

**PARKS AND RECREATION COMMITTEE**

**Chair: Nora Brophy**

**Vice Chair: Tracy Mitchell**

**Secretary:**

**Treasurer: Cindy Hunter**

**Shery Cassidy**

**Dena O'Malley**

**Francisco Sierra**

**Sue Anne Reichard**

**Jill Ata**

**Stephen Dimino**

**Tracy McLaughlin**

**Council Liaison: Mandy David**

***Agenda***

***Agenda***

**September 14, 2023**

**5:00 PM**

**TOWN HALL**

**520 MAIN STREET**

**WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

## **AGENDA**

***In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.***

### **1. THE MEETING IS CALLED TO ORDER BY THE CHAIR**

### **2. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)**

### **3. DOUG BOWMAN**

#### **a. Awaiting Town Council Discussion Regarding Naming the Windermere Recreation Center Courts as the Bowman Courts**

### **4. OLD BUSINESS**

#### **a. Events**

- i. 22nd Annual Orlando Health Run Among the Lakes - Saturday, October 14, 2023
  1. Sponsorships
  2. Marketing
  3. Awards
  4. Volunteers
  5. Race Day
    - 5a. Food

- 5b. *Volunteers*
- 5c. *Kids' Race*
- 5d. *Parking*
- 5e. *Set Up / Take Down*

ii. Halloween Costume Parade & Hayride - Saturday, October 28, 2023

iii. PetFest - Saturday, February 24, 2024

## **b. Tennis**

i. Report from Tennis Committee

ii. Tennis Social

- 1. Date
- 2. Sponsor

## **c. Parks**

i. Windermere Recreation Center

- 1. Pickleball - Noise & Parking Study deferred

ii. Fernwood

- 1. Park Hours Discussion by Town Council

iii. Lake Down Park

- 1. Town will install fencing (similar to Fernwood fencing) along Lake Street and at 4th Avenue
- 2. P&R has requested that the Town look at adding an automatic gate (similar to Fernwood gate) at 4th & Magnolia so that residents can park. This would also alleviate parking issues for the three houses in the area.
- 3. ETA on dock repairs - happening now!

iv. Palmer Park

- 1. Fixes to Small Kids' Playground
  - 1a. *Handicapped walkway & ramp - ETA / What is needed from P&R?*
  - 1b. *Zip line for Big Kids' Play Area - \$26,718.64*
  - 1c. *Playset to replace existing Small Kids' Playset - \$42K*
- 2. Shade Structure
  - 2a. *ETA - First week in October for installation*

v. Town Square Park

- 1. Soccer goal ordered & should be delivered by 9/16

vi. Park Signage

1. Need to consolidate and update signage at the tennis courts (Sue Ann / Tracy)
2. Add more signage to tennis courts with non-emergency phone number (Sue Ann)

**d. Financial**

i. Since 2018, the Town of Windermere has funded \$25,000 to a Parks & Recreation CIP fund, which has been used as an additional source of funds for Parks & Recreation projects. This seems to have changed in 2022, and Parks & Recreation appears to have been "defunded." Parks & Recreation is seeking direct funding assistance from the Town of Windermere, however, this will affect available funds in the immediate future.

**5. NEW BUSINESS**

**a. Membership**

- i. Welcome new members Tracy McLaughlin & Stephen Dimino
- ii. New membership application Jeanne-Marie Olache (Attachment - Committee Option)
- iii. Officers
  1. Treasurer - Dena
  2. Tracy

**b. Minutes**

- i. August 10, 2023 Parks & Recreation Committee Meeting Minutes (Attachment - Committee Option)

**c. Liaison Reports**

- i. Town Council
  1. Council Member Mandy David
- ii. Staff
  1. Public Works Director Tonya Elliott-Moore

**6. NEXT MEETING**

- a. Thursday, November 9, 2023 - 5:00pm at Town Hall; 520 Main Street**

b. Agenda and Minutes are Due **NO LATER than Thursday, November 2, 2023 at 3:00pm.** The meeting will be cancelled if items are not received by the deadline.

