

TOWN OF WINDERMERE

Town Council Meeting Minutes

July 11, 2023

CALL TO ORDER:

Present were Mayor Jim O'Brien, Council Members Andy Williams, Mandy David, Tony Davit, and Molly Rose. Town Manager Robert Smith, Public Works Director Tonya Elliott-Moore, Attorney Heather Ramos, Deputy Chief Jayson Bonk, and Zoning/Town Planner Brad Cornelius were also present. Council Member Tom Stroup and Town Clerk Dorothy Burkhalter were present via Zoom.

Mayor O'Brien called the meeting to order at 6:00pm and stated that a quorum was present. He then asked Eagle Scout Jake Carsten to lead everyone in the Pledge of Allegiance.

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit)

Mayor O'Brien opened the floor to the public. The first to speak was Mr. Frank Krens of 727 Forest Street. Mr. Krens spoke in favor of the proposed Rotary Pavilion project. He then stated that Town committees/boards have rallied against this project. Mrs. Angela Withers of 712 Main St. introduced herself. She commented that all want what is best for the Town and to rethink the plan regarding the pavilion. Mrs. Withers also commented on the proposed Eagle Scout Project and location. Mr. Stephen Withers of 712 Main St. introduced himself. He commented on the 500-Block redevelopment project and that the DRB is pleased with it. Mr. Withers then commented on the proposed pavilion, trees, noise ordinance/control, Healthy West Orange Tax District, and negotiating the pavilion with Healthy West Orange directly.

2. SPECIAL PRESENTATION/PROCLAMATIONS/AWARDS

a. Jake Carsten Eagle Scout Project Presentation

Mayor O'Brien introduced this item. He then turned the floor over to Mr. Jake Carsten. Mr. Carsten presented a proposed Eagle Scout project that would include a retired American flag receptacle which would have no financial impact on the Town. Mayor O'Brien questioned who would pick up the flags after Mr. Carsten completes the project. Mr. Carsten Stated that the Windermere troop would pick up the flags from the drop box. Some discussion followed regarding the location, future responsibilities of the receptacle, and pick-ups. Manager Smith stated that the Sea Cadets could also get involved. Member Rose made a motion to approve the proposed project. Member Davit seconded the motion. Roll call vote was as follows: Rose – aye, Davit - aye, David – aye, and Williams – aye. Motion carried 4-0.

3. TIMED ITEMS AND PUBLIC HEARING

ORDINANCE NO. 2023-03

AN ORDINANCE OF THE TOWN OF WINDERMERE, FLORIDA, PERTAINING TO HEALTH, SAFETY AND WELFARE; IMPLEMENTING A TRAFFIC CALMING PROGRAM ON OAKDALE STREET BY INSTALLING A DIVERSION BARRIER AT THE INTERSECTION OF 9TH AVENUE EAST AND OAKDALE STREET FOR TRAFFIC HEADING NORTH AND SOUTH ON OAKDALE STREET; REQUIRING VEHICLES TRAVELING NORTH ON OAKDALE STREET TO TURN LEFT ONTO 9TH AVENUE AND VEHICLES TRAVELING SOUTH ON OAKDALE STREET TO TURN LEFT ONTO 9TH AVENUE; PROVIDING FOR SIGNAGE AND

TOWN OF WINDERMERE

Town Council Meeting Minutes

July 11, 2023

NOTIFICATION TO THE EMERGENCY AGENCIES AND UTILITIES; PROVIDING FINDINGS, SEVERABILITY, AND AN EFFECTIVE DATE.

