



LONG RANGE PLANNING COMMITTEE

Chair: Roger Gatlin
Vice Chair: John Fitzgibbon
Secretary/Treasurer: George
Dubois
George Roat
Lloyd Woosley
Frank Krens
Gregg Anderson
Council Liaison: Tony Davit

Agenda

Agenda

January 27, 2022
6:00 PM

****VIRTUAL MEETING****

**JOIN ZOOM MEETING:
[HTTPS://US06WEB.ZOOM.US/J/87621329008?](https://us06web.zoom.us/j/87621329008?pwd=YMLKWNZFQU1SN1QWN1ZURGJMRKDSUT09)
PWD=YMLKWNZFQU1SN1QWN1ZURGJMRKDSUT09**

**MEETING ID: 876 2132 9008
PASSCODE: 063685**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Long Range Planning Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Long Range Planning Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Long Range Planning Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. THE MEETING IS CALLED TO ORDER BY THE CHAIR

2. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)

3. MINUTES

~~—a. October 28, 2021 Minutes~~

4. NEW BUSINESS

a. Membership

1. Molly Rose resignation (attachment)
2. Gregg Anderson application (attachment)
3. Liz Andert application (attachment)

b. Discussion Items

1. Sustainability Programs (attached)
2. Boathouse Discussion (Town Manager to present overview)
3. Proposed private, 2-story bridge: Wauseon Bay at 31 Pine St

5. ADJOURN

Diane Edwards

From: Dorothy Burkhalter
Sent: Wednesday, January 12, 2022 11:28 AM
To: Diane Edwards
Subject: FW: Molly Rose LRP Resignation

See below.

Dorothy Burkhalter, MMC, FCRM
Town Clerk
Town of Windermere
614 Main Street
Windermere, FL 34786
407-876-2563 x 5323
407-876-0103
dburkhalter@town.windermere.fl.us

Florida has a very broad Public Records Law. Virtually all written communications to or from State and Local Officials and employees are public records available to the public and media upon request. This means email messages, including your e-mail address and any attachments and information we receive online might be disclosed to any person or media making a public records request. E-mail sent on the Town system will be considered public and will only be withheld from disclosure if deemed confidential or exempt pursuant to State Law. If you are an individual whose information is exempt under 119.071, Florida Statutes, please so indicate in your email or other communication. If you have any questions about the Florida public records law refer to Chapter 119 Florida Statutes.

-----Original Message-----

From: Molly Rose <mrose@town.windermere.fl.us>
Sent: Saturday, January 8, 2022 1:08 PM
To: Roger Gatlin <rgatlin@town.windermere.fl.us>
Cc: Dorothy Burkhalter <dburkhalter@town.windermere.fl.us>
Subject: Molly Rose LRP Resignation

Hi Roger,

I am submitting my resignation notice to LRP effective March 2022, as I have accepted a position on Town Council.

If you have a meeting on 1/27/22 or 2/24/22, and need me to attend I am available to be there.

Thanks for your service, I'll see you around town.

Molly

MAYOR
JIM O'BRIEN



TOWN MANAGER
ROBERT SMITH

CLERK
DOROTHY BURKHALTER

614 MAIN STREET, WINDERMERE, FL 34786
OFFICE: (407) 876-2563 FAX: (407) 876-0103

COMMITTEE MEMBER APPLICATION FORM

1. Name: Gregg Anderson Phone: 407-496-9355
2. Home Address: 137 DOWN COURT Windermere, FL 34786
3. Business: _____ Business Phone: _____
4. Business Address: _____
5. Email: GreggHAnderson @ gmail.com
6. Brief Summary of Education and Experience:
Wyndham Hotels + Resorts: President Registry Collection brand (Retired)
Town resident since 2003
B.S. Communications Florida State University

7. Are you a U.S. Citizen? Yes ☒ No ☐
8. Are you a registered voter? Yes ☒ No ☐
9. Resident of the Town for 6 Months or longer? Yes ☒ No ☐
10. Do you hold public office? Yes ☐ No ☒
11. Are you employed by the Town? Yes ☐ No ☒
12. Do you now serve on a Town Board or Committee? Yes ☒ No ☐
13. Indicate which Board(s) or Committee(s) you are interested in:

Code Enforcement Board ☐ Development Review Board ☒
Downtown Business Committee ☐ Elders Committee ☐
Historical Preservation Committee ☐ Long Range Planning Committee ☒ ^{currently}
Parks and Recreation Committee ☐ Windermere Tree Board ☐ ^{ex officio}

14. Why do you think you are qualified to serve on this board?

I understand the development review process. I also understand there are
unique circumstances that are part of every development request which need
careful review and consideration.

