

## RIGHT OF WAY USE AGREEMENT APPLICATION

**Check type of application:**

- SERVICE PROVIDER/  
UTILITY CO.    
  CONTRACTOR/DEVELOPER    
  PROPERTY OWNER

Address or Parcel ID Number of Proposed Work \_\_\_\_\_

Nearest Cross Street: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

24-Hour Emergency Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Applicable Licenses & Numbers: \_\_\_\_\_

Work Start Date: \_\_\_\_\_ Work End Date: \_\_\_\_\_

Type of Proposed Work in the Right-of-Way:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> REPAIR DRIVEWAY | <input type="checkbox"/> IRRIGATION         | <input type="checkbox"/> UNDERGROUND UTILITY |
| <input type="checkbox"/> NEW DRIVEWAY    | <input type="checkbox"/> LANDSCAPING        | <input type="checkbox"/> OVERHEAD UTILITY    |
| <input type="checkbox"/> OTHER _____     | <input type="checkbox"/> WIRELESS FACILITY* | STORMWATER DISCHARGE                         |

***\*If wireless facility, STOP HERE. Pre-application meeting is required for wireless facilities. Applicant must contact Town to schedule meeting prior to submitting application.***

Describe the Proposed Work to Occur in the Right-of-Way:

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Describe How Traffic Will be Maintained During the Proposed Work, per FDOT Index #:

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Required Items to Submit with Application:

- Three (3) Copies of Site Plan or Survey Showing Proposed Work to Occur in the Right-of-Way
- Photograph(s) of Existing Conditions at Location of Proposed Work
- Temporary Traffic Control Plan (FDOT Index #) if Requested by Town Staff
- \$75 Fee as Check Made Payable to "Town of Windermere"
- \$50 Inspection Fee as Check Made Payable to "Town of Windermere"
- Additional \$50 Reinspection Fee may be assessed if initial inspection fails (not due at time of application)
- Signed Acknowledgment (See Next Page, Applicant Must Sign and Date)

**Applicant Acknowledgement**

The applicant hereby agrees to be bound by the provisions of the ordinances, specifications, and regulations of the Town of Windermere and to such special conditions, restrictions and regulations as may be imposed by the Town Manager or his/her designee. The applicant shall at all times properly maintain and repair installations. The applicant has the right to traverse the property as may be reasonably necessary to perform maintenance of and repairs to the installation. All installations are subject to removal or relocation at the expense of the applicant as determined solely by the Town of Windermere. Applicant agrees to indemnify, hold harmless and defend the Town of Windermere from any and all actions, claims, suits, or judgements whatsoever in connection with any loss, costs or expenses, including attorney's fees, resulting from injury or death of any person or persons, and loss of or damage to property caused by, resulting from, or in any way associated with the proposed work within the subject right-of-way.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SEE SPECIAL CONDITIONS ATTACHED TO THIS FORM**

STATE LAW REQUIRES SUNSHINE ONE CALL 811 (1-800-432-4770) PRIOR TO DIGGING.

FOR DRIVEWAYS, CONTACT THE PUBLIC WORKS DEPARTMENT AT 407-909-5333 OR BY EMAIL pdavid@town.windermere.fl.us **24 HOURS** IN ADVANCE FOR **PRE-POUR & FINAL** INSPECTIONS:

PRE-POUR INSPECTION      Date Completed: \_\_\_\_\_ By: \_\_\_\_\_  
 FINAL INSPECTION      Date Completed: \_\_\_\_\_ By: \_\_\_\_\_

