



Job Description

<u>JOB TITLE</u>	Heavy Equipment Operator
<u>DEPARTMENT</u>	Public Works
<u>PAY CLASSIFICATION</u>	15.81 to 24.93
<u>GENERAL PURPOSE</u>	<i>Performs intermediate skilled work in the operation of heavy motorized equipment; does related work as required. Work is performed under regular supervision of the assigned Crew Chief.</i>
<u>DIRECT REPORT</u>	Public Works Operations Manager
<u>ESSENTIAL JOB FUNCTIONS</u>	<p>Operates heavy construction and maintenance equipment in the construction, maintenance, and repair of public works and utilities projects; performs labor and semi-skilled tasks as assigned.</p> <p>Operates large and small tractors, skid steer, grader, roller/compactor, grader front-end loader, bobcat, and backhoe; and large and small mowers.</p> <p>Services and makes minor repairs and adjustments on equipment.</p> <p>Operates light equipment and conducts semi-skilled tasks with hand tools, measuring devices, or other means necessary to complete work projects. Also may operate light tools, chain saw and stump grinder.</p> <p>Conducts general construction, maintenance, and repair work on construction projects.</p> <p>Installs, repairs, replaces and maintains streets, drainways, storm sewers, curbs, gutters and sidewalks; grades area; sets forms; pours and finishes concrete.</p>

Perform any other duties assigned by the Public Works Director or Town Manager

MINIMUM QUALIFICATIONS

Ability to multi task and meet deadlines with little or no supervision

Working knowledge of: use of common hand tools and power tools; arithmetic and common measurements.

Considerable knowledge of the effective operation and maintenance of heavy equipment. Ability to maintain equipment in good physical condition sufficient to satisfactorily perform job duties, occasionally under adverse weather conditions.

Ability to understand and carry out verbal or written instructions, read labels, signs, maintain simple records and make verbal reports; perform maintenance work, including sufficient strength to lift and carry 50 pound bags; work where noxious plants and insects are present, and in a variety of weather conditions.

Ability to effectively guide and mentor personnel, understand and transmit oral and written instructions effectively, effectively present information and respond to questions from supervisors, town management and the general public. Ability to maintain accurate records. Ability to deal with the public in an effective and cooperative manner.

EDUCATION/EXPERIENCE

Requires a High School Diploma or G.E.D and one (1) year of experience operating heavy equipment such as a grader, front-end loader, clam truck, bobcat, bulldozer, bush hog, and backhoe, large and small dump trucks, street sweeper, vacuum truck, large and small tractors and mowers.

Must have and maintain an acceptable safe driving record.

LICENSES, CERTIFICATIONS OR REGISTRATIONS

Valid Florida Driver's License

Requires a valid Florida Class B combination vehicle driver license. The preferred candidate will possess a valid Florida CDL Class A combination vehicle driver license with a tanker and/or hazmat endorsement or will obtain within six (6) months of employment.

Maintenance of Traffic (MOT) Certification is preferred. Must be able

to obtain within six (6) months of employment.

PHYSICAL REQUIREMENTS

This position requires physical effort and may require the occasional lifting and/or moving up to 50lbs. Ability to sit and/or stand for extended periods of time, Visual acuity (with or without correction), manual dexterity, sufficient hearing (with or without correction) clear and precise verbal communication.

(Reasonable accommodations will be made for otherwise qualified individuals with a disability)

I understand and acknowledge all duties listed above and agreed to meet and maintain such qualifications

Employee Signature

Date