***FINANCIAL DISCLOSURE FORMS MAY BE REQUIRED FOLLOWING APPOINTMENT**

Signature: Gregg H Anderson Date: 1/18/22

Note: If you have any questions, please call the Town Clerk at (407) 876-2563 ext. 5323

MAYOR
JIM O'BRIEN



TOWN MANAGER
ROBERT SMITH

CLERK
DOROTHY BURKHALTER

614 MAIN STREET, WINDERMERE, FL 34786
OFFICE: (407) 876-2563 FAX: (407) 876-0103

COMMITTEE MEMBER APPLICATION FORM

1. Name: LIZ ANDERT Phone: 651-253-9295
2. Home Address: 60 OAKDALE STREET Windermere, FL 34786
3. Business: N/A - RETIRED Business Phone: N/A
4. Business Address: N/A
5. Email: Lizvandert@gmail.com @
6. Brief Summary of Education and Experience:
 - BSB - FINANCE/MARKETING - PRIMARY CAREER IN HIGHER EDUC. NONPROFIT
 - MBA - MARKETING/STRATEGIC MANAGEMENT SPANNING SALES, COMMUNICATIONS,
 - SMALL BUSINESS OWNERSHIP BUS. DEV., GOVT. RELATIONS, MARKETING
 - OPERATIONS/COMMUNICATIONS CONSULTING - TOWN OF WINDERMERE TOWN COUNCIL
7. Are you a U.S. Citizen? Yes ☒ No ☐
8. Are you a registered voter? Yes ☒ No ☐
9. Resident of the Town for 6 Months or longer? Yes ☒ No ☐
10. Do you hold public office? Yes ☐ No ☒
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Downtown Business Committee ☐ Elders Committee ☐
Historical Preservation Committee ☐ Long Range Planning Committee ☒
Parks and Recreation Committee ☐ Windermere Tree Board ☐

14. Why do you think you are qualified to serve on this board?

YOU CAN COUNT ON MY DEDICATION AND THOROUGH CONSIDERATION ON EVERY MATTER.
ADDITIONAL QUALIFICATIONS: - KNOWLEDGE OF TOWN GOVERNMENT AND OPERATIONS
- EXPERIENCE WITH RESIDENT COMMUNICATIONS AND MUTUAL TRUST
- EXPERIENCE AND KNOWLEDGE OF TOWN HISTORY, CURRENT ISSUES,
PRECEDENTS, LIMITATIONS AND OTHER DYNAMICS/

***FINANCIAL DISCLOSURE FORMS MAY BE REQUIRED FOLLOWING APPOINTMENT** EXTERNALITIES

Signature: Elizabeth Andert Date: 01-24-2022

Note: If you have any questions, please call the Town Clerk at (407) 876-2563 ext. 5323

Sustainability Programs in Central Florida

Town of Windermere

Pop 1,050, Homes 2,900, 2.7 sq mi

Potential sustainability program focus areas

- **Energy use**
- **CO₂ emissions**
- **Stormwater treatment and management**
- **Water supply**
- **Solid waste management**
- **Lake protection**
- **Tree protection**
- **Wastewater management**

City of Winter Park

<https://cityofwinterpark.org/departments/communications-public-engagement/public-engagement/sustainability-program/>

Winter Park's sustainability program offers a useable template for the Town of Windermere. Under each focus area is a summary of relevant municipal programs and activities with links to more information on that specific program or activity. Their program summary that is posted on the web is provided at the end of this document.

City of Satellite Beach

https://www.satellitebeach.org/residents/sustainable_satellite/index.php

In May 2017, the City of Satellite Beach adopted and began implementation of its Sustainability Action Plan. The action plan and the associated "Green Achievement Targets" address five primary focus areas in preparing for a more resilient and environmentally friendly municipality. Links are provided for the following focus areas to access educational resources about the environment, specific City sustainability initiatives, and volunteer programs:

- **Built Environment**
- **Land and Water Systems**
- **Energy and Transportation**
- **Community Outreach**
- **Quality of Life**

They have established 20 "Green Achievement Targets" in their action plan with specific sustainability-based endeavors the city will undertake during 2017 to 2022. This information likewise offers useful resource for the development of a sustainability program for Windermere.

