



WINDERMERE TREE BOARD

Chair: Frank Krens

Vice Chair: Vicki Hearst

Secretary: Bonnie Di Cocco

Treasurer: Pamela Schrimsher

Joan Foglia

Olga Aleksandrova

Elena LaRochelle

Agenda

Agenda

Council Liaison: Brandi Haines

May 14, 2024

9:00 AM

COMMUNITY CONFERENCE ROOM

614 MAIN STREET, BUILDING 100

WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. **THE MEETING IS CALLED TO ORDER BY THE CHAIR**
2. **OPEN FORUM / PUBLIC COMMENT (3-Minutes Limit)**
3. **NEW BUSINESS**
 - a. **Minutes of March 2024 & April 2024 Meeting**
 - b. **Officer / Committee Reports and Administrative Matters**
 - i. **Financial Report (Pam Schrimsher)**
 - ii. **Others**
 - c. **Future Meetings Change of Time Discussion**
4. **OLD BUSINESS**
 - a. **500 Block Status / Update (Discussion)**
 - b. **500 Block Mitigation Planting Plan (Vicki Hearst)**
 - c. **Bylaws Update Provided by Town Manager - Dorothy Burkhalter will provide copy to sign**
 - d. **Historic Grove / Update / New Trees (Tonya Elliott-Moore)**
 - e. **Strategic Plan Workshop #2 Recap (Tonya Elliott-Moore) - Draft report from February 29, 2024 (Attachment)**
 - f. **Budget Planning Process, Timing, Inputs Needed (Pam Schrimsher and Tonya Elliott-Moore)**
 - g. **Unadopted Tree Plan and Status (Vicki Hearst)**
 - h. **Centennial Celebration Participation Discussion**
5. **POTENTIAL AGENDA ITEMS FOR NEXT MEETING**
6. **DATE AND TIME FOR JUNE MEETING - 06/20/2024**
7. **ADJOURN**



Minutes for Treeboard Meeting 3/12/23

Present:

Frank
Joan
Vicki
Tonya
Pam

Time: 9:34 am Meeting called to order

Location: Town Offices' Conference Room

Quorum present

Public comments: None

Minutes from previous meeting:

Pam moved to approve minutes.

Joan seconded motion.

There was no discussion.

All were in favor of approving.

Financial report:

Pam asked that we turn in our reports for reimbursement and in-kind expenses so we have institutional memory of tree give away costs.

We were asked to send reimbursement forms to Theresa at the Town of Windermere.

Strategic planning meeting:

Frank talks about the outcome being positive regarding vision and mission statements.

We did not get to core values that Frank thinks is important, and we need to get that on paper along with our challenges and strengths and weaknesses.

We will work on this at next meeting. We need a date and time for 2nd strategic planning meeting.

Old Business:

500 Block Mitigation: Vicki Hearst

Live Oak Tree on corner of 6th and Main was unfortunately tagged on the plan to be moved and must be moved per the Fire Marshall. The Oak next to it on sixth can stay and we can watch how it survives. If it doesn't we can replace or plant succession trees. We can plant maybe a Sand Live Oak that is smaller. We need to put some trees in Pocket Park to prevent golf carts from traveling through there.

With 500 block money we can put more trees in 500 block and on Oakdale in front of park and in front of parking lot. Tonya states we that have to follow law and developer has the right to develop property and Fire Marshall has to follow laws. We need to be able to invoice for trees with prices to plant especially because of faulty tree survey flagging this Oak incorrectly (the one on corner of sixth and main).

Vicki and Tonya think we should have developer remove the declining oak that will die in 10 years and have them replace with a better-quality Oak tree instead of waiting 10 years for it to die. **Pam agreed to go look at it.** We will table if Tree #1 should stay or be removed and replaced. We are just opening this for discussion on the matter.

Bylaws Update:

Bonnie not present. Bylaws can't be found on Town website by Frank or Joan.

Dorothy has been emailed and they will be added to our website.

