

### FOOD TRUCK / FARMERS MARKET SELECTION COMMITTEE

Chair: Town Manager Robert
Smith

Agenda

Food Truck / Historic Preservation Board Liaison: Joan Foglia Farmers Market / Windermere Tree Board Liaison: Frank Krens Town Council Liaison: Mandy

Agenda

February 1, 2024 10:00 AM

**David** 

### ADMINISTRATIVE CONFERENCE ROOM 614 MAIN STREET, BUILDING 100 WINDERMERE, FL 34786

### PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all procedings before the Town of Windermere Food Truck / Farmers Market Selection Committee:

- 1. All electronic devices, including cell phones and pagers. shall be either turned off or otherwise silenced.
- 2. Prolonged conversation shall be conducted outside Council meeting hall.
- 3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
- 4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
- 5. Comments at public hearings shall be limited to the subject being considered by the Council
- 6. Comments at Open Forums shall be directed to Town issues.
- 7. All public comments shall avoid personal attacks and abusive language
- 8. No person attending a Food Truck / Farmers Market Selection Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Food Truck / Farmers Market Selection Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

### **AGENDA**

- 1. THE MEETING IS CALLED TO ORDER
- 2. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)
- 3. MINUTES
  - a. October 5, 2023, Food Truck / Farmers Market Selection Committee Meeting Minutes (Attachment Committee Option)
- 4. REVIEW OF PAST FOOD TRUCK EVENTS
  - a. Light Up Windermere November 17, 2023
    - i. Attachment Pictures of the Event
  - b. December 15, 2023 Holiday Movie Night (Pictures Attached)
  - i. Premiere Outdoor Movies came with the 26' screen and the wind was not a problem.
  - ii. The movie "Elf" (Swank Motion Pictures) was a success, and everybody seems to enjoy.
    - iii. Live "light acoustic" music by Di Bellavotti was a great choice.
  - iv. All food trucks were surprised of how "slow" the event was. Combination of the eminent storm, holiday parties, changing to the "3rd Friday" instead of keeping the regular 4th Friday of the month, could be the reasons why we did not have the expected attendance.
- **5. REVIEW OF PAST FARMERS MARKETS** 
  - a. Farmers Market Coordinator to report.
- 6. OTHER ITEMS FOR CONSIDERATION
  - a. New Food Truck Vendor (Pasta)

- i. Tagliolino Fresh Pasta (Attachment Committee Option)
- b. Vendor Complaint
  - i. See attached email about "pricing" and trucks profit.
- c. Farmers Market Vendor Request: Eggie's (See Attachments)
- d. Farmers Market Vendor Request: My Cocktail Cabinet (See Attachments)
- e. Farmers Market Vendor Request: KC Finest BBQ (See Attachments)
- f. Farmers Market Vendor Request: Butter Me Up (See Attachments)

### 7. ADJOURN



### FOOD TRUCK / FARMERS MARKET SELECTION COMMITTEE

Chair: Town Manager Robert
Smith
Food Truck / Historic Preservation
Board Liaison: Joan Foglia
Farmers Market / Windermere Tree
Board Liaison: Frank Krens

Town Council Liaison: Mandy

David

Minutes

October 5, 2023 10:00 AM

### ADMINISTRATIVE CONFERENCE ROOM 614 MAIN STREET, BUILDING 100 WINDERMERE, FL 34786

### PLEASE TURN OFF ALL CELL PHONES AND PAGERS

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Draft

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### **AGENDA**

- 1. THE MEETING IS CALLED TO ORDER 10:03am. Present were Town Manager Robert Smith, Farmers Market / Windermere Tree Board Liaison Frank Krens, and Communications Director Diane Edwards. Food Truck / Historic Preservation Board Liaison Joan Foglia, Town Council Liaison Mandy David, and Farmers Market Coordinator Robert Rinaldo were absent.
- 2. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit) None.
- 3. MINUTES
  - a. June 1, 2023 Food Truck / Farmers Market Selection Committee Meeting Minutes (Attachment Committee Option) *Approved 2/0*
- 4. REVIEW OF PAST FOOD TRUCK EVENTS
  - a. National Night Out September 22, 2023
    - i. Diane to report *Great event, well-attended.* Only issue was trucks not ending service at 9:30. Diane to address with trucks.
- 5. UPCOMING FOOD TRUCK EVENTS
  - a. October 27, 2023 Halloween Activity
    - i. Standard Time 6pm 9:30pm.
  - ii. Kids' science make & take stations via Mad Science Labs has been booked (Tootsie Scat & Ghost Eggs)
    - iii. DJ Truck has been booked
    - b. November 17, 2023 Light Up Windermere
      - i. Extended hours 5pm 9:30pm
      - ii. DJ Truck & Bubble Bus have been booked
        - 1. Possibility of adding 1-2 bounce houses? 2022 event had over 4,000 attendees Table
  - iii. TOW Admin will coordinate program with Mayor, Family Church Choirs, and White Swan. Logistics meeting between Admin, WPD, PW, and Mayor will take place closer to event date.
    - c. December 2023 Holiday Movie Night
      - i. 12/15; standard time 6pm 9:30pm

- ii. Movie "Elf" and screen have been booked
- iii. Entertainment TBD; light acoustic set to not distract from film
- **6. REVIEW OF PAST FARMERS MARKETS**
- 7. SELECTION OF MARKET VENDORS
  - a. Enzo's Mozzarella [Pre-Approved] (Attachment Committee Option)

Approved 2/0

b. Old Hearth Bakery [Pre-Approved] (Attachment - Committee

Option) Approved 2/0

c. Sukhothai [Pre-Approved] (Attachment - Committee Option)

