

THE TOWN OF  
**Windermere**



**MAYOR AND COUNCIL OF THE TOWN OF WINDERMERE**

**Mayor Jim O'Brien**

**Council Members**

**Chris Sapp**

**Andy Williams**

**Bill Martini**

**Tony Davit**

**Mandy David**

***Agenda***

***Agenda***

**July 26, 2021**

**6:00 PM**

**WINDERMERE TOWN HALL  
520 MAIN STREET  
WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

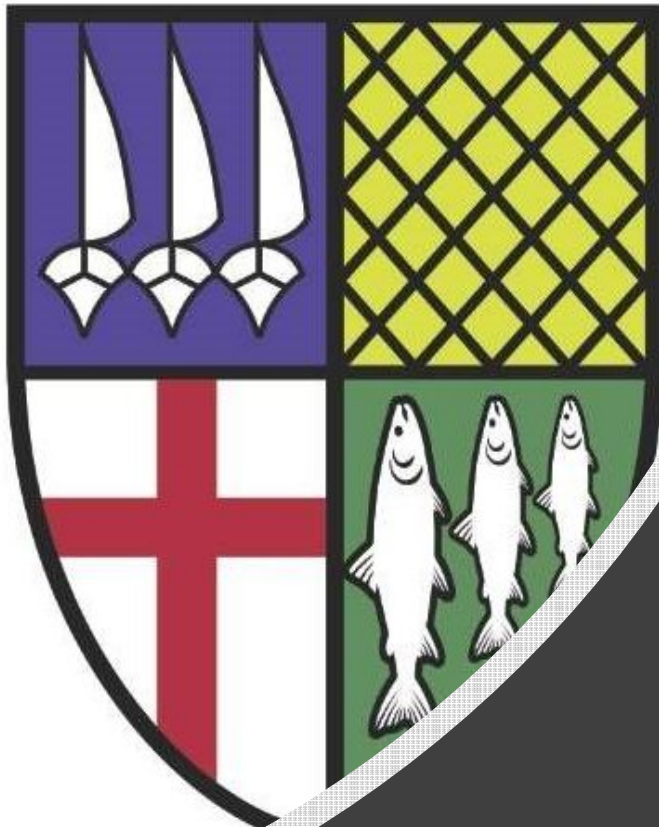
1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

## **AGENDA**

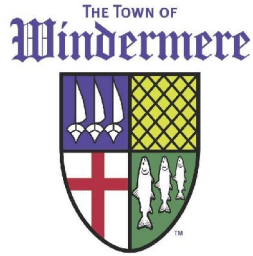
- 1. CALL TO ORDER**
- 2. DISCUSSION ITEM(S)**
  - 2.a FY 21/22 Budget Presentation
- 3. ADJOURN**

THE TOWN OF  
Windermere



# FY 21/22 Draft Budget Presentation

Presented to Town Council  
July 26, 2021



# Purpose & Intent



## Mission:

Preserving the level of service and quality of life that the Town Residents and our Customers are accustomed all while maintaining the Town's financial viability.

How do we get there?

Conservative Estimates of Revenue  
Control Spending  
Better Planning



## FY 20/21 Revenues Ad Valorem Tax Rate



Year	Rate	Revenue
08/09	3.228	\$1,676,783
09/10	3.228	\$1,626,192
10/11	3.228	\$1,513,192
11/12	3.7896	\$1,904,059
12/13	3.7896	\$1,922,168
13/14	3.7896	\$1,940,594
14/15	3.7896	\$2,023,388
15/16	3.25	\$1,815,762
16/17	3.25	\$1,902,240
17/18	3.25	\$2,006,829
18/19	3.7425	\$2,433,876
19/20	3.7425	\$2,591,469
20/21	3.7425	\$2,704,312
21/22	3.7425	\$2,847,321



# Ad Valorem Comparison: Based on FY 20/21 Rates



Taxing Authority	Tax Rate
Orange County	4.4347 (MSTU FIRE 2.2437 MSTU OCSO 1.8043)
Apopka	4.2876
Belle Isle	4.4018
Eatonville	7.2938
Maitland	4.3453 (+.2770 Debt Service 2004)
Oakland	6.5
Ocoee	5.15
Orlando	6.650
Windermere	3.7425
Winter Garden	4.5
Winter Park	4.0923 (+.4382 Debt Service 2011 & 2017)
Edgewood	5.25



# 2020 Estimated Taxable Value



## Orange County Property Appraiser Info

OCPA provide us with the 21/22 Taxable Value Estimate of \$800,849,916.