Historic Grove:

Tonya is getting a PO ordered to start working on the historic grove. We recommended removal of the 8 trees and replacing with 15 new ones to be planted. These trees are not on her quote and will be an additional cost.

We would like her to reach out to UF for citrus recommendations. Vicki said that the other company that we were requesting a quote from were planting cover crops every other row in their groves. U OF C Riverside has come up with an injection to the trees that slows the greening per Vicki. **Pam says there is no bid to plant the new trees. Tonya will contact her to get a quote for the new trees.** Vicki thinks we should plant 15 Citrus and near the private home on Forest, plant trees other than citrus. **Pam wants a proposal by next meeting for 15 Citrus and 2- non citrus. Tonya will get this.** We talked about Dwarf mangoes. **Vicki made a motion for 2 Hayden Dwarf mangos be quoted to be planted on the North side of the grove. Pam seconded.**

No additional discussion. All were in favor. Frank will prune the Chick a saw Plums in the grove so that they can grow straight.

We will discuss perimeter of grove at the next meeting and cover crops for "chop and drop."

Vicki said cover crops put nitrogen back into the soil or draw certain metals out of the soil.

Cover crops like clover add Nitrogen to the soil.

Tree Survey Status:

The person over North America for Greehill left the company and Tonya is trying to reach out to them to update the software to include tree species.

Coordination with other Town Committees.
Vicki has no updates.

Trailer repairs and updates. Trailer has been moved to Joan's house. Tires were fixed by Frank. Joan will clean. All locks have been purchased. Joan will do inventory of inside.

New Business:

WTB booth at Windermere Fine Art show. No one signed up except Frank and Joan. Vicki suggests booth at the Town Events: Robbie Germain fundraiser, 4th of July pancake breakfast, Holiday Hoopla, etc.

Pam suggests that all committees be present and be part of a bigger picture. Joan recommended to have a town social wine and cheese to introduce the town residents to their board members. Vicki suggested election day booths.

Education and Outreach:

Joan will purchase up to \$500 plus the cost of the rack of educational brochures to use at events and buy a standup rack to display brochures in town offices. Pam motioned for Joan to move forward up to \$500 of education stuff plus a display rack or ask Tom Stroup to build a rack and investigate putting it in town offices. Vicki seconds. All were in favor. Joan will send any educational documents to Vicki for her approval to make sure they relate to Central Florida and our community in specific.

Budget planning process:

Pam wants to know what month we need to start planning budgets. Tonya said March and April. In May, the budget is drafted. In September, budget is finalized. We can take what is allocated and draft a budget to fit those #'s and then next year have our own budget to submit to the town. We need budget for Trees, education, etc. We talked about Memorial trees. Look into company Winter Park uses. We want to budget by category so we will each come up with two categories for next meeting.

Conferences:

Tonya will email to us the conference information.

UNADOPTED TREES:

They will be planted in ISLAND at some point depending on water situation and extra trees purchased for treebute by Vicki and her son at central park. Travis will investigate getting water tank on gator for watering purposes.

Joan will talk to Ricky about irrigation at Cal Palmer building.

Vicki would like to get a new pot for the Cal Palmer building. Plant in broken pot is a giant Bird of Paradise that we should get rid of and plant something new. Travis can maybe get forklift and remove pot and plant and then plant a Bob Hope Camelia from South Seminole Nursery. Vicki motioned that the plant and pot be removed at Cal Palmer building and that **Joan will purchase a Bob Hope or a camelia like a Bob Hope that is red and the growth habit is more wide and tall. Joan, Frank and Vicki in favor and Pam not in favor, she would like all native trees.**

Regulatory update:

Brad not present. Table to next meeting.

Board Education: Pam wants to know who pays to go to conferences. Town pays for a couple of people to go. We must discuss this further. ISA conference FL Chapter is June 3rd through 5th in Ft. Lauderdale. Tonya will put out more information about this.

CREATION OF LIST:

Pam would like to create and manage a database list of all trees planted each year beginning this past January. All new trees planted will be recorded by Pam. Pam will go retro to January and record all trees.