**FOR TOWN USE ONLY – DO NOT WRITE BELOW THIS LINE**

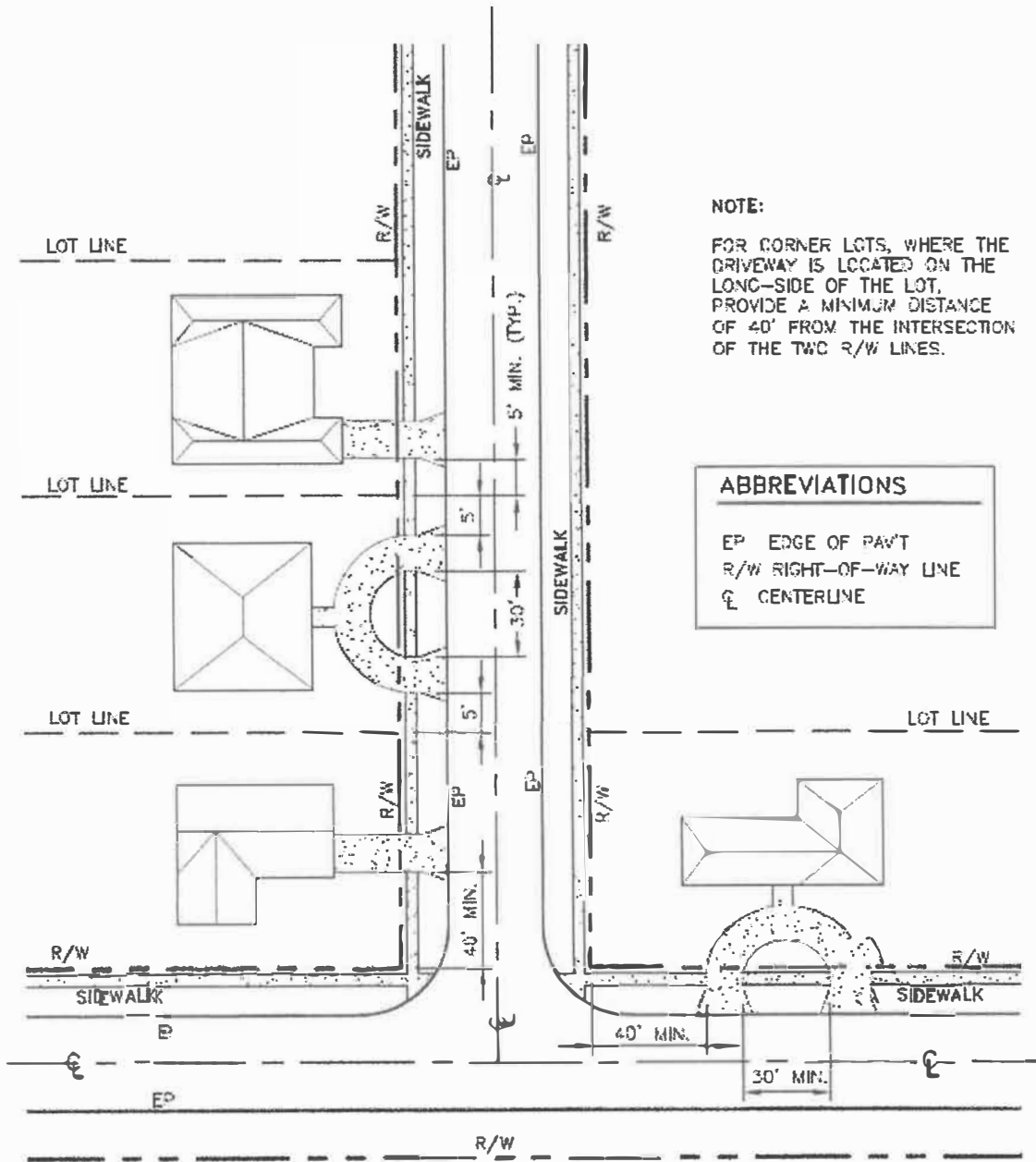
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APPROVED       DENIED