Mayor O'Brien introduced this item. He then closed the Town Council meeting and opened the Public Hearing at 6:25pm. He read the title of proposed Ordinance 2023-03 for the record. Mr. David Sharpe of 1027 Oakdale St. introduced himself. He thanked the town for listening to residents and thanked the Police Department and Staff for all of their efforts with this project. Mr. Sharpe commented on golf cart width and safety. There being no comments from the public, Mayor O'Brien closed the Public Hearing and reconvened the Town Council meeting at 6:28pm. Member Rose question the golf cart path width. Director Elliott-Moore stated that the engineers have reviewed and suggested a 5 ½' width with a roll-off curb. Member Rose questioned the "water tank." Director Elliott-Moore stated that watering of landscaping will be needed and will be handled with a water tank. Member Rose made a motion to approve Ordinance 2023-03. Member Williams seconded the motion. Member Davit commented on upcoming stormwater projects within the proposed area. Director Elliott-Moore stated that the engineers are aware of this project and there will not be any impact. Roll call vote was as follows: Williams – aye, David – aye, Davit – aye, and Rose -aye. Motion carried 4-0.

4. NEW BUSINESS:

a. MINUTES

- i. **June 13, 2023 – Town Council Meeting**
- ii. **June 27, 2023 – Town Council Workshop: Pavilion Discussion**

Mayor O'Brien introduced this item. Member Davit made a motion to approve the minutes as presented. Member Williams seconded the motion. Roll call vote was as follows: Rose – aye, Davit - aye, David – aye, and Williams – aye. Motion carried 4-0.

b. CONSENT AGENDA ITEMS

- i. **Interlocal Cooperation agreement between Orange County, Florida, and town of Windermere for community development programs under the urban county program**

Mayor O'Brien introduced this item. Member Williams made a motion to approve the agreement. Member Davit seconded the motion. Roll call vote was as follows: Rose – aye, Davit - aye, David – aye, and Williams – aye. Motion carried 4-0.

- ii. **Interlocal agreement for permit inspection and review and Fire/EMS services between city of Ocoee and town of Windermere**

Mayor O'Brien introduced this item. Some discussion followed regarding cost, annual increases, and services. Member Rose made a motion to approve the agreement. Member Davit seconded the motion. Roll call vote was as follows: Williams – aye, David – aye, Davit – aye, and Rose -aye. Motion carried 4-0.

c. ORDINANCES/RESOLUTIONS FOR APPROVAL/FIRST READING

- i. **First Reading Ordinance 2023-02**

TOWN OF WINDERMERE

Town Council Meeting Minutes

July 11, 2023

ORDINANCE 2023-02

AN ORDINANCE OF THE TOWN OF WINDERMERE, FLORIDA, TO APPROVE A DEVELOPMENT AGREEMENT FOR THE FINAL DEVELOPMENT PLAN AND MAJOR DEVELOPMENT SITE PLAN FOR THE WINDERMERE DOWNTOWN PROPERTY PLANNED UNIT DEVELOPMENT ON 2.17 ACRES MORE OR LESS OF REAL PROPERTY LOCATED WITHIN THE TOWN CENTER DISTRICT OVERLAY AT THE NORTHEAST CORNER OF MAIN STREET AND E 6TH AVENUE, AS MORE SPECIFICALLY DESCRIBED HEREIN; PROVIDED FOR APPLICABILITY; SEVERABILITY; CONFLICTS; AND AN EFFECTIVE DATE

Mayor O'Brien introduced this item. He then closed the Town Council meeting at 6:35pm and opened a Public Hearing regarding proposed Ordinance 2023-02. He then read the title of proposed Ordinance 2023-02 for the record. Mayor O'Brien stated that the second reading/public hearing will be held at the August Town Council meeting. There were no public comments made. He then closed the Public Hearing at 6:39pm and reconvened the Town Council meeting.

d. Other Items for Consideration

i. Financial Disclosure for Elected Officials "Form 6"

