

MAYOR AND COUNCIL OF THE TOWN OF WINDERMERE

Agenda

Mayor Jim O'Brien
Council Members
Andy Williams
Tony Davit
Mandy David
Molly Rose
Tom Stroup

Agenda

May 23, 2023 6:00 PM

VIRTUAL WORKSHOP

JOIN ZOOM MEETING (COPY/PASTE INTO BROWSER): HTTPS://US06WEB.ZOOM.US/J/83663307585? PWD=V0P2M2JSDTFMRTRLYTBPK2ZTNNJODZ09

MEETING ID: 836 6330 7585 PASSCODE: 922155

ONE TAP MOBILE: +1-305-224-1968 / 83663307585#

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all procedings before the Town of Windermere Town Council:

- 1. All electronic devices, including cell phones and pagers. shall be either turned off or otherwise silenced.
- 2. Prolonged conversation shall be conducted outside Council meeting hall.
- 3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
- 4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
- 5. Comments at public hearings shall be limited to the subject being considered by the Council
- 6. Comments at Open Forums shall be directed to Town issues.
- 7. All public comments shall avoid personal attacks and abusive language
- 8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

- THE WORKSHOP IS CALLED TO ORDER BY THE MAYOR
- FLAG SALUTE
- 1. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)
- 2. NEW BUSINESS
 - a. Other Items for Consideration
 - i. Oakdale Street & E 9th Avenue Permanent Traffic Diversion Options (Discussion Attachment)
 - b. Financial
 - i. FY 2022-2023 Budget Analysis Report (Attachment)
- 3. MAYOR & COUNCIL LIAISON REPORTS
 - a. Mayor O'Brien
 - b. Council Member Williams
 - c. Council Member David

- d. Council Member Davit
- e. Council Member Rose
- f. Council Member Stroup

4. STAFF REPORTS

- a. Town Manager Robert Smith
- b. Town Attorney Heather Ramos
- c. Police Chief Dave Ogden
- d. Public Works Director Tonya Elliott-Moore
- e. Clerk Dorothy Burkhalter

5. ADJOURN

Oakdale and 9th Permanent Diversion

Mike Woodward P.E.

Engineering Consultant

Tonya Elliott Moore

Public Works Director

Town Council Workshop May 23, 2023



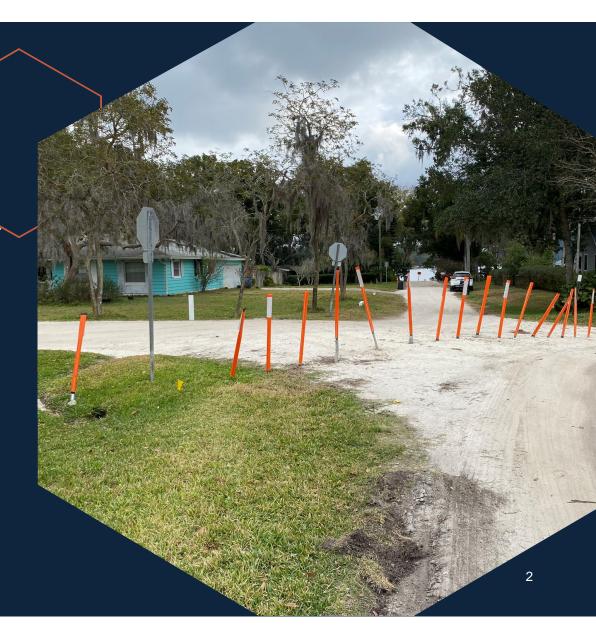
Overview

Town Council approved a temporary diverter for a 90-day trial

Diverter was approved to move forward to a permanent concept after the 90-day trial

Three concepts were presented in a Public Workshop on April 6, 2023

Today's workshop is intended to reach agreement on the plan





Feedback from April 6th

- There is not consensus, and differing opinions were expressed by residents
 - Some residents love the diverter,
 - Some residents are opposed to the diverter since they can no longer use Town roads
 - It is understood that there are tradeoffs and impacts, that maximum positive impact is desired
- A permanent physical diverter is preferred, compared to the temporary barriers that are up now
- There is some concern about providing enough space for cars to still be able to turn



Feedback from April 6th

- Landscaping:
 - Must be substantial and high, or some people will drive over it
 - Some residents would like trees in the middle
 - Residents who stated they want to be involved in landscaping decisions include:
 - Bill & Nancy Bardoe
 - Roberta Marin
 - Vickie Hearst and Garden Club will work with residents on the plantings
 - A concern was raised about using plants in pots – that they might die and would thrive better if planted in the ground



Feedback from April 6th

- Golf Cart Pass-Through:
 - Not in the center
 - Based on elevations, drainage, and turning paths, the engineer recommends the southeast quadrant
 - Residents felt that a 5' wide pass-through is sufficient (compared to 6')
 - A fence or other barrier was recommended on the outside of the passthrough to prevent cars from using it
- Signage additional signage is needed to prevent "standing" delivery vehicles in the way, and to minimize people turning around

Signage to Consider

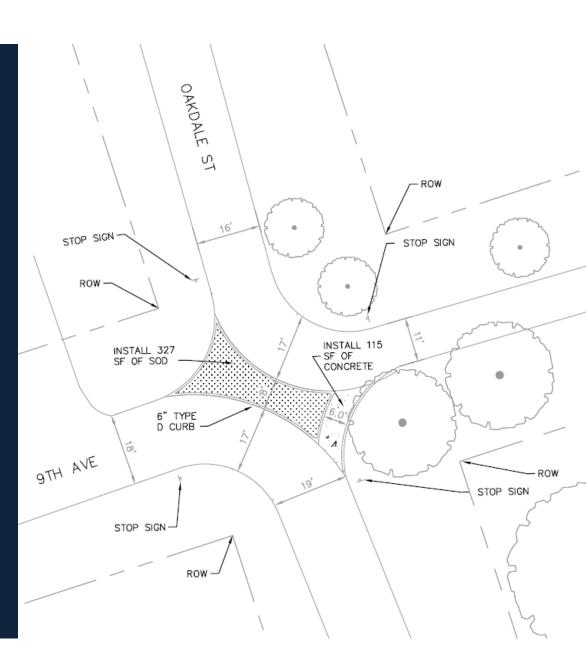
Windermere NO THRU TRAFFIC

NO STOPPING STANDING PARKING

ALL TRAFFIC
MUST
TURN LEFT

ALL TRAFFIC MUST TURN RIGHT

Diverter with South Side Pass-Through: Plan View



Southeast - 3d View (plantings TBD)



