

JOB TITLE Irrigation and Landscape Specialist

**DEPARTMENT** Public Works

PAY CLASSIFICATION \$19.84 to \$25.01

**GENERAL PURPOSE** Under general supervision, plans, installs, maintains and repairs city irrigation

systems. Requires basic knowledge of plumbing, landscaping, mechanical, water metering and water conservation. Reports to the Public Works Operations Manager. Also performs routine and preventative maintenance and repair procedures on Town buildings, mechanical equipment, stormwater systems,

streets, and parks.

**DIRECT REPORT** Public Works Operations Manager

### **ESSENTIAL JOB FUNCTIONS**

Performs repairs to sprinkler heads, electric and hydraulic valves, PVC pipe and other commonly used pipe materials; checks valves, controllers and pumps required to maintain efficient operation of irrigation systems.

Conducts regular system inspections and performs trouble-shooting exercises.

Prepares plans for use in new installations and upgrades.

Implements sprinkler system upgrades and installations through cooperative efforts with other Public Works Field Team.

Programs irrigation systems to water according to schedule and develops inventory of parts, supplies and tools necessary for efficient and effective performance.

Inspects equipment to assure standards of safety are maintained.

Requisitions materials and equipment, maintains records of work performed and submits reports as required.

Operates and maintains related equipment and tools including low voltage electrical and electronic meters, mechanical and plumbing tools, etc.

Sweeps, rakes, picks up, and disposes of leaves, litter, and other debris; cleans drains, basins, and other facilities.

Clears areas around facilities of weeds and brush

Mows and performs general maintenance of parks, right of ways, and other ground covers

Uses a variety of hand tools and power tools in the performance of work including mowers.

Observes proper safety procedures and rules related to the use of tools and equipment.

Maintains the work site in a safe condition.

Assists others in performing labor duties, involving moving, lifting, and cleaning.

Participates in the manual labor associated with operation, maintenance repair and construction of roadway system, including roadway; shoulder, and sidewalk operation.

Participates in the manual labor associated with the operation, maintenance, repair, and construction of the storm drainage system.

Performs traffic control as needed.

Minor construction projects, carpentry, concrete, janitorial services.

Assists with code enforcement of garbage, brush, trees, etc.

Knowledge of heavy equipment such as skid steer, tractors, and other related heavy machinery

Hours may vary dependent upon weather and special Town events.

Perform any other duties assigned by the Public Works Director or Town Manager

#### MINIMUM QUALIFICATIONS

Ability to multi task and meet deadlines with little or no supervision

Working knowledge of: use of common hand tools and power tools; arithmetic and common measurements.

Ability to understand and carry out verbal or written instructions, read labels, signs, maintain simple records and make verbal reports; perform maintenance work, including sufficient strength to lift and carry 50 pound bags; work where noxious plants and insects are present, and in a variety of weather conditions.

### **EDUCATION/EXPERIENCE**

Requires high school diploma and basic knowledge of plumbing, landscaping, mechanical and/or water metering techniques, water conservation and three years' experience in irrigation systems, or any equivalent combination of

education and experience that provides the required knowledge, skills and abilities.

Any equivalent combination of education and experience may be substituted for the minimum qualifications

MOT Certification required

## **LICENSES, CERTIFICATIONS OR REGISTRATIONS**

Valid Florida Driver's License

# **PHYSICAL REQUIREMENTS**

This position requires limited physical effort but may require the occasional lifting and/or moving up to 50lbs. Ability to sit and/or stand for extended periods of time, Visual acuity (with or without correction), manual dexterity, sufficient hearing (with or without correction) clear and precise verbal communication.

(Reasonable accommodations will be made for otherwise qualified individuals with a disability)