**PARKS AND RECREATION COMMITTEE present: Nora Brophy, Tracy Mitchell, Dena O'Malley, Francisco Sierra, Sue Ann Reichard**

**Council Liaison: Mandy David**

**Tonya Elliott-Moore**

**The meeting was called to order by Nora Brophy at 5:00 PM**

**January 12, 2023 5:00 PM**

**COMMUNITY CONFERENCE ROOM 614 MAIN STREET, BUILDING 100 WINDERMERE, FL 34786**

 **1. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)**

 **2. OLD BUSINESS**

 **a. Thank you to Lesha Miller for 6 years of service!**

*A short ceremony was held to honor Lesha Miller and all she has done for the committee. Lesha was presented with a personalized gift and cake.*

 **b. Events**

**i. 22nd Annual Orlando Health Run Among the Lakes - Saturday, October 14, 2023?**

*Nora confirmed the date has been chosen for the 2023 RATL – October 14, 2023. Nora noted that this is a three-day weekend for OCPS but Sommer Sports could not accommodate other dates in October. Nora also asked that we find a new Race Director for 2023. Francisco Sierra expressed possible interest.*

**ii. Halloween Costume Parade & Hayride - Saturday, October 28, 2023**

*No new info.*

**iii. PetFest - Saturday, February 25, 2023**

1. Vendors - *Nora Brophy noted we are doing well with vendor sign up. Specific vendors who we need to contact were listed in a handout given to committee members.*

2. Sponsors - *Most of our major sponsor levels have been met. Dena O’Malley discussed which sponsors she has contacted and determined who else could be a possible sponsor.*

3. Volunteers - *Dena O’Malley will coordinate volunteers through a digital sign up. Volunteers sign ups will begin at the start of Feb. T-shirts will be given to volunteers this year. Mandy David will volunteer her time again this year and teach sign language. Possible location is at or near the library booth.*

4. Best in Fur - *Cindy Hunter has agreed to coordinate Best in Fur and Dena O’Malley will assist. Artwork has been completed for this event.*
5. Doggie Games - *A schedule has been created for this event. Tracy Mitchell confirmed the games.*

*Additional Information - Francisco Sierra will reach out to free local publications to get PetFest included in various the social calendars. Nora Brophy is researching a possible ad in the Orlando Sentinel. Tracy Mitchell commented this could bring in more outsiders to the Town. Postcards and posters will be printed for distribution to local businesses and schools.*

 **c. Tennis**

**i. Report from Tennis Subcommittee**

*Tracy Mitchell asked that committee members go look at the tennis courts at Torey Pines in Orlando. This neighborhood has converted one tennis court into temporary two court pickleball courts.*

*Dena O’Malley reported that the gate on court 3 at WRC has been manipulated so that it can be opened without a key. Public Works will look to correct this issue.*

*Nora Brophy suggested that we approach TOW Police to have courts monitored on occasion**for misuse.*

 **d. Parks**

**i. WRC***1. Pickleball - noise & parking study deferred*

**ii. Review Parks Walkthrough**

*Nora Brophy observed older children playing aggressively with the new octopus equipment at WRC. Mandy David asked if signage would be possible indicating that the playground equipment was intended for younger aged children.*

**iii. Lake Down Park**

*1. TOW looking into changes to mitigate problems & privatize the park*

**2. State of the dock**

*Tonya Elliott-Moore commented that all information pertaining to dock and park is on hold until we receive more information regarding repairs and lake water level.*

**iv. Palmer Park
1. Cost for fixes to small kids' playground**

1a. Handicapped walkway & ramp - *need input from John*

1b. Replace bouncy walking pods with...?

*Tonya Elliott-Moore commented that John Fitzgibbons has been contacted and has ideas regarding the walkway and ramp.*

*Mandy David suggested looking into playground equipment which lists sign language letters.*

2. Waiting on Town Council approval for shade structure

3. Have swings & teeter-totter been ordered?

*Tonya Elliott-Moore commented that she needs the updated bid from Shade America. Sue Ann Reichard obtained the quote and will forward.*

**e. Financial**

**3. NEW BUSINESS**

 **a. TOW Email Accounts**

*i. Please make this change ASAP and send Nora Brophy your new Town email. Majority of committee has obtained their town email accounts.*

**b. New Pavilion**

*i. Parks & Recreation recommended the TC review the pavilion plan. CT Allen called a meeting of concerned residents on January 2. All agreed the pavilion is too large and we don’t need a concession stand. ~~The pavilion has been pulled from the Jan 10 agenda,~~ and a public input workshop has been scheduled for 1/23. We all need to send emails and attend/zoom the next meeting.*

*Tonya Elliott-Moore reviewed information pertaining to the pavilion plan. She dispelled rumors that have been circulating and added new information from Robert Smith.*

 **c. Minutes**

**i. Parks & Recreation Meeting Minutes December 8, 2022 (Attachment - Committee Option)**

*Sue Ann Reichard approved the minutes and Francisco Sierra seconded.*

 **d. Liaison Reports**

**i. Town Council Liaison - Council Member Mandy David**

*Mandy David informed the committee that nothing will be constructed on the TOW site plan on the corner of 5th and Forest due to the septic system. This will remain green space. Basketball courts may not be relocated to this area. It is possible that the ½ court that has a broken hoop maybe removed. P&R would like to look at options to improve the current basketball courts.*

**ii. Town Staff Liaison - Public Works Director Tonya Elliott-Moore**

*Tonya Elliott-Moore informed the committee that Town Council will vote on the shade structure at their next meeting.*

 **4. NEXT MEETING DATE

a. Thursday, February 9, 2023**

*i. January minutes & February agenda items due to Diane by 12pm on Thursday, February 2, 2023*

**5. ADJOURN**

*Nora Brophy adjourned the meeting at 6:25 pm.*