



PARKS AND RECREATION COMMITTEE

Chair: Nora Brophy
Vice Chair: Lesha Miller
Secretary: Doug Bowman

Treasurer: Cindy Hunter

Shery Cassidy

Tracy Mitchell

Dena OMalley

Council Liaison: Mandy David

Agenda

Agenda

March 17, 2022

5:00 PM

COMMUNITY CONFERENCE ROOM

614 MAIN STREET

WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)

2. OLD BUSINESS

a. Events:

- i. 21st Annual UMC Run Among the Lakes - Saturday, October 15, 2022
- ii. Halloween Costume Parade & Hayride - Saturday, October 29, 2022
- iii. PetFest - Saturday, March 5, 2022
 1. Review
 2. Financial Report

b. Tennis:

- i. Windscreens - installed and looking great
- ii. Doug - revise rules for tennis pros? (Attachment - current tennis member form)

c. Parks:

- i. WRC
 1. Playground installation - complete
 2. Fencing
 3. Paint swings
 4. Pickleball - noise & parking
 5. Ant control
 6. Windscreens
- ii. Review Park Walk Through

d. Membership:

- i. Increase committee size to 9?
- ii. Elect Officers in April

3. NEW BUSINESS

a. Minutes

i. For Approval - February 10, 2022 meeting minutes (Attached - Committee Option)

b. Liaison Reports

i. Council Member Mandy David

ii. Public Works Director Tonya Elliott-Moore

4. NEXT MEETING DATE - THURSDAY, APRIL 14, 2022

5. ADJOURN



614 MAIN ST. WINDERMERE, FL 34786
OFFICE: (407) 876-2563 FAX: (407) 876-0103

TENNIS MEMBER PASS

- 1) Property owners and residents of the Town of Windermere may be Tennis Members. Tennis Members and their guests may use the Town tennis courts, but only for recreational play.
- 2) A Town property owner or Town resident is a Tennis Member only if he, she or his or her family has a current annual tennis court use pass. A per-family tennis court use pass fee in an amount to be set annually by resolution of the Town Council will be paid directly to the Town. Unless and until new fees are established by resolution of the Town Council, the tennis court use pass fee shall be **\$25.00**. The passes shall be renewable each year by a date set by resolution of the Town Council. Unless and until the Town Council adopts a resolution changing the renewal date, tennis court use passes shall be renewable on or before **October 1**.
- 3) The gates to the tennis courts will be locked and a key will be issued with each pass. Replacement keys are available for \$5.00 each. ***Tennis Members are responsible for locking the tennis court gate after use.***
- 4) The following court rules will apply: (i) tennis shoes only, **no black soles**, will be worn while on the courts; (ii) shirts must be worn at all times; (iii) no glass containers or alcoholic beverages allowed on the courts; (iv) no animals, skating, bicycles, skateboards, roller blades etc. on the courts; (v) players are limited one hour if other players are waiting or a maximum of two hours; (vi) a guest must play with a Tennis Member; (vii) a Tennis Member and his or her guest may play on only one court at a time; and (viii) the last Tennis Member exiting the courts must lock the gate to secure the courts.
- 5) **League play is addressed separately in the Town of Windermere League Play Regulation and Agreement.**
- 6) A Tennis Member may have an outside professional coach for individual lessons, provided the above regulations are observed; one Tennis Member per court. The rule of first come, first served, will be observed by all Tennis Members. A Tennis Member cannot reserve a court for their individual tennis lesson. A professional coach must be a Tennis Member to coach a person that is not a property owner or resident of the Town.

TENNIS COURT USE PASSES AND KEYS ARE FOR THE USE OF WINDERMERE RESIDENTS ONLY, AND MAY NOT BE COPIED OR LOANED. VIOLATION OF THE RULES WILL RESULT IN THE FOLLOWING:

PLEASE READ AND INITIAL EACH STATEMENT

____ **VIOLATION 1:** Should a **non-member** of an applicant's household be in possession of the **applicant's** key and/or pass to the tennis courts without prior authorization of the Town, such key and/or pass will be confiscated and the applicant's household will not be eligible for renewal for 1 year from the date of the offense.

____ **VIOLATION 2:** Should a **non-member** of the applicant's household be in possession of **the applicant's** key or pass to the tennis courts without prior authorization of the Town for a second time, such key and/or pass will be confiscated and the applicant's household will not be eligible for renewal for 2 years from the date of the offense.

____ **VIOLATION 3:** Should a **non-member of the applicant's household** possess a forged, counterfeit or duplicate key and/or pass, **the key and/or pass will be confiscated as well as the applicant's key and pass. Furthermore,** that applicant's household will be precluded from obtaining a pass for 2 years from the date of offense, **and the** non-resident will be trespassed from the tennis courts for a period of 1 year.