Southeast - 3d View (plantings TBD)

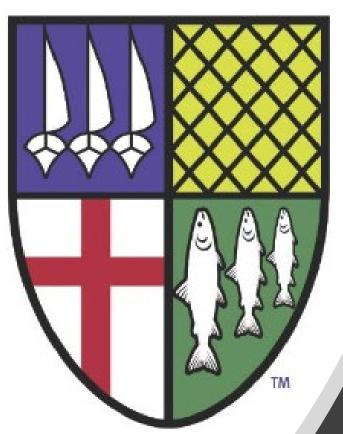


Southeast - 3d View (plantings TBD)





Hindernere



Town of
Windermere
Budget
Analysis Report

Presented to Council May 23, 2023





LINE ITEM	BUDGETED	ACTUAL	ESTIMATE	DIFFERENCE
Property Tax @ 3.7425 mills @ 95%	\$ 3,115,509.00	\$ 2,515,099.00	\$ 3,115,509.00	\$ -
Local Option Gas Tax	\$ 95,000.00	\$ 47,688.00	\$ 95,350.00	\$ 350.00
Utility Tax Duke Energy	\$ 375,000.00	\$ 209,794.00	\$ 412,500.00	\$ 37,500.00
Utility Tax Water	\$ 34,000.00	\$ 12,222.00	\$ 30,000.00	\$ (4,000.00)
Utility Tax Lk Apopka Gas	\$ 32,000.00	\$ 18,355.00	\$ 36,500.00	\$ 4,500.00
Communication Services Tax	\$ 380,000.00	\$ 214,294.00	\$ 410,000.00	\$ 30,000.00
Local Business Tax	\$ 9,500.00	\$ 9,496.00	\$ 10,000.00	\$ 500.00
Building Permits	\$ 275,000.00	\$ 132,270.00	\$ 270,000.00	\$ (5,000.00)
Zoning and PLans Review	\$ 20,000.00	\$ 7,410.00	\$ 15,000.00	\$ (5,000.00)
Zoning Plans Review Deposits	\$ -	\$ 11,500.00	\$ 20,000.00	\$ 20,000.00
Surcharges	\$ 5,000.00	\$ 3,464.00	\$ 6,500.00	\$ 1,500.00
Franchise - Duke Energy	\$ 305,000.00	\$ 141,006.00	\$ 305,000.00	\$ -
Franchise Lk. Apopka Gas	\$ 16,250.00	\$ 10,349.00	\$ 20,000.00	\$ 3,750.00



LINE ITEM	E	BUDGETED	ACTUAL	ESTIMATE	ı	DIFFERENCE
Code Enforcement - Action/Assessments	\$	2,720.55	\$ 595.00	\$ 2,720.55	\$	-
Willows Street Lighting MSTU	\$	16,372.80	\$ 14,326.00	\$ 16,372.80	\$	-
Fire Rescue Fee Assessment	\$	785,631.73	\$ 598,568.00	\$ 785,631.73	\$	-
Sunset Bay Repaving Assessment	\$	11,547.00	\$ 9,673.00	\$ 11,547.00	\$	-
Park/Tennis Pass	\$	10,000.00	\$ 5,031.00	\$ 7,500.00	\$	(2,500.00)
Federal Appropriations SRC	\$	760,000.00	\$ -	\$ -	\$	(760,000.00)
State Grant - Police JAG	\$	10,000.00	\$ -	\$ 10,000.00	\$	-
Bullet Proof Vest Grant	\$	-	\$ -	\$ -	\$	-
State Grant - FRDAP	\$	-	\$ -	\$ -	\$	-
CARES ACT - American Recovery Act	\$	1,557,510.00	\$ 1,557,510.00	\$ -	\$	(1,557,510.00)
Revenue Sharing	\$	137,000.00	\$ 67,741.00	\$ 137,000.00	\$	-
1/2 Cent Sales Tax	\$	520,000.00	\$ 294,799.00	\$ 595,000.00	\$	75,000.00
OCPS	\$	62,500.00	\$ 35,937.00	\$ 62,500.00	\$	-



LINE ITEM	ВІ	JDGETED	ACTUAL	ESTIMATE	ı	DIFFERENCE
Police Service	\$	6,000.00	\$ 5,220.00	\$ 8,000.00	\$	2,000.00
Police Off Duty	\$	35,000.00	\$ 21,165.00	\$ 45,000.00	\$	10,000.00
Public Works Off Duty	\$	-	\$ 200.00	\$ 200.00	\$	200.00
Police Education Fund	\$	-	\$ 730.00	\$ 1,460.00	\$	1,460.00
Solid Waste	\$	371,476.54	\$ 290,393.00	\$ 371,476.54	\$	-
Historical Preservation Board Committee	\$	44,000.00	\$ 14,550.00	\$ 19,750.00	\$	(24,250.00)
Downtown Business Committee	\$	-	\$ -	\$ -	\$	-
Tree Board Committee	\$	45,000.00	\$ 6,840.00	\$ 14,000.00	\$	(31,000.00)
Parks & Recreation Committee	\$	60,000.00	\$ 82,961.00	\$ 75,000.00	\$	15,000.00
Pancake Breakfast	\$	-	\$ -	\$ -	\$	-
Fines/Bonds	\$	15,000.00	\$ 6,077.00	\$ 15,000.00	\$	-
Holiday Social	\$	-	\$ 3,498.00	\$ 3,498.00	\$	3,498.00
Business Tax Distobution	\$		\$ 633.00	\$ 1,000.00	\$	1,000.00



