



WINDERMERE TREE BOARD

Chair: Frank Krens

Vice Chair: Vicki Hearst

Secretary: Bonnie Di Cocco

Treasurer: Pamela Schrimsher

Joan Foglia

Olga Aleksandrova

Elena LaRochelle

Agenda

Agenda

Council Liaison: Brandi Haines

June 20, 2024

9:30 AM

**COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

THE MEETING IS CALLED TO ORDER BY THE CHAIR

- 1. OPEN FORUM / PUBLIC COMMENT (3-Minutes Limit)**
- 2. MINUTES**
 - a. May 14, 2024 Meeting (Attachment)**
- 3. OFFICER / COMMITTEE REPORTS AND ADMINSTRATIVE MATTERS**
 - a. Financial Report (Pam Schrimsher)**
 - b. Budget Planning Process**
 - c. Other Reports**
- 4. OLD BUSINESS**
 - a. 500 Block Tree Mitigation Planting Approved List Update - Plans and Status (Vicki Hearst)**
 - b. Unadopted Tree Plan and Status Update (Vicki Hearst)**
 - c. Bylaws Update - Revised Version from Robert Smith for Signature (Frank Krens)**
 - d. Tree Survey Update on Tree Variety ID and How to Add New Trees (Tonya Elliott-Moore)**
 - e. Historic Grove Update on the 15 Citrus and 2 Mangos ordered (Tonya Elliott-Moore)**
 - f. 500 Block Update (Brad Cornelius or Tonya Elliott-Moore)**
 - g. Board Education Events Completed / New Opportunities**
- 5. NEW BUSINESS**
 - a. Strategic Plan - Deep-dive into the Plan, and Implementation**
 - i. Regulatory Update Approach**

ii. Other Near-term Plans / Actions

- 6. HISTORIC TREE WALK DOCUMENT (Part of the Heritage Tree Program)**
- 7. POTENTIAL AGENDA ITEMS FOR NEXT MEETING (All)**
- 8. DATE AND TIME FOR APRIL MEETING**
- 9. ADJOURN**



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Treasurer: Pamela Schrimsher
Joan Foglia
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Council Liaison: Brandi Haines

May 14, 2024
9:00 AM

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WINDERMERE, FL 34786

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DRAFT MINUTES

1. THE MEETING IS CALLED TO ORDER BY THE CHAIR

- a. Chairman Frank Krens called the meeting to order at 9:15am.
- b. Participants: Vicki Hearst, Bonnie DiCocco, Elena LaRochelle, Olga Aleksandrova
Public Works: Tonya Elliott-Moore
Town Council Liaison: Brandi Haines

2. OPEN FORUM / PUBLIC COMMENT (3-Minutes Limit)

- a. No public comment

3. NEW BUSINESS

- a. Minutes of March 2024 & April 2024 Meeting
 - i. Vicki made a motion to approve the March and April minutes. Bonnie seconded the motion. Motion carried.
- b. Officer / Committee Reports and Administrative Matters
 - i. Financial Report (Pam Schrimsher)
 - ii. Pam was not in attendance to present her report.
- c. Future Meetings Change of Time Discussion
 - i. Future meetings will commence at 9:15am

4. OLD BUSINESS

- a. 500 Block Status / Update (Discussion)
 - i. Trimming of trees was completed and it was determined that no further trimming shall be conducted without the designated Arborist onsite.
- b. 500 Block Mitigation Planting Plan (Vicki Hearst)
 - i. Vicki, Tonya, Elena and John met to determine a list of trees suitable for the mitigation plantings at the 500 project. Vicki made a motion to approve the list. Elena seconded the motion. Motion carried.
- c. Bylaws Update Provided by Town Manager
 - i. Dorothy Burkhalter will provide copy to sign
- d. Historic Grove / Update / New Trees (Tonya Elliott-Moore)
 - i. Orlando Tree Consulting completed application number 1 of the year-long treatment plan. 15 citrus trees and 2 mango are being ordered in order to replace the trees in the grove deemed not viable.

e. Strategic Plan Workshop #2 Recap (Tonya Elliott-Moore) - Draft report from February 29, 2024 (Attachment)

i. Strategic plan will be ready for review at the June 20 meeting.

f. Budget Planning Process, Timing, Inputs Needed (Pam Schrimsher and Tonya Elliott-Moore)

i. Moving forward, budget planning will begin at the January/February meetings.

g. Unadopted Tree Plan and Status (Vicki Hearst)

i. 2 of the unadopted trees have been planted at the island and 3 remain to be planted. 2 figs will also be rehabbed by Vicki until the 2025 Treebute.

h. Centennial Celebration Participation Discussion

i. 100 Trees are to be planted in 2025. Vicki made a motion to carry out our Arbor Day celebration as part of the Centennial Celebration. Elena seconded the motion. Motion carried. Vicki also suggested having a 'flag' to designate the 100 trees so residents can see where they've been planted.

