

**MINUTES**

**Windermere Tree Board**

**April 18, 2024**

**Community Conference Room**

**614 Main Street, Building 100**

**Windermere, FL 34786**

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community’s Urban Forest. Beautify our Windermere Parks and Recreation Areas.

Tree Board Members: Chair- Frank Krens, Vice Chair- Vicki Hearst, Secretary- Bonnie DiCocco, Treasurer- Pamela Schrimsher, Council Liaison- Brandi Haines, Joan Foglia, Elena LaRochelle, Olga Aleksandrova

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all procedings before the Town of Windermere Windermere Tree Board:

All electronic devices, including cell phones and pagers. shall be either turned off or otherwise silenced.

Prolonged conversation shall be conducted outside Council meeting hall.

Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.

Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.

Comments at public hearings shall be limited to the subject being considered by the Council

Comments at Open Forums shall be directed to Town issues.

All public comments shall avoid personal attacks and abusive language

No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

**AGENDA**

1. **THE MEETING IS CALLED TO ORDER**
2. Vicki Hearst called the meeting to order at 9:14 AM.
3. Participants: Vicki Hearst, Pamela Schrimsher, Bonnie DiCocco, Elena LaRochelle, Olga Aleksandrova  
   Public Works: Tonya, and Travis  
   Town Council Liaison: Brandi Haines
4. **OPEN FORUM / PUBLIC COMMENT (3 - MINUTES LIMIT)**
5. No public comment.
6. **NEW BUSINESS**
7. Minutes of March 2024 Meeting
8. Joan Foglia took notes at the prior meeting and is working on submitting them for approval.
9. Officer / Committee Reports and Administrative Matters
10. Financial Report: Pam provided an updated report stating expenses of $2,688.65 and credits totaling $785.
11. Others: None
12. Centennial Celebration Discussion/Ideas
13. ‘100 trees for 100 years’ will not be possible until the town water lines are completed.
14. **OLD BUSINESS**
15. 500 Block Status / Update
16. John Fitzgibbon gave an update on the root pruning that took place under the direction of Jennifer Hitchcock.
17. The site contractor has now turned the project over to the general contractor.
18. The building corners have now been established so the air spading can now occur.
19. Now that the roots have been pruned, it is being looked into that the trees be better protected than with just rebar and orange barrier fence.
20. All of the trees have been removed per the agreement with the exception of the additional tree noted in the Right of Way which requires a Right of Way permit.
21. The trees received a growth inhibitor treatment to allow the roots time to heal.
22. Bylaws Update Provided by Town Manager – Dorothy Burkhalter will provide a copy to sign.
23. This discussion has been tabled until Frank’s return.
24. Historic Grove Maintenance Contract Status / Updates / Additional Actions (Tonya Elliot-Moore)
25. Sourcing tolerant citrus varieties was discussed. Vicki is sending a link to Tonya to purchase the 15 additional trees. Tonya will then get a price from Jennifer Hitchcock to plant the trees.
26. Tree Survey Status / Update (Tonya Elliot-Moore - Attachments)
27. Tonya is still working on a way to identify the species.
28. Input / Coordination with other TOW Committees and Garden Club
29. Vicki stated there is no update on committee coordination.
30. Vision / Mission / Strategic Plan Workshop for Next Session
31. May 10, 2024 at 9am.
32. Budget Planning Process, Timing, Inputs Needed (Pamela Schrimsher and Tonya Elliot-Moore)
33. Pam wants to create a plan for next year’s budget. She urges committee members to think about next year's budget. The strategic plan will help with this task.
34. Unadopted Tree Plan and Status
35. Vicki let us know that a Brownie troop has asked for permission to plant one of the trees on ‘the Island’. Planting will take place on April 24th at 5pm on Vicki’s direction.
36. 500 Block Mitigation Plantings Plan and Status (Vicki Hearst)
37. Vicki, Tonya and Elena are meeting Monday to further discuss and review the recommended plants for the mitigation plantings.
38. Regulatory Update Approach / Status (Tonya Elliot-Moore and Brad Cornelius)
39. Board Education Opportunities / Decisions (Tonya Elliot-Moore)
40. Vicki and Pam will be attending the conference in June.
41. **POTENTIAL AGENDA ITEMS FOR NEXT MEETING**
42. 500 Block Points
43. Minutes from March
44. Trees for the Grove
45. Vote on Centennial Celebration
46. New Business
47. **DATE AND TIME FOR MAY MEETING - MAY 14, 2024 at 9 AM**
48. May 10 at 9 AM is the strategic planning meeting.
49. **ADJOURN**
50. Vicki adjourned the meeting at 10:57 AM.