LINE ITEM	ВІ	JDGETED	ACTUAL	ESTIMATE	D	DIFFERENCE
ABT Licenses	\$	-	\$ 244.00	\$ 244.00	\$	244.00
Mobile Home Licensing	\$	-	\$ 130.00	\$ 130.00	\$	130.00
Tree Mitigation Fund	\$	10,000.00	\$ -	\$ 5,000.00	\$	(5,000.00)
Miscellaneous	\$	30,000.00	\$ 10,548.00	\$ 17,500.00	\$	(12,500.00)
Contibutions	\$	-	\$ 3,500.00	\$ 3,500.00	\$	3,500.00
Wine & Dine Event	\$	200,000.00	\$ 213,564.00	\$ 213,564.00	\$	13,564.00
Newsletter Ads	\$	2,750.00	\$ 700.00	\$ 1,400.00	\$	(1,350.00)
Sponsorships (Lunch etc.)	\$	750.00	\$ -	\$ -	\$	(750.00)
Police Mileage	\$	1,000.00	\$ -	\$ -	\$	(1,000.00)
Admin & PD Off Duty Fee	\$	3,500.00	\$ 2,243.00	\$ 4,500.00	\$	1,000.00
Interest	\$	10,000.00	\$ 9,328.00	\$ 12,000.00	\$	2,000.00
Rent	\$	15,000.00	\$ 5,950.00	\$ 15,000.00	\$	-



LINE ITEM	BUDGETED	ACTUAL	ESTIMATE	DIFFERENCE
Right of Way Use Agreements	\$ -	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
Auction/Surplus	\$ 5,000.00	\$ -	\$ -	\$ (5,000.00)
Garden Club Donation	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
TOTAL ALL REVENUE SOURCES	\$ 9,390,517.62	\$ 6,597,101.00	\$ 7,204,353.62	\$ (2,186,164.00)
Transfers In General Fund - Fund Balance	\$ 662,689.00	\$ -	\$ -	\$ (662,689.00)
TOTAL REVENUES/TRANSFERS/BALA NCES	\$ 10,053,206.62	\$ 6,597,101.00	\$ 7,204,353.62	\$ (2,848,853.00)



- ARPA Funds will not be allocated this FY \$1,557,510 (HMGP Grants)
- \$760,000 SRS Funds will not be allocated this FY (LAP Certification)
- Reserves will not be utilized this FY \$662,689 (HMGP Grants)
- FEMA Reimbursement: Expenditure and Revenue not stated since it is a wash this FY
- Building Services: 80/20 split Revenues cover costs
- Zoning Deposits reconciled at end of FY. Process has also changed to ensure payment prior to permit approval.
- Boards/Committees: Revenues will outweigh costs.

FY 22-23 Expenditure Report





LEGISLATIVE

LINE ITEM	BU	DGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Travel & Per Diem	\$	1,000.00	\$ -	\$ 250.00	\$	(750.00)
Miscellaneous Expense & Other Current	\$	500.00	\$ 200.00	\$ 500.00	\$	-
Office Supplies	\$	200.00	\$ -	\$ 200.00	\$	-
Subscription/Dues/Training					\$	-
Florida League of Cities - Leg Conference	\$	428.00	\$ -	\$ -	\$	(428.00)
Florida Legue of Mayors Conference	\$	350.00	\$ 350.00	\$ 350.00	\$	-
Florida League of Cities Annual Conference	\$	400.00	\$ -	\$ -	\$	(400.00)
West Orange Chamber	\$	225.00	\$ 225.00	\$ 225.00	\$	-
West Orange Times	\$	22.00	\$ -	\$ 22.00	\$	-
Subscription - Orlando Sentinel	\$	-	\$ -	\$ 50.00	\$	50.00
Tri County League of Cities Dues	\$	700.00	\$ -	\$ 700.00	\$	-
Florida League of Cities Dues	\$	546.00	\$ 573.00	\$ 573.00	\$	27.00



LEGISLATIVE

LINE ITEM	ВІ	JDGETED	ACTUAL	ESTIMATE	DI	FFERENCE
Chamber Events	\$	1,000.00	\$ -	\$ 500.00	\$	(500.00)
Metro Plan	\$	224.00	\$ 208.00	\$ 208.00	\$	(16.00)
Luncheons					\$	-
West Orange Chamber	\$	500.00	\$ 500.00	\$ 500.00	\$	-
Mayor/Managers	\$	300.00	\$ -	\$ 300.00	\$	-
Misc. Luncheons	\$	250.00	\$ -	\$ 250.00	\$	-
Hosting Luncheon	\$	1,000.00	\$ -	\$ 350.00	\$	(650.00)
Special Events						
Easter Event	\$	2,000.00	\$ 1,844.79	\$ 1,844.79	\$	(155.21)
Pancake Breakfast	\$	2,500.00	\$ -	\$ 2,500.00	\$	-
Holiday Social	\$	10,000.00	\$ 13,542.94	\$ 13,542.94	\$	3,542.94
9/11 Appreciation Day	\$	250.00	\$ -	\$ 250.00	\$	-



LEGISLATIVE

LINE ITEM	ı	BUDGETED		ACTUAL		ESTIMATE		DIFFERENCE	
Armed Forces Day	\$	1,000.00	\$	-	\$	1,000.00	\$	-	
Wine & Dine Event	\$	200,000.00	\$	98,403.98	\$	144,703.98	\$	(55,296.02)	
Employee Appreciation	\$	5,000.00	\$	4,393.87	\$	4,393.87	\$	(606.13)	
DC Police Memorial	\$	1,000.00	\$	-	\$	1,000.00	\$	-	
Total Legislative	\$	229,395.00	\$	120,241.58	\$	174,213.58	\$	(55,181.42)	



LINE ITEM	ВІ	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Salaries	\$	242,600.80	\$ 110,256.95	\$ 225,000.00	\$	(17,600.80)
Car Allowance	\$	-	\$ 2,700.00	\$ 5,400.00	\$	5,400.00
Cell Phone Allowance	\$	-	\$ 300.00	\$ 600.00	\$	600.00
Re-Employement	\$	-	\$ 103.68	\$ 103.68	\$	103.68
Overtime	\$	5,000.00	\$ 2,730.00	\$ 4,500.00	\$	(500.00)
FICA Expenses	\$	15,041.25	\$ 6,139.71	\$ 13,950.00	\$	(1,091.25)
FICA Medicare	\$	3,517.71	\$ 1,634.56	\$ 3,262.50	\$	(255.21)
Retirement	\$	23,660.00	\$ 11,382.98	\$ 22,500.00	\$	(1,160.00)
Health Insurance						
Health Care	\$	28,999.00	\$ 12,872.00	\$ 25,732.00	\$	(3,267.00)
Dental Care	\$	961.20	\$ 490.23	\$ 942.75	\$	(18.45)
Vision Care	\$	157.20	\$ 100.62	\$ 193.50	\$	36.30