7. ADJOURN



Uprights: Brown  
Accent: Green  
Decks: Brown

Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions. 7/28/23

# Palmer Park Freestanding Zipline

## Town of Windermere, FL



Uprights: Brown  
Accent: Green  
Decks: Brown

7/28/23  
Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

# Palmer Park Freestanding Zipline

## Town of Windermere, FL

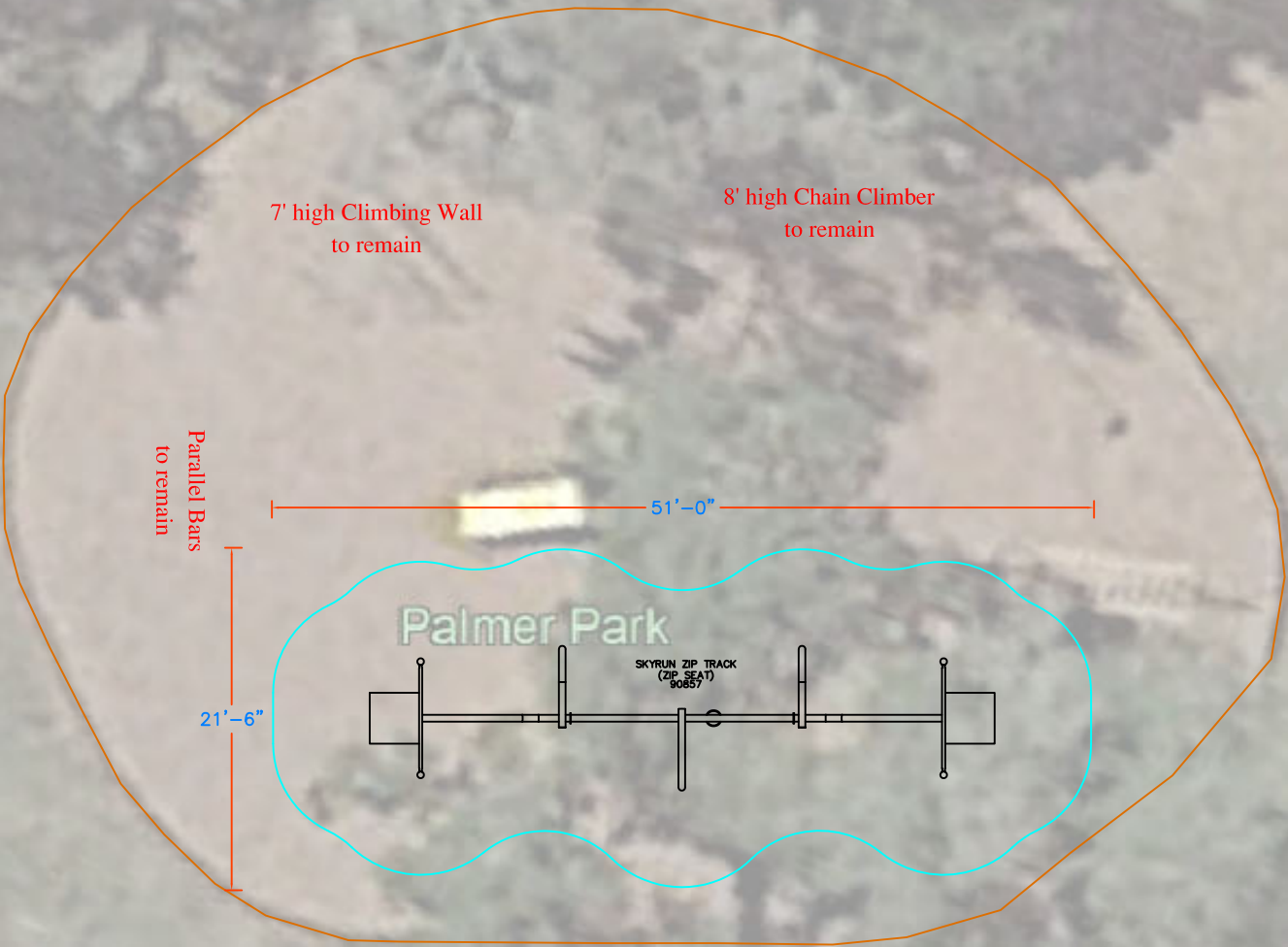


[www.gametime.com](http://www.gametime.com)



[www.playdrp.com](http://www.playdrp.com)

Conceptual Drawing ONLY



Google Earth



50'-0"  
50 ft



150 PlayCore Drive SE  
Fort Payne, AL 35967  
[www.gametime.com](http://www.gametime.com)

Palmer Park  
Freestanding Zipline  
Town of Windermere  
Representative  
DRP

This play equipment is recommended for children ages  
5-12

Minimum Area Required:  
see drawing  
Scale: NTS  
This drawing can be scaled only when in an 24" x 36" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:  
gw  
Date:  
07/28/2023  
Drawing Name:  
Palmer Park Zip Line



GameTime  
c/o Dominica Recreation Products, Inc.  
P.O. Box 520700  
Longwood, FL 32752-0700  
800-432-0162 \* 407-331-0101  
Fax: 407-331-4720  
[www.playdrp.com](http://www.playdrp.com)

07/28/2023  
Quote #  
105469-01-01

## Palmer Park ~ Zipline

Town of Windermere  
Attn: Jill Ata  
614 Main Street  
Windermere, FL 34786  
Phone: 407-408-3177  
[jata@town.windermere.fl.us](mailto:jata@town.windermere.fl.us)

Ship to Zip 34786

Quantity	Part #	Description	Unit Price	Amount
