



614 MAIN ST. WINDERMERE, FL 34786
OFFICE: (407) 876-2563 FAX: (407) 876-0103

WINDERMERE FOOD TRUCK VENDOR APPLICATION

Owner Name: _____ Truck Name: _____

Address: _____

Email: _____ Primary Phone: _____

Thank you for your interest in the Town of Windermere Family Food Truck Events. The event is organized and owned by the Town of Windermere.

Please read and review the rules and regulations for the event prior to completing this application

PLEASE INITIAL EACH STATEMENT & SIGN

_____ \$150 fee is due no later than one (1) week prior to each Windermere Food Truck event, and is payable by credit card (Visa, MasterCard, or Discover. American Express not accepted). Credit Card Authorization Forms can be obtained from Finance Clerk Theresa Syphers (tsyphers@town.windermere.fl.us). The Town does not keep these forms on file. A new form will need to be submitted each event. It is the sole responsibility of the vendor to provide accurate and current payment information; Windermere is not responsible for any overdraft or overage fees associated with the card on file. Late payments will result in additional fees, and too many will result impact ability to participate in future events.

_____ A copy of your Certificate of Liability Insurance with the Town of Windermere (614 Main Street, Windermere, FL 34786) listed as the Certificate Holder, Local Business Tax Receipt, and State of Florida Mobile Food Dispensing Vehicle License will be due upon approval.

_____ Vendor is required to provide a trash can with a lid. Removal of trash and clean up in your area is required; even if it is not yours.

_____ Arrival time is 3:00pm. Set-up must wait until all trucks are in place. Trucks will stage in designated area prior to entering event space. Please do not arrive prior to 3:00pm; the weekly Farmers Market will be breaking down and early arrival will cause congestion and delays.



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_____ Vendor is to provide their own power supply; either to connect to the Town's electrical supply or via quiet/silent generator. All power cords that are in the service area must be secured to the ground to avoid accidents per Florida State Law. Please ensure your cord is the appropriate length.

_____ If a vendor wishes to connect to the Town's power, the vendor must identify the amount of amperage needed to run the Truck during the event. **Please review the attachment for the appropriate plug and amp size.** We also have a 20 amp that utilizes the standard 3 prong plug. It is the Vendor's responsibility to ensure they have the correct plug and to understand their own power needs. The Town will not be responsible for any damages caused by power.

_____ Prior to 4:30pm: Should a Vendor arrive without the appropriate hookups, is unable to connect to the Town's power supply, they will be asked to leave the event. Should this occur after 4:30pm, the Vendor will need to close down their Truck and not allow service. They will not be allowed to remove their Truck until after the event has ended.

_____ Service time will begin at either 5pm or 6pm depending on the month. Generally, the only month that will begin at 5pm is November. Town Staff will advise of each month's start time. All events will run until 9:30pm.

_____ Each truck should be prepared to serve approximately 250-300 people. Packing and cleaning up is permitted if you sell out prior to 9:30pm. Trucks must remain lit and accessible to optimize a professional look. The event ends at 9:30pm. It is the Vendor's responsibility to ensure they are not preparing/serving food or collecting payments after 9:30pm. Habitual disregard will affect ability to participate in future events.

_____ Each vendor must collect 6.5% on all taxable sales.

_____ The Town of Windermere reserves the right to alter scheduled dates, rotations, Truck participation, and Truck availability based on cuisine, amperage, and conduct of participants.

_____ If a truck is scheduled for a Town of Windermere Food Truck Night event, and cannot attend for any reason, it is the Vendor's responsibility to find a suitable replacement. Diane Edwards will provide you with a contact list. When a replacement is found, the original Truck will call or email Kristin Riley (Kriley@town.Windermere.us 407-876-2563 ext 5321) for final approval. The replacement Truck must be cleared by Town Staff, **AND** must be a Windermere-approved truck.

_____ Replacement trucks are to pay the Town their \$150 fee directly. Replacement trucks should not make payments to the truck they are replacing. The Town will refund the replaced truck.



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_____ If a truck is scheduled for a Windermere Food Truck Night Event, and fails to show up, or does not find a suitable replacement, that truck forfeits their \$150 fee to the Town of Windermere.

_____ Each Truck is responsible for knowing and adhering to the rules set forth in this agreement. Parking is available on a first come-first serve basis. **NO PARKING IS ASSIGNED.**

_____ Events are rain or shine. In the rare instance that an event is cancelled, the Town Manager will determine whether trucks will be refunded or not be charged for their next scheduled event.

_____ Vendor shall indemnify and hold the Town of Windermere, its employees, agents, officials, and contractors, harmless from and against any and all claims; including, without limitation to, attorney's fees (whether incurred before during, or after trial, or upon appellate level) arising from the Vendor's participation in event.

The process after receiving an invite to a specific event date (**after being selected by the Selection Committee**) is as follows:

- Once your truck has been approved by the committee, Diane Edwards will contact you for any missing information such as liability insurance or business license.
- Truck Approval lists are updated monthly after each selection meeting. Town Staff will send out availability emails quarterly (December, March, June, and September).
- Schedules are created on a QUARTERLY basis (every three months). **Trucks can expect to be invited to an event zero to one event per quarter due to the high volume of trucks approved by the Town of Windermere Selection Committee.**

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS AS SET FORTH IN THIS APPLICATION TO PARTICIPATE IN WINDERMERE FOOD TRUCK EVENTS, AND I AGREE TO ALL STATEMENTS.

Applicant Name (Printed): _____

Applicant Signature: _____ Date: _____

Witness Name (Printed): _____

Witness Signature: _____ Date: _____



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PLUG INFORMATION





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Hubbell Non-NEMA Twist-Lock® Devices 50A, 250V DC/600V AC, 2 Pole, 3 Wire Grounding Plug

Features

- Super tough nylon housing offers better impact qualities.
- Stainless steel shroud protects contacts and prevents mismatching.
- Heavy duty two-piece external cord clamp provides maximum strain relief.
- Box terminal with hex socket threaded slug, permits high clamping pressure on conductors without damaging strands.
- Thermoplastic polyester interior provides heat resistance and impact strength.

Ordering Information

Description	Cord Diameter	Hubbell Number
nylon housing, thermoplastic polyester interior	.830" - 1.250" (21.1 - 31.8 mm)	HBL3763C

Stay Online Item # 4069

Listings

Listed to UL 498
Certified to CSA C22.2 No.42

Specifications

Housing	Nylon
Blade Holder	Polyester
Blades	Brass
Shell	Stainless Steel
Terminal Screws	Stainless Steel
Cord Grip	Polyester

Performance

Electrical

Current Interrupting	Certified for current interrupting at full rated current
Dielect Voltage	Withstands 2,000V minimum

Mechanical

Terminal Accommodation	#8 AWG - #4 AWG stranded copper wire only.
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Environmental

Flammability	HB or better per UL94/CSA 22.2 No.0, 17
Operating Temperatures	Maximum Continuous 75°C Minimum -40°C (w/o impact)

