



PARKS AND RECREATION COMMITTEE

Chair: Nora Brophy
Vice Chair: Lesha Miller
Secretary: Doug Bowman

Treasurer: Cindy Hunter

Shery Cassidy

Tracy Mitchell

Dena OMalley

Council Liaison: Mandy David

Agenda

Agenda

February 10, 2022

5:00 PM

TOWN HALL

520 MAIN STREET

WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

1. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)

2. OLD BUSINESS

a. Events

- i. 21st Annual UMC Run Among the Lakes: Saturday, October 15, 2022
- ii. Halloween Costume Parade & Hayride: Saturday, October 29, 2022
- iii. PetFest: Saturday, March 5, 2022
 1. Set Up
 2. Parking - Doug ask about lot at 6th & Oakdale
 3. Volunteers
 4. Take Down
 5. First in Fur - Judges?
 6. Raffle?

b. Tennis

- i. Windscreens - Main Street. ETA week of 2/14 install

c. Parks

- i. WRC
 1. Playground installation - 2/9 hopefully
 2. Paint swings
 3. Pickleball - noise and parking
 4. Ant control
- ii. Review Park Walk Through (Attachment)

d. Boathouses

- i. Town will not renew existing leases. Council Member Davit would like input on what committee thinks should be done to existing boathouses.

e. Run Among the Lakes Art Collection

i. Need to approve up to \$2,000 for art rails in new Town facilities, as per previous discussion

3. NEW BUSINESS

a. Minutes

i. January 13, 2022 Meeting Minutes (Attached - Committee Option)

b. Liaison Reports

i. Mandy David

ii. Tonya Elliott-Moore

4. NEXT MEETING DATE - Thursday, March 10, 2022 (New Facilities Community Conference Room)

5. ADJOURN

P&R WINDERMERE REC CENTER - 2022 Project List

Priority	Location	Project	Who	Status
1 – TOP Priority	WRC – AL05555L	Ant Control – Need ant/fire ant control on island, main area and in/around tennis courts	PW - Tonya	
1 – TOP Priority	WRC	Trim trees BEFORE playground is installed – need to get with Tree board to discuss ASAP.	P&R – Nora – set up meeting with Susan	
1 – TOP Priority	WRC	Fence options around playground – Tonya to investigate options P&R to look for landscape designer	PW – Tonya P&R	
1	WRC – island	Better Trash Can at Small Pavilion – Similar to trash can at tennis court entrance	PW – Tonya ??	
1	WRC – island	Metal Benches on Island – Find the benches that Doug got for the hill by the tennis court. Looking for approximately 4-5 benches to be installed on pre-existing concrete pads	P&R –Nora	
1	WRC – Entrance	Landscape/entry redesign – want to look into a plan to fix the front of WRC. Possibly speak with Stephan Withers?	PW – Tonya P&R	
2	WRC – island	Sand Volleyball Court – rework court and add retention borders. Tonya to get quotes. We expect around \$15K	PW - Tonya	
2	WRC – island	Small Pavilion – Check the status for roof and shingles	PW – Brian	
2	WRC	Pressure wash – sidewalks, back of tennis courts, benches, bathroom facility exterior, signage, brick entrance, parking lot area. Want to get a quote	PW – Tonya	
2	WRC – Tennis	Fix bottom tennis wire on bottom of the fence perimeter	PW – Tonya	
2	WRC – Tennis	Re-attach court number signs to fence with zip ties. Sign #2 is at town office	PW – Brian	
2	WRC – Tennis	Attach recycle bin to outside fence with bungie cord	PW – Brian	
2	WRC – Entrance	Remove brick fixture in center of the car entrance – get quotes on removal	PW – Tonya	
2	WRC – Tennis	Add windscreen to WRC courts. Wait to see how we like the ones put in at Main St before we pursue this item	P&R - Dena	

