

TOWN OF WINDERMERE

Town Council Meeting Minutes

December 14, 2021

CALL TO ORDER:

Present were Mayor Jim O'Brien, Town Council members Andy Williams, Chris Sapp, Bill Martini, Mandy David, and Tony Davit. Town Manager Robert Smith, Attorney Tom Wilkes, Police Chief Dave Ogden, Public Works Director Tonya Elliott-Moore, and Town Clerk Dorothy Burkhalter were also present.

Mayor O'Brien called the meeting to order at 6:03pm and stated that a quorum was present. He then led everyone in the Pledge of Allegiance and gave the invocation.

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit)

Mayor O'Brien opened the floor to the public. First to speak was Mr. Bob McKinley of 536 Magnolia Street. Mr. McKinley commented on his displeasure with the holiday lighting around Town Square. He then stated that he fully supports the Council and the Town Manager. Mr. McKinley stated that he does not like the personal attacks that have been emailed recently.

2. SPECIAL PRESENTATION/PROCLAMATIONS/AWARDS

- a. Officer Mark Wilson Community Policing Award

Police Chief Dave Ogden presented Officer Mark Wilson with a Community Policing Award.

3. TIMED ITEMS AND PUBLIC HEARING:

- a. ORDINANCE NO. 2021-05

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF WINDERMERE, FLORIDA PERTAINING TO PARKING VIOLATIONS; AMENDING DIVISION 1 OF ARTICLE II OF CHAPTER 20 AND ADDING A NEW DIVISION 3 TO ARTICLE II OF CHAPTER 20 OF THE TOWN'S CODE OF ORDINANCES TO BE TITLED "PARKING VIOLATIONS"; PROVIDING DESCRIPTIONS OF PARKING VIOLATIONS, ADOPTING A SCHEDULE OF CIVIL PENALTIES FOR PARKING VIOLATIONS AND THE PROCEDURE TO APPEAL THE VIOLATIONS; PROVIDING THE TOWN'S SPECIAL MAGISTRATE WITH THE AUTHORITY AND POWER TO HEAR APPEALS FOR PARKING VIOLATIONS; PROVIDING FOR SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor O'Brien read the title of proposed Ordinance 2021-05 for the record. He then closed the Town Council meeting at 6:14pm and opened the Public Hearing. There being no comments from the public, Mayor O'Brien closed the Public Hearing at 6:15pm and reconvened the Town Council meeting. Mayor O'Brien opened the floor to the Council. Member Martini stated that on page eight, "Lane" needed to be changed to "Lake." Manager Smith stated that was a scrivener's error that is simple to correct. He then requested that the parking moratorium be extended for an additional forty-five days until the appropriate signage is in place. Member Williams made a motion to approve Ordinance 2021-05. Member Davit seconded the motion. Roll call vote was as follows: Williams – aye, Sapp – aye, Martini – aye, Davit – aye, and David – aye. Motion carried 5-0. Member Sapp made a motion to extend the parking moratorium for an additional forty-five days. Member Williams seconded the motion. Roll call vote was as follows: Davit – aye, David – aye, Williams – aye, Sapp – aye, and Martini – aye. Motion carried 5-0.

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4. CONSENT ITEMS:

NONE

5. NEW BUSINESS:

a. Minutes:

- i. Town Council Meeting Minutes November 9, 2021
- ii. Town Council Workshop Minutes November 29, 2021

Manager Smith clarified that discussion regarding whether to keep the boathouses vacant will take place at the January Town Council meeting.

Member Martini made a motion to approve the minutes of November 9, 2021. Member David seconded the motion. Roll call vote was as follows: Martini – aye, Sapp – aye, Williams – aye, David – aye, and Davit -aye. Motion carried 5-0. Member Williams made a motion to approve the minutes of November 29, 2021 as presented. Member Martini seconded the motion. Roll call vote was as follows: David – aye, Davit – aye, Martini – aye, Sapp – aye, and Williams – aye. Motion carried 5-0.

b. Ordinances for First Reading

NONE

c. Contracts & Agreements

- i. West Second Avenue Construction Access and Easement Agreement

Mayor O'Brien introduced this item. Manager Smith commented on the need for approval. He then commented on workshops and discussions with the residents on W 2nd Avenue. Member Davit made a motion to approve the agreement. Member David second the motion. Roll call vote was as follows: Williams – aye, Sapp – aye, Martini – aye, Davit – aye, and David – aye. Motion carried 5-0.

d. Other Items for Consideration

- i. Butler Basin 90% Design Approval

Mayor O'Brien introduced this item. Mr. Hao Chau, representative from Kimley Horn, gave a brief review of workshops/discussions that took place on the 45% design which led to the 90% design. He stated that with approval, permit application from South Florida Water Management District and Orange County Utilities can begin, with bidding in January. Some discussion was made. Member Davit made a motion to approve. Member David seconded the motion. Roll call vote was as follows: Martini – aye, Sapp – aye, Williams – aye, David – aye, and Davit – aye. Motion carried 5-0.

- ii. Bessie Basin 90% Design Approval

Mayor O'Brien introduced this item. Member Davit made a motion to approve. Member David seconded the motion. Roll call vote was as follows: Williams – aye, Sapp – aye, Martini – aye, Davit – aye, and David – aye. Motion carried 5-0.

6. MAYOR & COUNCIL LIAISON REPORTS:

Mayor O'Brien wished everyone Happy Holidays and Happy New Year. Member Williams

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reported on the Holiday Hoopla, Elder Luncheon, and the upcoming movie night. Member David reported on the Holiday Movie Night, Tennis Courts, and Pickle Ball. Member Martini commented on temporary Pickle Ball courts.

7. STAFF REPORTS:

a. TOWN MANAGER ROBERT SMITH – Manager Smith wished all Happy Holidays. He then reported on meetings/workshops, Ward Trail, State/Federal Appropriations, West Orange Health Care Alliance, One Cent Sales Tax initiative, and upcoming meetings/events.

b. TOWN ATTORNEY TOM WILKES – Attorney Wilkes wished everyone Happy Holidays.

c. POILCE CHIEF DAVE OGDEN – Chief Ogden reported on upcoming Food Trucks, Boat Parade, Windermere Police Department Foundation, staff openings, upcoming retirements, Accreditation update, and upcoming Bond Hearing.


d. PUBLIC WORKS DIRECTOR TONYA ELLIOTT-MOORE – Director Elliott-Moore reported on the street sweeper brush replacement, project with piggyback options, and a resident survey with Parks and Recreation.


e. TOWN CLERK DOROTHY BURKHALTER – Clerk Burkhalter reported on candidate qualifying for upcoming elections.

Member Martini reminded everyone of the upcoming Golf Cart Parade.

8. ADJOURN:

Mayor O'Brien adjourned the meeting at 6:43pm.


Dorothy Burkhalter, MMC, FCRM
Town Clerk


Jim O'Brien, Mayor