LINE ITEM	В	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Life/AD&D	\$	243.00	\$ 134.94	\$ 259.50	\$	16.50
Legal Fees	\$	85,000.00	\$ 54,090.83	\$ 150,000.00	\$	65,000.00
Professional Services - Salary Study	\$	5,000.00	\$ -	\$ -	\$	(5,000.00)
Postage/Transport Fees	\$	350.00	\$ 17.42	\$ 50.00	\$	(300.00)
Communication Services						
Computer Maint	\$	90,468.84	\$ 62,848.91	\$ 106,588.00	\$	16,119.16
Chatter Buzz - Web Site Hosting	\$	3,000.00	\$ 3,039.00	\$ 4,539.00	\$	1,539.00
Chatter Buzz - Web Site Maint	\$	2,184.00	\$ -	\$ -	\$	(2,184.00)
AppRiver - Licenses	\$	8,230.95	\$ 8,421.00	\$ 8,421.00	\$	190.05
Computer Software	\$	-	\$ 599.88	\$ 599.88	\$	599.88
App Software	\$	3,500.00	\$ 3,500.00	\$ 3,500.00	\$	-
Granicus - Town Council Agenda	\$	2,250.00	\$ 6,615.23	\$ 6,615.23	\$	4,365.23



LINE ITEM	Вι	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Konica Minolta - Square 9	\$	3,062.00	\$ -	\$ 3,062.00	\$	-
Plaques/Awards	\$	750.00	\$ 494.30	\$ 750.00	\$	-
Misc Expense & Other Current	\$	5,500.00	\$ 4,012.00	\$ 5,500.00	\$	-
Office Supplies	\$	2,000.00	\$ 1,405.78	\$ 2,500.00	\$	500.00
Subscriptions/Dues/Training						
Dues	\$	2,500.00	\$ 565.94	\$ 1,000.00	\$	(1,500.00)
Luncheons	\$	2,000.00	\$ 1,494.00	\$ 1,494.00	\$	(506.00)
Seminars	\$	2,000.00	\$ 557.00	\$ 1,250.00	\$	(750.00)
Newsletter Mailout	\$	9,000.00	\$ 6,650.00	\$ 9,000.00	\$	-
Capital Equipment	\$	-	\$ 4,259.17	\$ 4,259.17	\$	4,259.17
Total Administration	\$	546,975.95	\$ 307,416.13	\$ 611,572.21	\$	64,596.26



- Legal Fees: Boathouse Lawsuit. Fees to be recovered should the Town prevail.
- Salaries: Under to staff transitions. Car and Cell phone allowance included.
- Granicus Over: Added features
- Computer Maintenance: Licensing updates
- Capital Equipment: Laptop TM and Desktop Reception



CLERK

LINE ITEM	BU	IDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Salaries	\$	81,946.80	\$ 40,301.00	\$ 80,602.00	\$	(1,344.80)
FICA Expenses	\$	5,080.70	\$ 2,441.84	\$ 4,884.00	\$	(196.70)
FICA Medicare	\$	1,188.23	\$ 617.66	\$ 1,235.00	\$	46.77
Retirement	\$	8,194.68	\$ 3,782.00	\$ 7,564.00	\$	(630.68)
Insurance					\$	-
Health Care	\$	9,666.24	\$ 4,475.00	\$ 8,948.00	\$	(718.24)
Dental Care	\$	320.00	\$ 163.41	\$ 326.82	\$	6.82
Vision Care	\$	52.40	\$ 33.54	\$ 67.08	\$	14.68
Life & AD&D	\$	81.00	\$ 44.96	\$ 90.00	\$	9.00
Travel and Per Diem	\$	250.00	\$ -	\$ 250.00	\$	-
Professional Services					\$	-
Encryption	\$	3,000.00	\$ 3,394.00	\$ 5,704.00	\$	2,704.00



CLERK

LINE ITEM	ВІ	JDGETED	ACTUAL	ESTIMATE	[DIFFERENCE
FRMA	\$	135.00	\$ 120.00	\$ 120.00	\$	(15.00)
FACC	\$	75.00	\$ -	\$ 75.00	\$	-
Conference/Training	\$	1,750.00	\$ 492.00	\$ 1,200.00	\$	(550.00)
CRM & Exam	\$	855.00	\$ 430.00	\$ 430.00	\$	(425.00)
Capital Equipment	\$	-	\$ 1,010.00	\$ 1,010.00	\$	1,010.00
Total Clerk	\$	124,725.05	\$ 62,662.86	\$ 122,630.22	\$	(2,094.83)

- Encryption over due to records requests
- Municode over due to previous year billings



LINE ITEM	Вι	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Salaries	\$	129,336.68	\$ 114,733.00	\$ 173,701.00	\$	44,364.32
Overtime	\$	-	\$ 1,255.00	\$ 2,000.00	\$	2,000.00
FICA Expenses	\$	8,018.87	\$ 7,248.00	\$ 10,769.00	\$	2,750.13
FICA Medicare	\$	1,875.38	\$ 1,761.00	\$ 2,518.00	\$	642.62
Retirement	\$	12,933.67	\$ 7,929.00	\$ 17,370.00	\$	4,436.33
Insurance					\$	-
Health Care	\$	19,332.00	\$ 8,949.00	\$ 17,900.00	\$	(1,432.00)
Dental Care	\$	640.80	\$ 326.82	\$ 628.50	\$	(12.30)
Vision Care	\$	104.80	\$ 67.08	\$ 129.00	\$	24.20
Life/AD&D	\$	162.00	\$ 90.00	\$ 173.04	\$	11.04
Travel and Per Diem	\$	500.00	\$ -	\$ 250.00	\$	(250.00)
Professional Services - Auditors Fee	\$	20,000.00	\$ 20,000.00	\$ 20,000.00	\$	-



LINE ITEM	В	UDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Other Contractual Services					\$	-
Accufund Sofware Contract	\$	3,000.00	\$ 2,951.00	\$ 2,951.00	\$	(49.00)
Employee Assistance Program	\$	3,500.00	\$ 3,500.00	\$ 3,500.00	\$	-
Waypoints Support Contract	\$	3,750.00	\$ 3,750.00	\$ 3,750.00	\$	-
ADP Payroll Processing & Accufund	\$	9,400.00	\$ 4,096.00	\$ 8,192.00	\$	(1,208.00)
Fire Restricted Fee	\$	102,677.00	\$ -	\$ 102,677.00	\$	-
Postage/Transport Fees	\$	750.00	\$ 374.00	\$ 750.00	\$	-
Utilities					\$	-
Spectrum	\$	27,024.00	\$ 15,170.00	\$ 29,074.00	\$	2,050.00
Spectrum Phone Service	\$	19,000.00	\$ 6,309.00	\$ 15,144.00	\$	(3,856.00)
Orange County Utilities	\$	7,000.00	\$ 1,034.00	\$ 2,250.00	\$	(4,750.00)
Duke Energy	\$	108,000.00	\$ 47,925.00	\$ 105,000.00	\$	(3,000.00)