<p>-</p> <p><i>Site access for construction equipment and staging area must be provided by owner.</i></p> <p>Existing borders and EWF to remain; topeff of existing EWF as needed by owner.</p>				
1	INSTALL	5-Star Plus - Removal of Existing Wood System and Overhead Climber- <i>Includes disposal</i>	\$2,200.00	\$2,200.00
1	90857	GameTime - 33' SKY RUN ZIP TRACK W/ ZIP SEAT [Accent: _____] [Basic: _____] [Deck:Pvc: _____]	\$17,775.00	\$17,775.00
1	INSTALL	5-Star Plus - Installation of Skyrun Zip Track	\$6,185.00	\$6,185.00
1	Sealed	5-Star Plus - Signed/Sealed FBC 2020 7th Ed Building Code Drawings	\$1,250.00	\$1,250.00
1	Permits	5-Star Plus - Building Permits- <i>Estimated Costs of Permits plus Time. If actual permit fees are significantly higher or lower, final invoice will be adjusted accordingly. If additional time spent acquiring permits, due to lack of information from owner, final invoice to be adjusted. Survey &amp; Siteplan are to be provided by the owner for the permit application. Correct legal address will be required.</i>	\$1,400.00	\$1,400.00
			<b>Sub Total</b>	\$28,810.00
			<b>Discount</b>	(\$3,555.00)
			<b>Freight</b>	\$1,463.64
			<b>Total</b>	<b>\$26,718.64</b>

This quote was prepared by Gina Wilson, Vice President / Senior Project Manager.  
For questions or to order please call - 800-432-0162 ext. 101 [ginaw@gametime.com](mailto:ginaw@gametime.com)

### All pricing in accordance with Omnia Partners / U.S. Communities Contract #2017001134.

All terms in the Omnia Partners / U.S. Communities Contract take precedence over terms shown below.

