

PARKS AND RECREATION COMMITTEE

Agenda

**Chair: Nora Brophy
Vice Chair: Tracy Mitchell
Secretary: Tracy McLaughlin
Treasurer: Dena O'Malley
Francisco Sierra
Sue Anne Reichard
Jill Ata
Stephen Dimino
Council Liaison: Mandy David**

Agenda

**March 14, 2024
5:00 PM**

**TOWN HALL
520 MAIN STREET
WINDERMERE, FL 34786**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit):
2. MINUTES
 - a. Approval of February Meeting Minutes
3. OLD BUSINESS
 - a. Naming of the Doug Bowman Courts
 - i. Status
 - ii. Schedule Event in July
 - b. Events
 - i. 22nd Annual UMC Run Among the Lakes Saturday, October 5, 2024
 1. DJ – Lonnie or Danielle Brebberman (\$950)
 2. Route Discussion
 - ii. Halloween Costume Parade and Hayride Saturday, October 26, 2024
 - iii. PetFest: Saturday, February 24, 2024
 1. Amazing event – need to work on parking mitigation for next year
 2. Choose date for next year - 2/9, 2/23 or 3/1?
 - c. Tennis
 - i. Report from Tennis Committee
 - ii. Chemical Washing Courts: \$1,550: Discussion on scheduled maintenance
 - d. Parks
 - i. Central Park
 1. Repaving Walking Path Status
 - ii. Lake Down Park

1. Lake Street and 4th Fencing Status
2. Auto Gate Request Status

iii. Palmer Park

1. Small Kids Playground Maintenance Update
2. Handicapped walkway & ramp – installed
3. Zip line for big kids play area – installed
4. Replacement little kids Playset – installed
5. Need additional small kids play equipment
6. Additional big kids play equipment
7. Add walking path & exercise equipment?
8. Add pavilion with roof for tables? See attached option

iv. Park Signage

1. Need to consolidate and determine exactly which signs we need at each park, and trail signs
2. We can get pricing for next meeting

v. Financial – Dena

4. NEW BUSINESS

a. Centennial Celebration

i. *Hello everyone...you're on this email list because you either chair or sit on one of the Town's boards and committees or play an active role in Town events.*

I have been tasked to pull together ideas to celebrate our Town's Centennial celebration. We have a small steering committee that has already begun to research and pull together ideas.

We would like to have every committee involved in creating this year's long celebration and incorporating events you already host but modifying to showcase our 100 years.

So, we are asking that during your next scheduled meeting you add this topic to your agenda and submit your ideas back to us.

One idea so you get the gist...plant 100 trees.

Make a new time capsule...

We are looking for ways to engage as many of the residents in this year's long celebration.

Looking forward to hearing from all of you.

*CT Allen
Centennial Committee*

b. Liason Report

i. Mandy David

ii. Tonya Elliott-Moore

5. NEXT MEETING DATE-Thursday April 11, 2024

6. ADJOURN

**Town of Windermere
Parks and Recreation Committee
Meeting Minutes
February 8, 2024
5:00pm**

Members present: Nora Brophy, Tracy Mitchell, Dena O'Malley, Sue Ann Reichard, Jill Ata, Tracy McLaughlin, Jeanne-Marie Olache

