



PARKS AND RECREATION COMMITTEE

Chair: Nora Brophy
Vice Chair: Tracy Mitchell
Secretary: Doug Bowman
Treasurer: Cindy Hunter
Shery Cassidy
Dena O'Malley
Francisco Sierra
Sue Anne Reichard
Jill Ata
Council Liaison: Mandy David

Agenda

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April 13, 2023
5:00 PM

COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

In order to maintain a 1-hour time schedule, the Committee will address the monthly agenda items only unless time remains for New Business discussion at the end Agenda items should always be submitted in advance for Committee consideration.

1. THE MEETING IS CALLED TO ORDER BY THE CHAIR

2. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)

3. OLD BUSINESS

a. Events

- i. 21st Annual Orlando Health Run Among the Lakes - Saturday, October 14, 2023
- ii. Halloween Costume Parade & Hayride - Saturday, October 28, 2023
- iii. PetFest - Saturday, February 25, 2023
 1. Budget: About \$17K in revenue, \$4K net - final numbers not all in yet
 2. Date for 2024 needed - Please connect with TOW Staff on open dates
 3. Incredible, amazing event!

b. Tennis

- i. Report from Tennis Subcommittee
- ii. Tennis Pro Complaints
 1. Request WPD patrol courts for the next two months and verify keys
 2. Change regs with regard to tennis pros?
- iii. Pickleball
 1. ETA on new equipment?
 2. Pickleball event as intro?

c. Parks

- i. Windermere Recreation Center
 1. Pickleball: noise & parking study deferred
- ii. Review Park Walkthrough

iii. Lake Down Park

1. TOW looking into changes to mitigate problems and privatize the park
2. State of dock

iv. Palmer Park

1. Fixes to small kids' playground
 - 1a. Handicapped walkway & ramp ETA, need from P&R?
 - 1b. Replace bouncy walking pods with?
2. Shade & swings
 - 2a. Swings & teeter totter about 10 weeks out
 - 2b. ETA on shade structure?

v. Town Square Park

1. Purchase soccer goal to put in field by Forest Street? Lots of kids play there and this would give them an option. We can get a 6 x 4 net from Amazon for less than \$100. If/when the pavilion and restrooms are built, we can move the net.

d. Financial

4. NEW BUSINESS

a. Minutes

- i. Parks & Recreation Committee Meeting Minutes - March 9, 2023 (Attachment - Board Option)

b. Liaison Reports

- i. Town Council Liaison, Council Member Mandy David
- ii. Staff Liaison, Public Works Director Tonya Elliott-Moore

5. NEXT MEETING

a. Thursday, May 11, 2023

- i. Agenda items and April meeting minutes due to Diane by 3pm on Tuesday, May 2nd, 2023

6. ADJOURN

Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes

March 9, 2023

Members Present: Nora Brophy, Doug Bowman, Tracy Mitchell, Pacho Sierra, Jill Ata

Others Present: Tonya Elliott-Moore, Mandy David

Call to Order: The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

Business Agenda

Open Forum

A. No public attended for open forum comments.

Old Business/Items

Parks & Events Updates

A. 21st Annual UMC Run Among the Lakes – Nora indicated that one of the immediate goals is to develop a 5K Run basic logo from initial concepts. She also indicated she is reviewing new long sleeve t-shirt designs using a new style. Nora also mentioned that that Orlando Health has 1 year remaining on its existing presenting sponsor agreement. Presenting sponsor agreements have typically been for 5 years.

B. Petfest – Nora made special mention of Dena O’Malley and Sue Anne Reichard for their successful efforts at bringing in new sponsors. The event was profitable and brought in a gross revenue total of over \$17,000. The committee congratulated Nora for a well run and very well received event.

C. Tennis/Pickleball – The committee discussed the perception that non-resident pro squatting on the tennis courts had increased lately. Nora mentioned that there is a request for Town Police to start reviewing court keys. Also, Doug announced that MG Tennis had turned in their 2022 commission check to the town for \$1,224. Doug noted that the check was lower due to the fact that the kid’s program was displaced from WRC several months due to the hurricane damage.

The pickleball equipment discussed during the February meeting will need to be ordered. Tonya mentioned that equipment will be ordered as soon as possible.

D. Parks – Tonya indicated that FEMA had given approval for some replacements at Lake Down Park. At this point, the town is waiting on quotes to come back. Tonya also noted that there is significant damage to the dock and that will take longer to repair/replace.

On Palmer Park, purchase order have been sent over to proceed for replacements.

E. Membership – Nora mentioned that she is checking with Cindy Hunter about her officer and member status. She has been a great help as Treasurer the last few years.

New Business/Items

A. Town Centennial Celebration 2025 – Council Member Andy Williams asked for a volunteer PR member to be on this steering committee. Tracy Mitchell agreed to represent PR on this new committee.

B. Meeting Minutes – A motion was made and seconded to approve the February 29, 2023 meeting minutes.

C. Liaison Mandy David – Council Member Mandy David brought up an Orlando Soccer franchise request to hold a kid’s event in town. The committee discussed the lack of an open space to host this. Mandy indicated she would call the organization back. She also indicated that there are 2 more Town Square pavilion workshops slated for the coming months.

C. Public Works, Tonya Elliott-Moore – Tonya covered several items of business. She is working on getting pickleball equipment quotes for Main Street. She also noted that several benches in the parks need replacement, and she will send a list for each area. Tonya also referenced her contact at the Univ of Florida Professor about a town recreation survey, and to review discussion with them.

D. Adjournment – The meeting was adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for Thursday, April 13th at 5:00 p.m. in Town Hall.