



614 MAIN ST. WINDERMERE, FL 34786 \* (407) 876-2563  
 WWW.TOWN.WINDERMERE.FL.US

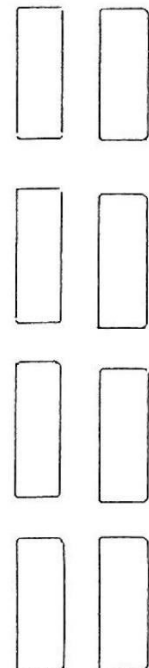
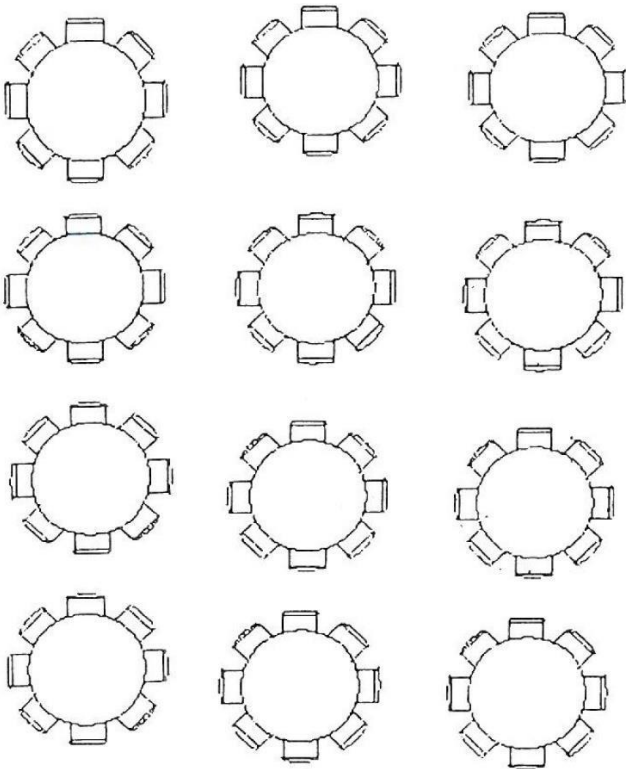
Please return this sheet to Ms. Brianna Wilson via email: [BWilson@town.windermere.fl.us](mailto:BWilson@town.windermere.fl.us) or drop-off at 614 Main Street, two weeks prior to your event.

The images below are to scale. You can either cut and paste to the floorplan (next sheet, also to scale) or draw in your arrangement. Please note, we cannot fit all 12 round tables and all rectangular tables inside the Town Hall at once. A popular and comfortable layout we see often is 9-10 rounds in the center and 5-6 long along the perimeter.

Public Works will set up and break down all Town furniture.

Town furniture cannot be placed outside or on the porch. You may use your own furniture in these areas, but Public Works will not set up non-Town furniture.

| ROUND TABLES – 5' DIAMETER | RECTANGULAR TABLES – 6' LONG | RECTANGULAR TABLES – 8' LONG | CHAIRS |
|----------------------------|------------------------------|------------------------------|--------|
| 12                         | 10                           | 9                            | 125    |





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Porch  
(no Town  
furniture)

1 inch = 8 feet