CENTENIAL IDEAS –

Joan will reach out to CT to talk about planting the 100 trees they want to donate.

Pam discussed planting the first tree in honor of someone. Joan discussed combining with Historic board to photograph homes and trees for a coffee table book.

Frank brought up maybe planting live oaks on Family Church property. Vicki suggested to plant on north side by parking lot on town right of way.

Activity to find trees that are 100" and do scavenger hunt for those trees was discussed.

Treeboard is looking for the biggest trees in town, etc. Vicki thinks we take the 100 trees for Arbor day distribution next year and put a special tag on them. April agenda should have discussion about what to do for centennial and then invite CT to May's meeting.

It was approved that Joan send to Paulette to order 2 DBH measuring tapes. Joan will send Frank notes for Agenda items for next meeting.

Pam asked that **action items be in bold.**

April meeting will be at 9:30 on the third Thursday.

At 11:35 am Joan motioned that we adjourn. Pam seconded. All were in favor...

Fin



MINUTES

Windermere Tree Board

April 18, 2024

Community Conference Room

614 Main Street, Building 100

Windermere, FL 34786

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautify our Windermere Parks and Recreation Areas.

Tree Board Members: Chair- Frank Krens, Vice Chair- Vicki Hearst, Secretary- Bonnie DiCocco, Treasurer- Pamela Schrimsher, Council Liaison- Brandi Haines, Joan Foglia, Elena LaRochelle, Olga Aleksandrova

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.

Prolonged conversation shall be conducted outside Council meeting hall.

Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.

Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.

Comments at public hearings shall be limited to the subject being considered by the Council

Comments at Open Forums shall be directed to Town issues.

All public comments shall avoid personal attacks and abusive language

No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. THE MEETING IS CALLED TO ORDER

- a. Vicki Hearst called the meeting to order at 9:14 AM.
- b. Participants: Vicki Hearst, Pamela Schrimsher, Bonnie DiCocco, Elena LaRochelle, Olga Aleksandrova
Public Works: Tonya, and Travis
Town Council Liaison: Brandi Haines

2. OPEN FORUM / PUBLIC COMMENT (3 - MINUTES LIMIT)

- a. No public comment.

3. NEW BUSINESS

- a. Minutes of March 2024 Meeting
 - I. Joan Foglia took notes at the prior meeting and is working on submitting them for approval.
- b. Officer / Committee Reports and Administrative Matters
 - I. Financial Report: Pam provided an updated report stating expenses of \$2,688.65 and credits totaling \$785.
 - II. Others: None
- c. Centennial Celebration Discussion/Ideas
 - I. '100 trees for 100 years' will not be possible until the town water lines are completed.

4. OLD BUSINESS

- a. 500 Block Status / Update
 - I. John Fitzgibbon gave an update on the root pruning that took place under

the direction of Jennifer Hitchcock.

- II. The site contractor has now turned the project over to the general contractor.
 - III. The building corners have now been established so the air spading can now occur.
 - IV. Now that the roots have been pruned, it is being looked into that the trees be better protected than with just rebar and orange barrier fence.
 - V. All of the trees have been removed per the agreement with the exception of the additional tree noted in the Right of Way which requires a Right of Way permit.
 - VI. The trees received a growth inhibitor treatment to allow the roots time to heal.
- b. Bylaws Update Provided by Town Manager – Dorothy Burkhalter will provide a copy to sign.
- I. This discussion has been tabled until Frank’s return.
- c. Historic Grove Maintenance Contract Status / Updates / Additional Actions
(Tonya Elliot-Moore)
- I. Sourcing tolerant citrus varieties was discussed. Vicki is sending a link to Tonya to purchase the 15 additional trees. Tonya will then get a price from Jennifer Hitchcock to plant the trees.
- d. Tree Survey Status / Update (Tonya Elliot-Moore - Attachments)
- I. Tonya is still working on a way to identify the species.
- e. Input / Coordination with other TOW Committees and Garden Club