Orange County

https://www.orangecountyfl.net/portals/0/Library/Board%20Of%20County%20Commissioners/docs/1-19-21_OCFL%20Sustainable%20Operations%20Resilience_Action_Plan.pdf

As would be expected, Orange County's sustainability program is very comprehensive. The 74-page program summary document (can be downloaded using the link above) includes focus areas with specific goals, timelines, and short-term actions for achieving each goal. The program summary information could serve as a useful resource for the development of a sustainability program for Windermere.

City of Orlando

<https://www.orlando.gov/Our-Government/Departments-Offices/Executive-Offices/CAO/Sustainability-Resilience>

Also as would be expected, Orlando's sustainability program is rather comprehensive. Their web site lists specific focus areas with each have stated goals, timelines, and actions for achieving each goal. Their program information likewise could serve as a useful resource for the development of a sustainability program for Windermere.

City of Maitland

<https://www.itsmymaitland.com/290/Sustainability-Advisory-Board>

The City of Maitland has established a Sustainability Advisory Board. Based on recent meeting minutes that have been posted, it appears the advisory board is in the process of gathering information about city programs and activities that may be relevant for formulating a sustainability plan. They recently invited a representative from the City of Orlando to give a presentation on its sustainability program and are having presentations from city staff on specific focus areas.

City of Dunedin

<https://www.dunedingov.com/city-departments/public-works-utilities/solid-waste-recycling/green-scene>

The City of Dunedin's "Green Scene" web page highlights the various sustainability and environmental projects, initiatives, activities, programs, and events in Dunedin. The site includes links to green living, sustainability tips, a green business directory, and an environmental calendar. The City offers incentives for green certified building projects and is beginning to write its first environmental plan

No Sustainability Program

Ocoee

Winter Garden

Apopka

Mt. Dora

Winter Park, FL

<https://cityofwinterpark.org/departments/communications-public-engagement/public-engagement/sustainability-program/>

About Keep Winter Park Beautiful & Sustainable

Our Mission

To improve the quality, sustainability and aesthetics of our environment in order to create a healthier, more beautiful place to live, work, and play for today's residents and future generations.

On May 28, 1993, the City of Winter Park's Keep Winter Park Beautiful (KWPB) program was recognized as an official affiliate of [Keep America Beautiful](#). City residents who shared a passion for maintaining and enhancing the quality of the city's built and natural environment came together by creating the city's Keep Winter Park Beautiful Advisory Board. In the summer of 2012, the KWPB Advisory Board merged with the city's Environmental Review Board to create the [Keep Winter Park Beautiful & Sustainable Advisory Board](#). The board is comprised of seven members and an alternate. While the new board is still committed to the original mission of preserving and enhancing the community's beauty, it is also the city's lead advocate for promoting the environmental, economic and social sustainability of Winter Park.

The city is committed to reducing the environmental consequences of the construction, reconstruction and operation of buildings and infrastructure with a focus on energy and water conservation.

Sustainability Program Office
[407-599-3364](tel:407-599-3364)
sustainability@cityofwinterpark.org
Vanessa A. Balta
Sustainability Program Manager
[407-599-3364](tel:407-599-3364)
vbalta@cityofwinterpark.org
Agnieszka Tarnawska
Sustainability Specialist
[407-643-1693](tel:407-643-1693)
atarnawska@cityofwinterpark.org

Buildings, Energy & Water Residential & Commercial

Going Solar in Winter Park

Winter Park has long been a leader in clean, sustainable energy, learn more about our solar power initiatives and how you can go solar in Winter Park. [Learn more about solar energy](#).

Financing for Energy Efficiency & Renewable Energy Improvements

PACE Financing and SELF enable low-cost, long-term funding for residential energy efficiency, renewable energy and water conservation projects. [Get started on PACE & SELF](#).

Residential

Energy Conservation Rebate Program

Did you know that Winter Park residents are able to receive a **FREE** energy use audit for their home? We also offer rebates for duct repair and attic insulation upgrades. [Request your rebates & incentives now](#).

Energy Conservation Tips for your Home

What's Your Score? [EPA's Home Energy Yardstick](#) provides a simple assessment of your home's annual energy use compared to similar homes. By answering a few basic questions about your home, you can get: Your home's Home Energy Yardstick score (on a scale of 0 to 10); insights into how much of your

home's energy use is related to heating and cooling versus other everyday uses like appliances, lighting, and hot water; links to guidance from ENERGY STAR on how to increase your home's score, improve comfort, and lower utility bills; and an estimate of your home's annual carbon emissions.