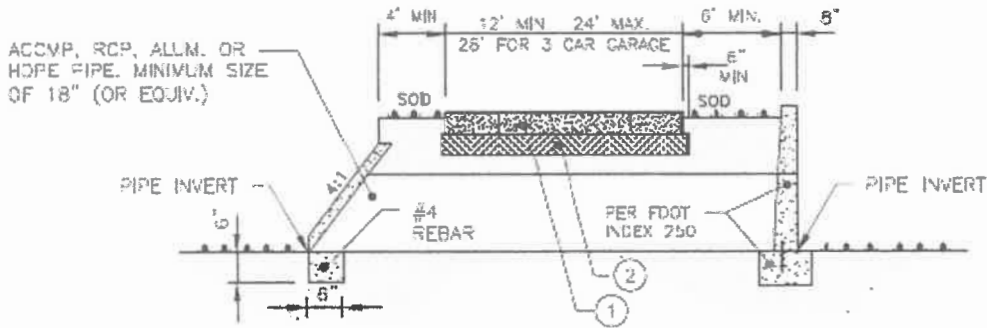
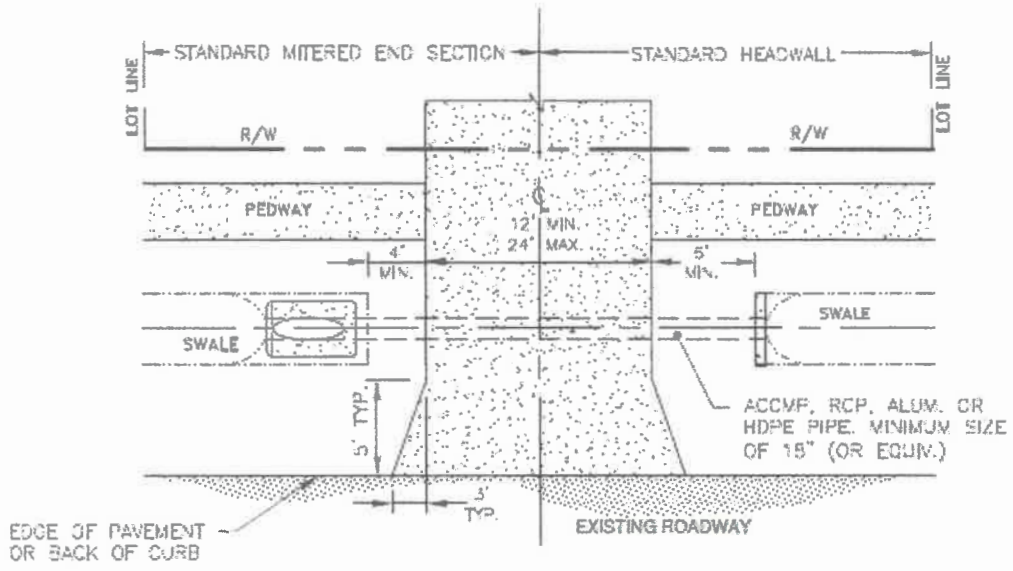
\_\_\_\_\_ Date: \_\_\_\_\_  
Robert Smith, Town Manager