- I. Vicki stated there is no update on committee coordination.
- f. Vision / Mission / Strategic Plan Workshop for Next Session
 - I. May 10, 2024 at 9am.
- g. Budget Planning Process, Timing, Inputs Needed (Pamela Schrimsher and Tonya Elliot-Moore)
 - I. Pam wants to create a plan for next year's budget. She urges committee members to think about next year's budget. The strategic plan will help with this task.
- h. Unadopted Tree Plan and Status
 - I. Vicki let us know that a Brownie troop has asked for permission to plant one of the trees on 'the Island'. Planting will take place on April 24th at 5pm on Vicki's direction.
- i. 500 Block Mitigation Plantings Plan and Status (Vicki Hearst)
 - I. Vicki, Tonya and Elena are meeting Monday to further discuss and review the recommended plants for the mitigation plantings.
- j. Regulatory Update Approach / Status (Tonya Elliot-Moore and Brad Cornelius)
- k. Board Education Opportunities / Decisions (Tonya Elliot-Moore)
 - I. Vicki and Pam will be attending the conference in June.

5. POTENTIAL AGENDA ITEMS FOR NEXT MEETING

- a. 500 Block Points
- b. Minutes from March
- c. Trees for the Grove
- d. Vote on Centennial Celebration

e. New Business

6. DATE AND TIME FOR MAY MEETING - MAY 14, 2024 at 9 AM

a. May 10 at 9 AM is the strategic planning meeting.

7. ADJOURN

a. Vicki adjourned the meeting at 10:57 AM.

**Town of Windermere
Account Detail**

<u>Date</u>	<u>Post Type</u>	<u>Source</u>	<u>Reference</u>	<u>Description</u>	<u>Units</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
001 9200 000 5690	Tree Board Committee Events & Expenditures							0.00
3/15/2024	Actual	A/P	ELAN3192024	Elan - Merchant Services TOW CC 2.8.24 - 3.7.2024		196.15	<i>Luvvch</i>	196.15
								<i>Pmela</i>
3/21/2024	Actual	A/P	2200650	Community Solutions Group Strategic Planning Workshop - Tree Board PO 10794		2,492.50		2,688.65
001 9200 000 5690	Tree Board Committee Events & Expenditures							2,688.65
Report Total						2,688.65	0.00	2,688.65

**Town of Windermere
Account Detail**

<u>Date</u>	<u>Post Type</u>	<u>Source</u>	<u>Reference</u>	<u>Description</u>	<u>Units</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
001 0348 000 4100	Tree Board Committee							0.00
3/01/2024	Actual	C/R	0001249	River City Events and Gatherings LLC			275.00	(275.00)
3/08/2024	Actual	C/R	0001253	03/01/2024 Farmers Market River City Events and Gatherings LLC			260.00	(535.00)
3/15/2024	Actual	C/R	0001255	03/08/2024 Farmers Market River City Events and Gatherings LLC			250.00	(785.00)
001 0348 000 4100	Tree Board Committee		Total	Farmers Market 03/15/2024	0.00	0.00	785.00	(785.00)
Report Total					0.00	0.00	785.00	(785.00)

