

Town of Windermere
Parks and Recreation Committee

Meeting Minutes

April 14, 2022

Members Present: Nora Brophy, Dena O'Malley, Doug Bowman, Shery Cassidy, Tracy Mitchell, Lesha Miller

Others Present: Travis Mathias, Donna Steele, Mandy David

Call to Order: The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

Business Agenda

Open Forum

A. Nora indicated she had attended a Sunshine Law forum in April. She also reminded the committee of the basics around the FI Sunshine law. Mandy also reminded the committee that the Town would be transitioning solely to town email addresses soon.

Old Business/Items

Parks & Events Updates

A. 21st Annual UMC Run Among the Lakes – There was general discussion around the past practice of procuring original art for the 5K run, and the interest in doing this again in 2022. Donna Steele spoke up regarding the “Run Among the Lakes” art collection development. She reminded the group around the past procurement process, protocol for design and price for art digitization. Since this matter was not on the approved agenda, the idea of continuing art procurement in 2022 was tabled for the May meeting.

Nora also noted the need to start event planning and volunteering for this year’s event in mid-October. Lesha agreed to handle awards, Dena volunteers, and Shery food for the event.

B. Event Management – Nora mentioned that the large event responsibilities have expanded and this has become problematic from a time standpoint (Petfest/5K Run). Nora also noted a possible RFP for run management after the 2022 event.

C. Tennis – Dena brought up several requests for WRC and the tennis courts at that park. She asked for the sidewalks and pavilion area to be cleaned. She also asked for the courts to be soft washed if possible. It was also noted that 1 court at WRC needs a new net. The committee as Public Works (Travis) requested to replace this net with a price not to exceed \$600, and hopefully with double netting for durability. Dena also summarized the bid quotes for

the WRC windscreens. The committee agreed to spend an amount not to exceed \$2,200 for windscreens for all 3 courts with final specs to be worked out.

The committee discussed the tennis rules and behavior of resident coaches and resident guests while on town courts. The committee agreed that this should be added to the next 2022-23 town tennis rules. Doug asked that Marcelo’s camp date requests for June/July and a proposed vendor agreement (as discussed in March) be on the May agenda.

D. Parks – The WRC fencing was approved, but this will take a few months to install. In terms of park needs, Nora mentioned that Palmer Park eventually needs changes for accessibility.

E. Membership – The committee discussed increasing the committee size to 9. Pros and cons of doing this were reviewed. A motion was made and seconded to recommend expanding the committee to 9 members. This was approved unanimously.

The committee also discussed a slate of PR officers for 2022-23. The committee agreed to recommend Nora Brophy as Chairperson, Dena O’Malley as Vice Chairperson, Doug Bowman as Secretary and Cindy Hunter Treasurer.

New Business/Items

A. Meeting Minutes – A motion was made and seconded to approve the March 17, 2022 meeting minutes.

B. Liaison Mandy David – Council member Mandy David noted some updates on the boathouse leases. 90 day notice has been given for current leaseholders, and plans for the future are TBD.

C. Public Works, Travis Mathias – Travis reported on a few PR items. He noted that the Main Street court lights had been re-wired due to breaker tripping, and rollers added to Lake Street Park.

D. Adjournment – The meeting was adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for Thursday, May 12th at 5:00 p.m. in Town Hall.