This is higher than 20/21 \$760,626,554 (\$40,223,362).



# FY 20/21 Millage Rates



## Allowable Millage Rates

Maintain Existing Millage Rate

$$\$ 800,849,916 / 1,000 \times 3.7425 = \$2,997,181 @ 95\% = \$2,847,322$$

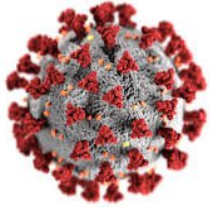
Current Year Rolled Back Rate

$$\$800,849,916 / 1,000 \times 3.6231 = \$2,901,559 @ 95\% = \$2,756,481$$

Maximum Millage Allowable (2/3 Vote)

$$\$800,849,916 / 1,000 \times 4.1620 = \$3,333,137 @ 95\% = \$3,166,480$$





# FY 20/21 Estimated Revenues



With the various factors that may impact the numerous revenue sources for the Town of Windermere, as we always do, we have been very conservative with the estimates.

Staff typically uses the past to predict the future where appropriate. Typically utilizing the last 8 years of numbers and estimating means and escalators while taking out the anomalies. This however had to be amended a bit due to the environment we are still in. When we are 6 months into the new fiscal year we can reevaluate the estimates.

Department of Revenue estimates do not come out until after the presentation becomes public and will be amended if staff agrees with the calculations



## FY 21/22 Estimated Revenues



Account	FY 19/20	FY 20/21	FY 21/22	Difference
Ad Valorem	\$ 2,594,441.00	\$ 2,704,312.63	\$ 2,847,321.00	\$ 143,008.37
Local Option Gas Tax	\$ 104,000.00	\$ 97,500.00	\$ 108,000.00	\$ 10,500.00
Utility Tax Duke	\$ 317,500.00	\$ 330,000.00	\$ 360,000.00	\$ 30,000.00
Utility Tax Water	\$ 26,500.00	\$ 30,000.00	\$ 33,000.00	\$ 3,000.00
Utility Tax Lk. Apopka Gas	\$ 26,000.00	\$ 26,000.00	\$ 28,000.00	\$ 2,000.00
Communication Serv. Tax	\$ 250,000.00	\$ 285,000.00	\$ 330,000.00	\$ 45,000.00
Local Business Tax	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ -
Building Permits	\$ 225,000.00	\$ 225,000.00	\$ 300,000.00	\$ 75,000.00
Zoning/Plans Review	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
Franchise Duke	\$ 245,000.00	\$ 287,000.00	\$ 300,000.00	\$ 13,000.00
Franchise Lk. Apopka Gas	\$ 13,500.00	\$ 13,500.00	\$ 14,750.00	\$ 1,250.00
Code Enforcement Actions/Assessments	\$ 663.74	\$ 20,469.20	\$ 9,170.42	\$ (11,298.78)
Willows MSTU	\$ 13,661.28	\$ 13,662.00	\$ 12,990.24	\$ (671.76)
Fire Assessment	\$ 658,578.00	\$ 689,376.76	\$ 716,803.35	\$ 27,426.59



## FY 21/22 Estimated Revenues



Account	FY 19/20	FY 20/21	FY 21/22	Difference
Sunset Bay Repaving Assessment - SW	\$ 11,547.00	\$ 11,547.00	\$ 11,547.00	\$ -
Park/Tennis Pass	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -
State Grant-Police JAG	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00
State Grant - FRDAP Funding	\$ 100,000.00	\$ -	\$ -	\$ -
Revenue Sharing	\$ 132,000.00	\$ 135,000.00	\$ 137,000.00	\$ 2,000.00
1/2 Cent Sales Tax	\$ 485,000.00	\$ 490,000.00	\$ 490,000.00	\$ -
OCPS Agreement	\$ 56,000.00	\$ 56,000.00	\$ 62,500.00	\$ 6,500.00
Police Service	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
Police Off Duty	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ -
Solid Waste	\$ 329,318.76	\$ 329,381.76	\$ 335,274.95	\$ 5,893.19
HPB Revenue	\$ 5,000.00	\$ 44,000.00	\$ 44,000.00	\$ -
DBC Revenue	\$ 120,000.00	\$ 31,000.00	\$ -	\$ (31,000.00)
Tree Board Committee Revenue	\$ 5,000.00	\$ 45,000.00	\$ 45,000.00	\$ -
P&R Committee	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ -



## FY 21/22 Estimated Revenues



Account	FY 19/20	FY 20/21	FY 21/22	Difference
Garden Club Donation	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Pancake Breakfast	\$ 750.00	\$ 750.00	\$ -	\$ (750.00)
Fines/Bonds	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -
Tree Mitigation Fund	\$ 28,000.00	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00
Miscellaneous	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
Windermere Wine & Dine	\$ 150,000.00	\$ 200,000.00	\$ 200,000.00	\$ -
Newsletter Ads	\$ 5,000.00	\$ 3,500.00	\$ 3,600.00	\$ 100.00
Sponsorships (lunch, etc..)	\$ 750.00	\$ 750.00	\$ 750.00	\$ -
Police Mileage	\$ 750.00	\$ 2,880.00	\$ 3,000.00	\$ 120.00
Police Off Duty/Admin	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ -
Interest	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ -
Rent	\$ 70,000.00	\$ 30,000.00	\$ 35,000.00	\$ 5,000.00
Auction/Surplus - sale of Equipment	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 10,000.00
P&R Holiday Movie Night Donations	\$ -	\$ -	\$ -	\$ -



## FY 21/22 Estimated Revenues



Account	FY 19/20	FY 20/21	FY 21/22	Difference
Bullet Proof Vest	\$ -	\$ 1,500.00	\$ -	\$ (1,500.00)
PGIT Grant	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
American Recovery Act	\$ -	\$ -	\$ 745,000.00	\$ 745,000.00
Sucharges	\$ -	\$ -	\$ 4,300.00	\$ 4,300.00
Total	\$ 6,177,959.78	\$ 6,327,629.35	\$ 7,431,506.96	\$ 1,103,877.61

- Revenues offset expenditures (American Recovery Act/Wine & Dine, etc.)
- Estimates are conservative and will be reevaluated in 6 months (Online Sales Tax, Gas Tax, etc.)
- With new grants and legislative actions the Town looks to receive more revenue to fund more projects not included. Should we receive funds, the budget will be amended to reflect.



# FY 21/22 Projected Expenditures



## Expenditure Highlights

- \$71,600,000 for Temporary Facilities Rental (Recovered in FY 22/23)
- \$327,000 New Facilities Loan
- \$207,500 New PD Shed. Not part of Facilities Loan (Recovered in FY 22/23)
- \$25,000 P& R CIP (FY 18/19 Commitment) New Playground Equipment at WRC to be discussed in FY 21/22
- \$152,000 Master Water Plan (FY 18/19 Commitment)
- \$130,000 Multi Modal Plan (FY 18/19 Commitment)
- \$100,000 Sidewalk Repairs/Extensions (FY 18/19 Commitment)
- \$400,000 Road Improvement/Repairs (FY 18/19 Commitment) Used for both Dirt and Paved Roadways (New Dirt Road Material)



# FY 21/22 Projected Expenditures



## Expenditure Highlights

- Fire Service Agreement: \$663,062. Increased \$19,312 due to 3% COLA per 2019 Agreement. Any monies received via assessment over the cost will be placed in restricted reserve to cover future increases.
- HR: Looking to outsource HR. Currently this is a free service from our Payroll Admin with additional support for any PSOB issues. Will replace with fulltime Finance Clerk 2 Position.
- The Pandemic hopefully behind us, events previously on hiatus will return and generate revenues for Committees and the Community (Farmers market, Food Trucks, Run Among the Lakes, Windermere Wine & Dine) Regardless it is money in money out in case there are any future disruptions
- Town looks to recover more than \$280,000 for FY 22/23 in Expenditures. The Town will recover an additional \$216,000 in FY 24/25 once the Main St. Loan debt is paid. Staff will look to see if we can prepay the Main St Loan if reserves allow.
- \$745,000 Budgeted for American Recovery Act Funds. Money offset via Expenditures