For more information on the Omnia Partners / U.S. Communities contract please visit [Omnia Partners Public Sector GameTime](#)

**Permits are not included in cost, unless specifically listed in pricing.** If permits are required Signed/Sealed drawings are needed and are also not included unless specifically listed in pricing. Any costs for municipal permits, paid by installer, will be charged back to the owner. Adding permits to any job will increase the length of completion, expect total time to be about **150 days**, after receipt of Site Plan from owner/customer (this is not due to manufacturing but rather the permit process at the municipality level). It is expected that the **owner will provide approved site plans** of the area for the permit office, and will help and assist in the securing of all required approvals before assembly of equipment can begin. Installer cannot provide site plans. **The permit process can not begin until appropriate and current site plans are provided by owner.** If there are no current surveys or site plans available, the owner may be required to obtain a new survey for the permit. This is the responsibility of the owner to obtain. If additional permitting requirements are needed during the process, those will be added and billed accordingly, i.e. soil density test, formed footers, etc.



GameTime  
c/o Dominica Recreation Products, Inc.  
P.O. Box 520700  
Longwood, FL 32752-0700  
800-432-0162 \* 407-331-0101  
Fax: 407-331-4720  
[www.playdrp.com](http://www.playdrp.com)

07/28/2023  
Quote #  
105469-01-01

## Palmer Park ~ Zipline

### Payment Terms: Governmental Purchase Order.

**Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to GameTime.**

Net 30 days subject to approval by GameTime Credit Manager. A completed Credit Application and Bank Reference Authorization, must be received with the order. The decision on credit is the sole discretion of GameTime/PlayCore. A 1.5% per month finance charge will be imposed on all past due accounts.

**Multiple Invoices:** Invoices will be generated upon services rendered. When equipment ships it will be invoiced separately from installation and/or other services. Terms are Net 30 for each individual invoice.

This Quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment.

Pricing: Firm for 60 days from date of quotation.

Shipment: F.O.B. factory, order shall ship within 120 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of payment.

Taxes: State and local taxes will be added at time of invoicing, if not already included, unless a tax exempt certificate is provided at the time of order entry.

Exclusions: Unless specifically discussed, this quotation excludes all sitework and landscaping; removal of existing equipment; acceptance of equipment and off-loading; lift gate delivery; storage of goods prior to installation; security of equipment (on site and at night); equipment assembly and installation; safety surfacing; borders; drainage; signed/sealed drawings; or permits.

Installation Terms: Shall be by a Certified Installer. The installer is an independent installer and not part of PlayCore, GameTime, nor Dominica Recreation Products. If playground equipment, installer will be NPSI and Factory Trained and Certified. Unless otherwise noted, installation is based on a standard installation consistent with GameTime installation sheets and in suitable soil with a sub-base that will allow proper playground installation. Drainage is not part of our scope of work unless otherwise noted. Customer shall be responsible for scheduling and coordination with the installer. Site should be level and allow for unrestricted access of trucks and machinery. Customer shall also provide a staging and construction area. Installer not responsible for sod replacement or damage to access path and staging area. Customer shall be responsible for unknown conditions such as buried utilities, tree stumps, rock, or any concealed materials or conditions that may result in additional labor or material costs. Customer will be billed hourly or per job directly by the installer for any additional costs that were not previously included.

### ORDER INFORMATION

Bill To: \_\_\_\_\_ Ship To: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_ (PLEASE PROVIDE A COPY OF CERTIFICATE)

### Acceptance of quotation:

Accepted By (printed): \_\_\_\_\_ P.O. No: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Purchase Amount: **\$26,718.64**



Playpalette: Forester

8/18/23

Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

# Palmer Park ~ Revision 1

## Windermere, FL



[www.gametime.com](http://www.gametime.com)



[www.playdrp.com](http://www.playdrp.com)



Playpalette: Forester

8/18/23

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## Windermere, FL



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Playpalette: Forester

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# Palmer Park ~ Revision 1

## Windermere, FL



[www.gametime.com](http://www.gametime.com)