Mayor O'Brien introduced this item. He then turned the floor over to Attorney Ramos. Attorney Ramos reported on the Municipal Attorneys Association Seminar she attended. She stated that there had not been much positive discussion regarding Form 6. Member Rose commented on her concerns regarding Form 6. Much discussion ensued. (Discussion item only)

ii. Healthy West Orange Pavilion Termination

Mayor O'Brien introduced this item. He then gave a history of past discussions regarding the proposed pavilion. Mayor O'Brien then commented on conversations with Mr. and Mrs. Sutton that have been made since the last meeting regarding other options. Member Davit agreed that both parties need to step back and take a different approach. Member Rose commented on a call she was on with Manager Smith and Rotary/Healthy West Orange regarding the pavilion and other options; nobody was open to the changes. She then stated that Rotary needed to be removed from the equation. Member Rose also stated that she is in favor of cleaning it up, closing it out, and starting again. Mayor O'Brien commented on the binding agreement that is currently in place. After some discussion was made, Member Davit made a motion to table this item for 90 days. Member David seconded the motion. After some discussion was made, roll call vote was as follows: Williams - aye, David – aye, Davit – aye, and Rose - aye. Motion carried 4-0.

iii. Town Sponsored/ Hosted Events

Mayor O'Brien introduced this item. He then stated that a review of events held in Town needed to be discussed at a future workshop. Member Williams stated that changes to the noise ordinance need to be enforceable, as well as in the Town Hall rental agreement. Mayor O'Brien explained the need for an open discussion regarding all events and their effects on the residents/community. All agreed. Mayor O'Brien thanked all for agreement.

6. MAYOR & COUNCIL LIAISON REPORTS:

Mayor O'Brien reported Mr. Chris Sapp has agreed to remain on the West Orange Chamber Board

TOWN OF WINDERMERE

Town Council Meeting Minutes

July 11, 2023

unless another Council Member would like to take it over. All agreed to leave Mr. Sapp in place. Member David commented on the passing of Mr. Doug Bowman, and the possibility of naming a park after him. She then commented on the Volunteer of the Year Award be given to the late Ms. Jackie Rapport. Member Davit reported on meetings he has had with Director Elliott-Moore and others regarding traffic, as well as other meetings he attended. Member Rose stated that Music Among the Lakes is scheduled for November 4th, and that Windermere Wine and Dine will be February 3rd.

7. STAFF REPORTS:

a. TOWN MANAGER ROBERT SMITH – Manager Smith reported that Mr. Bowman’s celebration of life will be held in the Town Hall on Saturday. He also reported on upcoming meetings, workshops, the proposed annexation of Chaine du Lac, budget work sessions, and the recently approved appropriation requests.

b. TOWN ATTORNEY HEATHER RAMOS – Attorney Ramos had no report

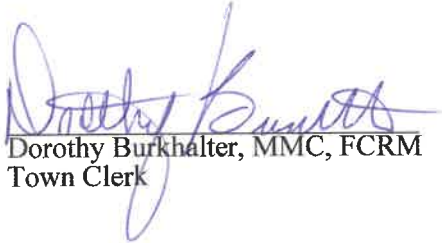
c. DEPUTY CHIEF JAYSON BONK – Deputy Chief Bonk reported on Chief Ogden’s vacation, past blood drive, internal promotions, SRO training, and officer training.

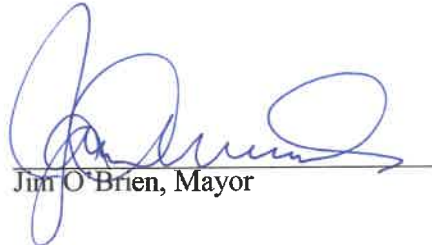
d. PUBLIC WORKS DIRECTOR TONYA ELLIOTT-MOORE – Director Elliott-Moore reported on upcoming RFPs, shoreline plantings, recent rains, park bench replacements, road repairs, landscaping maintenance maps, park clean-ups, fencing repairs, the irrigation at Central Park, landscaping irrigation at the library, outfall clean outs, the cleaning of sidewalks and the pedestrian bridge, Town events, and tree inspections. Mayor O’Brien commented on buffering of the dumpster near the old community room building.

e. TOWN CLERK DOROTHY BURKHALTER – Clerk Burkhalter – no report

8. ADJOURN:

Mayor O’Brien adjourned the meeting at 7:25pm.


Dorothy Burkhalter, MMC, FCRM
Town Clerk


Jim O’Brien, Mayor