# Legislative Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Travel/Per Diem	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Communication Services	\$ 1,195.00	\$ -	\$ -	\$ -
Misc. Expense & Other Current	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Office Supplies	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
Subscriptions/Dues/Training	\$ 2,900.00	\$ 4,400.00	\$ 4,400.00	\$ -
Metro Plan	\$ 224.00	\$ 224.00	\$ 224.00	\$ -
Luncheons	\$ 3,800.00	\$ 2,300.00	\$ 2,300.00	\$ -
Special Events	\$ 158,750.00	\$ 208,750.00	\$ 212,750.00	\$ 4,000.00
Employee Appreciation	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
DC Police Memorial	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
Lobbyist	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 175,569.00</b>	<b>\$ 224,374.00</b>	<b>\$ 228,374.00</b>	<b>\$ 4,000.00</b>





# Administrative Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Salaries	\$ 193,420.16	\$ 201,151.17	\$ 233,000.00	\$ 31,848.83
Overtime	\$ 250.00	\$ 250.00	\$ 250.00	\$ -
FICA Expenses	\$ 11,992.05	\$ 12,417.32	\$ 14,446.00	\$ 2,028.68
FICA Medicare	\$ 2,804.59	\$ 2,916.69	\$ 3,378.50	\$ 461.81
Retirement	\$ 17,142.02	\$ 17,867.12	\$ 19,200.00	\$ 1,332.88
Health Insurance	\$ 16,830.00	\$ 18,344.00	\$ 18,344.00	\$ -
Vision	\$ 104.80	\$ 104.80	\$ 104.80	\$ -
Dental	\$ 640.80	\$ 640.80	\$ 640.80	\$ -
\$25,000 Life/AD&D	\$ 243.00	\$ 243.00	\$ 243.00	\$ -
Professional Services	\$ -	\$ -	\$ -	\$ -
Legal Fees	\$ 90,000.00	\$ 90,000.00	\$ 85,000.00	\$ (5,000.00)
Postage/Transport Fees	\$ 250.00	\$ 250.00	\$ 250.00	\$ -
Communication Services	\$ 8,096.79	\$ 18,659.00	\$ 22,870.96	\$ 4,211.96



# Administrative Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Plaques/awards	\$ 500.00	\$ 500.00	\$ 200.00	\$ (300.00)
Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Subscriptions/Dues/Training	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -
Newsletter Mailout	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ -
Luncheons	\$ 1,250.00	\$ 500.00	\$ 1,500.00	\$ 1,000.00
Seminars	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
Misc. Expn. & Other Current	\$ 1,250.00	\$ 2,500.00	\$ 2,500.00	\$ -
Total	\$ 358,274.21	\$ 379,843.90	\$ 415,428.06	\$ 35,584.16

- Communication Services: IT is currently out for RFP and price should be reduced
- 3 Full Time Employees: Town Manager, Executive Assistant & Lobby Assistant (moved from part time to full time)



# Clerk Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Salaries	\$ 75,000.00	\$ 77,250.00	\$ 79,567.50	\$ 2,317.50
Overtime	\$ -	\$ -		\$ -
FICA Expenses	\$ 4,650.00	\$ 4,789.50	\$ 4,933.19	\$ 143.69
FICA Medicare	\$ 1,087.50	\$ 1,120.13	\$ 1,153.73	\$ 33.60
Retirement	\$ 7,500.00	\$ 7,725.00	\$ 7,956.75	\$ 231.75
Health Insurance	\$ 8,415.00	\$ 9,172.00	\$ 9,172.00	\$ -
Dental	\$ 320.40	\$ 320.40	\$ 320.40	\$ -
Vision	\$ 52.40	\$ 52.40	\$ 52.40	\$ -
Life & AD&D	\$ 81.00	\$ 81.00	\$ 81.00	\$ -
Travel/Per Diem	\$ 250.00	\$ 250.00	\$ 250.00	\$ -
Professional Services	\$ 17,775.00	\$ 18,247.64	\$ 18,336.82	\$ 89.18
Postage/Transport Fees	\$ 750.00	\$ 750.00	\$ 500.00	\$ (250.00)
Communications	\$ 521.00	\$ 780.00	\$ 2,448.00	\$ 1,668.00



## Clerk Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Misc. Expn. & Other Current	\$ 250.00	\$ 250.00	\$ 250.00	\$ -
Office Supplies	\$ 600.00	\$ 600.00	\$ 600.00	\$ -
Advertising	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
Elections	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ (1,000.00)
Subscriptions/Dues/Training	\$ 3,245.00	\$ 2,995.00	\$ 2,995.00	\$ -
Total	\$ 129,497.30	\$ 133,383.07	\$ 136,616.78	\$ 3,233.72

- Professional Services includes: Encryption, Municode, Records Destruction, Scanning and Records Search Software