Tree Location	Tree Type	Tree Size - Caliper	Tree Size - Gallons	Tree Costs	Install Price	Delivery
Town Square where non basketball hoop is	Live Oak	6	200			
Central Park	Live Oak	6	200			
Lot next to PW	Live Oak	6	200			
Pocket Park - Southside	Pond Cypress	4	50			
Pocket Park - Southside	Pond Cypress	4	50			
Main Street/6th - Replacement tree 8	Tabebuia - yellow	3	100			
Main Street/6th - Replacement tree 8	Eagleston Holly	2.5	45			
Main Street/6th - Replacement tree 8	Oak Bluff	3	45			
Lake Street & 5th	Willow Oak	3	45			
Town Square - near antique light poles	Red Maple - red flame	3.25	100			
Town Square - near antique light poles	Red Maple - red flame	3.25	100			
Oakdale	Live Oak	5.5	200			
Oakdale	Red Maple - red flame	3.25	100			
Oakdale	Red Maple - red flame	3.25	100			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Sugar Belle, redlime, sunlime, finger lime. Citrus Greening Tolerant	1.5	10			
Citrus Grove	Haden Mango	2	15			
Citrus Grove	Haden Mango	2	15			
235 Palm	Yaupan Holly - Upright - Pride of Houston	4	30			
Central Park	Pine - Long Leaf	2.75	45			
Central Park	Pine - Long Leaf	2.75	45			
Central Park	Pine - Long Leaf	2.75	45			
Central Park	Bluff Oak	5	100			
Palmer Park - near zipline playground	Cypress - pond	3.5	45			
Palmer Park - near zipline playground	Cypress - pond	3.5	45			
Palmer Park - across at dock	Cypress - bald	3.75	45			
Palmer Park - across at dock	Cypress - bald	3.75	45			
Palmer Park - across at dock	Cypress - bald	3.75	45			
Palmer Park - SE side of zipline	Live Oak	5.5	200			
Palmer Park	Magnolia - Miss Chloe	3.5	65			
Palmer Park	Red Maple - red flame	3.5	100			
Palmer Park	Oak Nutall	2.25	45			
Palmer Park	Oak Nutall	2.25	45			
Palmer Park	Bluff Oak	3	45			
Palmer Park	Sweetbay Magnolia	3	45			
Palmer Park	Sweetbay Magnolia	3	45			
Palmer Park	Sweetbay Magnolia	3	45			
Lake Street Park	Pond Cypress	2	30			
Lake Street Park	Pond Cypress	2	30			
Lake Street Park	Pond Cypress	2	30			
Lake Down Park - 4th & Magnolia	Sweetbay Magnolia	3	45			
Lake Down Park - 4th & Magnolia	Sweetbay Magnolia	3	45			
3rd & Magnolia	Pond Cypress	2	30			
3rd & Magnolia	Sweetbay Magnolia	3	45			
3rd & Magnolia	Sweetbay Magnolia	3	45			
Fernwood - near prosed rain garden	Sweetbay Magnolia	3	45			
Fernwood - near prosed rain garden	Sweetbay Magnolia	3	45			

Orlando Tree Consulting

722 Adirondack Avenue
 Orlando, Florida 32807
 407-476-9444

jenn@orlandotreeconsulting.com |
 www.orlandotreeconsulting.com



RECIPIENT:

Town of Windermere

520 Main St
 Windermere, FL 34786

Quote #447	
Sent on	Apr 22, 2024
Total	\$3,850.00

Product/Service	Description	Total
Removal of Tree(s)	Remove (20) existing older or diseased citrus trees in the Town Citrus Grove. Includes removing root ball in preparation of planting new citrus resistant greening disease trees.	\$1,300.00*
Installation of New Tree(s)	Install variety of citrus (5) Sugar Belle resistant cultivars, (5) Finger lime and (5) red lime in Town Citrus Grove: 3-gallon (2-3 feet tall). Cost includes delivery and installation by an ISA certified arborist. At the time of planting inspection of the root system and structure of the tree will be conducted and corrected for the long-term health of the tree. Staking is not needed unless tree falls over onto the ground. The tree develops a stronger roots system without staking material. The arborist will check on the tree after 1 month and then as needed by the client calling the arborist for a complimentary visit. No guarantee on plant material. Responsibility of homeowner to water the tree daily for 1 month and then consistently 1x week in winter and 2x week in Summer. Includes one-time soil amendment to help establish trees at time of planting.	\$2,550.00*

Total	\$3,850.00
--------------	-------------------

* Non-taxable

All services to be provided must be stated on our work order. If you have any questions, please make sure to ask your Arborist. All proposals over 90 days are subject to review.

TO BE PAID UPON COMPLETION UNLESS OTHERWISE STATED ABOVE. All accounts over 30 days will be charged interest at a rate of 1% per month =/ 12% per annum.

