



PARKS AND RECREATION COMMITTEE

Chair: Dena O'Malley
Vice Chair: Sue Ann Reichard
Secretary: Tracy McLaughlin
Tracy Mitchell
Jill Ata
Stephen Dimino
Jeanne Marie Olache
Christine Samek-Yonge
Council Liaison: Mandy David

Agenda

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August 1, 2024
5:30 PM

COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. CHAIR WILL CALL TO ORDER BASED ON A QUORUM TO CONDUCT BUSINESS

2. OPEN FORUM / PUBLIC COMMENT (3 Minute Limit)

3. DOUG BOWMAN

a. TC has approved renaming of courts for Doug Bowman

b. Event scheduled for January 25, 2025. Tracy Mitchell will provide updates.

4. OLD BUSINESS

a. Events

i. 22nd Annual Run Among the Lakes Saturday, October 5, 2024

1. Artwork - graphic design review
2. Route
3. Planning and advertisement updates
4. T-shirts
5. Medals
6. Sponsors

ii. Halloween Costume Parade and Hayride Saturday, October 26, 2024

b. Tennis

i. Report from Tennis Committee

1. Maintenance Updates - cleaning schedule, weed control, pest control (ants), door lock, windscreens, sprinkler adjustments, trash, trash cans, WRC fence needs to be checked and nets are too low, need a crank to tighten net wire

ii. Pickleball

1. The original nets wore out; they were purchased from Varsity Sports in February 2023. Tonya ordered replacement nets.

c. Parks

i. WRC

ii. Lake Street Park - Park Among the Lakes

1. Replace all park benches

- iii. Central Park
 - 1. Connect the 2 playgrounds. Look into purchasing more bumpers and mulch
 - 2. New walkway around the park
- iv. Lake Down Park
 - 1. Discuss fence workshop updates
- v. Palmer Park
 - 1. Fixes to small kids playground for safety compliance
 - 2. Discuss swing height
 - 3. Big kid equipment options
 - 4. 2 soccer goals for the green space
- vi. Park Signage

5. NEW BUSINESS

a. Parks & Recreation new member application from Kelley Duell

b. Financial

c. Minutes

- i. Approve Meeting Minutes (Attachments)

d. Liaison Reports

- i. Mandy David
- ii. Tonya Elliott-Moore

6. NEXT MEETING DATES

a. Regular meeting for September

b. Planning meeting for RATL

c. Please submit agenda items for future meetings

7. ADJOURN

**Town of Windermere
Parks and Recreation Committee
Meeting Minutes
July 18, 2024 5:30pm
Strategic Planning Meeting II
July P&R meeting**

Members present: Dena O'Malley, Sue Ann Reichard, Jill Ata, Tracy Mitchell, Tracy McLaughlin, Jeanne Marie Olache, Christine Samek-Yonge

Public Works Director: Tonya Elliott-Moore

1. Call to Order: The meeting was called to order at 6:25pm by Dena O'Malley based on a quorum present to conduct business.
2. Open Forum/Public Comment (3 minute limit)
Jill Ata at 5 Pine Street noticed landscaping issues: weeds and pests not maintained which impacts resident use as well as aesthetics.
3. Doug Bowman - Town Council approved naming Windermere Recreation Center tennis courts Bowman Courts. Tracy Mitchell is planning an event in Doug's honor and coordinating with Marcelo to include tennis activities at the celebration. Tracy provided updates to the group. The event will be held on Saturday morning January 25, 2025 at 9am.
4. Event Updates:
 - A. 22nd Annual Run Among The Lakes will be held on Saturday October 5, 2024.
 - Medal designs reviewed and options picked. Christine made a motion to have Dena make minor design changes based on input and finalize the order. Jill seconded the motion. All voted in favor of the motion
 - T-Shirt logo designs reviewed and options picked. Tracy made a motion to have Dena make minor design changes based on input and finalize the order. Jeanne Marie seconded the motion. All voted in favor of the motion.
 - T-shirt materials and color options picked. Jeanne Marie made a motion to have Jill make minor design changes based on input and finalize the order.

- The race route map reflects the new Oakdale barricade now labeled “the squeeze” and accommodations will be made to alert runners as suggested by Sommer Sports.
- Beer Fest is no longer going to be on the same day as the race.
- Christine will assist with volunteers.
- Sponsors are being contacted. Dena provided updates and discussion will continue at the next meeting.
- Sue Ann provided advertising, communication, and registration updates.

B. Halloween Costume Parade and Hayride will be held on October 26, 2024.

C. PetFest will have a hiatus for 2025.

5. Tennis:

Ongoing maintenance: cleaning, windscreens, weeds, pests, trash cans, and sprinklers.

6. Parks:

- Windermere Rec Center: The fence on court 1 needs to be checked, balls rolling underneath into the grass.
- Lake Down
- Central Park: Tonya is getting bids for walking trail options.
- Palmer Park

Park Signage: The signage sub-committee performed an initial assessment.

7. New Business:

- a. New Member vacancy: Kelly’s application was approved by P&R and has been forwarded to the Town Council.
- b. Tracy Mitchell made a motion to approve June 13th and June 27th Meeting Minutes. Christine seconded the motion. All voted in favor to approve the motion.
- c. Proposed date for next regular meeting with strong focus on RATL planning. 8/1 at 5:30pm. Tracy will reach out to Brianna to confirm.

The meeting was adjourned at 8:07pm.