



Agenda

WINDERMERE TREE BOARD

**Chair: Susan Carter
Secretary: Frank Krens
Treasurer: Pamela Schrimsher
Leslie Brabec
Council Liaison: TBD**

Agenda

**March 23, 2023
9:00 AM**

**TOWN HALL
520 MAIN STREET
WINDERMERE, FL 34786**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest, and beautification of our Windermere Parks and Recreation Areas.

1. THE MEETING IS CALLED TO ORDER BY THE CHAIR

2. OPEN FORUM / PUBLIC COMMENT (3-minute Limit)

3. NEW BUSINESS

a. Minutes

i. February 24, 2023 Windermere Tree Board Meeting Minutes (Attachment - Board Option)

b. Plant Grant

c. Replacement Planting at Central Park

4. ADJOURN

MINUTES - DRAFT

Windermere Tree Board **February 24, 2023**

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautify our Windermere Parks and Recreation Areas.

Tree Board Members: Susan Carter (Chairman), Frank Krens (Recording Sec.), Leslie Brabec, Pamela Schrimsher;
Town Liaison: Bill Martini

1. THE MEETING IS CALLED TO ORDER

Tree Board Chairman Susan Carter called the meeting to order at 10:07am in the Community Conference Room in Building 100 at 614 Main Street, Windermere, FL 34786. The requirement for a quorum was met.

Participants:

- **Tree Board** – Susan Carter, Leslie Brabec, Pamela Schrimsher, and Frank Krens
- **Town Council** - liaison Bill Martini
- **TOW Administration** – Town Manager Robert Smith, for the initial part of the meeting, during public comment.
- **Public** – Town resident Elena LaRochelle of 515 Oakdale Street

2. OPEN FORUM / PUBLIC COMMENT – Elena LaRochelle stated that, given gaps of tree canopy and landscaping in plans presented at the last 500 Block project workshop, the view from the second floor of her home will include bare concrete wall, the parking lot, and a dumpster. (She also described this in an email, with photos, to Robert Smith et al on February 24, 2023.) Ms. LaRochelle requested addition of trees to obscure the parking lot from view from the homes across the street. Robert Smith said that the developer will be asked to work with Tree Board to improve the view of the back wall and to block the view of the parking lot. He also stated that the Town will work to provide canopy on Town right-of-way to improve the view if the developer won't.

3. OLD BUSINESS

a. Maintenance Plan for Historic Citrus Grove

Chairman Susan Carter presented a proposal from arborist Jennifer Hitchcock of Orlando Tree Consulting for a Treatment Program to improve and potentially save historic citrus trees in the Town grove at the corner of Forest Street and Seventh Avenue. The trees have not been fertilized and consistently watered and are in poor health, including some citrus greening. Arborist Hitchcock believes the trees are salvageable, that their health can be improved over time. She proposed four applications of fertilizer, soil amendments, and insecticides and fungicides, on a quarterly basis over a year for a total cost of \$2800.

Pam Schrimsher suggested that it may be better to start over with new trees using varieties that have been developed to have more resistance to greening.

MINUTES - DRAFT

After discussion Pam moved to accept the proposal and to start the program soon, and with videos to be made of tree condition at the start and at 6-month and 9-month points and to re-evaluate at 12 months. Leslie Brabec seconded and the motion passed 4/0. Bill Martini offered to make the videos.

4. NEW BUSINESS

a. December 2022 Windermere Tree Board Meeting Minutes

Pam Schrimsher moved that the January minutes be approved as written, Leslie Brabec seconded and they were approved 4/0.

b. Appoint FT/FM Farmers Market Liaison

Frank Krens offered to accept this role and said he would let Diane Edwards know.

c. Finalize Plant Grant Details

Susan Carter presented a draft Plant Grant worksheet in which she incorporated applicable ideas and considerations from the grant programs of other cities. She included copies of some of their programs and said she especially likes Mount Dora's program

Pam Schrimsher stated that we need very clear and specific objectives for the program and that she would like the program to specifically address the declining oak tree canopy with live oak plantings in Town rights-of-way, front yards, and parks. Leslie Brabec agreed and recommended that we include lakefront back yards where major trees and their contribution to preserving the lakes have been lost.

Susan Carter asked that all WTB members review the draft Plant Grant Worksheet and materials from the grant programs of other cities and to make notes and recommendations for a workshop to flesh out details of our grant program. **We agreed to meet on March 23 at 9am for the workshop.**

d. 500 Block Development

Copies of the developer's Arborist Report and Tree Mitigation Site Plan both dated February 13, 2023 were provided for review. Susan Carter reminded WTB members to participate in the Town Council workshop 6pm February 28, 2023 via Zoom, where 500 Block updates will be presented and issues addressed.

e. Pavilion

Susan Carter presented sketches showing the footprint of the old Community building and bathrooms overlaid on the planned footprint of the Pavilion, stated her concern about potential damage to tree roots and said that WTB was asked by Town Council to provide a recommendation. After discussion, Pam Schrimsher made a motion to make the following recommendation: **WTB recommends a smaller footprint to save existing trees and inclusion of a tree protection plan per ANSI standard to be implemented from the start of construction. Leslie Brabec seconded and the motion passed 3/0 with Rotary member Frank Krens abstaining.**

5. ADJOURN – With no further business, the meeting was adjourned at 11:24am.