This work is fully covered by public liability of Divine Timing LLC DBA Orlando Tree Consulting., for the complete protection of our clients. Furthermore, Orlando Tree Consulting service trained professionals and

Orlando Tree Consulting

722 Adirondack Avenue
Orlando, Florida 32807
407-476-9444

jenn@orlandotreeconsulting.com |
www.orlandotreeconsulting.com



Notes Continued...

modern equipment assures you the safest job possible. In the event Orlando Tree Consulting has to take collection action or is the prevailing party with respect to any collection or litigation arising out of or as a result of the Agreement or the transaction contemplated herein, Orlando Tree Consulting shall be entitled to recover all of its costs and expenses with respect to such collection or litigation, including collection agency fees, reasonable attorney's fees at trial and appellate levels. This agreement is subject to approval by management. Orlando Tree Consulting will not be responsible for any damages to property not visible where not specifically mentioned herein, especially underground installation such as sprinkler systems, water and sewer pipes, septic tank and drain fields, and electrical systems including landscape lighting. It is advisable to not enter the tree's drip line after treatment for at least 4 hours unless the arborist communicates less time otherwise.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Trees and plants are living things and are subject to a variety of potential health problems, abiotic factors and unpredictable weather that can cause healthy trees and plants to fail. Orlando Tree Consulting is not responsible for acts of unplanned natural causes where the tree/palm fails. Treatments recommended and administered are to enhance the palm/tree's current health. And are based on my professional experience, formal education, and methodologies and science-based research of the International Society of Arboriculture, ISA and the University of Florida IFAS research/publications. Ultimately the client must use their own judgment and decisions but may consider our treatments and recommendations for long-term health options.

TOWN OF WINDERMERE – TREE BOARD WORKSHOP

March 2024 | Facilitated by GAI Consultants

Our Vision

To safeguard and enhance the urban canopy, ensuring its vitality and resilience for generations to come. We aspire to be a respected and influential advocate, championing the cause of trees, green spaces, and sustainable urban ecosystems. Through collaboration, education, and strategic action, we envision a future where our community thrives amidst a flourishing and diverse tree canopy.

Our Mission

The Tree Board is dedicated to nurturing and enhancing the urban canopy within our municipal boundaries. We achieve this through a multifaceted approach:

- 1 Education of Constituents:** We empower our community by providing knowledge and awareness about the importance of trees. Through workshops, outreach programs, and educational campaigns, we foster a deeper understanding of the role trees play in our environment.
- 2 Preservation and Protection:** We are staunch advocates for the preservation and protection of our urban canopy. By enforcing tree ordinances, promoting sustainable practices, and addressing safety concerns, we ensure the longevity of our green assets.
- 3 Proliferation of Urban Canopy:** Our commitment extends beyond maintenance. We actively engage in tree plantings, reforestation efforts, and the expansion of green spaces. This not only enhances property values but also contributes to carbon sequestration and effective stormwater management.
- 4 Beautification and Aesthetics:** We collaborate to leverage resources for parks, recreational areas, and the public realm to enhance community aesthetics. By strategically planting and maintaining trees, we create inviting and visually appealing landscapes for residents and visitors alike.



City of Windermere, FL

Goals & Objectives



GOAL 1 DEVELOP ADDITIONAL EDUCATION INITIATIVES

Objective

Broaden the types of forums for education and information dissemination.

Strategies

- Community Workshops: Organize regular workshops and seminars on tree care, planting techniques, and the benefits of urban trees. Invite local experts and arborists to share their knowledge.
- Community Events: Build on Arbor Day event to include participation in other community-wide festivals and public activities as part of advocacy program for Tree Board initiatives.
- School Programs: Collaborate with schools to integrate tree education into the curriculum. Create engaging materials for students, such as tree identification guides and interactive activities.
- Online Resources: Develop a comprehensive website or online portal with resources like tree care guides, videos, and FAQs. Ensure it's accessible to all community members.
- Tree Walks: Conduct guided tree walks in parks and neighborhoods. Educate participants about different tree species, their ecological roles, and historical significance.
- Partnerships: Partner with environmental organizations, garden clubs, and other community groups. Leverage their expertise and networks to expand educational outreach.

