

**TOWN OF WINDERMERE**

**Town Council Meeting Minutes**

**November 14, 2023**

**CALL TO ORDER:**

Present were Mayor Jim O'Brien, Town Council Members Tom Stroup, Andy Williams, Mandy David, and Tony Davit. Town Manager Robert Smith, Attorney Heather Ramos, Public Works Director Tonya Elliott-Moore, Police Chief Dave Ogden, and Town Clerk Dorothy Burkhalter were also present.

Mayor O'Brien called the meeting to order at 6:00pm and stated that a quorum was present. He then led everyone in the Pledge of Allegiance.

**1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit)**

Mayor O'Brien opened the floor to the public. Ms. Nora Brophy of 426 Magnolia Street introduced herself. She thanked all staff for their assistance with the Parks and Recreations events. Ms. Brophy then commented on the renaming of the tennis courts at the Windermere Recreation Center to Bowman Courts. She stated that the Parks and Recreation Committee is in favor of the court renaming. Mr. Byron Sutton of 505 W 2<sup>nd</sup> Avenue introduced himself. He then reminded the Town Council of the contract in place between the Town and Rotary regarding the pavilion. Mayor O'Brien advised that the pavilion is not on the agenda this evening.

**2. SPECIAL PRESENTATION/PROCLAMATIONS/AWARDS**

**3. TIMED ITEMS AND PUBLIC HEARING:**

**4. NEW BUSINESS:**

**a. Minutes**

- i. October 10, 2023 - Town Council Meeting Minutes**
- ii. October 24, 2023 – Town Council Virtual Workshop Minutes**

Member Davit made a motion to approve all minutes as submitted. Member Williams seconded the motion. Roll call vote was as follows: Stroup – aye, Williams – aye, David – aye, and Davit – aye. Motion carried 4-0.

**b. Ordinances First Reading/Resolutions for Approval**

- i. Resolution 2023-08 Adopting a Vision Zero Policy**

Mayor O'Brien read the title of proposed Resolution 2023-08 for the record. Member Davit made a motion to approve Resolution 2023-08. Member David seconded the motion. Member Stroup requested clarification of the Resolution. Director Elliott-Moore explained that a Resolution is needed should the Town receive any grant funding through/with MetroPlan. After minimal discussion was made, roll call vote was as follows: Davit – aye, David – aye, Williams – aye, and Stroup – aye. Motion carried 4-0.

**c. Financial**

**d. Appointments**

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#### i. Historic Preservation Board – Frank Krens

Mayor O'Brien introduced this item. Member Davit made a motion to appoint Frank Krens to the Historical Preservation Board. Member David seconded the motion. Roll call vote was as follows: Stroup – aye, Williams – aye, David – aye, and Davit – aye. Motion carried 4-0.

#### e. Contracts

##### i. Mike Galura Engineering Consultants – Task Order No. 39 – W 2<sup>nd</sup> Avenue Roadway Drainage Improvements \$46,510.00

Mayor O'Brien introduced this item. Manager Smith stated that this item has been approved, is funded and out for bid. Member Williams made a motion to approve \$46,510.00 for Task Order #39. Member Davit seconded the motion. Roll call vote was as follows: Davit – aye, David – aye, Williams – aye, and Stroup – aye. Motion carried 4-0.

#### f. Other Items for Consideration

##### i. Vacant Town Council Seat

Mayor O'Brien introduced this item. He then turned the floor over to Counselor Ramos. Attorney Ramos explained the proposed process to fill the vacancy of Ms. Molly Rose. Mayor O'Brien nominated Mr. Gregg Anderson. Member Davit and Member David did not have a nominee. Member Williams nominated Ms. Brandi Haines. Member Stroup also nominated Ms. Brandi Haines. Mayor O'Brien called for a vote on Mr. Gregg Anderson. Voting was as follows: Davit – aye, David – no, Williams – no, and Stroup -no. Mayor O'Brien then called for a vote for Ms. Brandi Haines. Voting was as follows: Davit – no, David – aye, Williams – aye, and Stroup – aye. Member David made a motion to select Ms. Brandi Haines to fill the vacant seat until the next Election. Member Stroup seconded the motion. Roll call vote was as follows: Davit – no, David – aye, Williams – aye, and Stroup – aye. Motion carried 3-1.

##### ii. Naming the Tennis Courts at Windermere Recreation Center as Bowman Courts

Mayor O'Brien introduced this item. He explained that the Ms. Brophy spoke earlier on the Parks and Recreation Committee's recommendation to approve the request of naming the Windermere Rec Center Tennis Courts after the late Mr. Doug Bowman. Member David made a motion to approve the renaming of the tennis courts at the Windermere Recreation Center to the Doug Bowman courts. Member Williams seconded the motion. Roll call vote was as follows: Stroup – aye, Williams – aye, David – aye, and Davit – aye. Motion carried 4-0.

#### 6. MAYOR & COUNCIL LIAISON REPORTS:

Mayor O'Brien thanked everyone who volunteered for the Veterans Day Celebration. He also reminded everyone of the upcoming Light Up Windermere event. Member Williams also reminded all of the Holiday Hoopla on December 1<sup>st</sup> at 5:00pm and the next Elders Luncheon on December 5<sup>th</sup>. Member Stroup positively commented on the Active Shooters training that was hosted at the First Baptist Church for the Windermere Police Department.

#### 7. STAFF REPORTS:

a. **TOWN MANAGER ROBERT SMITH** – Manager Smith congratulated Ms. Haines on her appointment. He then reported on the Appropriations, upcoming events, meeting with Marina Bay, and the upcoming Budget meeting. Manager Smith commented on the Pavilion, Town Hall

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Improvements, and Rotary Inc.

b. **TOWN ATTORNEY HEATHER RAMOS** – Attorney Ramos wished everyone a Happy Thanksgiving.

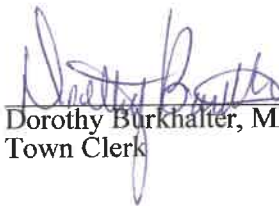
c. **CHIEF DAVE OGDEN** – Chief Ogden reported on the Active Shooters training, Homecoming Parade, Bunk Bed Build, and staffing.

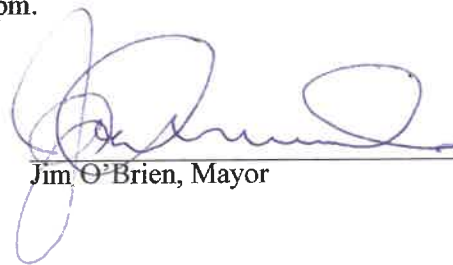
d. **PUBLIC WORKS DIRECTOR TONYA ELLIOTT-MOORE** – Director Elliott-Moore reported on current and upcoming projects, 9<sup>th</sup> and Bessie diverters, road repair work, and staffing.

e. **TOWN CLERK DOROTHY BURKHALTER** – Clerk Burkhalter reported on the March 19, 2024, elections qualifying dates, which opened November 10<sup>th</sup> and will close December 11<sup>th</sup> at noon.

8. **ADJOURN:**

Mayor O'Brien adjourned the meeting at 6:37pm.

  
Dorothy Burkhalter, MMC, FCRM  
Town Clerk

  
Jim O'Brien, Mayor