



**WINDERMERE TREE BOARD**

**Chair: Susan Carter**

**Secretary: Frank Krens**

**Treasurer: Pamela Schrimsher**

**Jackie Rapport**

**Leslie Brabec**

**Council Liaison: Bill Martini**

***Agenda***

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**December 15, 2022**

**3:00 PM**

**TOWN HALL**

**520 MAIN STREET**

**WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

## **AGENDA**

**Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest, and beautification of our Windermere Parks and Recreation Areas.**

**1. THE MEETING IS CALLED TO ORDER BY THE CHAIR**

**2. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)**

**3. OLD BUSINESS**

**a. January 2023 Tree Giveaway**

**b. Preliminary Discussion: Plant Grants & Requirements**

**4. NEW BUSINESS**

**a. November 17, 2022 Windermere Tree Board Meeting Minutes (Attachment - Board Option)**

**4. ADJOURN**

# **MINUTES - DRAFT**

## **Windermere Tree Board** **November 17, 2022**

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautify our Windermere Parks and Recreation Areas.

Tree Board Members: Susan Carter (Chairman), Frank Krens (Recording Sec.), Jacqueline Rapport, Leslie Brabec, Pamela Schrimsher; Town Liaison: Bill Martini

### **1. THE MEETING IS CALLED TO ORDER**

Tree Board Chairman Susan Carter called the meeting to order at 2:07pm in the Community Conference Room, 614 Main Street, Bldg. 100, Windermere, FL 34786. The requirement for a quorum was met.

Participants were:

- **Tree Board** – Susan Carter, Leslie Brabec, Jackie Rapport, Pamela Schrimsher, and Frank Krens
- **Town Council** - liaison Bill Martini
- **Public Works** – Director Tonya Elliott-Moore
- **Public** – None

### **2. OPEN FORUM / PUBLIC COMMENT – None**

### **3. NEW BUSINESS**

#### **a. Minutes**

Minutes from the October meeting were approved with correction to spelling of Vicki Hearst's name. Pam Schrimsher made the motion to approve, Frank Krens seconded and they were approved 5/0. Frank Krens asked what the follow-up plan was for ensuring that the many recommendations presented in the minutes would be addressed by the developer. Public Works Director Tonya Elliott-Moore stated that Town Council would ensure that the WTB recommendations would be get the appropriate consideration.

#### **b. Tree Giveaway January 21, 2023**

##### **i. Trees and Pricing**

There was broad discussion of the varieties, classes, and numbers of trees to give away along with ideas to made the event better.

- Leslie Brabec stated that the City of Orlando has a tree giveaway program and that they limit the varieties to the following four: Muskogee crepe myrtle, tea olive, Pawpaw, sweet bay magnolia.

## **MINUTES - DRAFT**

- Susan Carter stressed the importance of wind resistance and noted that the following have high wind resistance: cypress, magnolia, sand live oak. She also noted that most residential yards in Windermere don't have space for large trees such as live oaks.
- Frank Krens recommended that mahogany trees be considered as a give-away variety because, in his experience, they adapted well to the size of the space where they are planted, growing broad in wide open space, and tall in more limited space. He offered the two mahogany trees near the power line at 721 Forest Street and the two mahogany trees in his back yard at 727 Forest Street as evidence.
- There was discussion of various types of support WTB might provide to residents including delivery and help with planting. Tonya Elliott-Moore suggested holding a clinic. Susan Carter noted that we did have a clinic in the past and that we gave tree selection priority to residents who attended.
- After discussion, there was consensus that the following characteristics be strongly considered in developing the list of tree varieties for giveaway and that we provide this and other information to residents:
  - Wind resistance
  - Flowering
  - Fruiting
  - Size
  - Watering needs
  - Shade tolerance.

Susan Carter noted that this is the type of information we normally provide on the tree labels and handouts.

**Motion** - Pam Schrimsher made a motion to authorize Susan Carter to shop for giveaway trees with a total cost limit of \$5000. Leslie Brabec seconded and the motion passed 5/0.

Jackie Rapport asked that, as in the past, purchase of the Garden Club donation tree be coordinated with the WTB tree order.

**Volunteers and Assignments** - Susan Carter asked for volunteers to support the tree giveaway planning and execution and offered to set up a link for volunteers from the local high schools. Others offered to take the following responsibilities:

- Provide tree information: Pam Schrimsher
- Update banners: Bill Martini
- Contact Olympia and West Orange HS Interact clubs for volunteers: Frank Krens
- Contact Rotary to provide sandwiches for volunteers: Frank Krens
- Contact Chief Ogden to request Sea Cadet volunteers: Frank Krens

# **MINUTES - DRAFT**

## **c. WTB 2023 Future Goals & Projects**

The group discussed the following ideas and approaches to encourage and implement a project to replace trees lost to recent storms, on both residential and public property.

- Develop a structured program for extensive tree plantings. Consider these steps and include detail planning in the agenda for the December WTB meeting:
  - Define the purpose and process.
  - Explore what other towns do.
  - Pursue a grant program(s).
  - Consider using grant money to award free trees and plantings to homeowners who lost major trees. Define a process to qualify for the program.
  - Consider larger trees, target ~\$500 to cover each larger tree and planting.
  - Incorporate the plan, budget, etc. into the Town budget process.
  - Accommodate major constraints and issues. Tonya Elliott-Moore stated that planting of trees in rights-of-way must avoid compromising of easements and equipment (both buried and above ground) associated with utilities, and clear line-of-sight for traffic.

**Historic Orange Grove** - There is some greening and the trees are in decline, Tom Stroup has been weeding and offered to help replant.

**Motion** - Pam Schrimsher made a motion that Susan Carter be authorized to hire an arborist to help plan for the Historic Orange Grove and for Susan Carter to purchase up to 11 trees. Leslie seconded, and the motion passed 5/0.

**4. ADJOURN** – With no further business, Leslie Brabec moved to adjourn, Frank Krens seconded and the meeting was adjourned 5/0 at 3:26pm.