# Finance Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Salaries	\$ 122,500.00	\$ 126,175.00	\$ 119,567.50	\$ (6,607.50)
Overtime	\$ -	\$ -	\$ -	\$ -
FICA Expenses	\$ 7,595.00	\$ 7,822.85	\$ 7,413.19	\$ (409.67)
FICA Medicare	\$ 1,776.25	\$ 1,829.54	\$ 1,733.73	\$ (95.81)
Retirement	\$ 12,250.00	\$ 12,617.50	\$ 11,956.75	\$ (660.75)
Health Insurance	\$ 16,830.00	\$ 18,344.00	\$ 18,344.00	\$ -
Dental	\$ 640.80	\$ 640.80	\$ 640.80	\$ -
Vision	\$ 104.80	\$ 104.80	\$ 104.80	\$ -
Life AD&D	\$ 162.00	\$ 162.00	\$ 162.00	\$ -
Travel and Per Diem	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Professional Services	\$ 18,000.00	\$ 17,500.00	\$ 18,000.00	\$ 500.00
Other Contractual Services	\$ 11,150.00	\$ 11,150.00	\$ 16,150.00	\$ 5,000.00



# Finance Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Fire Restricted Reserve	\$ -	\$ 45,625.00	\$ 53,740.85	\$ 8,115.85
Postage/Transport Fees	\$ 1,600.00	\$ 1,600.00	\$ 1,000.00	\$ (600.00)
Utilities	\$ 131,600.00	\$ 131,600.00	\$ 140,000.00	\$ 8,400.00
Rental & Leasing	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00	\$ -
General Insurance	\$ 100,000.00	\$ 77,452.94	\$ 80,000.00	\$ 2,547.06
Executive Travel Accident Cov	\$ 420.00	\$ 420.00	\$ 420.00	\$ -
Communications	\$ 13,043.00	\$ 15,378.92	\$ 6,108.10	\$ (9,270.82)
Misc. Expn. & Other Current	\$ 750.00	\$ 750.00	\$ 750.00	\$ -
Office Supplies	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ -
Operating Supplies	\$ 750.00	\$ 750.00	\$ 750.00	\$ -
Subscriptions/Dues/Training	\$ 3,450.00	\$ 3,450.00	\$ 3,150.00	\$ (300.00)



## Finance Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Tuition Reimbursement	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
Solid Waste	\$ 302,052.76	\$ 302,052.76	\$ 335,274.95	\$ 33,222.19
Capital Equipment - Other	\$ -		\$ 400.00	\$ 400.00
Total	\$ 757,024.61	\$ 787,776.11	\$ 828,016.66	\$ 40,240.56

- Fire Restricted Reserve: Balance of revenue over expenditure for Ocoee Fire Service. Reserve balance to offset future increases
- Expenditures may be reduced should the Town go with an outsourced HR Department. (\$0 additional cost but will realize savings) Staff will have 24/7 service and online portal capabilities.



## Development Services Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Prof Services - Planning & Zoning Admin	\$ 65,000.00	\$ 70,000.00	\$ 70,000.00	\$ -
Prof Services - Planning & Zoning	\$ 25,000.00	\$ -		\$ -
Building Inspection Fees	\$ 180,000.00	\$ 240,000.00	\$ 240,000.00	\$ -
Postage/Transport Fees	\$ -	\$ -	\$ -	\$ -
Misc. Expn. & Other Current	\$ -	\$ -	\$ -	\$ -
EAP Report	\$ -	\$ -	\$ -	\$ -
Total	\$ 270,000.00	\$ 310,000.00	\$ 310,000.00	\$ -

- Building Inspection Fee is 80% of Revenue
- Eliminate P&Z. Covered by Deposits paid directly to Vendor





# Public Works Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Debt Service Main St	\$ 223,505.00	\$ 216,145.11	\$ 216,145.00	\$ (0.11)
Debt Service - New Town Facilities	\$ 300,000.00	\$ 265,000.00	\$ 327,000.00	\$ 62,000.00
Salaries	\$ 193,843.81	\$ 201,241.12	\$ 206,167.60	\$ 4,926.48
Unemployment	\$ -	\$ -	\$ -	\$ -
Overtime	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
FICA Expenses	\$ 12,018.32	\$ 12,476.95	\$ 12,782.39	\$ 305.44
FICA Medicare	\$ 2,810.74	\$ 2,918.00	\$ 2,989.43	\$ 71.43
Retirement	\$ 19,324.38	\$ 20,064.11	\$ 20,556.76	\$ 492.65
Health Insurance	\$ 33,660.00	\$ 36,688.00	\$ 36,688.00	\$ -
Dental	\$ 1,281.60	\$ 1,281.60	\$ 1,281.60	\$ -
Vision	\$ 209.60	\$ 209.60	\$ 209.60	\$ -
Life & AD&D	\$ 243.00	\$ 243.00	\$ 243.00	\$ -



