

**Town of Windermere
Parks and Recreation Committee
Meeting Minutes
August 1, 2024 5:30pm**

Members present: Dena O'Malley, Sue Ann Reichard, Jill Ata, Tracy Mitchell, Tracy McLaughlin, Christine Samek-Yonge

Public Works Director: Tonya Elliott-Moore

1. Call to Order: The meeting was called to order at 5:39pm by Dena O'Malley based on a quorum present to conduct business.
2. Open Forum/Public Comment (3 minute limit)
Karen Fay at 28 Pine Street is starting a 60+ ladies tennis league Tuesday 9:00 to 11:00am. Karen submitted paperwork to reserve two courts every Tuesday morning from October 1, 2024 to April 15, 2025.
3. Doug Bowman - Town Council approved naming Windermere Recreation Center tennis courts Bowman Courts. A community tennis event to honor Doug will be held on Saturday morning January 25, 2025 at 9am.
4. Event Updates:
 - A. 22nd Annual Run Among The Lakes will be held on Saturday October 5, 2024.
 - Dena finalized the medal and T-shirt graphic designs with changes the committee discussed at the last meeting and shared examples.
 - T-shirt materials and color options were selected. Jill will order by mid-September.
 - Sue Ann provided advertising, communication, and registration updates.
 - The race route map reflects the new Oakdale barricade now labeled "the squeeze" and Healthy West Orange will sponsor this segment of the race.
 - Dena provided additional sponsorship and award updates.
 - B. Halloween Costume Parade and Hayride will be held on October 26, 2024.
 - C. PetFest will have a hiatus for 2025.

5. Tennis:

Ongoing maintenance: cleaning, windscreens, weeds, pests, trash cans, and sprinklers.

- Cleaning is scheduled for next week. Communication will be sent to the community.
- Trash can will need a lid due to filling with rain water.
- Main Street courts need a new roller.
- WRC fence on the first court needs to be attached at the base due to balls rolling into the grass.

6. Parks:

- Windermere Rec Center
- Lake Street and Lake Down: Fencing and access is on agenda for August 13, 2024
- Central Park: Tonya is getting bids for walking trail options. Local FlexiPave installer is putting together a proposal.
- Palmer Park

Park Signage: The signage sub-committee performed an initial assessment.

Tracy made a motion to have Tonya move forward with ordering cohesive trail signs. Sue Ann seconded the motion. All voted in favor to approve the motion.

Jill Ata suggested a sponsorship opportunity for residents to purchase a new bench or swing at the park of their choice with a personalized plaque.

7. New Business:

- a. New Member vacancy: Kelly's application was approved by P&R and has been forwarded to the Town Council.
- b. Liaison Report from Tonya Elliott-Moore: Strategic plan was shared with the Town Manager.
- c. Tracy Mitchell made a motion to approve Meeting Minutes. Jill seconded the motion. All voted in favor to approve the motion.
- d. Upcoming meeting dates:
RATL planning meeting will be August 22, 2024 at 5:30pm
Regular meeting September 12, 2024 at 5:30pm

The meeting was adjourned at 7:15pm.