

## 2022 Holiday Hoopla Meeting: 10/17/22 Windermere Brewing Company

Committee Members: Dorrie Batten, Christine Samek-Yonge, Colleen Williams, Beth Visser, Kristen Rumble, Brynna Connors, Bonny Elder, Lana Marchitelli, Liz Beavers, Melody Matheny, Heather Oles  
Liaisons: Andy Williams (Town Council) and Vicki Hearst (Windermere Garden Club)

### AGENDA:

1. Budget Update
2. Rentals Recap.
  - a. Activities - No Limits
  - b. DJ Greg
  - c. Donut Wall
  - d. Photobooth
  - e. Train
  - f. Face painters
  - g. Gobo Lights
3. Sponsorship letter and updates
4. Decoration –
  - (1) Polar Express Décor (Melody and Bonny)
  - (2) Garden Club update (Vicki)
  - (3) Photobooth location
  - (4) Gobo
5. Santa –
  - a. Confirmed Larry Bloise from 6:30-8:30pm.
  - b. Santa hand outs ordered?
  - c. Crafts/Letters to Santa – Lots left from last year with the mailbox.
9. Food Trucks Update – 3-4 trucks planned for food for purchase. (Christine)
  - a) where to put them since the library parking lot needs to be used for train rides (since its flat). Power not available everywhere so will need to discuss when doing layout.
10. Complimentary Food –
  - a) New plan for Bougee snacks.
  - b) Donut Wall – Liz organizing peg donut wall and appr 800 donuts.
  - c) large sheet cake with maybe extra cakes from Costco to supplement decorative cake.
  - d) Allergen friendly cookie packages.
11. Invite Mailer -- Sent out the week of November 1<sup>st</sup>. Dorrie designing. Hill printing.
12. Complimentary Beverages –
  - a) Coffee and accessories hopefully from Paloma. Need someone to contact Paloma

- b) Water in igloos with cups, hot chocolate from galloons of chocolate milk (Walmart the best deal). No punch.
- 13. Drinks for Purchase – Tim’s Wine and Windermere Brewery
- 14. Student Volunteers – Kristin Update. Accessories ordered for volunteers?
- 15. Volunteer Food – pizzas need to be from a large production place else won’t have enough for the volunteers.
- 16. Charity – Need information from Police Department
- 17. Public Works – Will assist with setup based upon layout of tables and events provided to them. Bonnie increasing light rental Sunbelt and coordinating with TOW PW
- 18. Welcome Tables – need print out of town roster one-sided, 300 wristbands in stock, good lighting, signage and same set up with adult volunteers and student volunteers. Print out needs to be one sided.
- 19. Meeting Schedule. Next meeting date October 17, Location: TBD