



HISTORIC PRESERVATION BOARD

Chair: Kim Head

Co-Chair: Hannah Ammar

Secretary:

Treasurer: Jangi Borhi

Mary Frances Howard

Joan Foglia

Liz Andert

FrankKrens

Town Council Liaison: Tony Davit

Agenda

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March 4, 2024

5:00 PM

**COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Historic Preservation Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Historic Preservation Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Historic Preservation Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. CALL TO ORDER

- a. Read the Mission Statement.

2. OPEN FORUM/PUBLIC COMMENT (3-minute limit)

3. MINUTES

- a. Meeting Minutes from February 2024.

4. UNFINISHED BUSINESS

- a. Review Town Hall public forum meeting.
- b. HPB Charter: Report
- c. Inspection List: Report from Liz Andert (specify all historic buildings in the proposed maintenance plan for Town historic properties.)
- d. Immediate maintenance
- e. Review and approve consultant to perform strategic planning sessions for HPB

5. NEW BUSINESS

- a. Clean-up/removal of construction debris and plant overgrowth in the areas adjacent to the historic schoolhouse. (Historic Building town cleanup?)
- b. Hannah/MaryFran report on: Windermere Elementary lobby re-design Needs PHOTOGRAPHS and/or town historical artifacts (contact person Erin Hudson evisconti@gmail.com)
- c. Fundraiser ideas
- d. Review and approve consultant to perform strategic planning sessions for HPB

6. LIASON REPORT

7. ANNOUNCEMENTS

8. ADJOURN



Historic Preservation Board

Meeting Minutes • 5 pm Monday, January 5, 2024
[520 Main Street Windermere, FL 34786](#)

Call to order: 5:03pm

Attendees Included:

HPB members Hannah Ammar, Joan Foglia, Kim Hawkins-Head, Mary Fran Howard, Jangi Borhi, Frank Krens, Liz Andert

Town council member Brandi Haines was present, Town Council liaison Tony Davit

Two guests (unnamed) who may be moving to the area.

Approval of minutes from Jan 6, 2024: Motion by Jangi Borhi seconded by Liz Andert • Members approved

Public Comment: None present

OLD BUSINESS:

Town Hall Renovations Review:

Kim Head/Liz Andert recapped town public forum.

Jackie Rapport bench status report: Family has approved plaques; benches have been purchased and built. Family members will determine the date of dedication.

HPB Charter: Kim Head and Frank Krens will work on Board Charter. (a subcommittee may be created)

Inspection List: Report from Liz Andert: Cal Palmer building and School House will be included in the professional maintenance list (NOT Town Hall nor boat houses)

The committee voted to approve updated consultant proposal for assistance on maintenance plan. Jangi Borhi motioned to approve. The board unanimously approved the outside assistance with professional maintenance list. COST: \$5,604.00.

NEW BUSINESS:

Town Clean Up: Kim Head will talk with police department to determine what needs to happen for town cleanup. Volunteer ideas: Sea Cadet Corps, O.A.R.S and area high schools

Windermere Elementary lobby re-design Mary Fran Howard and Hannah Ammar will review photographs and meet with school contact Erin Hudson (evisconti@gmail.com)

Brick fundraiser/100 Year Celebration: on hold awaiting CT Allen to talk to our board (April/May)

MEDIA/Publicity: Board discussed possible article for **Windermere Gazette**, NOT doing social media, talking to area educators regarding historical buildings.

Adjournment: 6:13 pm

Board Chair

February 05, 2024
Date