

THE TOWN OF
Windermere



MAYOR AND COUNCIL OF THE TOWN OF WINDERMERE

Mayor Jim O'Brien

Council Members

Chris Sapp

Andy Williams

Bill Martini

Tony Davit

Mandy David

Agenda

Agenda

February 22, 2022

6:00 PM

****WORKSHOP****

WINDERMERE TOWN HALL

520 MAIN STREET

WINDERMERE, FL 34786

JOIN ZOOM MEETING

[HTTPS://US06WEB.ZOOM.US/J/84894271591?](https://us06web.zoom.us/j/84894271591?pwd=D2FYD0RPyND6MGFRactZM1BYTMFHQT09)

[PWD=D2FYD0RPyND6MGFRactZM1BYTMFHQT09](https://us06web.zoom.us/j/84894271591?pwd=D2FYD0RPyND6MGFRactZM1BYTMFHQT09)

MEETING ID: 848 9427 1591

PASSCODE: 257852

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

- **THE MEETING IS CALLED TO ORDER BY THE MAYOR**
- **FLAG SALUTE**
- **INVOCATION**

1. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)

~~2. SPECIAL PRESENTATION / PROCLAMATIONS / AWARDS~~

~~3. TIMED ITEMS & PUBLIC HEARING~~

~~4. CONSENT ITEMS~~

5. NEW BUSINESS

— **a. Minutes**

— **b. Resolutions / Ordinances for Approval / First Reading**

— **c. Appointments**

— **d. Contracts & Agreements**

— **e. Financial**

f. Other Items for Consideration

i. Boathouse Use Discussion (Attachments - Board Option) *At the January Town Council meeting, Town Council directed Staff to consult with the Long Range Planning Committee, the Parks & Recreation Committee, and the Historic Preservation Board on their recommendations on the potential use of the site with the understanding that the current leases would not be extended*

1. LRP Recommendation
2. P&R Recommendation
3. HPB Recommendation
4. Town Council Discussion

This issue will be brought back to Town Council for Official Action at a meeting date designated by the Council.

6. MAYOR & COUNCIL LIAISON REPORTS

- a. Mayor O'Brien**
- b. Council Member Williams**
- c. Council Member Sapp**
- d. Council Member Martini**
- e. Council Member David**
- f. Council Member Davit**

7. STAFF REPORTS

- a. Town Manager Robert Smith**
- b. Town Attorney Heather Ramos**
- c. Police Chief Dave Ogden**
- d. Public Works Director Tonya Elliott-Moore**
- e. Clerk Dorothy Burkhalter**

8. ADJOURN

- REPORTS:**
- OTHER ITEMS:**

January 27th LRP Motion regarding the Boathouses

Frank Krens made a motion to recommend to retain one of the boathouses as a Historical site and remove the remaining boathouses and convert remaining sites to launch areas for no-motorized watercraft. Molly Rose seconded the motion. After much discussion, Frank Krens modified his motion to; retain Boathouse #1 as a Historical Boathouse with uses to be decided by the Town, remaining boathouses to be removed, there would be designated area for launch of non-motorized watercraft, and remaining area function as a Public Park and improved as desired by the Town. Molly Rose was amenable to the motion. All were in favor.

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
February 10, 2022**

Members Present: Nora Brophy, Lesha Miller, Cindy Hunter, Dena O'Malley, Doug Bowman

Others Present: Tonya Elliott-Moore, Mandy David, Resident Guest

Call to Order: The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

Business Agenda

Old Business/Items

Parks & Events Updates

- A. Windermere PetFest – Nora summarized some of the planning for the event on March 5th. There are currently 41 booths set aside for copnaies or organizations. Volunteers are still needed for Friday set-up plus vols beginning on Saturday morning at 7 am. She indicated to Tonya that 2 Public Works team members are needed on Saturday. Nora also thanked Dena and Cindy for the 2 additional new sponsors. Dena and Cindy also summarized the new upgraded sponsor grid with available benefits for sponsorship.
- B. Tennis – Nora thanked Dena for her work on acquiring new rollers for the tennis courts. Dena indicated that new houses are necessary to protect the rollers. The committee approved unanimously to fund up to \$300 of necessary equipment and signage for this project.

Doug indicated that a tennis event will be held at the Hyatt Grand Cypress on March 12-13. This tennis activity will be held in honor of the late Dan Steele with email invitations sent to Town of Windermere tennis members. The committee had no objection for use of the tennis member list for this mailing.

