



WINDERMERE TREE BOARD

Chair: Frank Krens

Vice Chair: Vicki Hearst

Secretary: Bonnie Di Cocco

Treasurer: Pamela Schrimsher

Joan Foglia

Olga Aleksandrova

Elena LaRochelle

Agenda

Agenda

Council Liaison: Brandi Haines

October 17, 2024

9:15 AM

**COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

THE MEETING IS CALLED TO ORDER

OPEN FORUM / PUBLIC COMMENT (3-Minutes Limit)

MINUTES

- a. Windermere Tree Board Meeting Minutes from August 15, 2024 (Attachment)

OFFICER / COMMITTEE REPORTS AND ADMINISTRATIVE MATTERS

- a. Financial Report (Pam Schrimsher)
- b. Review of Public Works Budget to Avoid Duplication in WTB Budget Planning
- c. Other Reports

OLD BUSINESS

- a. Status of 500 Block Mitigation Plantings
- b. Consideration and Potential Cost of Having Davey Update the Digital Tree Survey
- c. Presentation of Notes from the Arborist Convention
- d. 500 Block - Status of Irrigation and Installation of Chain Link Fence Around Trees
- e. Deep-Dive into the Strategic Plan and Implementation
- f. Historic Tree Walk Document
- g. Status / Update / Near-Term Actions to Implement the Centennial Celebration Tree Planting Program
 - i. Gazette Article Follow-up/Legacy Tree Application Responses
 - ii. WTB / IFAS Meeting Date Selection (TH avail 4-7pm Nov 4,6,8 and Jan 6,8)

NEW BUSINESS

- a. Risk Assessment for Large Tree in ROW at 520 Ridgewood Drive (Attachment)

b. Holiday Hoopla - WTB Sponsorship / Education Table and Materials

POTENTIAL AGENDA ITEMS FOR NEXT MEETING

DATE AND TIME FOR NOVEMBER MEETING

ADJOURN



WINDERMERE TREE BOARD

Chair: Frank Krens
Vice Chair: Vicki Hearst
Secretary: Bonnie Di Cocco
Treasurer: Pamela Schrimsher
Joan Foglia
Olga Aleksandrova
Elena LaRochelle

Council Liaison: Brandi Haines

August 15, 2024
9:15 AM

COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

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DRAFT MINUTES

THE MEETING IS CALLED TO ORDER BY THE CHAIR

- Chairman Frank Krens called the meeting to order at 9:21am.
- Participants: Frank Krens, Vicki Hearst, Pam Schrimsher, Bonnie DiCocco, Elena LaRochelle
- Town Council Liaison: Brandi Haines

1. OPEN FORUM / PUBLIC COMMENT (3-Minutes Limit)

- a. No public comments.

2. MINUTES

a. Windermere Tree Board Meeting Minutes July 18, 2024 (Attachments)

- i. Vicki motioned that the minutes be approved, noting that Brandi Haines joined the July meeting via Zoom. Pam seconded. Motion carried.

3. OFFICER / COMMITTEE REPORTS AND ADMINISTRATIVE MATTERS

a. Financial Report (Pam Schrimsher)

- i. See Pam's report attached.

b. Ideas Anybody has for Input to the Budget Planning Process

- i. Pam is requesting a copy of the Public Works budget to ensure our budgeting process does not include items already allocated in the Public Works Budget.

c. Other Reports

- i. Frank reported that he addressed Town Council with the Tree Board's newly created Strategic Plan. The group credits Tonya with being instrumental in the plan's creation. Pam moved that the Tree Board devise a way to publicly thank Tonya in October. Vicki seconded. Motion carried.