Approved 2/0

8. ADJOURN 10:12am









































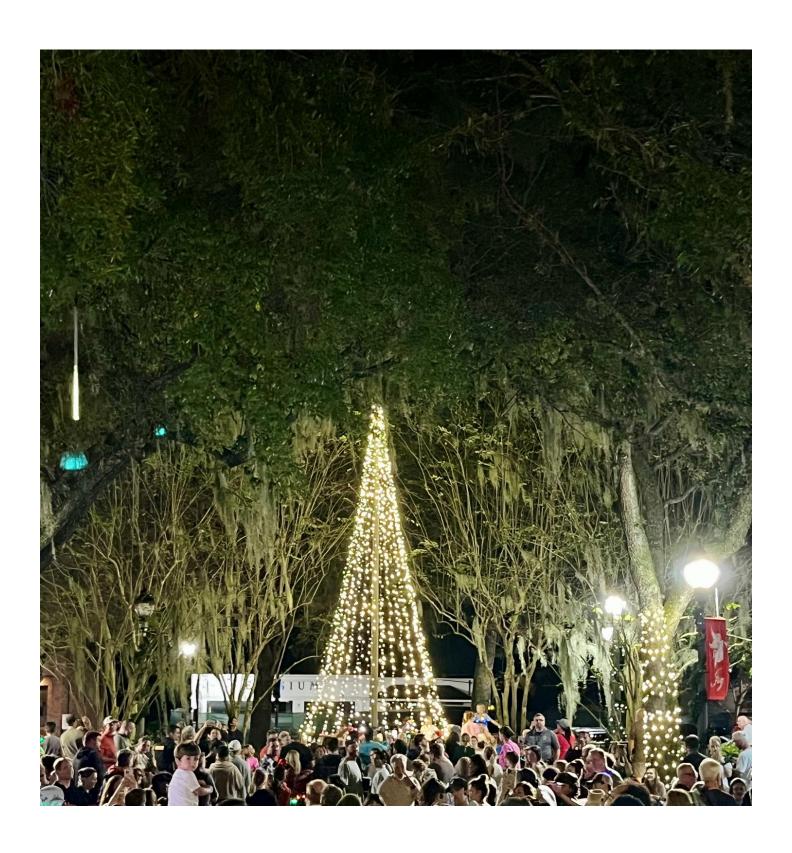
































614 MAIN ST. WINDERMERE, FL 34786 OFFICE: (407) 876-2563 FAX: (407) 876-0103

### WINDERMERE FOOD TRUCK VENDOR APPLICATION

Owner Name: Luca Stespetti Truck Name: Tagliolino Fresh Pasta							
Address: 1636 Scorlet Oak Love Winter Gorden FC 34787							
Address: 1636 Scarlet Oak Love Winter Gorden FC 34787  Email: tagliolinofood truckfl@gmail.com Primary Phone: 407-383-2514							
Thank you for your interest in the Town of Windermere Family Food Truck Events. The event is organized and owned by the Town of Windermere.							
Please read and review the rules and regulations for the event prior to completing this application							
PLEASE INITIAL EACH STATEMENT & SIGN							
\$150 fee is due no later than one (1) week prior to each Windermere Food Truck event, and is payable by credit card (Visa, MasterCard, or Discover. American Express not accepted). Credit Card Authorization Forms can be obtained from Finance Clerk Theresa Syphers (tsyphers@town.windermere.fl.us). The Town does not keep these forms on file. A new form will need to be submitted each event. It is the sole responsibility of the vendor to provide accurate and current payment information; Windermere is not responsible for any overdraft or overage fees associated with the card on file. Late payments will result in additional fees, and too many will result impact ability to participate in future events.  A copy of your Certificate of Liability Insurance with the Town of Windermere (614 Main Street, Windermere, FL 34786) listed as the Certificate Holder, Local Business Tax Receipt, and State of Florida Mobile Food Dispensing Vehicle License will be due upon approval.							
<u>LS</u> Vendor is required to provide a trash can with a lid. Removal of trash end clean up in your area is required; even if it is not yours.							
LS Arrival time is 3:00pm. Set-up must wait until all trucks are in place. Trucks will stage in designated area prior to entering event space. Please do not arrive prior to 3:00pm; the weekly Farmers Market will be breaking down and early arrival will cause congestion and delays.							
PAGE 1							



### 614 MAIN ST. WINDERMERE, FL 34786 OFFICE: (407) 876-2563 FAX: (407) 876-0103

Vendor is to provide their own power supply; either to connect to the Town's electrical suppl or via quiet/silent generator. All power cords that are in the service area must be secured to the ground to avoid accidents per Florida State Law. Please ensure your cord is the appropriate length.
If a vendor wishes to connect to the Town's power, the vendor must identify the amount of amperage needed to run the Truck during the event. Please review the attachment for the appropriate plug and amp size. We also have a 20 amp that utilizes the standard 3 prong plug. It is the Vendor's responsibility to ensure they have the correct plug and to understand their own power needs. The Town will not be responsible for any damages caused by power.
Prior to 4:30pm: Should a Vendor arrive without the appropriate hookups, is unable to connect to the Town's power supply, they will be asked to leave the event. Should this occur after 4:30pm, the Vendor will need to close down their Truck and not allow service. They will not be allowed to remove their Truck until after the event has ended.
LS Service time will begin at either 5pm or 6pm depending on the month. Generally, the only month that will begin at 5pm is November. Town Staff will advise of each month's start time. All events will run until 9:30pm.
Each truck should be prepared to serve approximately 250-300 people. Packing and cleaning up is permitted if you sell out prior to 9:30pm. Trucks must remain lit and accessible to optimize a professional look. The event ends at 9:30pm. It is the Vendor's responsibility to ensure they are not preparing/serving food or collecting payments after 9:30pm. Habitual disregard will affect ability to participate in future events.
LS Each vendor must collect 6.5% on all taxable sales.
<u>LS</u> The Town of Windermere reserves the right to alter scheduled dates, rotations, Truck participation, and Truck availability based on cuisine, amperage, and conduct of participants.
If a truck is scheduled for a Town of Windermere Food Truck Night event, and cannot attend for any reason, it is the Vendor's responsibility to find a suitable replacement. Diane Edwards will provide you with a contact list. When a replacement is found, the original Truck will call or email Diane Edwards ( <a href="mailto:dedwards@town.windermere.fl.us">dedwards@town.windermere.fl.us</a> 407-876-2563 ext 5321) for final approval. The replacement Truck must be cleared by Town Staff, <a href="mailto:AND">AND</a> must be a Windermere-approved truck.
ES Replacement trucks are to pay the Town their \$150 fee directly. Replacement trucks should not make payments to the truck they are replacing. The Town will refund the replaced truck.

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### 614 MAIN ST. WINDERMERE, FL 34786 OFFICE: (407) 876-2563 FAX: (407) 876-010

OFFICE: (407) 876-2563 FAX: (407) 876-0103
LS If a truck is scheduled for a Windermere Food Truck Night Event, and fails to show up, or does not find a suitable replacement, that truck forfeits their \$150 fee to the Town of Windermere.
<u>LS</u> Each Truck is responsible for knowing and adhering to the rules set forth in this agreement. Parking is available on a first come-first serve basis. <u>NO PARKING IS ASSIGNED</u> .
<u>LS</u> Events are rain or shine. In the rare instance that an event is cancelled, the Town Manager will determine whether trucks will be refunded or not be charged for their next scheduled event.
Vendor shall indemnify and hold the Town of Windermere, its employees, agents, officials, and contractors, harmless from and against any and all claims; including, without limitation to, attorney's fees (whether incurred before during, or after trial, or upon appellate level) arising from the Vendor's participation in event.
The process after receiving an invite to a specific event date (after being selected by the Selection Committee) is as follows:
<ul> <li>Once your truck has been approved by the committee, Diane Edwards will contact you for any missing information such as liability insurance or business license.</li> <li>Truck Approval lists are updated monthly after each selection meeting. Town Staff will send out availability emails quarterly (December, March, June, and September).</li> <li>Schedules are created on a QUARTERLY basis (every three months). Trucks can expect to be invited to an event zero to one event per quarter due to the high volume of trucks approved by the Town of Windermere Selection Committee.</li> </ul>
I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS AS SET FORTH IN THIS APPLICATION TO PARTICIPATE IN WINDERMERE FOOD TRUCK EVENTS, AND I AGREE TO ALL STATEMENTS.
Applicant Name (Printed): Luca Stespeti  Applicant Signature: Date: 11/20/23
Witness Name (Printed): Joana Sterpeti
Witness Signature: Date: 11/20/23

PAGE 3



### Fresh Homemade Tagliolini Pasta Choose Your Sauces \$14

Marinara – Alfredo – Creamy Pesto – Spicy Vodka Roasted Garlic and Olive Oil – \$12 Kids Butter Pasta – \$8 (half portion)

### Proteins Add In - \$3.00 ea

Grilled Chicken

Bacon

Crumbled Sausage

Meatballs (6)

