



HISTORIC PRESERVATION BOARD

Chair: Kim Head

Co-Chair: Hannah Ammar

Secretary:

Treasurer: Jangi Borhi

Mary Frances Howard

Joan Foglia

Liz Andert

Donna Steele

Town Council Liaison: Andy

Williams

Agenda

Agenda

April 6, 2023

5:00 PM

COMMUNITY CONFERENCE ROOM

614 MAIN STREET, BUILDING 100

WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Historic Preservation Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Historic Preservation Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Historic Preservation Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. THE MEETING IS CALLED TO ORDER BY THE CHAIR

2. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)

3. MINUTES

a. Historic Preservation Board Meeting Minutes: March 1, 2023 (Attachment - Board Option)

4. OLD BUSINESS

a. Inspection List (Attachment - sample)

i. Tom Stroup is anticipated incoming Council Liaison for HPB beginning in May

ii. Immediate Maintenance

5. NEW BUSINESS

a. Members

i. Welcome new members Liz Andert & Donna Steele

ii. 2023 Board positions needed (Secretary)

iii. Suggestions for additional Board Members

iv. Keynote Speaker ideas

1. Assigned Board Member who can speak to clubs and school groups about the history of the Town

b. Historic Buildings & Architecture

i. Brainstorm ideas on how to build awareness

c. School House Tours

d. Sergei Merkelov Presentation RE metal detection and artifact finding at Town Hall (Board Option)

6. LIAISON REPORTS

a. Town Council Liaison: Andy Williams

b. Town Staff Liaison: Public Works Director Tonya Elliott-Moore

7. ANNOUNCEMENTS

8. ADJOURN



Historic Preservation Board

Meeting Minutes 4:30 Wed, March 01, 2023
[614 Main Street Windermere, FL 34786](#)

Call to order: 4:35: Kimberly Head Motioned by Joan Foglia second by Hannah Ammar, Mary Fran Howard

Attendees included:

Hannah Ammar, Joan Foglia, Kim Hawkins-Head, Mary Fran Howard

Members not in attendance included Jangi Borhi

Approval of minutes: Hannah Ammar second by Joan Foglia second • Members approved

UNFINISHED BUSINESS

FACILITIES

- **Inspection List:**
- **Immediate maintenance**

NEW BUSINESS

- Town Hall Repair has been awarded to Tom Price Architects
- The town's 100 year birthday celebration planning will begin in 2023.
- Suggestions for board Secretary – (search is current)
- New Members: Liz Andert and Donna Steele. (Kimberly Head Motioned by Joan Foglia second by Hannah Ammar)
- Discussed new (protentional) band shell. Board voted to not provide town council a formal opinion from HPB.
- Board accepted Tom Stroup's resignation.
- Tom Stroup will be new town council liaison
- NEW MEETING TIME! First Thursdays at 5pm
- Discussed new member ideas
- Discussed ideas to honor Jackie Rapport

Adjournment: 5:37 pm / Kimberly Head Motioned by Joan Foglia second by Hannah Ammar

Historic Preservation Board Chair

Date of approval

Windermere Historic Preservation Board
Historic Structure Assessment

Boat House #1

Prepared For:



THE TOWN OF
Windermere

Prepared By:



WINDERMERE
-HISTORIC-
PRESERVATION
-BOARD-
— —

Town of Windermere
Historic Preservation Board



LOCATION MAP



Prepared for:



Town of Windermere

Boat House Inspection Report

Boat House #1

Prepared by:



CONTENTS OF REPORT

- | | |
|---|---|
| A. Condensed Inspection Report | C. Evaluation of Previous Corrective Action |
| B. Comprehensive Report of Deficiencies | D. Required Maintenance Repair and Rehabilitation |

REPORT IDENTIFICATION

ADDRESS #: 210 Pine Street

DATE INSPECTED: July 30, 2021

STATUS

Type of Inspection: Initial Routine Interim

This report identifies deficiencies which require prompt corrective action:

YES NO

INSPECTOR(S)

INITIALS

ENGINEERING REGISTRATION #

Travis Bonnett

TB

CGC 1521491

A. CONDENSED INSPECTION REPORT

MAJOR FEATURE			MAJOR FEATURE			MAJOR FEATURE		
ELEM #	ELEMENT	NCR	ELEM #	ELEMENT	NCR	ELEM #	ELEMENT	NCR
S.00	Overall Rating	3	S.04	Roofing	4	S.08	Walkways/ Access	3*
S.01	Foundations	3*	S.05	Siding	N/A	S.09	Electrical	N/A
S.02	Framing	3*	S.06	Paint	4	S.10	Miscellaneous	3*
S.03	Roof Decking	4	S.07	Interior Walkways	3*			

* Deficiencies exist in this element that warrant written descriptions (see Section B of this report). NOTE: Element ratings are for all items on the structure under that respective element heading. Individual items within each element may have ratings below the overall element rating shown in this table.

NUMERICAL CONDITION RATING (NCR) DEFINITIONS

CODE	DESCRIPTION
N/A	Not applicable
4	<u>Good:</u> Performs intended function with high degree of reliability and/or effectiveness
3	<u>Fair:</u> Performs intended function with small reduction in reliability and/or effectiveness
2	<u>Poor:</u> Performs intended function with significant reduction in reliability and/or effectiveness; repair or replacement may be required.
1	<u>Critical:</u> Does not perform intended function at an acceptable level of reliability and/or effectiveness; repair or replacement is required

Prepared for:



Town of Windermere

Boat House Inspection Report

Boat House #1

Prepared by:



B. COMPREHENSIVE REPORT OF DEFICIENCIES

S.01 Foundations-

S.02 Framing-

S.03 Roof Decking-

S.04 Roofing

S.05 Siding

S.06 Paint

S.07 Interior Walkways

S.08 Walkways/ Access

S.09 Electrical

S.10 Misc.

Windermere Historic Perseveration Board inspection team used generally-accepted standards and procedures throughout the inspection.

NOTE: There is no representation that all latent inadequacies were, or could have been, detected.