



**HISTORIC PRESERVATION BOARD**

**Chair: Kim Head**

**Co-Chair: Hannah Ammar**

**Secretary:**

**Treasurer:**

**Mary Frances Howard**

**Jackie Rapport**

**Joan Foglia**

**Jangi Borhi**

**Town Council Liaison: Andy**

**Williams**

***Agenda***

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**April 6, 2022**

**4:30 PM**

**COMMUNITY CONFERENCE ROOM**

**614 MAIN STREET - BUILDING 100**

**WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Historic Preservation Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Historic Preservation Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Historic Preservation Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

## AGENDA

### **1. CALL TO ORDER**

### **2. OPEN FORUM / PUBLIC COMMENT (3 Minute Limit)**

### **3. MINUTES**

#### **a. Thursday, February 17, 2022 (Attachment - Board Option)**

### **4. NEW BUSINESS**

#### **a. Evaluation of the architectural significance of area buildings:**

1. Create maintenance list for all historic public structures (including boat houses)

#### **b. Townspeople involvement: ideas to get towns people involved with historic town:**

1. Walking map of historic houses/buildings and sites

2. Awards

- i. Mayor's Design Awards: presented to in an ongoing effort to recognize historic design excellence throughout the town of Windermere. Recipients have added value to their neighborhoods by restoring, constructing or enhancing their properties in a way that respects the town's fabric and contributes to the character of their surroundings

- ii. Blossom of the Town Award: The Windermere Historic Preservation Commission is seeking nominations for its "Blossom of the Historic Town" Historic Preservation Awards. The awards, sponsored by the city's Historic Preservation Board, the Town Council, and the Mayor, recognizes individuals and organizations that have made outstanding contributions in the field of historic preservation and heritage education/advocacy in the Town of Windermere. The awards recognize projects large and small which have preserved the rich history of Windermere found in its varied architecture from the 19th and 20th centuries. The recipients of these awards have added value to their neighborhoods and Windermere by preserving the unique design and character of historically designated properties.

#### **c. Funding**

1. Current HPB budget balance

- i. Where does the money come from and where does it go

2. Explore funding and grant sources

- i. Advise property owners concerning what types of grants/funding might be available for identification, protection, enhancement, perpetuation, and use of historic, architectural, archeological, and cultural resources

**d. Board Membership**

1. Ex-officio roles for those who can not attend regularly?

2. Seek more board members?

**5. LIAISON REPORTS**

**6. ADJOURN**



THE TOWN OF  
**Windermere**

## Historic Preservation Board

Meeting Minutes 4:30 Thursday, February 17, 2022

Windermere Public Works • 614 Main Street Building 100 • Conference Room

Call to order: 4:57pm: (no active chair)

Attendees included:

Mary Fran Howard, Jackie Rapport, Kim Hawkins-Head, Andy Williams (Town Council Liaison)

Members in attendance remote (Hannah Ammar, Joan Foglia)

Members not in attendance included (Travis Bonnett)

Others Present: Tonya Elliott-Moore,

Approval of minutes: Mary Fran/ Jackie Rapport; All Approved.

### UNFINISHED BUSINESS

### NEW BUSINESS.

#### **Historic Boat House Recommendation for Town Council**

- Reviewed Options: remove, remove beyond-repair buildings, 5-year commercial lease, repair/keep remain empty

#### **PASS: Repair All Buildings and Leave Empty**

- 3 votes in favor and 2 against

#### **NOTES:**

- Funding for rehabilitation and maintenance through fundraising (responsibility of HPB)
- Buildings shall remain empty for one year to allow all parties to “cool off”
- After one year waiting period HPB will revisit options for the structures.
- No member would like to see the structures removed.

#### **New Members**

- Jangi Borhi was voted in: Joan Foglia motioned, Kim Head second//all approved
- Kim Head was voted in as new chair: Joan Foglia motioned, Jackie Rapport second/all approved

Adjournment: 5:45 Kim Head/ Jackie Rapport; All Approved.

Secretary

Date of approval