

THE TOWN OF
Windermere



Agenda

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**BOARD AND COMMITTEE ANNUAL MEETING
PUBLIC ZOOM WORKSHOP
April 4, 2022
6:00 PM**

Join Zoom Meeting

<https://us06web.zoom.us/j/85392094514?pwd=aHZGMEZudWRQTfIKY2hFZDdHMWZ4dz09>

Meeting ID: 853 9209 4514

Passcode: 993302

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PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

BOARD AND COMMITTEE ANNUAL MEETING

- **Introductions: Town Manager Robert Smith**
- **Sunshine Law Overview**
- **Board and Committee Discussions/Projects:**
 - **Historical Preservation Board**
 - **Parks & Recreation**
 - **Tree Board**
 - **Long Range Planning Committee**
 - **Development Review Board**

TOWN OF WINDERMERE

Board and Committee Annual Meeting

April 4, 2022

CALL TO ORDER:

Present were Town Manager Robert Smith, Attorney Heather Ramos and Town Clerk Dorothy Burkhalter.

Mr. Smith called the meeting to order at 6:00pm. Other present were John Fitzgibbon, Nora Brophy, Kimberly Head, Frank Chase, Doug Bowman, Susan Carter, Stephen Withers and Pam Schrimsher.

1. New Business:

- a. Introductions
- b. Sunshine Law Overview
- c. Board and Committee Discussion/Project:
 - i. Historical Preservation Board
 - ii. Parks and Recreation
 - iii. Tree Board
 - iv. Long Range Planning Committee
 - v. Development Review Board

Manager Smith explained that this will be an annual meeting for board and committee members. He then turned the floor over to Attorney Ramos. Attorney Ramos gave a PowerPoint presentation regarding Sunshine Laws, Public Records Law and Ethics. Some discussion followed regarding emails, text messages, agendas and posting deadline. Manager Smith then turned the floor over to the board/committee Chair's for updates. Each chair/representative gave an update on their respective board/committee current and future projects. Discussion followed.

There being no further comments/discussion, Clerk Burkhalter adjourned the meeting at 7:01pm.