3	WRC	Re-paint electronic shed – green that matches pavilion	PW	
3	WRC – Parking Area	Hedge around water well near large pavilion -- do this along with front entrance redesign. May need irrigation		
3	WRC – Parking Area	Clean & Repaint parking lot, after design completed	PW – Tonya	
4	WRC	Repaint pavilion and bathroom		
5	WRC	Re-do pavilion floor		
Long term	WRC – island	Seawall – Look at seawall on island. Brian to look at the erosion. Tonya mentioned it could be covered by Stormwater funds	PW – Brian	
Long term	WRC – island	Split wood fence on island near nature area – First step is clean out invasive plants and then add fence/signage. Tonya working with Lake specialist	PW - Tonya	
Long term	WRC – island	Seagrass – Work on cleaning up shores – Tonya working with lake specialist	PW - Tonya	
Long term	WRC – island	Bridge – Look into a new bridge to island Part of landscaping plan		
Long Term	WRC – Parking Area	Kayak launcher options	P&R	

P&R CENTRAL PARK - 2022 Project List

Priority	Location	Project	Who	Status
1	Front, right side	Bench needs to be replaced	P&R	
1	Exercise loop	Multiple signs explaining exercise equipment have been torn down	P&R	
2	Back, middle	Palmetto bush and scrub trees should be removed	PW – Tonya	
2	Back, middle	Area between park fence and neighbors' fences is not being maintained	PW – Tonya	
2	Back, right	Avocado tree growing into oak should be removed	PW – Tonya	
2	Back, middle	Asphalt pathway needs to be repaired	PW – Tonya	
Long Term	Middle	Consider connecting the two large playground spaces with a mulch path and a smaller child playground item in the middle	P&R	

P&R PARK AMONG THE LAKES (MAIN ST) - 2022 Project List

Priority	Location	Project	Who	Status
Long Term	Front	Pavilion in the open grassy area with benches and tables	P&R	
Long Term	Court Side	Water Station	P&R	

P&R FERNWOOD PARK - 2022 Project List

Priority	Location	Project	Who	Status
HOLD		Improvements on hold until rain gardens are installed	PW – Tonya	
Long Term		Walkway and benches along shoreline	P&R	
Long Term		Marked parking spaces	P&R	

P&R PALMER PARK - 2022 Project List

Priority	Location	Project	Who	Status
1	Newer section	Handicap Accessible Swings	P&R	
1	Newer section	Wheelchair accessible pathway if swings are installed	P&R	
1	Newer section	Shade trees to block afternoon sun	PW – Tonya	
1	Front of newer section	Remove palmetto at entrance	PW – Tonya	
1	Older section	Replace missing tether ball	P&R	
1	Older section	Fix monkey bars that are too high with no way to access them	P&R	
Long Term	All	Walkway connecting both play spaces	P&R	

P&R LAKE BESSIE PARK - 2022 Project List

Priority	Location	Project	Who	Status
HOLD		Improvements on hold until rain gardens are installed	PW – Tonya	
Long Term		Pavilion with seating facing lake	P&R	
Long Term		Benches facing lake	P&R	

P&R LAKE DOWN WATERFRONT - 2022 Project List

Priority	Location	Project	Who	Status
1		Dock needs to be cleaned up from all the muck graffiti	PW – Tonya	
1		Benches on dock are cracked and broken	PW – Tonya	

P&R LAKE STREET PARK - 2022 Project List

Priority	Location	Project	Who	Status
1	Middle of trail	2 Benches are disintegrating and need to be replaced	P&R	
1	End of trail	Vera's Bench needs to be replaced and plaque cleaned	P&R	
1	Dock	Clean out lake vegetation around dock	PW - Tonya	
1	End of trail	Move swing closer to lake once rain garden is installed	PW - Tonya	

Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes

January 13, 2022

Members Present: Nora Brophy, Lesha Miller, Cindy Hunter, Dena O'Malley, Doug Bowman

Others Present: Tonya Elliott-Moore, Mandy David

Guest in Attendance:

Zoe Villain – 2617 Carter Grove

Greg D'Amato – 2642 Tryon Place

Tom Haberkamp – 2705 Tryon Place

Ed Williams – 2712 Tryon Place

Anne Williams – 2712 Tryon Place

Howard York – 2624 Carter Grove Circle

Clotilde Picquet – 2720 Tryon Place

Francisco (Pacho) Sierra – 2511 Tryon Place

Theresa Schretzmann-Myers – 2713 Tryon Place

Nancy Nix (Near Lake Bessie)

Call to Order: The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

Open Forum/Public Comment began at 3:45pm with guests granted 3 minutes:

Theresa Schretzmann-Myers – Concern about possible pickleball courts. Concerned about effects on wildlife, parking demands, noise and the draw of people to the park that are not Windermere Residents.

Clotilde Picquet – Concerned about possible pickleball courts because her home is located next to the proposed site and she doesn't want the noise

Ed Williams – Concerned that vegetation will not make a difference in dampening the noise and the impact on parking. He has no problem with tennis or the playground. Mentioned that trees can not be planted in the Manor's retention pond. Feels we should look for a different location.

Howard York – Echoed the concern with sound. Concerned with traffic, specifically about egress from park. Thinks this will increase accidents.

Greg D'Amato – Concerned about noise and traffic. This will change the peaceful nature of Windermere.

Ann Williams – Mentioned that noise travels more off the surface of water, so pickleball will be very loud.

Zoe Villian – Walks every day with her dog in this park to enjoy the peaceful setting. Pickleball is loud and will take away the peaceful nature of this park.

The residents also got an impression from Robert that the pickleball option was taken off the table after the Zoom call this fall.

Theresa Schretzmann-Myers – Also mentioned that we need to be careful with the tree roots regarding the mulch and the new playground.

Business Agenda

Old Business/Items

Parks & Events Updates

A. 19th Annual Run Among the Lakes – Cindy indicated that the 5K Run brought in one of the highest revenue totals in the 19 year history of the event.

B. Halloween Costume Parade – Nora noted that 2021 spend for the event was only \$1,100. The event is scheduled for October 29th this year (2022).

C. Windermere PetFest – Nora summarized some of the event planning logistics. She also mentioned some potential sponsors in order to make this a more profitable event. Additional veterinarians are not being solicited, but commercial pet boarders are acceptable new sponsors. She also mentioned that Kim Head is working on videos for Facebook and social media posts. Nora thanked Kim for her support.

D. Tennis – The committee thanked Dena for her work getting the new windscreens ordered. They are expected in within the next 45 days, and are to be picked up in Deland. The committee mentioned that MG Tennis had reported kid’s tennis revenue to the Town for 2021, and it was \$2,800. Doug noted that this is about half what the town needs on a regular basis to reserve for tennis court resurfacing (6 courts) every 4-5 years.

E. Parks – The committee thanked Tonya for her help getting the Univ of Florida parks research opportunity lined up. Nora asked for questions from committee members to be submitted by January 27th and sent to Doug. All parks are to be considered for survey questions with both active and passive activity surveying. The committee discussed the ongoing input for adding a dog park in town as part of the general discussion,

New Business/Items

A. Meeting Minutes – A motion was made and seconded to approve the December 9th, 2021 meeting minutes.

B. Liaison Report – Mandy had no formal report for the committee. She did mention that 5K artwork will be placed in non-public areas of the new Town Administration building.

C. Stephen Withers : New Town Admin Artwork - Nora noted that Stephen Withers had asked the committee to consider the role of being the gatekeeper for new art placement requests for the Town Admin facilities. The committee had a discussion related to the past history of the committee donations, and the PR committee role moving forward. The committee unanimously agreed that this gatekeeper role most closely and properly fits with the Historic Preservation committee. Nora mentioned she will send this recommendation on to Mr. Withers.

D. Adjournment – The meeting was adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for February 10th, 2022.