# Public Works Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Professional Services	\$ 171,800.00	\$ 111,800.00	\$ 131,800.00	\$ 20,000.00
Postage/Transport Fees	\$ 100.00	\$ 150.00	\$ 150.00	\$ -
Misc Facility/Building Repairs	\$ 22,950.00	\$ 10,700.00	\$ 14,452.00	\$ 3,752.00
Communications	\$ 1,076.00	\$ 980.00	\$ 4,896.00	\$ 3,916.00
Repair and Maintenance	\$ 108,500.00	\$ 108,500.00	\$ 118,500.00	\$ 10,000.00
Travel and Per Diem	\$ -	\$ -		\$ -
Misc. Expn. & Other Current	\$ 3,500.00	\$ 2,000.00	\$ 2,500.00	\$ 500.00
Office Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
Uniforms	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ -
Streets & Roads Repairs	\$ 20,500.00	\$ 10,000.00	\$ 8,000.00	\$ (2,000.00)
Street & Roads CIP	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ -
Subscriptions/Dues/Training	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00



# Public Works Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Operating Supplies	\$ 81,700.00	\$ 75,200.00	\$ 75,700.00	\$ 500.00
Rental & Leasing	\$ 19,301.29	\$ 113,575.00	\$ 81,029.28	\$ (32,545.72)
Capital Enhancement - Other	\$ 4,000.00	\$ -	\$ 11,500.00	\$ 11,500.00
Parks & Recreation Dept	\$ 61,500.00	\$ 32,000.00	\$ 36,000.00	\$ 4,000.00
Capital Improvements PW Water Design	\$ 152,000.00	\$ 152,000.00	\$ 152,000.00	\$ -
Capital Improvements P&R	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
PW New Facility	\$ -	\$ 192,500.00	\$ 207,500.00	\$ 15,000.00
American Recovery Act	\$ -	\$ -	\$ 750,000.00	\$ 750,000.00
Capital Improvement Multi Modal	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ -
Total	\$ 1,999,123.73	\$ 2,130,972.49	\$ 2,984,390.66	\$ 853,418.17

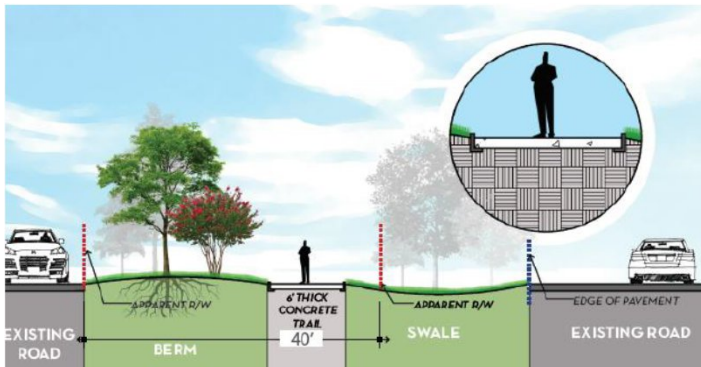
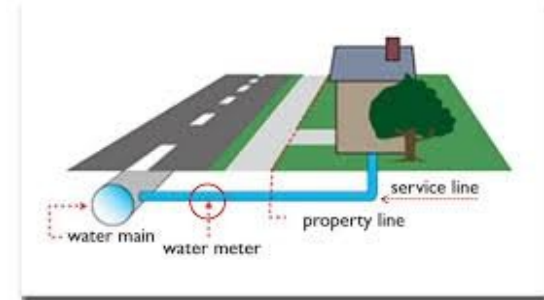
- \$400k for Road CIP which will include \$50k for updated Pavement Management Plan



# Committed Obligations



- \$25,000 P&R CIP (FY 18/19 Commitment)
- \$152,000 Master Water Plan (FY 18/19 Commitment)
- \$130,000 Multi Modal Plan (FY 18/19 Commitment)
- \$100,000 Sidewalk Repairs/Extensions (FY 18/19 Commitment)
- \$400,000 Road Improvement/Repairs (FY 18/19 Commitment)