### Vegetables Add In - \$1.75 ea

**Tomatoes** 

Marinated Artichokes

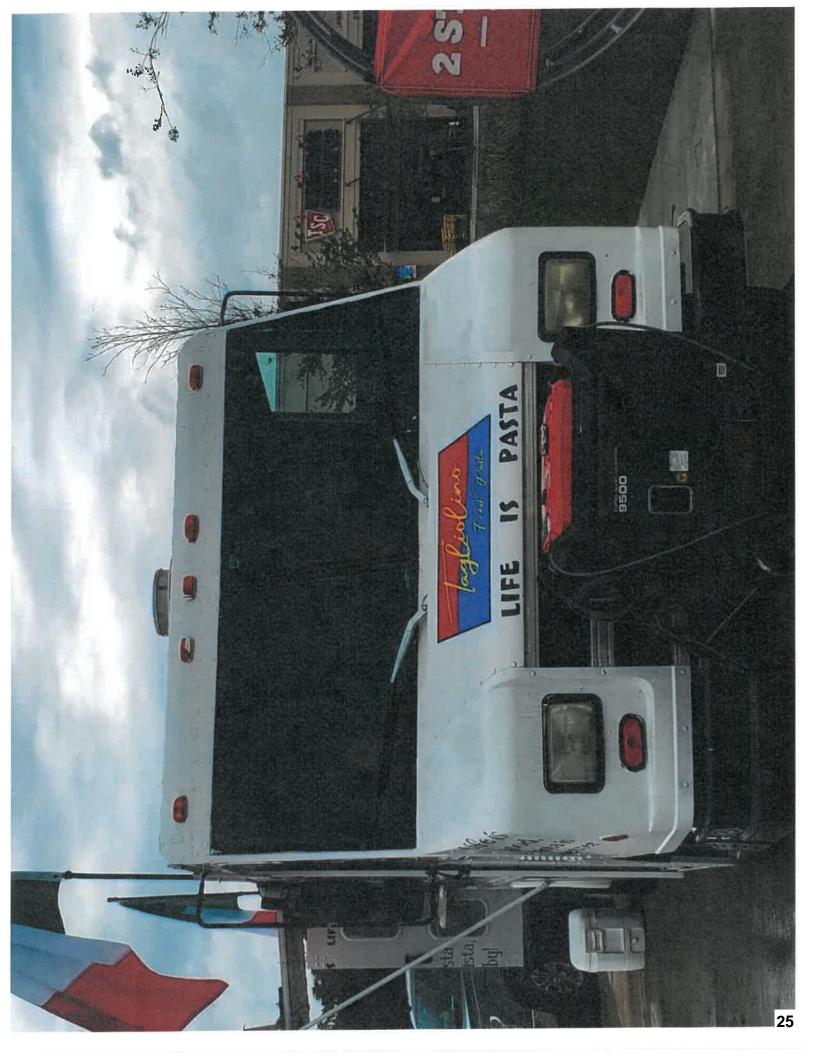
Spinach

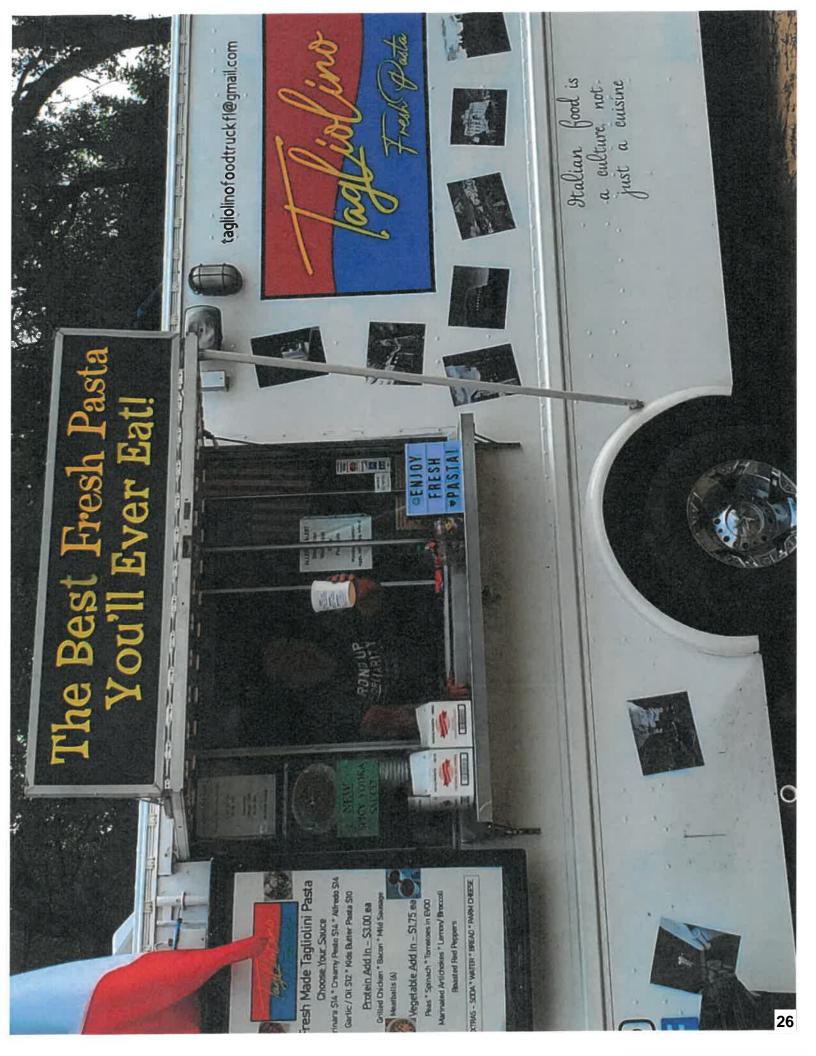
Lemon/Broccoli

Peas

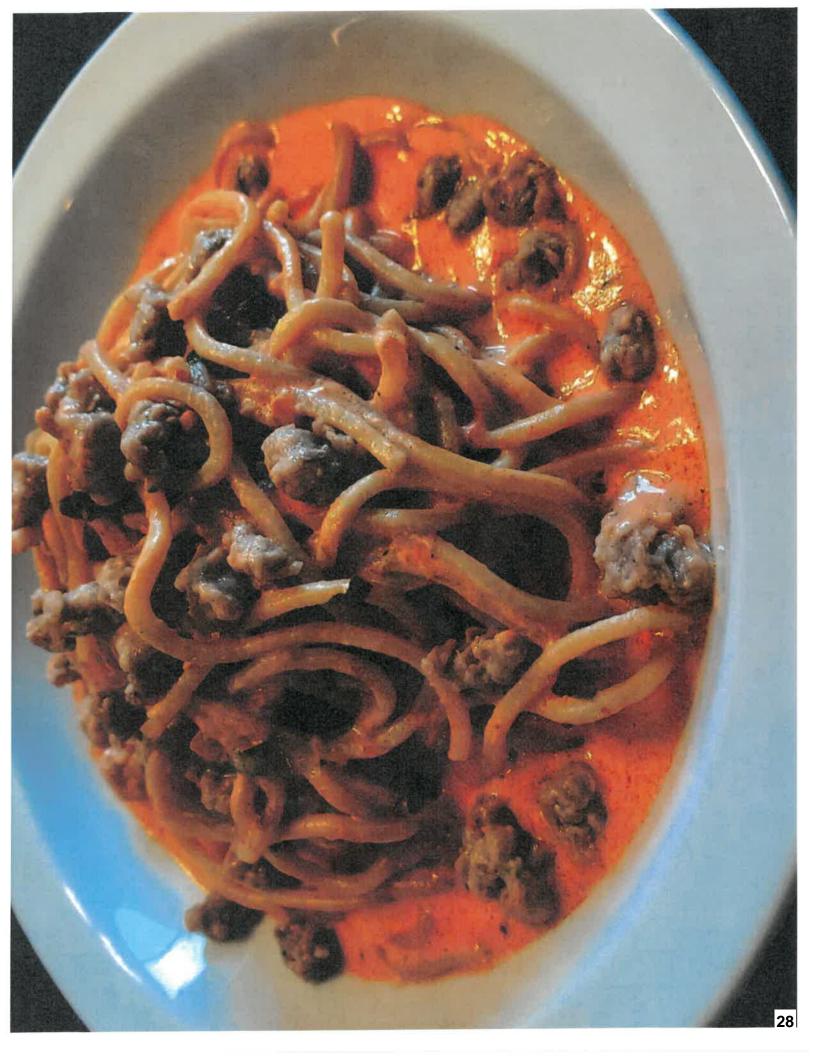
Roasted Red Peppers

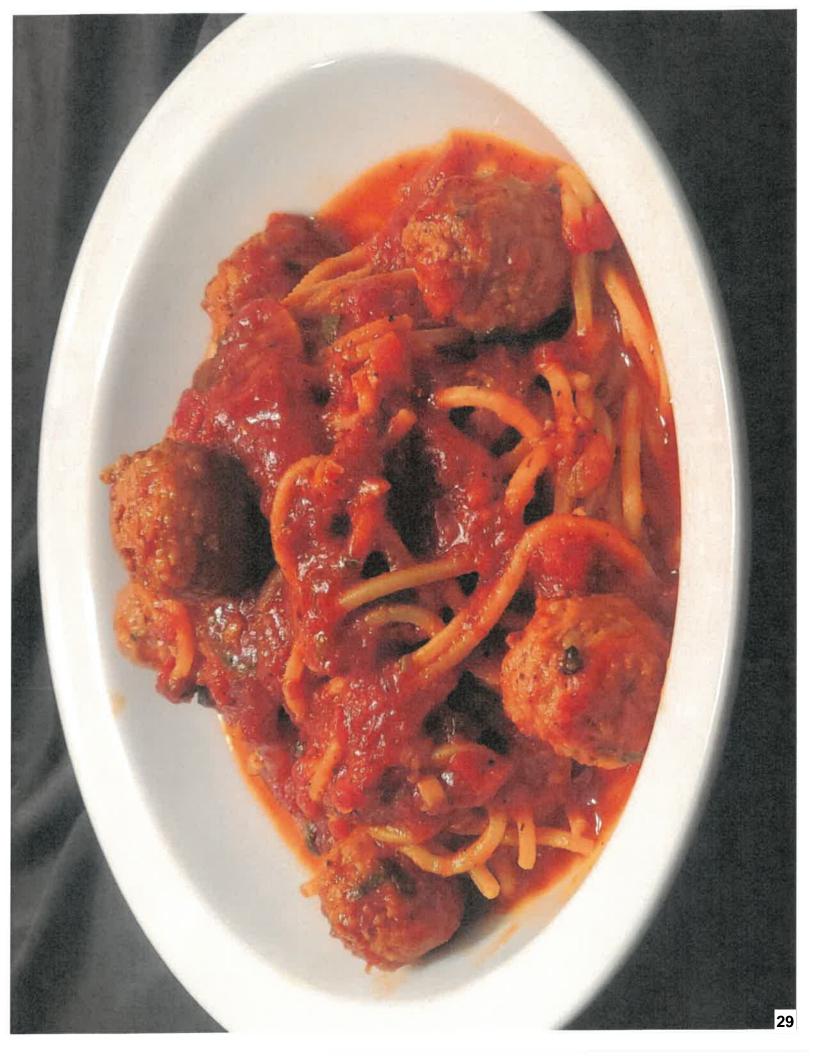
EXTRAS - Bread - Parm Cheese - Soda - Water















### STATE OF FLORIDA

# DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

# DIVISION OF HOTELS AND RESTAURANTS

THE MOBILE FOOD DISP VEHICLE (2014) HEREIN'NS LICENSED UNDER THE PROVISIONS OF CHAPTER 509 FLORIDA STATUTES VIN NUMBER TECKE39L21HB30812-SELF SUFFICIENT

## HEART OF THE TWELVE IL

TAGLIOLINO, FRESH PASTA -210 CARTER RD WINTER GARDEN FL 34787.

LICENSE NUMBER: MFD5856036

**EXPIRATION DATE: APRIL 1, 2024** 

Always verify licenses online at MyFloridaLicense.com

ISSUED: 10/05/2023

Do not alter this document in any form.



This is your license. It is unlawful for anyone other than the licensee to use this document.



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

BIBERK P.O. Box 113247					NAME: PHONE (A/C, No, Ext):  E-MAIL  Customerservice@biBERK.com						
P.O. Box 113247   Stamford, CT 06911					ADDRESS: COSCOTTOT SCI VICE & DIDERTITESTI						
Julinora, Gr. 53311					NAIC#						
				INSURE	RA: Berkshire	Hathaway Dire	ct Insurance Company		10391		
INSURED					INSURER B:						
Heart of The Twelve LLC				1	INSURE						
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	nter Garden, FL 34787-6160										
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	CLAIMS-MADE X OCCUR							PREMISES (Ea occurrence)	\$	50,000	
Α				N9BP249192		11/28/2023	11/28/2024	MED EXP (Any one person)	\$	5,000	
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	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					1	E.L. EACH ACCIDENT			
	(Mandatory in NH)							E.L. DISEASE - EA EMPLOYEE			
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$		
	Professional Liability (Errors & Omissions): Claims-Made							Per Occurrence/ Aggregate			