LINE ITEM	В	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Willows MSTU	\$	13,200.00	\$ 6,565.00	\$ 13,200.00	\$	-
Lake Apopka Natural Gas	\$	1,200.00	\$ 910.00	\$ 1,444.00	\$	244.00
Rental & Leasing					\$	-
Copy Machine	\$	4,000.00	\$ 1,534.00	\$ 3,646.00	\$	(354.00)
Credit Card Swipe Lease	\$	4,600.00	\$ 3,746.00	\$ 5,500.00	\$	900.00
Postage Lease	\$	300.00	\$ 298.44	\$ 298.44	\$	(1.56)
General Insurance	\$	165,000.00	\$ 64,334.00	\$ 167,220.00	\$	2,220.00
Executive Travel Accident Cov	\$	420.00	\$ 210.00	\$ 420.00	\$	-
Misc. Expenses & Other Current	\$	750.00	\$ 211.00	\$ 600.00	\$	(150.00)
Office Supplies	\$	1,250.00	\$ 1,589.00	\$ 2,500.00	\$	1,250.00
Operating Supplies	\$	750.00	\$ 88.33	\$ 200.00	\$	(550.00)
Email Services	\$	-	\$ 119.28	\$ 300.00	\$	300.00



LINE ITEM	BUDGETED		ACTUAL		ESTIMATE		DIFFERENCE	
Subscriptions/Dues/Training						\$	-	
FGFOA Dues	\$	250.00	\$ -	\$	-	\$	(250.00)	
Central Florida FGFOA	\$	100.00	\$ -	\$	-	\$	(100.00)	
Tuition Reimbursement	\$	3,000.00	\$ 2,000.00	\$	3,000.00	\$	-	
Finance Director Training	\$	1,800.00	\$ -	\$	1,000.00	\$	(800.00)	
Finance Clerk II & HR Training	\$	1,000.00	\$ -		\$ 750.00	\$	(250.00)	
Solid Waste	\$	342,392.92	\$ 170,106.00		\$ 340,212.00	\$	(2,180.92)	
Total Finance	\$	1,017,018.12	\$ 499,178.95	\$	1,059,016.98	\$	41,998.86	

^{*} Overage due to Transition and Retirement of Nora White



DEVELOPMENT SERVICES

LINE ITEM	BUDGETED		ACTUAL		ESTIMATE	DIFFERENCE	
Prof Services - Planning & Zoning	\$	-				\$	-
Prof Services - Plan & Zoning - Admin	\$	75,000.00	\$ 101,069.00	\$	150,000.00	\$	75,000.00
Bldg Inspection Fees	\$	220,000.00	\$ 106,461.00	\$	216,000.00	\$	(4,000.00)
Evaluation & Appraisal Report - DOE Dev	\$	-				\$	-
Total Development Services	\$	295,000.00	\$ 207,530.00	\$	366,000.00	\$	71,000.00

- Zoning and Admin: Over due to additional projects requested by Wade Trim. If the Town were to have a Zoning Department this cost would be exponentially higher.
 The Town will recoup over \$35,000 of this cost
- Building Inspection Fees: 80% of revenues taken in.



LINE ITEM	В	UDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Debt Service Main Street	\$	216,145.00	\$ -	\$ 216,145.00	\$	-
Debt Service - New Town Facilities	\$	327,000.00	\$ 164,000.00	\$ 328,938.00	\$	1,938.00
Salaries	\$	213,517.74	\$ 99,523.00	\$ 211,105.00	\$	(2,412.74)
Overtime	\$	2,000.00	\$ 991.00	\$ 2,000.00	\$	-
Unemployment	\$	-	\$ 167.99	\$ 167.99	\$	167.99
FICA Expenses	\$	13,238.10	\$ 6,106.00	\$ 13,088.00	\$	(150.10)
FICA Med	\$	3,096.01	\$ 1,614.00	\$ 3,061.00	\$	(35.01)
Retirement	\$	21,291.77	\$ 9,827.00	\$ 21,110.00	\$	(181.77)
Insurance					\$	-
Health Care	\$	38,664.96	\$ 17,900.00	\$ 35,800.00	\$	(2,864.96)
Dental Care	\$	1,281.60	\$ 653.64	\$ 1,257.00	\$	(24.60)
Vision Care	\$	209.60	\$ 134.00	\$ 258.00	\$	48.40



LINE ITEM	Вι	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Life/AD&D	\$	243.00	\$ 179.92	\$ 346.00	\$	103.00
Professional Services					\$	-
General Engineering Services	\$	9,900.00	\$ 24,000.00	\$ 32,000.00	\$	22,100.00
General Engineerng - Pavillion Oversight	\$	13,200.00	\$ 13,200.00	\$ 22,400.00	\$	9,200.00
Lawn & Maintenance	\$	78,000.00	\$ 32,613.00	\$ 70,451.00	\$	(7,549.00)
Janitorial Services	\$	15,000.00	\$ 9,340.00	\$ 19,252.00	\$	4,252.00
Pest Control	\$	5,250.00	\$ 5,155.00	\$ 6,355.00	\$	1,105.00
Lakefront Maint	\$	13,200.00	\$ 9,610.00	\$ 17,380.00	\$	4,180.00
Town Hall Study	\$	35,000.00	\$ 6,409.00	\$ 16,000.00	\$	(19,000.00)
Bridge Inspection	\$	2,000.00	\$ -	\$ -	\$	(2,000.00)
IPO# 4 - Bicycle & Pedestrian Study	\$	10,000.00	\$ 15,780.00	\$ 22,500.00	\$	12,500.00
Postage	\$	150.00	\$ 7.82	\$ 50.00	\$	(100.00)