\_\_\_\_\_ Date: \_\_\_\_\_  
Tonya Elliott-Moore, PW Director

*Special Conditions Next Page*



## TYPICAL RESIDENTIAL DRIVEWAY SETBACKS



WITH MITERED END SECTIONS

WITH HEADWALLS

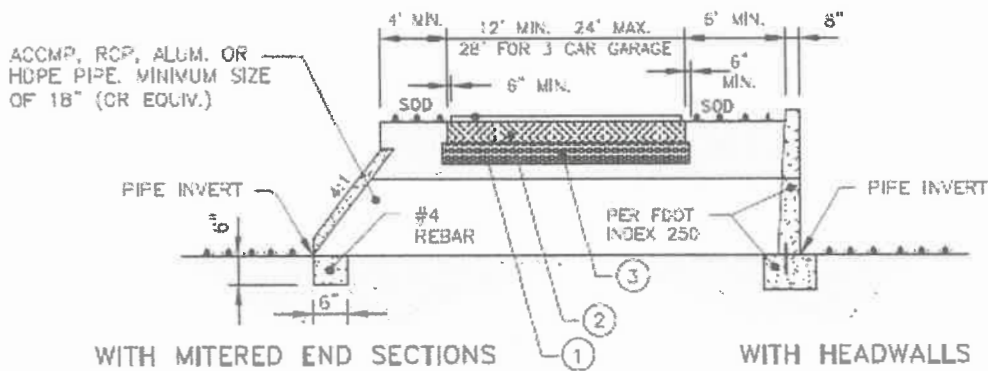
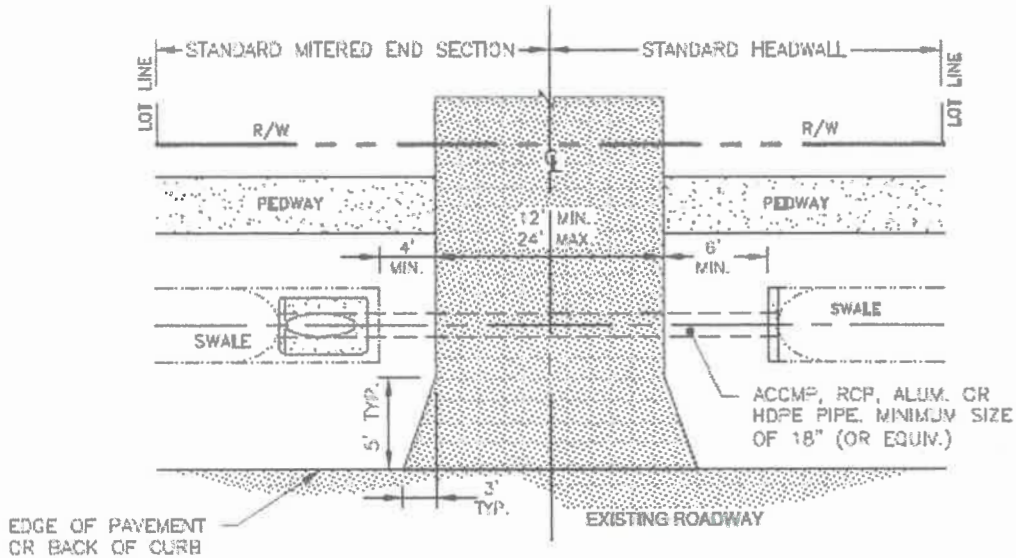
- ① 6" THICK CONC. 3000 PSI REINFORCED W/FIBER MESH
- ② SUBGRADE: 6" THICK, TYPE "B" STABILIZED, COMPACTED TO A MIN. OF 98% MAXIMUM DENSITY PER AASHTO T-180

NOTES:

1. MITERED END SECTIONS SHALL BE CONSTRUCTED IN ACCORDANCE WITH FOOT DESIGN STANDARDS INDEX 272, LATEST EDITION.
2. HEADWALLS SHALL BE CONSTRUCTED IN ACCORDANCE WITH FOOT DESIGN STANDARDS INDEX 250, LATEST EDITION.
3. CULVERT SIZES WILL BE DETERMINED BY EITHER THE UPSTREAM AND DOWNSTREAM CULVERT SIZES OR THE CROSS-SECTION OF THE DITCH. THIS INFORMATION MUST BE PROVIDED BY AN ENGINEER OR SURVEYOR LICENSED IN THE STATE OF FLORIDA.