Remember, an informed community is more likely to appreciate and actively participate in tree-related initiatives!



GOAL 2 MAINTAIN "TREE CITY" DESIGNATION

Objective

Continuously meet the criteria for the "Tree City" designation.

Strategies

- Regularly assess compliance with the requirements set by the Arbor Day Foundation.
- Collaborate with local government and community stakeholders to ensure ongoing adherence to tree-related standards.
- Celebrate Arbor Day annually with tree-planting events and educational programs.



GOAL 3 AWARENESS OF IMPLEMENTATION INFRASTRUCTURE SCHEDULE & LOCATION

Objective

Ensure that community members are informed about tree-related projects and infrastructure improvements.

Strategies

- Develop location maps for construction sites for website.



GOAL 4 MITIGATION PLAN FOR 500 BLOCK RESOLUTION (SHORT- TERM)

Objective

Resolve any outstanding issues related to the mitigation plan for the 500 Block.

Strategies

- Engage with stakeholders, and developer, to address concerns.
- Review the existing mitigation plan, identify gaps, and propose solutions.
- Collaborate with staff to ensure compliance with mitigation requirements.



**GOAL 5
DESIGNATION PROCESS FOR
“HERITAGE & MEMORIAL TREES”**

Objective

Establish a thoughtful process for designating trees as “Heritage caliber” or in memory of individuals or significant events.

Strategies

- Develop clear guidelines for selecting heritage and memorial trees, considering factors like species, location, and significance.
- Involve community input to honor local history and culture.
- Create a formal application process for requesting memorial tree designations.



**GOAL 6
LANDSCAPE DESIGN
MONITORING FOR WARD TRAIL
PROJECTS (SHORT-TERM)**

Objective

Ensure that landscape designs for Ward Trail projects align with agreed-upon preservation and location guidelines.

Strategies

- Regularly assess landscape plans against the established criteria.
- Collaborate closely with Kimley Horn, the landscape architecture consultant, to verify compliance.
- Address any deviations promptly to maintain the desired quality.



**GOAL 7
UPDATE REGULATORY CODES
FOR MITIGATION**

Objective

Enhance existing codes related to mitigation, fines, replacement criteria, and the overall process.

Strategies

- Conduct a comprehensive review of current codes.
- Propose amendments to strengthen enforcement, streamline processes, and improve clarity.
- Seek input from legal experts, environmental specialists, and community members.



**GOAL 8
DEVELOP SITE PLAN FOR FUTURE
PLANTING OPPORTUNITIES**

Objective

Identify and plan for future tree planting opportunities within the public realm.

Strategies

- Survey public spaces, parks, and streets to assess potential planting sites.
- Prioritize areas with low tree coverage or high visibility.
- Collaborate with landscape architects and urban planners to create a detailed site plan.

Next Steps/Priorities

1. Develop a budget supporting initiatives for current and fiscal year (“FY”) 2024–2025 | (2 months) *Tonya/Board Committee*
2. Board education opportunities: seminars, conferences, etc. | (4 weeks) *Tonya*
3. Plant unadopted trees | (6 weeks) *Vicki*
4. Resolve 500 Block mitigation plan | (6 weeks) *Vicki/Elena/Tonya*
5. Grove enhancement program | (3 months) *Frank/Board Committee*
6. Regulatory code updates | (6 months) *Brad/Tonya*
7. Develop educational calendar of events and needed resource support | (6 months) *Frank/Board Committee*
8. Develop a “Florida Friendly” tree planting list for recommendation for inclusion in regulatory updates | (12 months) *Board Committee/Staff*

Prepared By:

**COMMUNITY
SOLUTIONS
GROUP**

618 E. South Street Suite 700
Orlando, FL 32801
T 407.423.8398
F 407.843.1070

gaiconsultants.com/communitysolutions