LINE ITEM	BU	DGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Storage Units	\$	-	\$ 3,528.00	\$ 3,528.00	\$	3,528.00
Email	\$	-	\$ 142.56	\$ 356.40	\$	356.40
Misc Facilities/Buildings Repair & Maint					\$	-
Misc Facility: (Chairs, etc)	\$	-			\$	-
Town Hall Decorations	\$	5,800.00	\$ 5,366.00	\$ 5,366.00	\$	(434.00)
Town Hall Floors	\$	-			\$	-
AC check	\$	1,800.00	\$ 350.00	\$ 700.00	\$	(1,100.00)
Fire Extinguisher Check	\$	1,500.00	\$ 1,270.00	\$ 1,270.00	\$	(230.00)
Misc Facility Repair & Maintenance	\$	10,000.00	\$ 3,553.00	\$ 8,000.00	\$	(2,000.00)
Repair & Maintenance					\$	-
Misc Parts	\$	2,000.00	\$ 386.00	\$ 1,500.00	\$	(500.00)
Misc Repairs Vehicles	\$	10,000.00	\$ 708.00	\$ 2,500.00	\$	(7,500.00)



LINE ITEM	ВІ	JDGETED	ACTUAL	ESTIMATE	DI	FFERENCE
Sidewalk/Bike Path	\$	95,000.00	\$ 94,719.00	\$ 94,719.00	\$	(281.00)
Sprinkler Repair	\$	2,000.00	\$ 455.49	\$ 1,000.00	\$	(1,000.00)
Misc Expense and Other Current	\$	2,500.00	\$ 5,152.00	\$ 7,500.00	\$	5,000.00
Office Supplies	\$	500.00	\$ 49.77	\$ 200.00	\$	(300.00)
Uniforms	\$	5,500.00	\$ 3,090.00	\$ 5,315.23	\$	(184.77)
Streets & Road Repairs					\$	-
Misc Repaving	\$	10,000.00	\$ 1,038.00	\$ 5,000.00	\$	(5,000.00)
Restriping	\$	-	\$ -	\$ -	\$	-
Repaint Speed Bumps	\$	-	\$ -	\$ -	\$	-
Subscription Dues & Training	\$	3,800.00	\$ 1,275.00	\$ 3,800.00	\$	-
Operating Supplies					\$	-
Gas	\$	10,000.00	\$ 3,916.00	\$ 8,500.00	\$	(1,500.00)



LINE ITEM	Вι	JDGETED	ACTUAL	ESTIMATE	D	OIFFERENCE
Oil Change	\$	1,500.00	\$ 39.00	\$ 750.00	\$	(750.00)
Shell/Sand/Rock	\$	15,000.00	\$ 3,190.00	\$ 10,000.00	\$	(5,000.00)
Vehicle Batteries	\$	500.00	\$ 149.00	\$ 350.00	\$	(150.00)
Vehicle Tires	\$	1,750.00	\$ 767.00	\$ 1,500.00	\$	(250.00)
Misc Shop Expenses	\$	4,000.00	\$ 1,171.00	\$ 3,000.00	\$	(1,000.00)
Street & Road Sodding	\$	1,500.00	\$ -	\$ 1,500.00	\$	-
Tree Removal	\$	25,000.00	\$ 10,490.00	\$ 22,500.00	\$	(2,500.00)
Signs & Banners	\$	20,000.00	\$ 6,668.00	\$ 20,000.00	\$	-
Landfill	\$	250.00	\$ -	\$ 250.00	\$	-
Water Cooler	\$	150.00	\$ -	\$ -	\$	(150.00)
Capital Equipment - Rental & Leasing					\$	-
2015 Tractor Massey Ferguson	\$	-	\$ -	\$ -	\$	-



LINE ITEM	В	UDGETED	ACTUAL	ESTIMATE	C	DIFFERENCE
2016 Ford F150 Pick Up - Spv	\$	-	\$ -	\$ -	\$	-
2016 Ford F700 Dump Truck 50%	\$	4,413.78	\$ -	\$ 4,413.00	\$	(0.78)
2016 Motorgrader 50%	\$	8,745.20	\$ 8,746.00	\$ 8,746.00	\$	0.80
2022 Ford Truck	\$	6,800.00	\$ 34,053.00	\$ 34,053.00	\$	27,253.00
Capital Improvement Projects					\$	-
Streets & Road CIP	\$	998,554.00	\$ 66,162.50	\$ 400,000.00	\$	(598,554.00)
PW Water Design	\$	-	\$ -	\$ -	\$	-
Pavement Management Plan	\$	50,000.00	\$ 8,327.00	\$ 41,157.00	\$	(8,843.00)
Capital Improvement - Multi Modal	\$	950,000.00	\$ 18,563.00	\$ 150,000.00	\$	(800,000.00)
Old Dirt Main - Road Improvement	\$	-	\$ -	\$ -	\$	-



LINE ITEM	ВИІ	DGETED	ı	ACTUAL	ESTIMATE	ı	DIFFERENCE
West 2nd Ave - Road Improvement	\$	-	\$	-	\$ -	\$	-
American Recovery Act Projects - Potable Water	\$ 1,	,948,650.00	\$	-	\$ -	\$	(1,948,650.00)
Total Public Works	\$ 5	,215,600.76	\$	700,535.69	\$ 1,887,137.62	\$	(3,328,463.14)

- ARPA Funds not intended to be used this FY
- \$760k SRS Funds not intended to be used this FY. Will be transferred to FY 23/24.
 \$150 Commitment still included
- Streets and Roads CIP: Projects not intended to start until FY 23/24. \$400k
 commitment still included
- Purchased new car with cash
- Misc. Expense: Had to replace Chase guardrail 2x
- IPO Multi Modal: Increase due to LAP cert and additional walk thrus
- Professional Services: KHA/MG/JF HMGP Projects, Dirt Main Project and Pavilion.