- C. Parks – The committee reviewed plans for WRC playground equipment. The equipment is in process of being installed. The committee discussed a concern for the location of the swings near the fencing. After some discussion, the committee agreed that a professional recommendation had been made by the park planning consultant and ample space should be a buffer in that area.

The committee also thanked Tonya for approving the ant control treatments in some of the parks.

The committee also reviewed the projects listing from the parks walkthrough.

- D. Boathouses** – The committee discussed the disposition of the historic boathouses which have been the subject of discussion in the town. Council Member David noted that the Long Range Planning committee has made a recommendation to the Town Council to remove 4 boathouses and maintain 1 boathouse as a historic structure. The committee had a lengthy discussion on the recommendation of the PR committee. Tonya noted that \$35k would be necessary to bring all the boathouses up to standard. Lesha expressed concern that a removal of the boathouses without a larger plan would be unsatisfactory for most residents. Council Member David noted that the monthly amount charged for a boathouse lease would be roughly \$200 monthly based on research. Mandy also indicated that control measures could also be enacted to ensure that winning residents from the lottery are the primary users of each boathouse for personal enjoyment rather than using the lottery system for personal economic gain. The committee unanimously agreed that a lottery system with winners paying that rough \$200 monthly lease amount for personal enjoyment of the boathouses was the fairest method for all residents, and would provide a financial funding mechanism to maintain the boathouses. This would also recover the \$35k town investment to upgrade the boathouses in roughly 3-4 years as noted.
- E. Parks Survey** - The committee thanked Tonya for help setting up the parks survey with help from the Univ of Florida. The questions have been finalized, and Doug will send over these to Tonya.
- F. Run Among the Lakes Art Collection** – A motion was made and approved unanimously to approved \$2,000 for art rails to display the art in the new Town facility.

New Business/Items

- A. Meeting Minutes** – A motion was made and seconded to approve the January 13, 2022 meeting minutes.
- B. Liaison Report** – Mandy had no formal report for the committee. Tonya and Mandy did have a sample ordinance written for stronger control of commercial activities in the town parks. The committee discussed some of the ongoing problems that are occurring that hinder residents from using the parks. The committee reviewed the ordinance and agreed with the content as written. Mandy indicated that 2 readings will be necessary before Town Council can ratify this for approval.
- C. Adjournment** – The meeting was adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for Thursday, March 10th at 5:00 p.m. in Town Hall.



THE TOWN OF
Windermere

Historic Preservation Board

Meeting Minutes 4:30 Thursday, February 17, 2022

Windermere Public Works • 614 Main Street Building 100 • Conference Room

Call to order: 4:57pm: (no active chair)

Attendees included:

Mary Fran Howard, Jackie Rapport, Kim Hawkins-Head, Andy Williams (Town Council Liaison)

Members in attendance remote (Hannah Ammar, Joan Foglia)

Members not in attendance included (Travis Bonnett)

Others Present: Tonya Elliott-Moore,

Approval of minutes: Mary Fran/ Jackie Rapport; All Approved.

UNFINISHED BUSINESS

NEW BUSINESS.

Historic Boat House Recommendation for Town Council

- Reviewed Options: remove, remove beyond-repair buildings, 5-year commercial lease, repair/keep remain empty

PASS: Repair All Buildings and Leave Empty

- 3 votes in favor and 2 against

NOTES:

- Funding for rehabilitation and maintenance through fundraising (responsibility of HPB)
- Buildings shall remain empty for one year to allow all parties to “cool off”
- After one year waiting period HPB will revisit options for the structures.
- No member would like to see the structures removed.

New Members

- Jangi Borhi was voted in: Joan Foglia motioned, Kim Head second//all approved
- Kim Head was voted in as new chair: Joan Foglia motioned, Jackie Rapport second/all approved

Adjournment: 5:45 Kim Head/ Jackie Rapport; All Approved.

Secretary

Date of approval

LIAISON REPORT



LIAISON: Mandy David

LIAISON ASSIGNMENT: Parks and Recs

DATE: February 10,2022

UPDATE:

Pet Fest Mach 5th 10am start time

Windscreens on Main tennis court installed on week of 14th of February

WRC playground being installed 2/9

Boathouses- Parks and Rec recommend open lottery system for residents on the boathouses. The community wouldn't be happy with any kind of tear down of the boathouses.

Ordinances- WRC has been used and advertised for a business at the pavilion. The business owner has been putting signs up as well. Parks and Rec thought there were ordinances in place to not allow this but Town manager looked and there were not. So some ordinances were drawn up and will be presented to town council for 2 readings.