____ Additionally, any person violating the rules set forth above **may** be punished by a fine not to exceed \$200.00.



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PLEASE COMPLETE THE FOLLOWING INFORMATION

NAME: _____

ADDRESS: _____ WINDERMERE, FL 34786

EMAIL: _____ PRIMARY PHONE: _____

BY SIGNING BELOW, YOU ACKNOWLEDGE THAT YOU HAVE READ, UNDERSTAND, AND AGREE TO THE TERMS SET FORTH ABOVE, AND YOU CONSENT TO PROVIDE PROOF OF RESIDENCY AND YOUR CURRENT TENNIS COURT USE PASS SHOULD YOU BE ASKED BY WINDERMERE STAFF WHILE USING THE TOWN TENNIS COURTS.

SIGNATURE: _____ DATE: _____

TO BE COMPLETED BY TOWN STAFF

TP # _____ ISSUED BY EMPLOYEE / DATE: _____

RESIDENCY VERIFIED: Yes No

\$25 TENNIS COURT USE FEE: _____

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
February 10, 2022**

Members Present: Nora Brophy, Lesha Miller, Cindy Hunter, Dena O'Malley, Doug Bowman

Others Present: Tonya Elliott-Moore, Mandy David, Resident Guest

Call to Order: The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

Business Agenda

Old Business/Items

Parks & Events Updates

- A. Windermere PetFest – Nora summarized some of the planning for the event on March 5th. There are currently 41 booths set aside for copnaies or organizations. Volunteers are still needed for Friday set-up plus vols beginning on Saturday morning at 7 am. She indicated to Tonya that 2 Public Works team members are needed on Saturday. Nora also thanked Dena and Cindy for the 2 additional new sponsors. Dena and Cindy also summarized the new upgraded sponsor grid with available benefits for sponsorship.
- B. Tennis – Nora thanked Dena for her work on acquiring new rollers for the tennis courts. Dena indicated that new houses are necessary to protect the rollers. The committee approved unanimously to fund up to \$300 of necessary equipment and signage for this project.

Doug indicated that a tennis event will be held at the Hyatt Grand Cypress on March 12-13. This tennis activity will be held in honor of the late Dan Steele with email invitations sent to Town of Windermere tennis members. The committee had no objection for use of the tennis member list for this mailing.

- C. Parks – The committee reviewed plans for WRC playground equipment. The equipment is in process of being installed. The committee discussed a concern for the location of the swings near the fencing. After some discussion, the committee agreed that a professional recommendation had been made by the park planning consultant and ample space should be a buffer in that area.

The committee also thanked Tonya for approving the ant control treatments in some of the parks.

The committee also reviewed the projects listing from the parks walkthrough.

- D. Boathouses** – The committee discussed the disposition of the historic boathouses which have been the subject of discussion in the town. Council Member David noted that the Long Range Planning committee has made a recommendation to the Town Council to remove 4 boathouses and maintain 1 boathouse as a historic structure. The committee had a lengthy discussion on the recommendation of the PR committee. Tonya noted that \$35k would be necessary to bring all the boathouses up to standard. Lesha expressed concern that a removal of the boathouses without a larger plan would be unsatisfactory for most residents. Council Member David noted that the monthly amount charged for a boathouse lease would be roughly \$200 monthly based on research. Mandy also indicated that control measures could also be enacted to ensure that winning residents from the lottery are the primary users of each boathouse for personal enjoyment rather than using the lottery system for personal economic gain. The committee unanimously agreed that a lottery system with winners paying that rough \$200 monthly lease amount for personal enjoyment of the boathouses was the fairest method for all residents, and would provide a financial funding mechanism to maintain the boathouses. This would also recover the \$35k town investment to upgrade the boathouses in roughly 3-4 years as noted.
- E. Parks Survey** - The committee thanked Tonya for help setting up the parks survey with help from the Univ of Florida. The questions have been finalized, and Doug will send over these to Tonya.
- F. Run Among the Lakes Art Collection** – A motion was made and approved unanimously to approved \$2,000 for art rails to display the art in the new Town facility.

New Business/Items

- A. Meeting Minutes** – A motion was made and seconded to approve the January 13, 2022 meeting minutes.
- B. Liaison Report** – Mandy had no formal report for the committee. Tonya and Mandy did have a sample ordinance written for stronger control of commercial activities in the town parks. The committee discussed some of the ongoing problems that are occurring that hinder residents from using the parks. The committee reviewed the ordinance and agreed with the content as written. Mandy indicated that 2 readings will be necessary before Town Council can ratify this for approval.
- C. Adjournment** – The meeting was adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for Thursday, March 10th at 5:00 p.m. in Town Hall.