DESCRIPTION OF OPERATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  Town of Windermere is listed as additional insured as it pertains to general liability (see endorsement attached)											
	TOWN OF WINGERHELE IS IISLED AS AU	GILIO!	iiai III	noured as it pertains to gr	onordi		3				
CERTIFICATE HOLDER				CANCELLATION							
Town of Windermere 614 Main St					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						

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AUTHORIZED REPRESENTATIVE

Windermere, FL 34786



### CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY) 11/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER	CONTACT NAME:						
	PHONE [AIC, No, Ext): (844) 472-0967 FAX (AIC, No): (203						
BIBERK	E-MAIL salessupport@biberk.com						
P.O. Box 113247	PRODUCER CUSTOMER ID:						
Stamford, CT 06911	INSURER(S) AFFORDING COVERAGE						
INSURED	INSURER A : Berkshire Hathaway Direct Insura	nce Compai	722320				
	INSURER B:						
Heart of The Twelve LLC	INSURER C:						
Tagliolino Fresh Pasta 1636 Scarlet Oak Loop	INSURER D:						
Winter Garden, FL 34787-6160	INSURER E:						
,	INSURER F:						

CERTIFICATE NUMBER:	REVISION NUMBER
	CERTIFICATE NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Location: 1636 Scarlet Oak LoopWinter Garden, FL 34787-6160

Bldg #001: Catering Services - 1103901

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)		COVERED PROPERTY	LIMITS	
Х	PROPERTY						BUILDING	\$	
CAUSES OF LOSS DEDUCTIBLES				11/20/2022	11/20/2024		PERSONAL PROPERTY	\$	
	BASIC	BUILDING 250	N9BP249192	11/28/2023	11/28/2024		BUSINESS INCOME	\$	
	BROAD	CONTENTS	-				EXTRA EXPENSE	\$	
Χ	SPECIAL						RENTAL VALUE	\$	
	EARTHQUAKE						BLANKET BUILDING	\$	n/a
	WIND						BLANKET PERS PROP	\$	n/a
	FLOOD						BLANKET BLDG & PP	\$	n/a
								\$	
								\$	
T	INLAND MARINE		TYPE OF POLICY					\$	
CA	USES OF LOSS							\$	
	NAMED PERILS		POLICY NUMBER					\$	
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$\vdash$	CRIME							\$	
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	EQUIPMENT BR	EAKDOWN						\$	
								\$	
								\$	

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

\* ALS up to 12 months.