4. OLD BUSINESS

a. Status of 500 Block Mitigation Plantings

- i. Awaiting more information to evaluate further.

b. Plans / Ideas / Volunteers to get Started on Manual Updating of the Tree Survey for Town Square

- i. Vicki made a motion to ask Tonya to get a price from Davey to update the survey. Pam seconded the motion. Motion carried.

c. Notes from the Arborist Convention

- i. Pam and Vicki are finishing up their notes and will present them at the next meeting.

d. 500 Block Update

- i. Frank is to email Brad, Tonya, Robert and John to verify that all trees onsite designated to be saved are being irrigated. How are the trees being irrigated and how often? Per John Fitzgibbon, chain link fence was to be installed around each tree. Are these being maintained?

e. Deep-Dive into the Strategic Plan and Implementation

- i. This item has been deferred until more members are present. In October, the Board will delve into the plan and place this as priority on the agenda for the that meeting. This is in anticipation of the Plan's effect on the scheduled budget planning.

f. Historic Tree Walk Document

- i. This item will be included in the above noted October meeting.

g. Status / Update / Near-Term Actions to Implement the Centennial Celebration Tree Planning Program

- i. Vicki is writing an Article for the Gazette to notify members of the Centennial Tree Planting Program and the application to apply for a Centennial Tree.
- ii. The following are dates Frank is to look into reserving Town Hall and coordinating with UF IFAS (or similar organization) to put on an educational event and allow residents to pick up an application:
 - November 4-7 in the evening
 - January 6-8 in the evening

5. NEW BUSINESS

- i. No new business.

6. POTENTIAL AGENDA ITEMS FOR NEXT MEETING

- i. See below.

7. DATE AND TIME FOR SEPTEMBER MEETING

- i. Frank is coordinating with Brianna to determine if it will be necessary to cancel the

September meeting due to schedule conflicts.

8. ADJOURN

- i. Meeting was adjourned at 10:34am.



8/20/2024
Town of Windermere
520 Ridgewood Dr
Windermere, FL 34787

Trees are dynamic, living organisms which change over time. The observations made herein reflect the opinion of the Arborist at the time of inspection and do not guarantee the condition of the trees anytime in the future. Trees or parts can fail at any time; these failures cannot always be predicted. Inspections of these trees were based on a ground level visual observation only, I did not perform sound testing, advanced Arboricultural testing or gather any forensic samples for further examination. The assessment does not take into consideration any information unknown, not visible or detectable at the time of this report.

ASSIGNMENT

My assignment was to provide a tree risk assessment of a *Carya* species located by the street as the homeowners had some concerns about the tree. I conducted my inspection on the afternoon of 8/20/2024.

This report contains proprietary information and is for the exclusive use of Town of Windermere. The report can be shared with any affected parties.

METHODOLOGY

I performed a Level 2 Tree Risk Assessment based on the ANSI A-300 (Part 9, 2017) Tree Risk Assessment standard and used the methodology defined in the International Society of Arboriculture's Best Management Practice for Tree Risk Assessment (2017). I considered pedestrians/cars and the nearby house likely to be impacted if the tree failed, as well as **NORMAL** weather conditions. I used a 2-year time frame for the assessment.

OBSERVATIONS

Tree: the tree is a large *Carya* species (pecan/hickory) with a dbh of 40" and an approximate height of 70' with a canopy spread of approximately 50'.

Health: the tree is in good health (based on a scale of poor, fair, good, or excellent) with minor crown dieback. Trunk shows no signs of decay. Tree has slight lean in trunk showing good root flare and no soil upheaval.

Conditions of Concern: a visual examination of the tree from ground level revealed ~2-3" diameter dead limbs in upper portions of crown as well as signs of previously being topped. Topped trees re-grow poorly attached limbs likely coupled with decay from the cut.



ANALYSIS

Primary Concern: my primary concern are the previously pruned limbs using heading cuts (topping). These types of cuts are concerning for two reasons: 1) you're typically making a larger cut than we would like to make creating a wound that is 6-10" diameter. These larger wounds take longer to cover and allow for decay to set in. And 2) these limbs are typically weakly attached. Given these limbs size, location, likelihood of impact, and consequences of failure, this tree is categorized as **MODERATE RISK** for pedestrians and **MODERATE RISK** for cars.