# Police Department Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Salaries	\$ 854,565.23	\$ 892,193.86	\$ 908,762.11	\$ 16,568.25
Staff Change Savings	\$ -	\$ (18,000.00)	\$ -	\$ 18,000.00
Staff Matrix Change (\$1,500)	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
Reserve Officers	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 3,000.00
Police Off Duty	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ -
Unemployment	\$ -	\$ -	\$ -	\$ -
Overtime	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -
Incentive Pay	\$ 15,000.00	\$ 12,240.00	\$ 11,760.00	\$ (480.00)
FICA Expenses	\$ 52,983.04	\$ 55,316.02	\$ 56,343.25	\$ 1,027.23
FICA Medicare	\$ 12,391.20	\$ 12,936.81	\$ 13,177.05	\$ 240.24
Retirement	\$ 147,848.30	\$ 154,277.49	\$ 168,420.29	\$ 14,142.80



# Police Department Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Health Insurance	\$ 126,225.00	\$ 137,580.00	\$ 137,580.00	\$ -
Dental	\$ 4,806.00	\$ 4,806.00	\$ 4,806.00	\$ -
Vision	\$ 786.00	\$ 786.00	\$ 786.00	\$ -
Life/AD&D	\$ 1,215.00	\$ 1,215.00	\$ 786.00	\$ (429.00)
Professional Services	\$ 1,840.00	\$ 1,840.00	\$ 4,340.00	\$ 2,500.00
Postage/Transport Fees	\$ 500.00	\$ 500.00	\$ 650.00	\$ 150.00
Other Contractual Services	\$ -	\$ -	\$ -	\$ -
Fire Rescue Service Fee	\$ 625,000.00	\$ 643,750.00	\$ 663,062.50	\$ 19,312.50
Repair and Maintenance	\$ 20,501.56	\$ 20,501.56	\$ 25,214.14	\$ 4,712.58
Communications	\$ 67,557.00	\$ 66,147.00	\$ 81,828.00	\$ 15,681.00
Misc. Expn. & Other Current	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ -



# Police Department Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Office Supplies	\$ 4,500.00	\$ 4,500.00	\$ 4,000.00	\$ (500.00)
Magic Program	\$ 1,250.00	\$ 1,250.00	\$ 1,200.00	\$ (50.00)
Operating Supplies	\$ 61,550.00	\$ 58,050.00	\$ 72,500.00	\$ 14,450.00
Subscriptions/Dues	\$ 4,000.00	\$ 6,000.00	\$ 5,000.00	\$ (1,000.00)
Rental & Leasing	\$ 44,351.00	\$ 64,309.00	\$ 72,729.05	\$ 8,420.05
Police DC Memorial (German)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
Honor Guard Uniforms	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
Training	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
Cap Improvement-Equipment	\$ -	\$ 7,092.00	\$ 12,000.00	\$ 4,908.00
Accreditation Items	\$ -	\$ -	\$ 10,278.00	\$ 10,278.00
<b>Total</b>	<b>\$ 2,131,869.33</b>	<b>\$ 2,217,290.74</b>	<b>\$ 2,348,222.39</b>	<b>\$ 130,931.66</b>



## Code Enforcement Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Special Magistrate	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -
Compliance Actions	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ -
Postage/Transport	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Communications	\$ 538.00	\$ 1,335.00	\$ 1,502.76	\$ 167.76
Misc	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
Code Officer	\$ 11,000.00	\$ 11,000.00	\$ 12,500.00	\$ 1,500.00
<b>Total</b>	<b>\$ 23,238.00</b>	<b>\$ 24,035.00</b>	<b>\$ 25,702.76</b>	<b>\$ 1,667.76</b>





## Boards & Committee Budgets Contingency Reserve



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Long Range Planning	\$ 200.00	\$ 200.00	\$ -	\$ (200.00)
Parks & Recreation	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ -
Tree Board	\$ 5,000.00	\$ 45,000.00	\$ 45,000.00	\$ -
Historical Preservation	\$ 1,000.00	\$ 44,000.00	\$ 44,000.00	\$ -
Elders	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ 500.00
DRB	\$ 200.00	\$ 200.00	\$ -	\$ (200.00)
DBC	\$ 120,000.00	\$ 31,000.00	\$ -	\$ (31,000.00)
WAYS	\$ -	\$ 5,000.00	\$ 1,500.00	\$ (3,500.00)
Contingency/Reserves	\$ 100,000.00	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 289,900.00</b>	<b>\$ 188,900.00</b>	<b>\$ 154,500.00</b>	<b>\$ (34,400.00)</b>