CERTIFICATE HOLDER	CANCELLATION							
Town of Windermere 614 Main St	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
Windermere, FL 34786	authorized representative Rates 6,430							

CANCELLATION

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### Lilian Colli

From:

brian smacfoodtruck.com <bri>brian@smacfoodtruck.com>

Sent:

Wednesday, December 13, 2023 4:48 PM

To:

Lilian Colli

Subject:

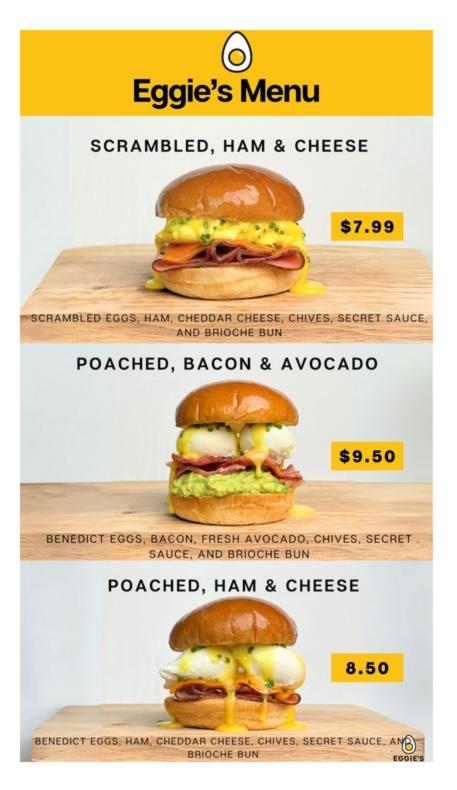
Re: Are you available this Friday, 12/15th???

Thank you Lilian,

I hope the city will reconsider its pricing structure. As I'm sure you've noticed not as many trucks are signing up for this event. Of course, there's always new trucks who are hungry for the business but I'm sure you're seeing less of the well-known, well established trucks.

Food trucks operate like mini restaurants. 30% of their cost is for the food, 30% for labor and 30% for overhead. The actual profit on a \$15 menu item is 1.50 and the truck needs to sell 100 of those items just to cover the fee to participate. With a decreasing audience size and a large number of trucks, meeting those minimum sales becomes more and more difficult. Thank you for listening.

Brian Connor, Owner SMAC Food Truck





### WINDERMERE FARMERS MARKET VENDOR INFORMATION PACKET

### **INTRODUCTION**

- The Windermere Farmers Market is a direct result of the Windermere Downtown Business Committee (DBC). The Windermere Downtown Business Committee is composed of business owners of the Downtown Windermere Florida area, representing the many merchants; retailers, service providers, and professional offices who serve the Town of Windermere and the surrounding areas. The DBC is currently on hiatus. The Windermere Tree Board is serving as the interim liaison board.
- The Windermere Farmer's Market will be held every Friday in Windermere, FL along Main Street between 5th and 6th street, and is closed to traffic during the market hours.
- The market hours will be 9:00 AM 2:00 PM year-round.

• Contact information: Robert Rinaldo, River City Events and Gatherings, LLC

Phone: 386-564-4222 Cell

Email: farmersmarket407@gmail.com

### **OPERATIONAL GUIDELINES**

- Food-related items are intended to be the core of the market experience. As a result, they will be given preference over non-food-related items. The follow are examples of items at the market:
- Food Related & Greenery
- Produce, Plants & Flowers fruits & vegetables, garden plants, herbs, cut flowers, bonsai, seeds, etc.
- Cooked/Prepared Food fresh bread, seafood, BBQ/smoked meat, cheese, pasta, ethnic food, etc.
- Specialty Foods coffee, condiments, jams, nuts, dried herbs, sauces, flavored oils & vinegars, etc.



## **ELIGIBILITY GUIDELINES**

- The Market is not intended to be a craft fair or flea market.
- The Market reserves the right to decline the participation of vendors that do not fit the Market objectives or criteria for participation.
- Non-food items are to be home or hand-made

### **FEES**

• The standard weekly rent for vending at the market is \$25.00 per 10x10 space. The standard booth space is 10'front and 10' deep. Rent will be collected at the start of the market. Payment may be either a check or credit card/debit card.

# **VENDOR APPLICATION APPROVAL PROCESS**

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- The description should include:
  - a detailed description of the types of item(s) you want to sell
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  - pictures are not returned
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- Driving Please be very conscious of your speed as you drive through the market (or the neighboring streets) at the beginning and end of the day. You should drive no faster than walking speed through the market area—about 5 mph.
- Set-up As you are unloading and setting up, be conscious of parking your car in a way that maximizes the ability of other cars to get though. Empty vehicle and PARK before doing your setup.
- Location Vendors are not guaranteed a specific location on the street. We will do our best to meet the specific needs and request of each vendor, while balancing the overall needs of the market.
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- Fire Protection Any vendor with an open flame, typically used to heat food needs to have a small (10oz) kitchen fire extinguisher on hand.
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### WEATHER CLOSING

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# **LICENSES & HEALTH CODES**

- Obtaining the proper licenses or permits, and obeying all codes is the sole responsibility of the vendor, including any regulations of the Florida Department of Agriculture or other regulatory agencies.
- Vendors preparing food onsite must have a food service license issued by the Division of Hotels & Restaurants. Please contact the Division of Hotels and Restaurants for any further questions or application (407) 761-6850. In addition to this, food vendors must also have a valid 1 million dollar (1,000,000) general liability policy naming Windermere Downtown Business Committee, Town of Windermere and River City Events and Gatherings, LLC as additional insured.
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# WINDERMERE FARMERS MARKET VENDOR AGREEMENT

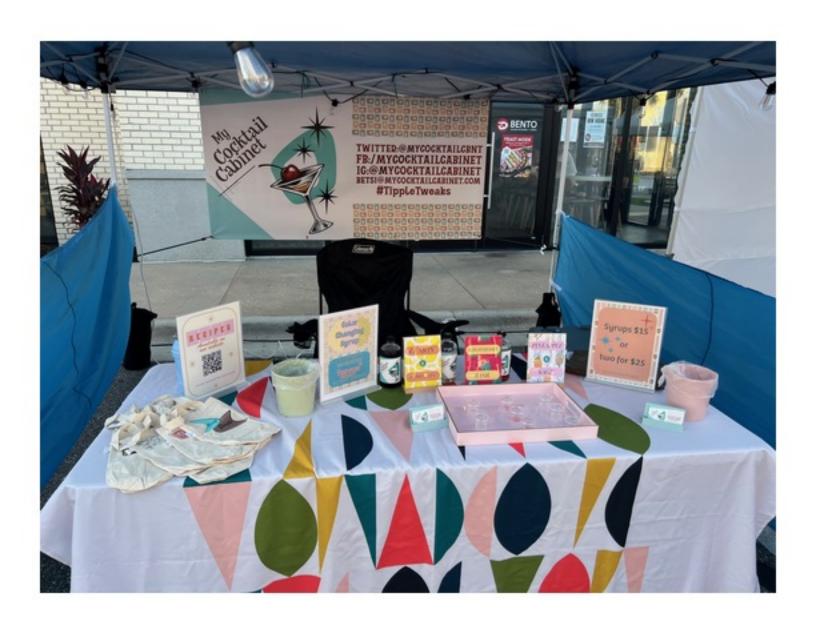
Name: Geyson Suarez, Samuei Suarez, Matias Suarez				
Business Name (if applicable): D	BA: Eggie's (registered a	s Bistro La Lune LLC)		
Address: 15693 Kinnow Mandarin	Lane			
City: Winter Garden	State: FL	Zip: <u>3</u> 4787		
Telephone: 407-921-9405	EMAIL	_eggiesorlando@gmail.com		
Description of Products: Gourmet egg sandwiches (egg bene	edict, french style scramb	led eggs)		
I, the undersigned, have read the Windermere Farmer's Market, ar I understand that the market reser	nd agree to adhere to the	ese guidelines.		
I agree to indemnify and hold has City of Windermere, River City I and volunteers from any liability during the Market.	Events and Gatherings,			
The market is not responsible for responsible for any liability arisin or for any injuries sustained by essued for any negligent acts of a v subrogate against a said vendor for	ng from the negligent ac mployees of and/or ven- rendor or his/her employ	ets of vendors or their employees dors. In the event the market is yees, the market's insurance will		
I understand that I am responsible for adhering to all relevant government regulations e.g. health codes, licenses, etc.				
Vendor Signature:		Date: <u>1/3/24</u>		
Please email to:				
Farmersmarket407@gmail.com				
Please attach any license required	d for your business to th	is application along with photos.		