5. POTENTIAL AGENDA ITEMS FOR NEXT MEETING

a. Deep-dive into the Strategic Plan and implementation

b. Historic Tree Walk document (part of the Heritage Tree program)

6. DATE AND TIME FOR JUNE MEETING - 06/20/2024

a. Permanently moving the meeting time to 9:15am was decided upon.

7. ADJOURN – Meeting was adjourned at 9:56am

TOWN OF WINDERMERE
**TREE BOARD
STRATEGIC
PLAN**

MAY 2024



Our Vision

To safeguard and enhance the urban canopy, ensuring its vitality and resilience for generations to come. We aspire to be a respected and influential advocate championing the importance of trees, green spaces, and sustainable urban ecosystems.

Our Mission

The Tree Board is dedicated to nurturing and enhancing the urban canopy within our municipal boundaries. We achieve this through a multifaceted approach:

- 1 Education of Our Community:** We empower our community by providing *knowledge and awareness* about the importance of trees. Through workshops, outreach programs, and educational campaigns, we foster a deeper understanding of the role trees play in our environment.
- 2 Preservation and Protection:** We are staunch advocates for the preservation and protection of our urban canopy. By enforcing tree ordinances, promoting sustainable practices, and addressing safety concerns, we ensure the longevity of our green assets.
- 3 Proliferation of Urban Canopy:** Our commitment extends beyond maintenance. We actively engage in diverse tree plantings, reforestation efforts, and the expansion of green spaces, with an emphasis on Florida natives. This not only enhances property values but also contributes to carbon sequestration and effective stormwater management.
- 4 Beautification and Aesthetics:** We collaborate to leverage resources for parks, recreational areas, and the public realm to enhance community aesthetics. By strategically planting and maintaining trees, we create inviting and visually appealing landscapes for residents and visitors alike.

Goals & Objectives



GOAL 1: MAINTAIN "TREE CITY" DESIGNATION

Objective

Continuously meet the criteria for the "Tree City" designation.

Strategies

- Regularly assess compliance with the requirements set by the Arbor Day Foundation.
- Collaborate with local government and community stakeholders to ensure ongoing adherence to tree-related standards.
- Celebrate Arbor Day annually with tree-planting events and educational programs.



GOAL 2: MONITOR AND PROVIDE INPUT TO TOWN PROJECTS

Objective

Monitor development projects and programs, and provide input to ensure consistency with Tree Board goals and objectives.

Strategies

- Develop communication program to make community aware of future infrastructure construction schedule and locations.
- Collaborate with Historic Preservation Committee and interested stakeholder groups in the preservation and enhancements to the historic Citrus Grove.
- Actively participate in the Town's 100th Anniversary Celebration activities
- Near term continue to monitor mitigation and implementation plans for 500 Block development and Ward Trail projects.



GOAL 3: DEVELOP EDUCATION OPPORTUNITIES

Objective

Broaden the types of forums for education and information dissemination.

Strategies

- **Community Workshops:** Organize regular workshops and seminars on tree care, planting techniques, and the benefits of urban trees. Invite local experts and arborists to share their knowledge.
- **Community Events:** Build on Arbor Day event to include participation in other community-wide festivals and public activities as part of advocacy program for Tree Board initiatives.
- **Student Programs:** Create engaging materials for students, such as tree identification guides and interactive activities.
- **Online Resources:** Develop a comprehensive website or online portal with resources like tree care guides, videos, and FAQs. Ensure it's accessible to all community members.
- **Tree Walks:** Conduct guided tree walks in parks and neighborhoods. Educate participants about different tree species, their ecological roles, and historical significance.
- **Partnerships:** Partner with environmental organizations, garden clubs, and other community groups. Leverage their expertise and networks to expand educational outreach.



GOAL 4: INITIATE PROJECTS AND PROGRAMS

Objective

Be the proactive agent for specific initiatives related to the preservation and maintenance of the Town's tree canopy.

Strategies

- **Designation Process for "Heritage & Memorial Trees":**
 - Develop clear guidelines for selecting Heritage/memorial trees, considering factors like species, location, and significance.
 - Involve community input to honor local history and culture.
 - Create a formal application process for requesting memorial tree designations.
- **Update Regulatory Codes for Mitigation:**
 - Conduct a comprehensive review of current codes.
 - Propose amendments to strengthen enforcement, streamline processes, and improve clarity.
 - Seek input from legal experts, environmental specialists, and community members.
- **Develop Site Plan for Future Planting Opportunities:**
 - Survey public spaces, parks, and street rights-of-away to assess potential planting sites.
 - Prioritize areas with low tree coverage or high visibility.
 - Collaborate with landscape architects and urban planners to create a detailed site plan.



City of Windermere, FL

Prepared By:

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