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Conceptual Drawing ONLY

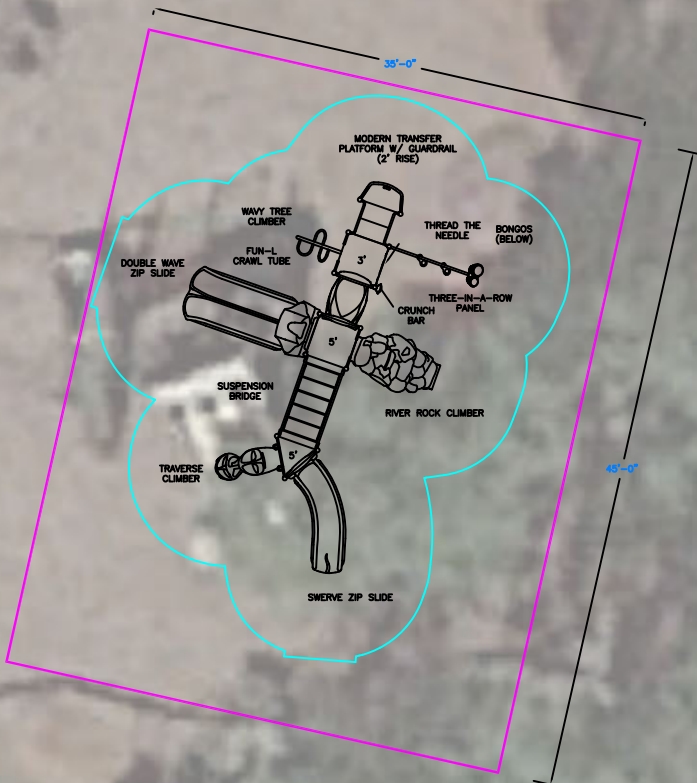
Pine St

Pine St

Pine St

Google Earth

Playground



35' x 45 x 12' Shade by others



50 ft



150 PlayCore Drive SE  
Fort Payne, AL 35967  
www.gametime.com

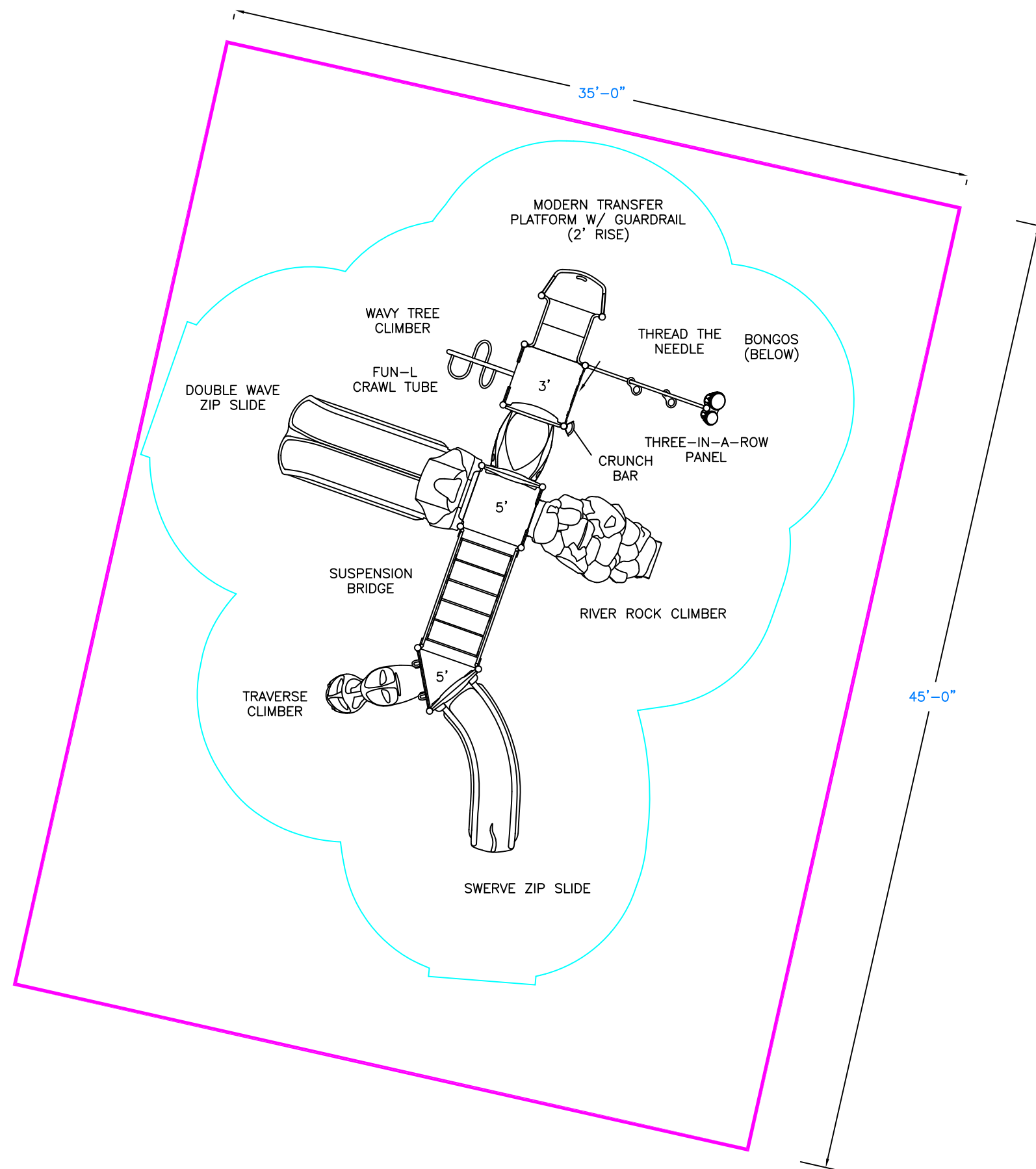
Palmer Park  
Playground Area ~ Revision 1  
Town of Windermere  
Representative  
DRP

This play  
equipment is  
recommended  
for children ages  
5-12

Minimum Area Required:  
see drawug  
Scale: NTS  
This drawing can be  
scaled only when in  
an 36" x 48" format

IMPORTANT: Soft resilient surfacing  
should be placed in the use zones of all  
equipment, as specified for each type of  
equipment, and at depths to meet the  
critical fall heights as specified by the U.S.  
consumer Product Safety Commission,  
ASTM standard F 1487 and Canadian  
Standard CAN/CSA-Z614

Drawn By:  
gw  
Date:  
08/18/2023  
Drawing Name:  
Palmer Park Pg rev 1



35' x 45 x 12' Shade by others



GameTime  
c/o Dominica Recreation Products, Inc.  
P.O. Box 520700  
Longwood, FL 32752-0700  
800-432-0162 \* 407-331-0101  
Fax: 407-331-4720  
[www.playdrp.com](http://www.playdrp.com)

08/18/2023  
Quote #  
105474-01-02

## Palmer Park ~ Playground Revision 1

Town of Windermere  
Attn: Jill Ata  
614 Main Street  
Windermere, FL 34786  
Phone: 407-408-3177  
[jata@town.windermere.fl.us](mailto:jata@town.windermere.fl.us)