PUBLIC WORKS: PARKS

LINE ITEM	Вι	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Playground Mulch	\$	10,000.00	\$ 9,936.00	\$ 9,936.00	\$	(64.00)
Tree Canopy	\$	20,000.00	\$ 1,240.00	\$ 10,000.00	\$	(10,000.00)
Arbor Day Trees	\$	5,000.00	\$ 5,000.00	\$ 5,000.00	\$	-
Split Rail Fence	\$	1,000.00	\$ -	\$ 1,000.00	\$	-
Capital Improvements - P&R	\$	25,000.00	\$ 12,101.00	\$ 25,000.00	\$	-
Misc Park Repairs	\$	-	\$ 2,135.00	\$ 4,000.00	\$	4,000.00
Total Parks & Recreation	\$	61,000.00	\$ 30,412.00	\$ 54,936.00	\$	(6,064.00)



LINE ITEM	В	JDGETED	ACTUAL	ESTIMATE	D	OIFFERENCE
Salaries	\$	891,518.90	\$ 467,757.00	\$ 915,039.00	\$	23,520.10
Shift Differential	\$	13,250.00	\$ -	\$ -	\$	(13,250.00)
Staff Matrix Change	\$	3,000.00	\$ -	\$ -	\$	(3,000.00)
Reserves Salaries	\$	8,000.00	\$ -	\$ -	\$	(8,000.00)
Police Off Duty	\$	35,000.00	\$ -	\$ -	\$	(35,000.00)
Overtime	\$	30,000.00	\$ 5,629.00	\$ 12,500.00	\$	(17,500.00)
Reemployment Tax	\$	-	\$ 844.30	\$ 1,689.00	\$	1,689.00
Incentive Pay	\$	10,200.00	\$ -	\$ -	\$	(10,200.00)
FICA Expenses	\$	55,274.17	\$ 28,692.00	\$ 56,732.00	\$	1,457.83
FICA Med	\$	12,927.02	\$ 7,230.00	\$ 13,268.00	\$	340.98
Retirement	\$	165,021.07	\$ 67,110.00	\$ 145,000.00	\$	(20,021.07)

Insurance



LINE ITEM	ВІ	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Health Care	\$	144,993.60	\$ 54,045.00	\$ 110,000.00	\$	(34,993.60)
Dental Care	\$	4,806.00	\$ 2,111.76	\$ 4,222.00	\$	(584.00)
Vision Care	\$	786.00	\$ 433.44	\$ 866.00	\$	80.00
Life/AD&D	\$	1,458.00	\$ 626.26	\$ 1,252.00	\$	(206.00)
Professional Services					\$	-
Psychologicals	\$	700.00	\$ 750.00	\$ 1,000.00	\$	300.00
Physical Exams	\$	600.00	\$ 139.71	\$ 300.00	\$	(300.00)
Polygraph	\$	540.00	\$ 100.00	\$ 200.00	\$	(340.00)
Accrediation Consulting	\$	-			\$	-
Postage/Transport Fees	\$	650.00	\$ 82.59	\$ 200.00	\$	(450.00)
Travel Per Diem	\$	-	\$ 212.50	\$ 500.00	\$	500.00
Fire Service Assessment Fee	\$	682,954.37	\$ 349,360.00	\$ 682,954.37	\$	-



LINE ITEM	BU	IDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Repair & Maintenance					\$	-
Tires	\$	3,000.00	\$ 2,979.00	\$ 4,179.00	\$	1,179.00
Radar Certification	\$	3,000.00	\$ 1,050.00	\$ 3,000.00	\$	-
Misc Vehicle Repairs	\$	17,000.00	\$ 4,793.00	\$ 13,000.00	\$	(4,000.00)
Speedometer Certification	\$	250.00	\$ 270.00	\$ 270.00	\$	20.00
Copier Maintenance	\$	2,264.00	\$ 1,156.00	\$ 2,312.00	\$	48.00
Vehicle Cleaining	\$	-	\$ 36.00	\$ 80.00	\$	80.00
Communication Services					\$	-
Dispatch Fee	\$	47,363.40	\$ 24,160.00	\$ 47,363.40	\$	-
Survey Monkey	\$	372.00	\$ -	\$ -	\$	(372.00)
360 Labs	\$	25,000.00	\$ 25,259.00	\$ 25,259.00	\$	259.00
Miscellaneous Expense & Other Current	\$	8,000.00	\$ 12,979.00	\$ 15,000.00	\$	7,000.00



LINE ITEM	В	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Office Supplies	\$	4,000.00	\$ 3,543.00	\$ 5,000.00	\$	1,000.00
Magic Program	\$	1,200.00	\$ -	\$ -	\$	(1,200.00)
DC Memorial	\$	2,000.00	\$ 200.00	\$ 1,800.00	\$	(200.00)
Honor Guard Uniforms	\$	2,000.00	\$ -	\$ -	\$	(2,000.00)
Operating Supplies					\$	-
Gas	\$	42,500.00	\$ 21,674.00	\$ 43,000.00	\$	500.00
Oil Changes	\$	2,000.00	\$ 648.23	\$ 1,750.00	\$	(250.00)
Batteries	\$	750.00	\$ 158.00	\$ 400.00	\$	(350.00)
Emergency Equipment	\$	2,000.00	\$ 234.00	\$ 1,500.00	\$	(500.00)
Bullet Proof Vests	\$	2,000.00	\$ 1,405.00	\$ 2,000.00	\$	-
Uniform	\$	10,000.00	\$ 8,450.00	\$ 12,000.00	\$	2,000.00
Ammo/Guns	\$	5,000.00	\$ 1,227.00	\$ 3,000.00	\$	(2,000.00)



LINE ITEM	В	JDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Verizon AirCards	\$	10,000.00	\$ 9,132.00	\$ 9,132.00	\$	(868.00)
Medical Supplies	\$	750.00	\$ 1,884.00	\$ 2,400.00	\$	1,650.00
Subscriptions/Dues	\$	5,000.00	\$ 1,019.00	\$ 2,000.00	\$	(3,000.00)
Training	\$	15,000.00	\$ 6,689.00	\$ 12,500.00	\$	(2,500.00)
Accrediation Materials	\$	15,000.00	\$ 13,911.00	\$ 15,000.00	\$	-
Capital Equipment - Rental & Leasing					\$	-
2019 Ford SUV #42	\$	9,111.62	\$ 9,111.62	\$ 9,111.62	\$	-
2020 Ford Interceptor #43	\$	9,112.00	\$ 9,111.62	\$ 9,111.62	\$	(0.38)
2020 Ford SUV # 44	\$	8,816.54	\$ 8,816.55	\$ 8,816.55	\$	0.01
2021 Ford Pick Up #45	\$	7,625.87	\$ 7,625.87	\$ 7,625.87	\$	-
2020 Ford Fusion - #46	\$	5,365.89	\$ -	\$ 5,365.89	\$	-
2022 Vehicle - #48	\$	9,111.52	\$ 54,590.56	\$ 54,590.56	\$	45,479.04



