

TOWN OF WINDERMERE

**Town Council Workshop
Sunshine Laws and Ethics**

February 27, 2024

PRESENT:

Present were Mayor Jim O'Brien, Town Council members Tom Stroup, Andy Williams, Mandy David, Tony Davit, and Brandi Haines. Also present were Town Manager Robert Smith, Attorney Heather Ramos, Public Works Director Elliott-Moore, and Town Clerk Dorothy Burkhalter.

1. WORKSHOP CALLED TO ORDER

Mayor O'Brien called the workshop to order at 6:01pm.

2. DISCUSSION ITEMS:

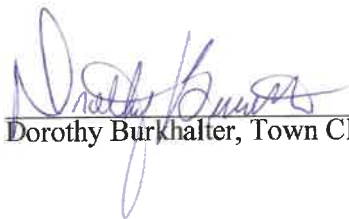
3. SPECIAL PRESENTATIONS:

a. Government in the Sunshine/Public Records/Ethics Presentation

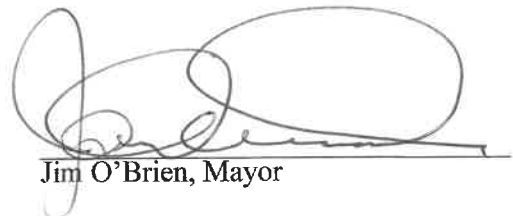
Mayor O'Brien turned the floor over to Attorney Ramos. Attorney Ramos gave a presentation regarding Form of Government, Government in the Sunshine Laws, Public Records Law, and Code of Ethics. Discussion followed regarding committee's/committee members discussions, noticing of meetings, chats/text/email, conversations between Council and/or committee members outside of a noticed meeting, types of discussions allowed, emails and responses, agendas, discussion items, requirements for workdays/clean-ups, off site gatherings/meetings, social gatherings, decision that have already been made and coming back up later, conversations during meetings, personal notes, use of personal electronics, records requests, town records, ethics, and gifts. Form 6 Lawsuit Resolution was discussed.

4. ADJOURN:

The Public session adjourned at 7:25pm.



Dorothy Burkhalter, Town Clerk



Jim O'Brien, Mayor