

THE TOWN OF
Windermere



LONG RANGE PLANNING COMMITTEE

Chair: Gregg Anderson
Vice Chair: John Fitzgibbon
Secretary: Lloyd Woosley
George DuBois
George Roat
Frank Krens
Council Liaison: Tom Stroup

Agenda

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June 27, 2024
6:00 PM

TOWN HALL
520 MAIN STREET
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Long Range Planning Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Long Range Planning Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Long Range Planning Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. THE MEETING IS CALLED TO ORDER BY THE CHAIR
2. OPEN FORUM / PUBLIC COMMENT (3-Minute Minimum)
3. NEW BUSINESS
 - a. Minutes
 - b. Town Hall Renovation Update
 - c. Town Square Park Charette Planning
4. OLD BUSINESS
 - a. LRP 5 Year Strategic Plan Coordination
 - b. Connectivity and Fiber
5. POTENTIAL TOPICS FOR NEXT MEETING
6. ADJOURN

DRAFT

Long Range Planning Committee

Meeting Minutes

May 23, 2024

1. THE MEETING IS CALLED TO ORDER BY THE CHAIR - Chair Gregg Anderson called the meeting to order at 6:00 with a quorum in place.

Committee Members Present: Chair Gregg Anderson, Frank Krens, George Roat, John Fitzgibbon

Town Officials Present: Town Planner Brad Cornelius was present for the entire meeting. Town Manager Robert Smith participated briefly by phone.

2. OPEN FORUM / PUBLIC COMMENT (3-Minute Maximum) – none

3. NEW BUSINESS

- a. Minutes – George Roat made a motion to approve the minutes of the October 26, 2023 meeting, John Fitzgibbon seconded, and they were approved 4/0.
- b. Septic to Sewer – John Fitzgibbon reported that Town Council approved kickoff of an effort to generate a Master Plan to transition the Town from individual residential septic systems to a municipal sewage system. The Master Plan is the first step toward obtaining state approval. John stated that the Town has an approved Master Plan for a potable water system.
- c. Traffic Concerns on Magnolia, Oakdale and 5th Streets – Tabled to future meeting.
- d. LRP Committee 5-Year Strategic Plan Session – Discussion of Opportunity – Robert Smith stated, via phone, that the LRP committee has access to a facilitator to lead the committee in developing a plan. This would be funded by the Town and would involve two interactive sessions of up to 4 hours each plus a review/approval meeting. Frank Krens reported on the very positive experience with this process and facilitator on the Tree Board and Historical Preservation Board and provided a draft copy of the Tree Board Plan as an example.
- e. Connectivity and Fiber – John Fitzgibbon stated that a “fiber backbone” is currently being installed by the Giga Power company. At some point Giga Power company will lease access to the backbone to various internet providers.
- f. LRP Involvement in Town of Windermere Comprehensive Plan – Town Planner Brad Cornelius stated that all towns in Florida must update their Comprehensive Plan every seven years to incorporate new compliance requirements and community changes. Following Brad’s letter to the Florida Department of Commerce dated June 1, 2024, Town of Windermere has one year to update and submit the revised Plan. As a minimum the Plan must be amended to include both a 10-year and 20-year planning horizon and updates to address changes to Town goals, objectives, and

policies. Brad stated that the TOW internal review process will include public meetings with participation of the DRB, LRP Committee, and Town Council.

4. OLD BUSINESS

- a. Centennial Celebration – Gregg stated that the actual anniversary date is February 5, 2025, but that the main celebration will include a shrimp boil in April according to celebration chair CT Allen. Gregg said that no specific involvement by the LRP Committee is expected.
- b. Event Scheduling Standards – Gregg asked whether action was being taken to develop standards for approval of future events on the Town Square. There was discussion of the impact of events such as PetFest on residents near Town Square. John Fitzgibbon stated that the Town plans to hire a new landscape architect to help address this, that he envisions a series of public meetings and some sort of document for Town Council approval. He said he believes that this issue is outside the purview of the LRP Committee.
- c. Items of Concern – None presented.

5. POTENTIAL TOPICS FOR NEXT MEETING – None presented. Gregg said he would try to schedule June and July meetings when most committee members could attend and that there would be no August meeting.

6. ADJOURN – With no further business, John Fitzgibbon moved to adjourn, George Roat seconded, and the meeting was adjourned at approximately 7:01pm.