Water Conservation Rebate Program

Residents are able to receive a **FREE** irrigation system audit and controller adjustment consultation. We also offer rebates for Energy Star® high efficiency washing machines and high efficiency toilet upgrades. [Learn more about water conservation rebates.](#)

Water Conservation Tips for your Home

The average American family uses more than 300 gallons of water at home each day. [EPA's WaterSense](#) provides easy steps you can take each day to save water, protect the environment, and save money.

Commercial

Have you registered with Energy Star® Portfolio Manager®?

You've heard it before: you can't manage what you don't measure. Building owners can measure and track energy and water consumption, as well as greenhouse gas emissions, for **FREE** with [ENERGY STAR® Portfolio Manager®](#). Contact our office for assistance in setting up your account, retrieving your energy and water usage data.

Energy Conservation Tips for your Business

Building owners, managers and tenants can find a variety of way to increase their energy savings by visiting [Energy Star® Energy Strategies for Building & Plants](#). Here you can find customized energy conservation guides for large commercial operations, as well as guidance for small businesses (e.g., auto dealers, grocery and convenience stores, home-based businesses, lodging, and restaurants).

Green Building Certifications

Green building guidance and certification can be obtained from various providers such as: [Leadership in Energy and Environmental Design \(LEED\)](#), [National Green Building Standard](#), [Florida Green Building Coalition \(FGBC\) Standard](#), and [Green Globes](#).

Community Engagement & Green Economy

The city is committed to encouraging residents, business owners, schools and local organizations to begin incorporating more sustainable solutions in their daily activities.

Residents

Our actions impact the environment. Each thing we do can help or hurt our planet in many ways. The U.S. Environmental Protection Agency has tools to help you learn and understand the issues and help you reduce your environmental footprint. [Learn more at EPA's website.](#)

Pledge. Make a personal commitment to sustainable living by pledging to incorporate these tips into your everyday routine. Take the [Winter Park Sustainability Pledge](#) today!

Volunteer. Keep Winter Park Beautiful works with neighborhoods and volunteers throughout the community on public green space projects, organizing environmental cleanups, and other projects related to enhancing the ecological, economic and social sustainability throughout the city. [Learn more Keep Winter Park Beautiful & Sustainable.](#)

Businesses

From recycling at your business and providing commuter incentives to tracking your energy and water usage, businesses have a significant impact on community sustainability.

Become a Winter Park Green Business. The Winter Park Green Business Recognition Program recognizes local businesses who have made substantial efforts in implementing environmentally sustainable practices in areas like energy & water conservation, green economy, waste reduction and recycling. This voluntary program is free and provides business with an easy checklist to help determine their recognition level, as well as technical assistance and a new green peer network for our city. [Apply now!](#)

Fair Trade in Winter Park. View the [list of fair trade businesses](#) in Winter Park and learn more about the [Winter Park Fair Trade campaign](#).

Schools

All students deserve to attend sustainable schools that enhance their health and prepare them for 21st century careers. The U.S. Green Building Council's Center for Green Schools works with school decision makers, community volunteers, and thought leaders in the public and private sectors to drive progress at the intersection of sustainability, education, public health and the built environment. Green schools reduce environmental impacts & costs, improve occupants' health & performance, and increase environmental & sustainable literacy. [Find out more at The Center for Green Schools](#).

Sustainability Education Program for Winter Park Schools. Brought to you by the City of Winter Park's Electric Utility Department, the City's Sustainability Program is partnering with [Tinker Programs](#) to provide Sustainability Education to 5th grade classrooms in Winter Park. The program is designed to teach students about energy, water and sustainability in our community. Access the [Tinker Efficiency Education Programs](#) website to find out information for teachers, as well as the online enrollment form. For free sustainability education resources for parents visit [Tinker Energy, Water Education Programs](#).

KWPB&S Green Schools Grant. Supports public and private schools serving Winter Park residents in their efforts to achieve sustainability goals and beautify their campus while engaging and educating students in the practices of sustainability. [Access the 2022 grant application and 2021 recipients list](#).

Local Food & Agriculture

The city is committed to promoting a healthy, local and sustainable food system.

Local Food Systems

Enhancing our local food systems requires us to think about the life cycle of the food we eat: food production, food processing, food distribution, food consumption and food disposal. Working with the [Good Food Central \(GFCF\) local food policy council](#), we hope to build and advocate for a healthier, more sustainable food system.

Visit the [Orange County UF-IFAS Extension Service](#) for information on classes and workshops offered throughout the year on agriculture, family & consumer sciences, and gardening.