LINE ITEM	EM BUDGETED		ACTUAL	ESTIMATE	[DIFFERENCE	
Capital Equipment - Other	\$	-	\$ 8,770.10	\$	8,770.10	\$	8,770.10
Radios	\$	10,000.00	\$ 5,000.00	\$	5,000.00	\$	(5,000.00)
Axon Cameras	\$	-	\$ 20.90	\$	20.90	\$	20.90
Weapons/Holster Systems	\$	35,000.00	\$ 12,050.00	\$	18,000.00	\$	(17,000.00)
Taser	\$	-	\$ 311.60	\$	311.60	\$	311.60
Finger Print	\$	-	\$ 2,313.00	\$	2,313.00	\$	2,313.00
Total Police Department	\$	2,381,271.97	\$ 1,245,701.61	\$	2,296,705.48	\$	(84,566.49)



- Shift differential, Staff Matrix, Reserves, Crossing Guards and Off Duty included in salaries.
- Tires: Over budget due to DC Bonk flattening JF Tires
- Misc. Over budget for FDLE fingerprinting, 5 Microsoft licenses for patrol vehicles, PD Shed and chairs.
- Vehicle 48: Cash Payment
- Capital: 5 Dell Computers



CODE ENFORCEMENT

LINE ITEM	BU	IDGETED	ACTUAL	ESTIMATE	D	IFFERENCE
Special Magistrate	\$	3,500.00	\$ 285.80	\$ 750.00	\$	(2,750.00)
Compliance Actions	\$	7,500.00	\$ -	\$ -	\$	(7,500.00)
Misc	\$	200.00	\$ 85.00	\$ 200.00	\$	-
Postage	\$	500.00	\$ 85.92	\$ 175.00	\$	(325.00)
Communications						
Email Service & Archiving	\$	-	\$ 17.82	\$ 35.64	\$	35.64
Computer Maintenance	\$	-	\$ -	\$ -	\$	-
Code Officer	\$	12,500.00	\$ 6,346.00	\$ 12,500.00	\$	-
Workstations Capital Equipment	\$	2,520.00	\$ -	\$ -	\$	(2,520.00)
Total Code Enforcement	\$	26,720.00	\$ 6,820.54	\$ 13,660.64	\$	(13,059.36)



BOARDS AND COMMITTEES

LINE ITEM	BUDGETED		ACTUAL		ESTIMATE	DIFFERENCE	
Total Long Range Planning	\$	-	\$ -	\$	-	\$	-
Total Parks & Recreation Committee	\$	60,000.00	\$ 61,087.00	\$	70,000.00	\$	10,000.00
Total Tree Board	\$	45,000.00	\$ 3,903.00	\$	10,000.00	\$	(35,000.00)
Total Historical Preservation	\$	44,000.00	\$ 17,790.00	\$	36,000.00	\$	(8,000.00)
Total Elders	\$	5,000.00	\$ 2,683.00	\$	5,000.00	\$	-
Total WAYS Committee	\$	1,500.00	\$ -	\$	-	\$	(1,500.00)
Total Committee	\$	155,500.00	\$ 85,463.00	\$	121,000.00	\$	(34,500.00)

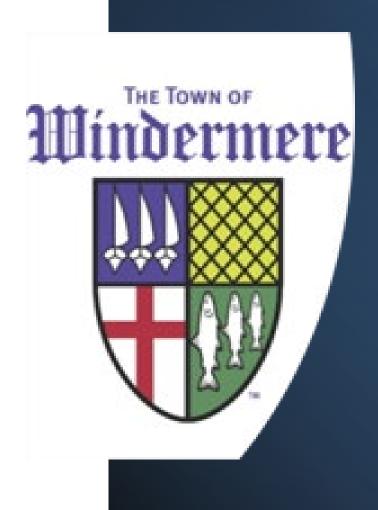


REVENUES VS. EXPENDITURES

LINE ITEM	BUDGETED	ACTUAL		ESTIMATE		DIFFERENCE		
Total General Fund Expenditures	\$ 10,053,206.85	\$ 3,265,962.36	\$	6,706,872.73	\$	(3,346,334.12)		
TOTAL REVENUES/TRANSFERS/BALA NCES	\$ 10,053,206.62	\$ 6,597,101.00	\$	7,204,353.62	\$	(2,848,853.00)		

Summary

- Anticipated Revenues: \$7,204,353.62
- Anticipated Expenditures: \$6,706,872.73
- With conservative estimates of revenues and controlling expenditures, the Town should be in a good financial position for FY 23/24 transferring a balance of @ \$500,000 into reserves
- Staff continues to submit for reimbursements related to grants awarded. Those revenues are not reflected.
- Ian expenditures and revenues not allocated in BAR since we anticipate these funds coming in to cover costs prior to October 1.
- Balance of ARPA funds not accounted for since reimbursable and rolled over to FY 23/23.
- Balance of \$760k SRS funds to be rolled into FY 23/24



A Look Ahead

- The Draft Budget for FY 23/24 is in the works. The following projects should be able to be fully funded next year without any requests for millage increases:
 - Butler Basin Stormwater and Potable Water System (HMGP/ARPA/Sate Appropriations)
 - Bessie Basin Stormwater and Potable Water System (HMGP/ARPA/State Appropriations)
 - W. Second Avenue Stormwater and Potable Water System (HMGP/ARPA/State Appropriations)
 - Old Dirt Main Paving and Potable Water System (Road CIP/ARPA/State Appropriations)
 - Phase 1: Ward Trail from North to Park (Safe Routes to Schools/Multi Modal Path CIP/Healthy West Orange/State Appropriations \$1,000,000)
 - Pedestrian Bridge Construction. (Safe Routes to Schools/Multi Modal Path CIP/Healthy West Orange/State Appropriations \$760,000)
 - Rotary Entertainment Pavilion (West Orange Healthcare Alliance Funded \$1,000,000)
 - Wastewater Report \$375,000 (State Appropriations \$375,000)
 - Town Hall Refurbishment
 - Stormwater Master Plan CIP Implementation
 - Pavement Management Plan: CIP implementation
 - Central Potable Water Phase (ARPA/State Appropriations \$3,081,000)
 - Chase/Main: Intersection Improvements (General Fund/State Appropriations \$750,000)
 - Windermere Rd/Main Intersection Improvements (General Fund/State Appropriations \$1,500,000)

Over the last 3 years, the Town has received or has been committed @ \$10,000,000 in grants or appropriations.