

THE TOWN OF
Windermere



LONG RANGE PLANNING COMMITTEE

Chair: Gregg Anderson
Vice Chair: John Fitzgibbon
Secretary: Lloyd Woosley
George DuBois
George Roat
Frank Krens
Council Liaison: Tom Stroup

Agenda

Agenda

September 9, 2024
11:30 AM

COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Long Range Planning Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Long Range Planning Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Long Range Planning Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

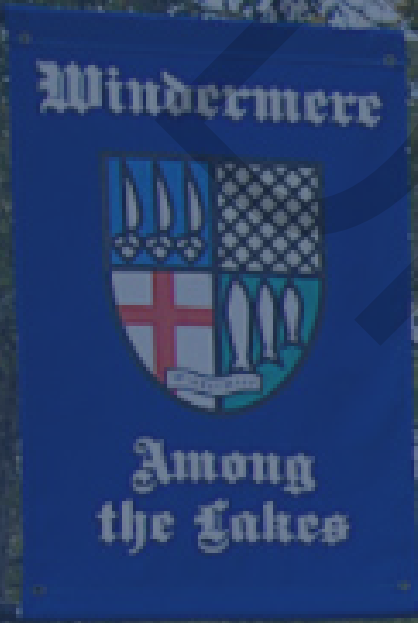
AGENDA

1. CALL TO ORDER

2. WORKSHOP

a. Strategic Planning Session #2

3. ADJOURN



TOWN OF WINDERMERE

LONG RANGE PLANNING COMMITTEE STRATEGIC PLAN

SUMMARY | SEPTEMBER 2024

Our Vision

The Long Range Planning (“LRP”) Committee strives to create a sustainable future for all generations by supporting the long-term resource management of the Town’s Initiatives, preserving historic traditions, cherishing our community’s scale and charm, while enhancing the quality of life for residents.

Our Mission

To advocate for the proper allocation of resources in technology, environment, and infrastructure through proactive strategic planning embracing the Town’s unique culture and community life.



Winderemere/Aerial | Photo Source: Homes.com

Goals & Objectives



GOAL 1: EDUCATE THE COMMUNITY ON THE BENEFITS OF PROACTIVE LONG RANGE STRATEGIC PLANNING AND STRENGTHEN THE LRP COMMITTEE’S ADVOCACY ROLE TO TOWN COUNCIL

Objective

During the next twelve months, the LRP Committee will provide guidance and input to Town’s Comprehensive Plan update.

Strategies

- Review the Town’s codes and/or charter to better define the LRP Committee’s advocacy role related to planning.

- Have all committee members read the current Town’s Comprehensive Plan.
- Recommend to Town Council that the LRP Committee will be responsible for guiding the Town’s Comprehensive Plan update.
- Review and become familiar with Orange County’s most recent Comprehensive Plan and its impact on the Town.
- Work with the Town’s planning consultant to establish a process for engaging community in developing the Town’s Comprehensive Plan update.



**GOAL 2:
UPDATE CURRENT AND NEW
MEMBERS ON THE ROLE THE
TOWN'S COMPREHENSIVE PLAN
PLAYS IN THE COMMUNITY'S
LONG-RANGE DEVELOPMENT**

Objective

Provide opportunities for LRP Committee members to be better informed on the roles and responsibilities of communities regarding the legal authorizations of Florida Statutes (F.S.) 163 (II) related to the adoption of comprehensive plans.

Strategies

- Provide in-house or outside workshop(s) on F.S. 163 (II) for LRP Committee prior to January 15, 2015.
- Within the next year, provide support for LRP Committee members to attend training and conference opportunities related to community planning, such as: Florida American Planning Association, Florida Redevelopment Association, and Florida League of Cities.



**GOAL 3:
EXPLORE "BEST PRACTICES" FOR
SMALL TOWN COMMUNITIES
RELATED TO TECHNOLOGY,
ENVIRONMENT, AND
INFRASTRUCTURE**

Objective

Throughout the Town's Comprehensive Plan Update process, identify the most relevant issues in the community related to the mission statement's three areas of focus.

Strategies

- Working with Town Staff to determine specific technology support needs for internal and external community support.
- Working with Town Staff to identify specific issues critical to implementation of the wastewater and stormwater system.
- Coordinate with the Tree Board, Parks & Recreation Committee, and the Historic Preservation Board on impacts of the infrastructure improvements and communication processes with residents.



**GOAL 4:
UPDATE COMMUNITY ON
STATUS OF THE LRP COMMITTEE'S
ANNUAL GOALS**

Objective

By October 1, 2024, establish regular agenda items for every LRP Committee meeting that directly relates to strategic plans goals and objectives.

Strategies

- Provide status updates on technology, environmental, and infrastructure issues.
- Provide any additional status updates on issues that may develop during the Town's Comprehensive Plan update process that may need to be proactively addressed.
- Prepare an annual "State of the Town" document for the Town Manager as it relates to planning initiatives.

Photo Source: Town of Windermere



DRAFT

Prepared By:

**COMMUNITY
SOLUTIONS
GROUP**

618 E. South Street Suite 700
Orlando, FL 32801
T 407.423.8398
F 407.843.1070

gaiconsultants.com/communitysolutions

APPENDIX: SWOTT Analysis



Strengths – *internal resources or capabilities that help those responsible for carrying out the mandate or mission of the department:*

- Safe Environment.
- Maintenance of quality of life has been successful.
- Geographic location among the lakes.
- Strong Town management.
- Town Council listens.
- Highly educated community.
- Desirable destination.
- LRP Committee previous proactive strategies.
- Common vision among LRP Committee members.



Weaknesses – *internal deficiencies in resources or capabilities that hinder the ability of those responsible for accomplishing the mandate or mission of the department:*

- No established role/commitment to updating of the Town's Comprehensive Plan.
- Historic lack of LRP overall role within the community.
- Not knowing the priorities of the LRP Committee.
- LRP is reactive as a sounding board.
- Not knowing the LRP Committee's advisory role in Capital Improvement Plan allocations.



Opportunities – *external factors or situations that can affect the department in a favorable way:*

- Be proactive/responsible for strategic plan development.
- Supporting a "State of the Town" annual message.
- Defining categories for opportunities, including: annexation/undergrounding utilities/Camp Down future.
- Educating community on values of effective Long-Range Planning.



Threats – *external factors or situations that can affect the department in a negative way:*

- Regional growth impacting traffic/mobility and accessibility.
- Environmental degradation of lakes.
- Legislative penchant for removing local control over community.
- Road "takeover" by County.
- Overall costs of developing and infrastructure improvements.
- Demographic changes.



Trends – *may address legal/political, socio-cultural, economic, technological, & competitive environment:*

- Redevelopment and infill development.
- Climate impact/stormwater and lake impacts.
- Losing tree canopy.
- Higher demand for green/open space.
- Increased traffic congestion.
- Younger demographic.