Council Liaison: Mandy David

Director of Public Works: Tonya Elliott-Moore

1. Call to Order: The meeting was called to order at 5:08pm by Nora Brophy based on a quorum present to conduct business.
2. Doug Bowman - Town Council approved naming Windermere Recreation Center tennis courts as Bowman Courts. Details for the naming will be discussed at the next meeting.
3. Event Updates:
 - A. 21st Annual Run Among The Lakes was held on Saturday October 14, 2023. This year's event will be October 5, 2024. We already have 60 people signed up. P&R obtained a big sound system estimate that was forwarded to Tonya for TOW to consider. The proposed advantage to this larger system would be to have multiple smaller radiuses of sound, focused towards the center of town, instead of blasting out to neighboring homes.
 - B. Halloween Costume Parade and Hayride was held on Saturday October 28, 2023. Next year's event will be held on October 26, 2024.
 - C. PetFest will be Saturday February 24, 2024. Nora reported that food truck spots have sold out. All 85 vendor spots have sold out. Gatorland has committed to attend this year and will bring an alligator and snake. We will have a merchandise table. Jill reported that the hats should arrive tomorrow, 2/9. We have 300 T-shirts, \$20 ea. Final Event meeting will be 2/21 at 5:30pm. We will set up on Friday 2/23 at 3pm. Volunteers will be arriving in 2 shifts on the day of the event, 2/24: 1) 7:30am to 11:30am and 2) 9 to 3:30pm. Dena and Tracy will coordinate.

4. Tennis: Tracy Mitchell provided an update and proposed a charity event in Doug's honor.
5. Parks Update: TOW will install fencing (as per Fernwood) along Lake Street and at 4th. We have requested that TOW look at adding an auto gate (exactly as we have at Fernwood) at 4th and Magnolia so residents only can park there. This would also alleviate the parking issues for the three houses on that street. Tonya discussed the importance of open communication with TOW and residents. Palmer Park updates are still in progress. The metal poles and hardware on the new shade structure will be painted. Sue Ann has reached out to the shade company. The old equipment is scheduled to be removed and Jill is coordinating the installation of new playground equipment.
6. New Business: We walked the parks in January and Sue Ann made a comprehensive list of all the proposed updates. We need to prioritize and form a plan after PetFest. Tracy made a motion to approve January Meeting minutes. Dena seconded the motion. All voted in favor to approve.

The meeting was adjourned at 6:08pm. Our next Parks and Recreation Committee meeting will be March 14, 2024.

Varsity Courts, Inc.

1970-A CORPORATE SQUARE
LONGWOOD, FLORIDA 32750
407-830-8906 • FAX 407-830-7267

PROPOSAL SUBMITTED TO Windermere Rec		PHONE 407-929-0740	DATE February 27, 2024
STREET 11465 Park Ave		JOB NAME Resurface Battery of 3	
CITY, STATE AND ZIP CODE Windermere, FLORIDA		JOB LOCATION	
ARCHITECT ATTN: Dena O'Malley	DATE OF PLANS		JOB PHONE

We hereby submit the following specifications and estimates for:

RESURFACE A BATTERY OF THREE TENNIS COURT

Varsity Courts, Inc. is a Member and a Builder for the U.S. Tennis Court and Track Builders Association, the USAPA and the American Sports Builders Association.

Varsity Courts, Inc. proposes to resurface a Battery of Three Tennis Courts according to the following specifications. All surfacing materials shall be Dynaflex Sports Surfacing, manufactured by Neyra Industries, Inc., a Supplier of the American Sports Builders Association. Application of all material shall be done in a workmanlike manner in accordance with the manufacturer's standard specifications.

- Pressure wash where necessary
- Repair cracks using patch mix.
- Fix mushrooms
- Quick grind entire slab

NOTE: THREE (3) COAT SYSTEM

The **entire** surface shall receive one (1) coat of Dynaflex Acrylic Resurfacer to give texture and safer play.

The **entire** surface shall receive two (2) coats of Dynaflex Acrylic Color with sand.

The **outside** perimeter of asphalt outside of fence will receive one (1) coat of Dynaflex Acrylic Color with sand.

ALT 1: 1 extra coat of resurfacer to help hide hairline cracks and give it better texture ADD: \$2,837.00

ALT 2: Chemical wash only. No repairs. ADD: \$1,550.00

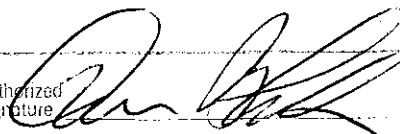
Note: Not a pressure wash it will do more damage of wearing

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Fourteen Thousand Four Hundred Thirty-Seven _____ dollars (\$ 14,437.00)

Payments to be made as specified below:
Upon completion of work and Alternates to be paid after completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature 

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____