



## **HISTORIC PRESERVATION BOARD MEETING MINUTES**

**May 4, 2023**

**5:00 PM**

**COMMUNITY CONFERENCE ROOM  
614 MAIN STREET, BUILDING 100  
WINDERMERE, FL 34786**

Members Present: Kim Head, Jangi Borhi, Donna Steele, Liz Andert

Members Not Present: Joan Foglia, Hannah Ammar, Mary Frances Howard

Others Present: Town Council Liaison Tony Davit, Public Works Director Tonya Elliott-Moore

Guests: Frank Krens

**1. The meeting is called to order at 5pm by Kim Head based on a quorum to conduct business**

**2. There was no public comment**

**3. MINUTES**

**a. April 6, 2023 No minutes were presented or approved**

**4. UNFINISHED BUSINESS**

**a. Town Hall Inspection List-request to develop a new template/checklist and research grants for preservation. Maintain Historical Designation from the State of FL.**

**b. Immediate Historic Maintenance-basics and a system. Create a facility condition assessment**

**c. Metal Detection at Town Hall-how to be utilized**

**d. Tonya will research Historic Restoration Consultants and quotes**

**5. NEW BUSINESS**

**a. Membership**

- i. Donna Steele unanimous approval as Secretary
- ii. Resident Frank Krens requested to join HPB and sent in application

**b. 4th of July School House Tour / Lemonade Stand**

**c. Fundraiser Ideas- postponed**

**d. Discussion about preserving our history through presentations at local schools**

**6. LIAISON REPORTS**

**a. Town Council: Council Member Tony Davit**

**b. Staff: Public Works Director Tonya Elliott-Moore**

**7. ANNOUNCEMENTS- Kim Head made a motion to suspend HPB meetings through the summer until September and the motion carried.**

**8. ADJOURN- The meeting was adjourned at approximately 6pm**