# WINDERMERE FARMERS MARKET VENDOR INFORMATION PACKET

# **INTRODUCTION**

- The Windermere Farmers Market is a direct result of the Windermere Downtown Business Committee (DBC). The Windermere Downtown Business Committee is composed of business owners of the Downtown Windermere Florida area, representing the many merchants; retailers, service providers, and professional offices who serve the Town of Windermere and the surrounding areas. The DBC is currently on hiatus. The Windermere Tree Board is serving as the interim liaison board.
- The Windermere Farmer's Market will be held every Friday in Windermere, FL along Main Street between 5th and 6th street, and is closed to traffic during the market hours.
- The market hours will be 9:00 AM 2:00 PM year-round.

• Contact information: Robert Rinaldo, River City Events and Gatherings, LLC

Phone: 386-564-4222 Cell

Email: farmersmarket407@gmail.com

# **OPERATIONAL GUIDELINES**

- Food-related items are intended to be the core of the market experience. As a result, they will be given preference over non-food-related items. The follow are examples of items at the market:
- Food Related & Greenery
- Produce, Plants & Flowers fruits & vegetables, garden plants, herbs, cut flowers, bonsai, seeds, etc.
- Cooked/Prepared Food fresh bread, seafood, BBQ/smoked meat, cheese, pasta, ethnic food, etc.
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Name: James kenna		
Business Name (if applicable): M	l <del>y Cocktail C</del>	abinet
Address: 1650 n mills A	ve	
City: Orlando	State:_Fl	Zip: <b>32803</b>
Telephone: 3212130606	EMA	James@mycocktailcab inet.com
Description of Products: Flavor infused simpl mocktails, cocktail	e syrups for	use in cocktails or
mockedits, cockedit	biccers, and	III d310II KIC3
I, the undersigned, have read the Windermere Farmer's Market, an I understand that the market reser	nd agree to adhere to	these guidelines.
City of Windermere, River City I	Events and Gathering	ere Downtown Business Committee, gs, LLC and its agents, employees other expenses suffered or incurred
or for any injuries sustained by en	ng from the negligen mployees of and/or v endor or his/her emp	t acts of vendors or their employees vendors. In the event the market is ployees, the market's insurance will
I understand that I am responsible health codes, licenses, etc.	e for adhering to all	relevant government regulations e.g.
Vendor Signature: James	kenna	D <b>5</b> :/21
Please email to:		
Farmersmarket407@gmail.com		



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# WINDERMERE FARMERS MARKET VENDOR AGREEMENT

Name:					
Business Name (if applicable): KC F	inest BBQ				
Address: 929 W Michigan ST					
City: Orlando	State:	FL		Zip:_	328005
Telephone: 816 783 3934		_EMAIL	kcfinestb	bq@g	mail.com
Description of Products:					
and our Gold Label					
I, the undersigned, have read the entire Windermere Farmer's Market, and ag I understand that the market reserves t	ree to adh	ere to the	ese guidel	lines.	-
I agree to indemnify and hold harmles City of Windermere, River City Event and volunteers from any liability, cost during the Market.	ts and Gat	therings,	LLC and	its ag	ents, employees
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I understand that I am responsible for health codes, licenses, etc.	adhering	to all rele	evant gov	ernme	ent regulations e.g
Vendor Signature:					Date: 1/2/2024
Farmersmarket407@gmail.com					



Please attach any license required for your business to this application along with photos.

# STATE OF FLORIDA

# DIVISION OF HOTELS AND RESTAURANTS DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

www.myfloridalicense.com

#### **Food Service Inspection Report**

This inspection report must be made public upon request per Florida law.

#### Met Inspection Standards during this visit ANY VIOLATIONS noted herein must be corrected by the NEXT UNANNOUNCED inspection unless otherwise stated.

Inspection Date: Oct 10, 2023 12:26 - Oct 10, 2023 12:52

License Number: 5811701 Rank: CATR
Owner Name: KC FINEST BBQ LLC
Location Address: 929 W. MICHIGAN STREET

ORLANDO FL 32805

Number of Units: 0

License Expiration: April 1, 2024
Inspection Reason: Routine - Food
Business Name: KC FINEST BBQ LLC

License Type: Catering
Telephone Number: 407-317-5121

Reinspection on or After:

#### FOODBORNE ILLNESS RISK FACTORS AND PUBLIC HEALTH INTERVENTIONS

01A Food obtained from approved source	N/O	07 Unwrapped or PH/TCS food not re-served	N/O
01B Food safe and unadulterated; sound condition	N/O	08A Separating raw animal foods from: each other, RTE foods and unwashed produce	N/O
01C Shellstock tags; commingling	N/A	08B Food protection during preparation, storage and display	N/O
01D Parasite destruction for raw/undercooked fish	N/A	09 Bare hand contact with RTE food; Alternative Operating Procedure (AOP)	N/O
02A Consumer advisory on raw/undercooked oysters	N/A	11 Employee health knowledge; ill/symptomatic employee present	IN
02B Consumer advisory on raw/undercooked animal foods	N/A	12A Hands clean and washed properly; use of hand antiseptic if use of AOP	IN
02C Date marking ready-to-eat (RTE) potentially hazardous / time/ temperature control for safety foods	N/A	12B Employee eating, drinking, tasting food, smoking	IN
03A Receiving and holding PH/TCS foods cold	N/O	22 Food-contact surfaces clean and sanitized	IN
03B Receiving and holding PH/TCS foods hot	N/O	31A Handwash sink(s) installed, accessible, not used for other purposes	IN
03C Cooking raw animal foods and plant foods; non-continuous cooking of raw animal foods	N/O	31B Handwashing supplies and handwash sign provided	IN
03D Cooling PH/TCS foods; proper cooling methods	N/O	41 Chemicals/toxic substances	IN
03E Reheating PH/TCS foods for hot holding	N/O	53A Food manager certification; knowledge/active managerial control (except employee health)	IN
03F Time as a Public Health Control	N/A	53B State approved food handler training; employee duty specific training/knowledge	IN
03G Reduced oxygen packaging (ROP) and other Special Processes	N/A		