Ship to Zip 34786

Quantity	Part #	Description	Unit Price	Amount
		- Shade provided and installed by others.  Removal of existing equipment and footers by others.  Site access for construction equipment and staging area must be provided by owner.  Safety surfacing top off as needed by owner.		
1	RDU	GameTime - Custom PrimeTime System- ages 5-12	\$39,141.00	\$39,141.00
1	GRANT	DRP Promo - GameTime Grant Promotion Funding Discount-  <i>Order must be placed prior to October 27, 2023</i>	(\$15,264.99)	(\$15,264.99)
1	Sealed	5-Star Plus - Signed/Sealed FBC 2020 7th Ed Building Code Drawings	\$1,250.00	\$1,250.00
1	INSTALL	5-Star Plus - Five Star Plus Playground Installation Services- <i>Performed by a Certified Installer, includes meeting and unloading delivery truck, signed completion forms, site walkthrough, and 3-Year Labor Warranty!</i>	\$13,520.00	\$13,520.00
1	Permits	5-Star Plus - Building Permits- <i>Estimated Costs of Permits plus Time. If actual permit fees are significantly higher or lower, final invoice will be adjusted accordingly. If additional time spent acquiring permits, due to lack of information from owner, final invoice to be adjusted. Survey &amp; Siteplan are to be provided by the owner for the permit application. Correct legal address will be required.</i>	\$1,400.00	\$1,400.00
			<b>Sub Total</b>	\$40,046.01
			<b>Freight</b>	\$2,479.02
			<b>Total</b>	<b>\$42,525.03</b>

This quote was prepared by Gina Wilson, Vice President / Senior Project Manager.  
For questions or to order please call - 800-432-0162 ext. 101 [ginaw@gametime.com](mailto:ginaw@gametime.com)

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08/18/2023  
Quote #  
105474-01-02

## Palmer Park ~ Playground Revision 1

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### ORDER INFORMATION

Bill To: \_\_\_\_\_ Ship To: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_ (PLEASE PROVIDE A COPY OF CERTIFICATE)

### Acceptance of quotation:

Accepted By (printed): \_\_\_\_\_ P.O. No: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Purchase Amount: **\$42,525.03**



Town of Windermere  
P. O. Drawer 669  
614 Main Street  
Windermere, FL 34786

## COMMITTEE APPLICATION FORM

1. Name: JEANNE-MARIE OLACHE Home Phone: 407-269-9125  
2. Home Address: 425 BUTLER ST Windermere  
3. Business: N/A Business Phone: N/A  
4. Business Address: N/A  
5. Email: JOLACHE3@GMAIL.COM  
6. Brief Summary of Education and Experience: B.S. ELECTRICAL ENGINEERING,  
B.A. MATHEMATICS; 4 YRS CONSULTING ENGINEER @ BURNS+MCDONNELL

7. Are you a U.S. Citizen? Yes ☒ No ☐  
8. Are you a registered voter? Yes ☒ No ☐  
9. Resident of the Town for 6 Months or longer? Yes ☒ No ☐  
10. Do you hold public office? Yes ☐ No ☒  
11. Are you employed by the Town? Yes ☐ No ☒  
12. Do you now serve on a Town Board or Committee? Yes ☐ No ☒

13. Indicate which Board(s) or Committee(s) you are interested in:

- |  |  |
|--|--|
| Code Enforcement Board <input type="checkbox"/>                    | Development Review Board <input type="checkbox"/>      |
| Downtown Business Committee <input type="checkbox"/>               | Elder's Committee <input type="checkbox"/>             |
| Historical Preservation Committee <input type="checkbox"/>         | Long Range Planning Committee <input type="checkbox"/> |
| Parks and Recreation Committee <input checked="" type="checkbox"/> | Traffic Committee <input type="checkbox"/>             |
| Tree Board Committee <input type="checkbox"/>                      |  |

14. Why do you think you are qualified to serve on this board? VERY INTERESTED IN  
PRESERVING THE BEAUTY OF OUR TOWN AND UPDATING OUR PARKS!

**\*FINANCIAL DISCLOSURE FORMS MAY BE REQUIRED FOLLOWING APPOINTMENT**

Signature: [Signature] Date: 7/28/2023

Note: If you have any questions, please call the Town Clerk at (407) 876-2563 ext. 23.

