate of Occupancy. Olga seconded the motion. Motion carried.
- b. Consideration and Potential Cost of Having Davey Update the Digital Tree Survey

- i. This discussion is deferred until a future meeting
- c. Presentation of Notes from the Arborist Convention
  - i. This discussion is deferred until a future meeting
- d. 500 Block - Status of Irrigation and Installation of Chain Link Fence Around Trees
  - i. Frank is going to express concern to Robert Smith, Brad Cornelius and Tonya Elliott-Moore that the chainlink fence that was supposed to be installed, by the developer, around the trees within the boundaries of the 500 Block Project
- e. Deep-Dive into the Strategic Plan and Implementation
  - i. The next meeting will be largely devoted to this plan.
- f. Historic Tree Walk Document
  - i. We will explore this more in our Strategic Plan discussion.
- g. Status / Update / Near-Term Actions to Implement the Centennial Celebration Tree Planting Program
- h. Gazette Article Follow-up/Legacy Tree Application Responses
  - i. We have had several applicants, both on paper and online
- i. WTB / IFAS Meeting Date Selection
  - i. Nov 6 and Jan 8

## **6. NEW BUSINESS**

- a. Risk Assessment for Large Tree in ROW at 520 Ridgewood Drive (Attachment)
  - i. See public comments above.
- b. Holiday Hoopla - WTB Sponsorship / Education Table and Materials
  - i. Pam made a motion that Tree Board members are reimbursed up to \$500 for expenses related to our booth at the Holiday Hoopla. Elena seconded the motion. Motion carried.
  - ii. Vicki proposed a \$100 sponsorship for Holiday Hoopla. Elena seconded the motion. Motion carried.

## **7. POTENTIAL AGENDA ITEMS FOR NEXT MEETING**

- a. Discussion occurred regarding the importance of the Strategic Plan and making it a priority at the November meeting.

- b. Bonnie made a motion to create a Tree Ordinance subcommittee, with a minimum of 3 members to address the ordinances and updating of regulatory codes. Pam seconded the motion. Motion carried. Pam is going to email Tonya to notify all Tree Board members to generate an interest list for the subcommittee and to set up a meeting with Brad Cornelius to gain his input on the matter.
  
- c. Bonnie made a motion that our first agenda item on the November agenda is making an action plan for 2025 from our Strategic Plan with a time limit not to exceed 1 hour. Pam is going to email Tonya to ask her to notify members to review the Strategic Plan and choose action items that are passionate about. Pam seconded the motion. Motion carried.

## **8. DATE AND TIME FOR NOVEMBER MEETING**

- a. November 21 at 9:15am

## **9. ADJOURN**

- a. Vicki adjourned the meeting at 11:09am.