#### **GOOD RETAIL PRACTICES**

02D Food items properly labeled; original container	35A No presence or breeding of insects/rodents/pests; no live animals
04 Facilities to maintain PH/TCS foods at the proper temperature	35B Outer openings protected from insects/pests, rodent proof
05 Food and food equipment thermometers provided and accurate	36 Floors, walls, ceilings and attached equipment properly constructed and clean; rooms and equipment properly vented
06 PH/TCS foods properly thawed	38 Lighting provided as required; fixtures shielded or bulbs protected
10 In use food dispensing utensils properly stored	40 Employee personal belongings
13 Clean clothes; hair restraints; jewelry; painted/artificial fingernails	42 Cleaning and maintenance equipment
14 Food-contact and nonfood contact surfaces designed, constructed, maintained, installed, located	43 Complete separation from living/sleeping area/private premise; kitchen restricted - no unauthorized personnel
16 Dishwashing facilities; chemical test kit(s); gauges 1. Wash 2. Rinse 3. Sanitize	45 Fire extinguishing equipment (FOR REPORTING PURPOSES ONLY)

October 10, 2023 at 12:52:41 PM EDT Location: KC FINEST BBQ LLC License #: CATR5811701 Inspector: Elliot Buckner

# STATE OF FLORIDA

## DIVISION OF HOTELS AND RESTAURANTS DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

www.myfloridalicense.com

21 Wiping cloths; clean and soiled linens; laundry facilities	46 Exits not blocked or locked (FOR REPORTING PURPOSES ONLY)
23 Non-food contact surfaces clean	47 Electrical wiring/outlets in good repair (FOR REPORTING PURPOSES ONLY)
24 Storage/handling of clean equipment, utensils; air drying	48 Gas appliances; boiler certificate current/posted (FOR REPORTING PURPOSES ONLY)
25 Single-service and single-use items	49 Flammable/combustible materials (FOR REPORTING PURPOSES ONLY)
27 Water source safe, hot (100F) and cold under pressure	50 Current license, properly displayed
28 Sewage and waste water disposed properly	51 Other conditions sanitary and safe operation
29 Plumbing installed and maintained; mop sink; water filters; backflow prevention	52 Misrepresentation; misbranding
32 Bathrooms	54 Florida Clean Air Act Compliance
33 Garbage and refuse; premises maintained	55 Automatic Gratuity Notice

Items marked IN are in compliance. Items marked OUT are violations. Specific details of the violations are listed on subsequent pages. Items marked N/A are Not Applicable. Items marked as N/O are Not Observed and were not being conducted at the time of inspection.

#### **FOOD TEMPERATURES**

Bar Area	
Buffet Line	
Cook Line	
Front Counter	
Front Line	
Kitchen	No tcs foods
Prep Area	
Reach In Cooler	
Reach In Freezer	
Steam Table/Bain Marie	
Storage Area	
Wait Station	
Walk In Cooler	
Walk In Freezer	

#### **OTHER ITEMS**

Certified Food Manager and Date Certified: Jimarse blankenbaker 4-28-2022

Manager Certified By: 360training.com, Inc. (Learn2Serve)

Employees Trained By:

Sewage: Municipal/Utility
Water Source: Municipal
Boiler: No Boiler On Site

**Boiler Jurisdiction and Expiration:** 

Sanitizer Details: Triple Sink (Chlorine - Not Set Up)

# STATE OF FLORIDA

## DIVISION OF HOTELS AND RESTAURANTS DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION www.myfloridalicense.com

**Inspector Comments:** 

Discussed with the Person in Charge the Major Food Allergens, the Big 6 of foodborne illness. Thermometer calibration reviewed. This inspection report must be kept on site and available upon request.

Self-print licenses in PDF format will be emailed as an attachment to the email address associated with your license record. You may also access your DBPR online account at www.myfloridalicense.com and self-print your license when needed.

Operator is the only person working.

A link to the Florida Department of Agriculture's Food Recovery Resource Guide is located at: http://www.myfloridalicense.com/DBPR/hotels-restaurants/forms-publications

This report has been provided electronically as requested by the person in charge at the time of inspection.

July Tria

Signature of Recipient

Julie Frias Manager Info@orlandocaterers.com 407-757-9240 Oct 10, 2023 12:45

Inspector Signature

Elliot Buckner Sanitation and Safety Specialist 400 W. Robinson St. 802 N Orlando, FL 32801 407-650-5185/ fax 407-317-7839 Oct 10, 2023 12:52









# G Florida Florida

# STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION DIVISION OF HOTELS AND RESTAURANTS

THE CATERER (2013) HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 509, FLORIDA STATUTES

# KC FINEST BBQ LLC

KC FINEST BBQ LLC 929 W. MICHIGAN STREET ORLANDO FL 32805

**LICENSE NUMBER: CAT5811701** 

**EXPIRATION DATE: APRIL 1, 2024** 

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



# Florida Department of Agriculture and Consumer Services Division of Food Safety

#### ANNUAL FOOD PERMIT

Chapter 500, Florida Statutes Rule Chapter 5K-4.020 Florida Administrative Code (850) 245-5520 | www.FDACS.gov

December 05, 2023

PERMIT TYPE: 348

PERMIT NUMBER: 2024-R-2034898 FOOD ENTITY NUMBER: 407161

#### **PERMITTED LOCATION ADDRESS:**

KC FINEST BBQ LLC 929 W Michigan ST Orlando, FL 32805-5403

#### JIMARSE BLANKENBAKER

6702 MISSION CLUB BLVD apt 305, Orlando, FL 32821-

#### The attached permit will expire on April 11, 2024

This annual food permit must be detached and shall be displayed in a conspicuous location at the permitted location. Failure to conspicuously display the permit may result in administrative action for violation of 5K - 4.020, F.A.C.

The renewal fee for all food permits shall be the same as the food permit fee required by subsection 5K-4.020(4), F.A.C., and shall be due annually on or before April 11. A late fee of \$100 will be imposed in accordance with Chapter 500, F.S., if the renewal fee for this food establishment is received by the Department after April 11. This fee is in addition to the food permit fee required by subsection 5K-4.020(4), F.A.C. It is the business owner's responsibility to ensure the accuracy of their account. Rule 5K-4.020(7), F.A.C., requires food establishments to notify the department within 30 days of closing. Updates to the owner contact information, email, and mailing addresses can be made at https://foodpermit.fdacs.gov or at (850) 245-5520.

#### THIS FOOD PERMIT IS NOT TRANSFERABLE

FDACS-14414 Rev. 08/23

Florida Department of Agriculture and Consumer Services
Division of Food Safety

2024



Chapter 500, Florida Statutes
Rule Chapter 5K-4.020 Florida Administrative Code
(850) 245-5520 | www.FDACS.gov

WILTON SIMPSON COMMISSIONER

PERMIT TYPE: 348

**FOOD ENTITY NUMBER: 407161** 

**EXPIRATION DATE:** April 11, 2024

LOCATION:

KC FINEST BBQ LLC 929 W Michigan ST Orlando, FL 32805-5403 **OWNER:** 

JIMARSE BLANKENBAKER 6702 MISSION CLUB BLVD apt 305, Orlando, FL 32821-

This permit must be conspicuously displayed at the permitted location. Rule 5K-4.020(7), F.A.C., requires food establishments to notify the department within 30 days of closing.

