



**PARKS AND RECREATION COMMITTEE**

**Chair: Nora Brophy**  
**Vice Chair: Tracy Mitchell**  
**Secretary: Doug Bowman**  
**Treasurer: Cindy Hunter**  
**Shery Cassidy**  
**Dena O'Malley**  
**Francisco Sierra**  
**Sue Anne Reichard**  
**Jill Ata**  
**Council Liaison: Mandy David**

***Agenda***

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**January 12, 2023**  
**5:00 PM**

**COMMUNITY CONFERENCE ROOM**  
**614 MAIN STREET, BUILDING 100**  
**WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

## AGENDA

***In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.***

### **1. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)**

### **2. OLD BUSINESS**

**a. Thank you to Lesha Miller for 6 years of service!**

#### **b. Events**

i. 22nd Annual Orlando Health Run Among the Lakes - Saturday, October 14, 2023?

ii. Halloween Costume Parade & Hayride - Saturday, October 28, 2023

iii. PetFest - Saturday, February 25, 2023

1. Vendors
2. Sponsors
3. Volunteers
4. Best in Fur
5. Doggie Games

#### **c. Tennis**

i. Report from Tennis Subcommittee

#### **d. Parks**

i. WRC

1. Pickleball - noise & parking study deferred

ii. Review Parks Walkthrough

iii. Lake Down Park

1. TOW looking into changes to mitigate problems & privatize the park

2. State of the dock

iv. Palmer Park

1. Cost for fixes to small kids' playground
  - 1a. *Handicapped walkway & ramp - need input from John*
  - 1b. *Replace bouncy walking pods with...?*
2. Waiting on Town Council approval for shade structure
3. Have swings & teeter-totter been ordered?

**e. Financial**

**3. NEW BUSINESS**

**a. TOW Email Accounts**

- i. Please make this change ASAP and send Nora Brophy your new Town email

**b. New Pavilion**

i. Parks & Recreation recommended the TC review the pavilion plan. CT Allen called a meeting of concerned residents on January 2. All agreed the pavilion is too large and we don't need a concession stand. The pavilion has been pulled from the Jan 10 agenda, and a public input workshop has been scheduled for 1/23. We all need to send emails and attend/zoom the next meeting.

**c. Minutes**

- i. Parks & Recreation Meeting Minutes December 8, 2022 (Attachment - Committee Option)

**d. Liaison Reports**

- i. Town Council Liaison - Council Member Mandy David
- ii. Town Staff Liaison - Public Works Director Tonya Elliott-Moore

**4. NEXT MEETING DATE**

- a. Thursday, February 9, 2023**

i. January minutes & February agenda items due to Diane by 12pm on Thursday,  
February 2, 2023

**5. ADJOURN**

**Town of Windermere  
Parks and Recreation Committee  
Proposed Meeting Minutes  
December 8, 2022**

**Members Present:** Nora Brophy, Dena O'Malley, Doug Bowman, Shery Cassidy, Sue Anne Reichard, Pacho Sierra

**Others Present:** Tonya Elliott-Moore

**Call to Order:** The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

**Business Agenda**

**Old Business/Items**

**Parks & Events Updates**

- A. 22nd Annual UMC Run Among the Lakes – Nora noted that a date in October 2023 will need be chosen within the next 30 days
- B. Petfest 2023 – Nora noted that we had 80 vendors for 2022 and inquiries have been coming in. Ideas were exchanged regarding shifting vendor booths in front of Town Hall.
- C. Tennis – No business was discussed other than a small maintenance item for the middle tennis court at WRC
- D. Parks – The committee briefly discussed hurricane damage at Lake Down Park. Tonya noted that there is a current vendor proposal to review damage and provide some temporary fixes there. She also indicated that there is also existing damage at the 4th Street Pier. Tonya also mentioned that there is no opening date for the reopening of the Butler Chain as of this date.

Palmer Park – Nora discussed the small kids playground quote needed for the park at this point. Tonya indicated she is moving ahead with some aspects of the park.

**New Business/Items**

- A. TOW Email Accounts – Nora asked all committee members to make sure they were set-up on email accounts
- B. Rotary Pavilion – The committee walked the area for the new pavilion and ultimately Mandy will bring up to Town Council to move the pavilion back to the west as much as possible. A motion was made and seconded to

“assess the location of the basketball court and to move back and/or relocate for optimal site usage”. This was approved unanimously.

- C. Meeting Minutes – A motion was made and seconded to approve the November 16, 2022 meeting minutes. This was approved unanimously.
- D. Public Works, Tonya Elliott-Moore – Tonya mentioned that she had re-engaged with the UF Professor for a proposed Town parks survey. They will come back in 2023 and provide additional feedback.
- E. Adjournment – The meeting was adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for Thursday, January 12th at 5:00 p.m. in Town Hall.