## RESIDENTIAL CONCRETE DRIVEWAY DETAIL



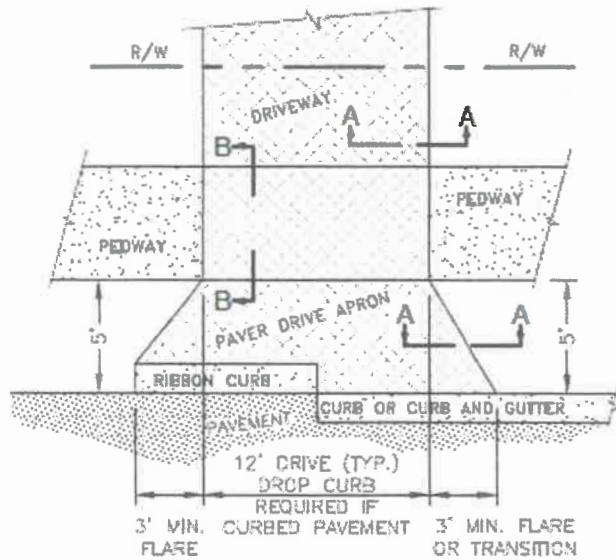


- ① 1-1/2" TYPE S-1 OR SP-12.5 ASPHALT
- ② BASE: 6" LIVEROCK OR CEMENTED COQUINA, MIN. LBR 100, COMPACTED TO A MIN. OF 98% MAXIMUM DENSITY PER AASHTO T-180
- ③ SUBGRADE: 6" TYPE "B", STABILIZED TO MIN. LBR 40, COMPACTED TO A MIN. CF 98% MAXIMUM DENSITY PER AASHTO T-180

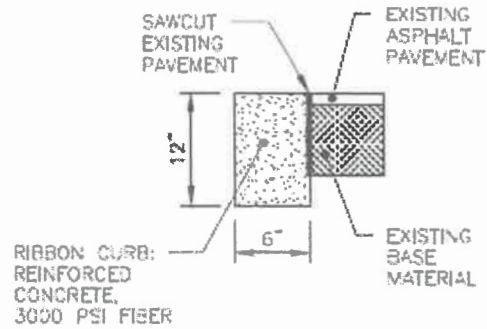
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## RESIDENTIAL ASPHALT DRIVEWAY DETAIL



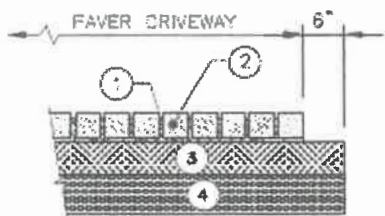
PLAN VIEW



RIBBON CURB DETAIL

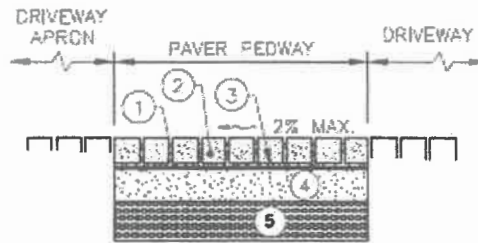
NOTES:

1. A 6" THICK CONCRETE PEDWAY/SIDEWALK MAY PASS THROUGH THE DRIVEWAY IN LIEU OF THE BRICK PAVED PEDWAY/SIDEWALK.
2. RIBBON CURB TO BE USED ALONG THE ENTIRE WIDTH OF DRIVE APRON IF NO CURB OR CURB AND GUTTER EXISTS. SEE DETAIL.



- ① FILL BETWEEN PAVERS WITH SAND AS NEEDED
- ② PAVER BRICK COLOR AND STYLE PER OWNER OR ARCHITECT
- ③ BASE: 4" LIMEROCK OR CRUSHED CONCRETE SCREENINGS, LBR 100, COMPACTED TO A MIN. OF 98% MAXIMUM DENSITY PER AASHTO T-180
- ④ SUBGRADE, 6" TYPE "B" STABILIZED, LBR 40, COMPACTED TO A MIN. OF 98% MAXIMUM DENSITY PER AASHTO T-180.

SECTION A-A



- ① FILL BETWEEN PAVERS WITH SAND AS NEEDED
- ② PAVER BRICK COLOR AND STYLE PER OWNER OR ARCHITECT
- ③ 1/2" LIMEROCK OR CRUSHED CONCRETE SCREENINGS FOR BEDDING
- ④ 4" THICK CONCRETE, 3000 PSI
- ⑤ SUBGRADE, 6" TYPE "B" STABILIZED, LBR 40, COMPACTED TO A MIN. OF 98% MAXIMUM DENSITY PER AASHTO T-180.

SECTION B-B

## PAVER PEDWAY AND PAVER DRIVEWAY DETAILS