# Town Reserves



FY Ending	General Fund Reserves
2020/2021	\$-
2019/2020	\$1,543,078.00
2018/2019	\$1,135,489.00
2017/2018	\$666,917.00
2016/2017	\$757,220.00
2015/2016	\$1,631,465.00
2014/2015	\$1,494,129.00
2013/2014	\$1,163,806.00
2012/2013	\$699,079.00
2011/2012	\$643,945.00
2010/2011	\$341,313.00



## FY 20/21 Revenues vs. Expenditures



General Fund	FY 19/20	FY 20/21	FY 21/22	Difference
Revenue	\$ 6,177,959.78	\$ 6,327,629.35	\$ 7,431,506.96	\$ 1,103,877.61
Expenditures	\$ 6,134,496.18	\$ 6,336,575.30	\$ 7,431,251.32	\$ 1,094,676.02
Diff	\$ (43,463.60)	\$ 8,945.95	\$ (255.64)	\$ 52,409.54

Currently the Reserves are at \$1,543,078.00 which is at 21%. Auditors believe that a reserve of 20-25% is healthy. Without the \$750k for the American Recovery Act we would stand at 23%.

At the close of this FY 20/21 we are expecting to increase reserves by at least \$100,000.

The Town can use the funds over the 20% to pay down debts for future budget recoveries.



# Stormwater Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Salaries	\$ 30,000.00	\$ 30,900.00	\$ 34,320.00	\$ 3,420.00
Overtime	\$ 250.00	\$ 250.00	\$ 250.00	\$ -
FICA Expenses	\$ 1,860.00	\$ 1,915.80	\$ 2,127.84	\$ 212.04
FICA Medicare	\$ 435.00	\$ 448.05	\$ 497.64	\$ 49.59
Retirement	\$ 3,000.00	\$ 3,090.00	\$ 3,432.00	\$ 342.00
Workers Comp Insurance	\$ 2,922.00	\$ 3,009.66	\$ 3,342.77	\$ 333.11
Health Insurance	\$ 8,415.00	\$ 9,172.00	\$ 9,172.00	\$ -
Dental	\$ 320.40	\$ 320.40	\$ 320.40	\$ -
Vision	\$ 52.40	\$ 52.40	\$ 52.40	\$ -
AD&D	\$ 81.00	\$ 81.00	\$ 81.00	\$ -
Professional Services	\$ 88,400.00	\$ 105,795.00	\$ 136,000.00	\$ 30,205.00



## Stormwater Budget



Line Description	FY 19/20	FY 20/21	FY 21/22	Difference
Rental & Leasing	\$ 16,027.00	\$ 19,520.00	\$ 16,030.00	\$ (3,490.00)
Communication Services	\$ 521.00	\$ -	\$ -	\$ -
Operating Supplies	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
Town Property Assessment			\$ -	\$ -
Stormwater Projects	\$ 175,515.20	\$ 154,102.63	\$ 112,558.20	\$ (41,544.43)
Contingency	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
Capital Improvements	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00
Total	\$ 352,999.00	\$ 353,856.94	\$ 350,884.25	\$ (2,972.69)

- TOW will focus on LMS projects: Bessie, Butler, First/Forest, West Second among others.
- Stormwater Projects, Contingency and Reserves will be used as matching funds for the above mentioned projects.

Questions?



# Council Actions



1. Motion to Tentatively Adopt Proposed Millage Rate of 3.7425 mills per thousand.

2. Motion to Consent to Balanced Proposed Budget

Revenues: \$7,431,251.32

Expenditures: \$7,431,251.32

3. Motion to Set Date, Time, and Place of Budget Hearings

Wednesday, September 8th 6pm Tentative Budget Hearing

Monday, September 20th 6pm: Final Budget Hearing



## Council Actions



4. Motion to Approve Solid Waste Assessment: \$335,274.95
5. Motion to Approve Stormwater Fund Assessment Roll: \$350,884.25
6. Motion to Approve Lot Cleaning Assessment: \$9,170.42
7. Motion to Approve Fire Assessment: \$663,062