**Town of Windermere**  
**Parks and Recreation Committee**  
**Proposed Meeting Minutes**

**August 10, 2023**

Members Present: Nora Brophy, Dena O'Malley, Tracy Mitchell, Sue Ann Reichard, Jill Ata

Others Present: Travis Mathias, Mandy David, Lesha Miller, Steve Dimino, Tracy McLaughlin

Call to Order: The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

Business Agenda

Open Forum

A. Lesha Miller addressed the committee. She complimented the new pickleball courts and said they are a great addition to the town amenities. Lesha also feels that the improvements made at Fernwood Park to increase security have been effective and have cut down on loitering. Currently, gates are secured at dusk. Lesha made a request to the committee that the gates could stay open later so that residents could enjoy a sunset cruise or firework viewing on the lake. A request was made to change the gate/park hours to operating hours from 5 am – 11 pm.

B. Members discussed the memorial service held for Doug Bowman. Everyone agreed the service went smoothly and was well attended. Dena O'Malley made a motion to approve expenditures up to \$500 for reimbursement for memorial service. Sue Ann Reichard seconded the motion.

C. The committee discussed a tribute to Doug Bowman. Dena O'Malley made a motion to rename the Windermere Recreation Center courts to the Bowman Courts in honor of Doug. Sue Ann Reichard seconded the motion.

Old Business/Items

Parks & Events Updates

A. 22nd Annual UMC Run Among the Lakes – There was general discussion around the t-shirts for this year's race. Nora presented a new type of shirt material with a fully printed design. She will procure a detailed quote from the vendor. The committee discussed color combinations.

New sponsorships have been secured with Florida Ski School and Paradise Grills.

Dena will coordinate volunteers again this year.

Nora noted that she has contacted Orlando Health to renew their contract for RATL for the following year.

B. Halloween Costume Parade and Hayride - scheduled for Saturday, October 28, 2023. Lakeside Realty Windermere will sponsor the event for \$500. Committee must come up with alternatives for controlling the crowd waiting on the hayride.

C. Tennis – signage at both courts needs to be updated and consolidated. Tennis/Pickleball socials will be postponed until the cooler weather arrives.

D. Parks – signage at all parks needs to be updated.

Jill reviewed several options available for both activity areas at Palmer Park including a zipline. Three quotes will be requested from vendors for new playground equipment.

Sue Ann will coordinate the purchase of a soccer goal not to exceed \$2000. This goal will be secured in the grassy area behind Town Hall.

E. Membership – committee member Cindy Hunter has submitted her resignation.

The committee discussed new member applications submitted by Tracy McLaughlin and Steve Dimino. Sue Ann Reichard made a motion to accept both new members and Dena O'Malley seconded. All in favor.

#### New Business/Items

A. Meeting Minutes – A motion was made and seconded to approve the June 8, 2023 meeting minutes.

B. After discussing the request by Leesha Miller to extend the hours at Fernwood Park, Dena O'Malley made a motion to change park hours to 5 am – 11 pm. Sue Ann Reichard seconded the motion. All in favor. Council member Mandy David will present the recommendation to Town Council

C. Liaison Mandy David – Council member Mandy David told the committee that Town Council will reevaluate all the events held at Town Hall throughout the year. Several neighbors have complained about noise and limited parking. Nora reminded Mandy that P & R has two big events that raise funds for the town. If the town limits P & R events, funding for the parks would need to be added to the Town's budget.

Mandy reported that Town council will reevaluate their relationship with Healthy West Orange moving forward.

Discussion regarding construction of public bathrooms near Town Hall has been tabled for the time being.

D. Public Works, Travis Mathias – Travis reported on a few P & R items. He noted that work will begin shortly at Lake Street Park and the dock.

Adjournment – The meeting was adjourned at approximately 6:47 p.m.

The next regular meeting is scheduled for Thursday, September 14th at 5:00 p.m. in Town Hall.