



PARKS AND RECREATION COMMITTEE

Chair: Dena O'Malley

Vice Chair: Sue Ann Reichard

Secretary: Tracy McLaughlin

Tracy Mitchell

Jill Ata

Stephen Dimino

Jeanne Marie Olache

Council Liaison: Mandy David

Agenda

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May 16, 2024

5:00 PM

COMMUNITY CONFERENCE ROOM

614 MAIN STREET, BUILDING 100

WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. **OPEN FORUM / PUBLIC COMMENT (3-MINUTE LIMIT)**
2. **DOUG BOWMAN**
 - a. **TC has Approved Renaming Courts for Doug Bowman**
 - b. **Schedule Event in July**
3. **OLD BUSINESS**
 - a. **Events**
 - i. **21st Annual UMC Run Among the Lakes, Saturday, October 5, 2024**
 1. **Sound system and DJ considerations**
 2. **New route proposal from Sommer Sports**
 3. **Artwork meeting - Graphic Design Review**
 - ii. **Halloween Costume Parade and Hayride, Saturday, October 26, 2024**
 - iii. **PetFest Improvement Notes from the Event on Saturday, February 24, 2024**
 1. **Date for next year, considering 2/22/2025**
 2. **Merchandise sales**
 3. **Set up / Parking**
 4. **Volunteers**
 - b. **Tennis**
 - i. **Report from Tennis Committee (Maintenance Updates - Cleaning Schedule, Weed Control)**
 - ii. **Pickleball - Net Repair vs Replacement Costs. The Original Nets were Purchased from Varsity Sports in February 2023**
 - c. **Parks**
 - i. **WRC**
 - ii. **Lake Street Park - Park Among the Lakes**
 1. **Replace all park benches. Request use of operating budget**
 - iii. **Central Park**

1. Connect the 2 playgrounds. Look into purchasing more walkways and mulch

2. Talk about new walkway around the park.

iv. Lake Down Park

1. Discuss fence workshop updates

v. Palmer Park

1. Fixes to small kids' playground for safety compliance

2. Discuss swing height

3. Big kid equipment options

4. Vote on 2 soccer goals for green space

vi. Park Signage

1. Update and consolidate park signage. Calculate how many signs and where

4. NEW BUSINESS

a. Nora Celebration Budget (Not to Exceed \$500)

b. Financial

i. 2024-2025 Budget (Draft Attachment)

ii. 5 Year Plan (Capital Improvement Plan - Draft Attachment)

c. Strategic Planning - Look at Dates

d. Minutes

i. Approve April Meeting Minutes

e. Parks & Recreation new member application from Christine Samek-Youge

f. Liaison Reports

i. Mandy Davis

ii. Tonya Elliott-Moore

g. Election for Treasurer

h. Vote on Monthly Meeting Time for P&R Meetings

i. Windermere Centennial Celebration

5. NEXT MEETING DATE - THURSDAY, JUNE 13, 2024

a. Identify Items to Address at Next Meeting

6. ADJOURN

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Windermere Park & Recreation Committee 2024-2025 Proposed Projects

Proposed Estimate Cost: \$113,000

Central Park - \$55,000

1. Centennial Walkway – Redo the exercise trail to make it smoother. Consider installing a sidewalk-type path. Estimate is ¼ mile. \$12 foot. \$15,840 for material \$50,000
2. Add black plastic bumpers to enlarge the play area and combine two sides into one - eliminating the awkward step-up for smaller children. \$3000
3. Remove the scrub pine between the two play areas \$2000

Palmer Park - \$38,000

1. Add 2 soccer goals - \$3000 total
2. Add 1 more playground piece to Zipline playground – Spinner/climber - \$35,000

Park Signage Project - \$20,000

We will consolidate all TOW Park signage into one unified design in the following nine parks.

1. Central Park
2. Fernwood Boat Ramp
3. Lake Bessie Lakefront
4. Lake Down Park
5. Lake Street Park
6. Palmer Park
7. Park Among the Lakes
8. Town Square Park
9. Windermere Recreation Center (“Butler Bay”)

FINANCIAL ESTIMATED OVERVIEW OF P&R COMMITTEE

Park & Rec Current Reserve Account Balance:	\$57,684.24
<i>Carry over from 2022-2023 (\$115,583.700</i>	
<i>2023 profit from RATL (\$29,907.48)</i>	
<i>2024 profit from PetFest (\$60.07)</i>	
<i>2024 loss from Halloween (\$1901.84)</i>	
<i>2024 Misc Costs/Purchases (84,815.17) – mostly for Palmer Park</i>	
Park & Rec CIP Current Accumulated Account Balance:	\$95,065.31
2024-2025 CIP Addition from TOW	\$25,000.00
Profit expected from RATL 2024:	\$30,000.00
Loss from Halloween 2024:	- \$2,000.00
TOTAL :	\$205,749.55

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Windermere Park & Recreation Committee 5-year Park Project Plan – Capital Investment Projects

Proposed Estimate Cost: \$1,181,000

Central Park - \$55,000

1. Centennial Walkway – Redo the exercise trail to make it smoother. Consider installing a sidewalk-type path. Estimate is ¼ mile. \$12 foot. \$15,840 for material \$50,000
2. Add black plastic bumpers to enlarge the play area and combine two sides into one - eliminating the awkward step-up for smaller children. \$3,000
3. Remove the scrub pine between the two play areas \$2,000

Palmer Park - \$78,000

1. Add 2 soccer goals - \$3000 total
2. Add 1 more playground piece to Zipline playground – Spinner/climber - \$35,000
3. **FUTURE: Helix Playground Piece - \$40,000**

Park Signage Project - \$20,000

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Fernwood – \$0

no improvements needed at this time

Lake Street Park – Lake Down Park - \$10,000

1. FUTURE: New benches and work on path between parks - \$10,000

Town Hall Park - \$18,000

1. FUTURE: Re-do basketball courts

Windermere Rec Center - \$1,000,000

FUTURE

1. Move entrance
2. Enclose irrigation pumps near pavilion
3. Remove Roundabout
4. Add Pickleball Court
5. Fix bridge
6. Kayak entry area
7. Aerators
8. Maximize parking area
9. Clean up and add landscaping/trees to park

TONYA'S OPERATIONAL BUDGET NOTES:

Tennis Courts (DT & WRC) – cost unknown

1. FUTURE: Resurface Tennis Court & Windscreens
 - a. Downtown Courts – Last resurfaced 11/21 by Varsity – *need to look up cost*
We should target Winter 2026 for resurfacing

Windscreens put on Spring 2022
Putterman Athletics - \$2857 (includes the full color logo)
 - b. Windermere Rec Center – resurfaced between 2018-2019 by Varsity – *need to look at cost*
We should target Winter 2025

Windscreens put on Fall 2022
All Sport Court - \$1876

Remulching for park playgrounds – cost unknown

We would like to see new mulch put in to our playgrounds each year for safety

Replace broken park benches in our parks – cost unknown

Repaint and repair WRC Pavilion and bathroom