Additional Concerns: additional concerns I have are the ~2-3" diameter dead limbs toward the top of the crown. Dead limbs are considered imminent failure, however, given the size, location, and the fact there are lower limbs likely to "catch" a failed limb, this tree is categorized as **MODERATE RISK** for pedestrians and **LOW RISK** for cars.

RISK RATINGS EXPLAINED

What does **MODERATE RISK** for the pedestrians/cars mean in regards to the previously topped limbs?

Risk ratings are comprised of three parts. My assessment determined that within the 2-year time frame:

1. The likelihood of failure is **probable**.
2. The likelihood of striking a valuable target (cars/pedestrians) is **low**, given the frequency of cars and pedestrians on the road are typically just homeowners briefly travelling down the road.
3. The consequences of failure, should it strike a car, would be **significant**. The consequences of failure, should it strike a pedestrian, would be **severe**.

What does **MODERATE RISK** for pedestrians mean in regards to the ~2-3" dead limbs in the upper crown?

Risk ratings are comprised of three parts. My assessment determined that within the 2-year time frame:

1. The likelihood of failure is **imminent**.
2. The likelihood of striking a valuable target (pedestrian) is **low**, given the frequency of pedestrians on the road are typically just homeowners briefly walking down the road.
3. The consequences of failure, should it strike a pedestrian, would be **significant**.

What does **LOW RISK** for cars mean in regards to the ~2-3" dead limbs in the upper crown?

Risk ratings are comprised of three parts. My assessment determined that within the 2-year time frame:

1. The likelihood of failure is **imminent**.
2. The likelihood of striking a valuable target (car) is **low**, given the frequency of cars on the road are typically just homeowners briefly travelling down the road.
3. The consequences of failure, should it strike a car, would be **minor**.



RISK TOLERANCE

Risk tolerance is the amount of risk you are willing to accept. Different people have varying amounts of risk they will tolerate. You will have to decide your own risk tolerance and decide on a course of action for this tree. Be aware that all trees begin at a **low** risk rating.

MITIGATION

1. Dead limbs in crown can be mitigated by pruning the tree to remove dead limbs greater than 2" diameter.
2. Previously topped limbs can be partially mitigated by pruning the limbs for end-weight reduction to minimize forces on potentially compromised limbs.

RE-INSPECTION

This tree should be re-inspected every 6 months unless you have additional health or safety concerns that warrant more frequent attention. Tree inspection services should be performed by an ISA Tree Risk Assessment Qualified (TRAQ) arborist skilled in the science of tree risk assessment. I can perform these services should you desire.

ASSUMPTIONS AND LIMITING CONDITIONS

My inspection was a ground based visual inspection. The inspection was limited to defects that can be seen while standing on the ground. No other trees on this property were inspected other than those specifically addressed in this report.

Thank you,
Kyle Thornton
ISA Certified Arborist FL-6421A
Tree Risk Assessment Qualification
Enviro Tree Service
(407) 716-3095
kthornton@envirotreeservice.com



GLOSSARY

Normal Weather- This tree risk assessment is based on 'normal weather' for the region. Hurricanes are considered 'abnormally extreme' weather and were not considered in this risk assessment. Any tree can fail during abnormally extreme weather.

Level 2 Tree Risk Assessment- A level 2 Tree Risk Assessment is a basic assessment providing a detailed visual inspection of a tree and surrounding site that may include the use of simple tools. It requires that the tree risk assessor inspect completely around the trunk looking at the visible aboveground roots, trunk, branches, and site.

ISA Tree Risk Assessment Methodology- the categorization of tree risk based on the ISA's Best Management Practices categorization of likelihood of tree failure, the likelihood of impacting a defined asset, and the likely consequences of the failure and impact. The four categories of tree risk are low, moderate, high and extreme.

DBH- DBH stands for Diameter at Breast Height and it is the diameter of the tree measured at 4.5 feet above the ground.

Residual Risk- Residual risk is the risk rating after a mitigation action is completed.

Risk Ratings Range- The range of possible risk ratings is low, moderate, high, and extreme.