

**WINDERMERE TREE BOARD**

**Chair: Frank Krens Vice Chair: Vicki Hearst**

**Secretary: Bonnie Di Cocco Treasurer: Pamela Schrimsher Joan Foglia**

**Olga Aleksandrova Elena LaRochelle**

**Council Liaison: Brandi Haines**

**May 14, 2024**

**9:00 AM**

**COMMUNITY CONFERENCE ROOM 614 MAIN STREET, BUILDING 100**

**WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all procedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers. shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

**DRAFT MINUTES**

### THE MEETING IS CALLED TO ORDER BY THE CHAIR

### Chairman Frank Krens called the meeting to order at 9:15am.

### Participants: Vicki Hearst, Bonnie DiCocco, Elena LaRochelle, Olga Aleksandrova

### Public Works: Tonya Elliott-Moore

### Town Council Liaison: Brandi Haines

1. **OPEN FORUM / PUBLIC COMMENT (3-Minutes Limit)**
   1. No public comment

### NEW BUSINESS

* 1. Minutes of March 2024 & April 2024 Meeting  
     1. Vicki made a motion to approve the March and April minutes. Bonnie seconded the motion. Motion carried.
  2. Officer / Committee Reports and Administrative Matters
     1. Financial Report (Pam Schrimsher)
     2. Pam was not in attendance to present her report.
  3. Future Meetings Change of Time Discussion  
     1. Future meetings will commence at 9:15am

### OLD BUSINESS

* 1. 500 Block Status / Update (Discussion)  
     1. Trimming of trees was completed and it was determined that no further trimming shall be conducted without the designated Arborist onsite.
  2. 500 Block Mitigation Planting Plan (Vicki Hearst)
     1. Vicki, Tonya, Elena and John met to determine a list of trees suitable for the mitigation plantings at the 500 project. Vicki made a motion to approve the list. Elena seconded the motion. Motion carried.
  3. Bylaws Update Provided by Town Manager
     1. Dorothy Burkhalter will provide copy to sign
  4. Historic Grove / Update / New Trees (Tonya Elliott-Moore)
     1. Orlando Tree Consulting completed application number 1 of the year-long treatment plan. 15 citrus trees and 2 mango are being ordered in order to replace the trees in the grove deemed not viable.
  5. Strategic Plan Workshop #2 Recap (Tonya Elliott-Moore) - Draft report from February 29, 2024 (Attachment)
     1. Strategic plan will be ready for review at the June 20 meeting.
  6. Budget Planning Process, Timing, Inputs Needed (Pam Schrimsher and Tonya Elliott-Moore)
     1. Moving forward, budget planning will begin at the January/February meetings.
  7. Unadopted Tree Plan and Status (Vicki Hearst)
     1. 2 of the unadopted trees have been planted at the island and 3 remain to be planted. 2 figs will also be rehabbed by Vicki until the 2025 Treebute.
  8. Centennial Celebration Participation Discussion  
     1. 100 Trees are to be planted in 2025. Vicki made a motion to carry out our Arbor Day celebration as part of the Centennial Celebration. Elena seconded the motion. Motion carried. Vicki also suggested having a ‘flag’ to designate the 100 trees so residents can see where they’ve been planted.

1. **POTENTIAL AGENDA ITEMS FOR NEXT MEETING**
   1. Deep-dive into the Strategic Plan and implementation
   2. Historic Tree Walk document (part of the Heritage Tree program)
2. **DATE AND TIME FOR JUNE MEETING - 06/20/2024**
   1. Permanently moving the meeting time to 9:15am was decided upon.
3. **ADJOURN –** Meeting was adjourned at 9:56am