#### THIS FOOD PERMIT IS NOT TRANSFERABLE

FDACS-14414 Rev. 08/23







# WINDERMERE FARMERS MARKET VENDOR INFORMATION PACKET

# **INTRODUCTION**

- The Windermere Farmers Market is a direct result of the Windermere Downtown Business Committee (DBC). The Windermere Downtown Business Committee is composed of business owners of the Downtown Windermere Florida area, representing the many merchants; retailers, service providers, and professional offices who serve the Town of Windermere and the surrounding areas. The DBC is currently on hiatus. The Windermere Tree Board is serving as the interim liaison board.
- The Windermere Farmer's Market will be held every Friday in Windermere, FL along Main Street between 5th and 6th street, and is closed to traffic during the market hours.
- The market hours will be 9:00 AM 2:00 PM year-round.
- Contact information: Robert Rinaldo, River City Events and Gatherings, LLC

Phone: 386-564-4222 Cell

Email: farmersmarket407@gmail.com

# **OPERATIONAL GUIDELINES**

- Food-related items are intended to be the core of the market experience. As a result, they will be given preference over non-food-related items. The follow are examples of items at the market:
- Food Related & Greenery
- Produce, Plants & Flowers fruits & vegetables, garden plants, herbs, cut flowers, bonsai, seeds, etc.
- Cooked/Prepared Food fresh bread, seafood, BBQ/smoked meat, cheese, pasta, ethnic food, etc.
- Specialty Foods coffee, condiments, jams, nuts, dried herbs, sauces, flavored oils & vinegars, etc.



# **ELIGIBILITY GUIDELINES**

- The Market is not intended to be a craft fair or flea market.
- The Market reserves the right to decline the participation of vendors that do not fit the Market objectives or criteria for participation.
- Non-food items are to be home or hand-made

# **FEES**

• The standard weekly rent for vending at the market is \$25.00 per 10x10 space. The standard booth space is 10'front and 10' deep. Rent will be collected at the start of the market. Payment may be either a check or credit card/debit card.

# **VENDOR APPLICATION APPROVAL PROCESS**

- The application process begins by the prospective vendor sending a detailed description of the proposed products and booth setup, also with a completed Vendor Application.
- The description should include:
  - a detailed description of the types of item(s) you want to sell
  - how you plan to display your item (e.g. displayed on table, hung on racks, use of a tent, etc.)
  - pictures of a reasonable sample of your product(s)
  - pictures are not returned
- Potential vendors are screened based on several criteria, including:
  - 1. Product Type If the product/service falls within the market guidelines.
  - 2. Product Quality The quality, freshness and uniqueness of the product(s).
  - 3. Presentation The display of the product(s) on tables and throughout the booth.
  - 4. Vendor Style The general friendliness and appearance of the vendor.
- The Windermere Downtown Business Committee is responsible for making the final decision about vendors.
- Vendors are not permitted to add additional product lines (outside the products described on the market application).
- We restrict the number of vendors who carry specific types of products. If a category of product is already 'filled', we will notify the applicant and keep the application pending future openings.

# **SETUP**

- Arrival Vendors can begin setting up their display after 6:00 a.m. and be completed by 8:45 a.m.
  - The street is closed to incoming vendor traffic at 8:30 a.m., due to pedestrian traffic.



- Driving Please be very conscious of your speed as you drive through the market (or the neighboring streets) at the beginning and end of the day. You should drive no faster than walking speed through the market area—about 5 mph.
- Set-up As you are unloading and setting up, be conscious of parking your car in a way that maximizes the ability of other cars to get though. Empty vehicle and PARK before doing your setup.
- Location Vendors are not guaranteed a specific location on the street. We will do our best to meet the specific needs and request of each vendor, while balancing the overall needs of the market.
- Check in with the Market Manager on your arrival to confirm your location. Booths are numbered or marked on the ground. Be careful to stay within the boundaries of your allocated space.
- Equipment Vendors are responsible for supplying all their booth materials e.g. tables, tents, chairs, etc.
- Parking There will be designated vendor parking. Vendors are not allowed to park in the Market area.
  - It is critical that we leave the most convenient parking available for customers.
  - Vehicles should be moved from the street no later than 8:30 a.m.
- Electricity is limited. Permission must be obtained from the Market Coordinator.
- Fire Protection Any vendor with an open flame, typically used to heat food needs to have a small (10oz) kitchen fire extinguisher on hand.
- Obstacles Minimize any obstacles (such as signs) that might impede free flow of pedestrian traffic.
- Selling Vendors should limit their sales activities to their general booth area. In addition, no 'out crying' devices (that would be disruptive to neighboring vendors) should be used.
- Flyers Vendor may only distribute flyers within their booth space, and not in the pedestrian traffic areas.
- Garbage Vendors are responsible for breaking down and bagging all their garbage and for taking away at the end of the day. The public garbage receptacles in the streets are for customer use only.
- Weights are Required Always for a tent in case of windy conditions challenge.
- Change Plan to bring adequate change (bills and coins) with you. The Market Management does not provide change.

# **BREAKDOWN**

- Clean up Vendors are responsible for leaving their area free of garbage and debris. Cleanup should be completed by 3:00 pm at the latest, to enable the street to be reopened.
- Vending Duration Vendors are expected to remain "open" for business until the close of the Market.
- Vehicle Access Vehicle may not been driven into the market until the Market Manager has officially opened the street.



# **WEATHER CLOSING**

- The Market will not be closed simply due to a general rain possibility. The weather will need to have an extremely high probability of being bad to close the market (such as radar showing a line of showers that will hit during the event).
- If rain threatens after the market opens, we will actively monitor radar on the Web to determine when to close.

# **LICENSES & HEALTH CODES**

- Obtaining the proper licenses or permits, and obeying all codes is the sole responsibility of the vendor, including any regulations of the Florida Department of Agriculture or other regulatory agencies.
- Vendors preparing food onsite must have a food service license issued by the Division of Hotels & Restaurants. Please contact the Division of Hotels and Restaurants for any further questions or application (407) 761-6850. In addition to this, food vendors must also have a valid 1 million dollar (1,000,000) general liability policy naming Windermere Downtown Business Committee, Town of Windermere and River City Events and Gatherings, LLC as additional insured.
- Sales tax, where required by the State of Florida, is the responsibility of the seller.

# **GENERAL GUIDELINES**

- Community Behavior Vendors are expected to be courteous to customers, vendors, and market staff.
- Smoking and/vaping is prohibited in the market area.
- Alcohol No vendor shall possess any alcoholic beverage.
- Solicitation Solicitation of any type (distribution of flyers, requests for money, petitions, etc.) is not allowed within the Market boundaries. Please inform a market representative if you see solicitation occurring.

# **ENFORCEMENT OF RULES**

- Any grievance regarding the actions of other vendors should be brought to the attention of the Market Manager, and not directed to the vendor in question.
- Any vendor not in compliance with the above regulations may be asked by the manager to leave the premises immediately. No refund will be given.
- These rules are subject to change upon review.



# WINDERMERE FARMERS MARKET VENDOR AGREEMENT

Name: Logan Stetler				
Business Name (if applicable):Butter Me Up				
Address:15025 Stratus Loop #4				
City:Winter Garden	State:	FL	Zip:_34787	
770-560-8004 Telephone:		_EMAIL_	ljstetler.dro@gmail.com	
Description of Products:  We make flavored butters used in available right now and we consist				
I, the undersigned, have read the e Windermere Farmer's Market, and I understand that the market reserve	d agree to adh	nere to thes	e guidelines.	
I agree to indemnify and hold harr City of Windermere, River City E and volunteers from any liability, during the Market.	vents and Ga	therings, L	LC and its agents, employees	
The market is not responsible for a responsible for any liability arising or for any injuries sustained by en sued for any negligent acts of a ve subrogate against a said vendor fo	g from the ne aployees of a andor or his/h	gligent acts nd/or vende er employe	s of vendors or their employees ors. In the event the market is ees, the market's insurance will	
I understand that I am responsible health codes, licenses, etc.	for adhering	to all relev	ant government regulations e.g.	
Vendor Signature: Logan Stetler			Date:	
Please email to:				
Farmersmarket407@gmail.com				
Please attach any license required	for your busi	ness to this	s application along with photos.	

