The Honorable [Legislator Name]  
[Title / District]

Building  
Address  
City/State/Zip

Dear [Representative/Senator Name],

My name is [insert name]. While I am not currently a resident of Windermere, FL, this community is important to me [optional state why: used to live in Windermere, family lives in Windermere, visit often, etc.]. I am writing to ask for your support in funding the Windermere Water Master Plan (North, Central, and South Phases).

The Town of Windermere recently submitted Appropriation Requests to the State of Florida to implement the three phases of the Town of Windermere’s adopted Water Master Plan. Currently, Orange County Utilities (OCU) provides potable water to 41% of the parcels within the Town of Windermere. The remaining parcels are on individual private water wells. This master plan evaluates extending the system that OCU owns and operates to provide water to all parcels. The construction of these potable water lines will accomplish these goals.

Funding of these projects will ensure:

* **Safety:** This project will improve safety by providing a monitored, safe drinking water supply, while also improving fire protection capabilities.
* **Environmental Protection:** By reducing the number of wells around the Town’s Outstanding Florida Waterbodies, this project will ensure the environment is also protected.
* **Reliability:** Additionally, this project will improve reliability by providing a pressurized system that does not require electricity to operate, as is the case for residential well pumps.

While some areas of the Town are already equipped with fire hydrants, a large portion of the Town does not have fire hydrants. In addition, some of the existing hydrants do not have the available fire flow for some of the larger homes located within the Town. As part of this master plan, it is proposed that a few specific water mains be replaced with larger diameter pipes to provide increased available fire flow where it is needed. The water main extension proposed in this master plan includes locations for additional fire hydrants to serve every parcel.

I ask your support in funding these projects to improve reliability, safety, and ensure the environmental protection of Windermere. Please contact me with any additional questions you may have.

Respectfully,

[Your name]

[Your legal title]

[Your contact information]