Backyard Chicken Pilot Program

Passed September 9, 2020, Ordinance 3182-20 establishes regulations for the issuing of backyard chicken permits and the keeping of backyard chickens as a 24-month pilot program.

Interested in applying for a Backyard Chicken Permit?

Step 1. [Review the rules](#).

Step 2. [Take a class.](#)

Step 3. [Apply for a Backyard Chicken Permit.](#)

Step 4. Your application is reviewed.

Step 5. Pay \$50 fee once permit is approved.

Step 6. Install your coop & [schedule your final inspection.](#)

NOTE: All backyard chicken permits expire 9/9/2022.

Community Gardens

A community garden is a collaborative green space in which the participants share in both the maintenance and the rewards. Check out the [University of Florida's IFAS Extension Starting a Community Guide](#) for tips and resources on starting a community garden.

Mead Botanical Garden Community Garden. One of the first community gardens in Winter Park, this garden provides organic vegetables and fruit for members to keep and to share. If you have an interest in being a part of the Mead Community Garden, contact the Community Garden Board. The [Mead Community Garden](#).

Winter Park Community Center Community Garden. For information on plot availability, contact the [Winter Park Community Center](#).

Gardens at Depugh Nursing Center. For information on plot availability, contact [Our Whole Community](#).
Meatless Mondays in Winter Park

Going meatless once a week may reduce your risk of chronic preventable conditions like cancer, cardiovascular disease, diabetes and obesity. It can also help reduce your carbon footprint and save precious resources like fresh water and fossil fuel. [Find out more about the Winter Park's Meatless Monday Program](#), participating organizations, and how you can help encourage your local restaurants, schools, and workplaces to participate.

Winter Park Farmers' Market

The [Winter Park Saturday Farmers' Market](#) is a popular community gathering place that provides fresh produce, plants, baked goods and more. SNAP/EBT recipients can obtain tokens at the market's welcome booth to purchase items at all vendors. A bonus match of up to \$20 per week is also to SNAP/EBT patrons purchasing Florida-grown produce and edible plant vendors.

Mobility & Urban Form

The city is committed to promoting healthier, more active forms of transportation such as walking, bicycling and using mass transit such as LYNX bus and SunRail commuter rail.

Electric Vehicle Charging Stations

The city has installed electric vehicle charging stations throughout the city. To locate a station near you, visit [PlugShare](#).

Transportation Advisory Board

The city's [Transportation Advisory Board](#) actively pursues the mission of the [Comprehensive Plan Transportation Element](#) that "Winter Park will continue to be a walkable, pedestrian and bicycle-friendly,

sustainable, treed, relaxed, beautiful, safe, urban village that promotes neighborliness and courtesy among its citizens and visitors.”

Cycling & Walking Maps

Winter Park offers cycling and walking maps & brochures free of charge to the public online. These maps show bike lanes, shared use paths and streets commonly used by cyclists.

[Access Helpful Maps & Brochures](#)

Natural Resources & Systems

The city is committed to preserving and enhancing our natural systems that help make Winter Park such a great place to live.

Lakes

Winter Park has been actively involved in lake management since the 1960's and our lakes provide tremendous recreational opportunities. More recently, we have expanded our focus to include the management of terrestrial habitats. Through efforts such as controlling invasive exotic plant species, planting and promoting native vegetation and encouraging Florida friendly landscaping, Winter Park is improving the ecological value of our wetland and upland ecosystems. [Learn more about the Lakes Division.](#)

Parks

Winter Park has a number of recreational facilities and parks to help you stay active! The Parks & Recreation Department is a nationally accredited agency and has met or exceeded best practices in the ten required elements which include planning, administration, financial management, facility management, programs and services. [Learn more about the Parks & Recreation Department.](#)

Urban Forests

The Urban Forestry Division was formed to protect, preserve, enhance, and nurture Winter Park's urban forest by utilizing best management practices and the most up-to-date scientific research. Staff maintains existing vigorous trees, removes dead/diseased/dying trees, and replants with a diverse species selection in an effort to promote our most important renewable resource as well as sustain our forest for today and future generations. [Learn more about the Urban Forestry Division.](#)

Waste Diversion & Recycling



THINK TWICE
→ **DON'T WASTE IT WP**

Winter Park's customizable tool helps you:

- View collection schedules for specific addresses within city limits.
- Sign up to receive collection reminders via email or by phone.
- Use the convenient look-up tool to determine “What goes where?”

Volunteer Opportunities

We need you!

Have an idea for a volunteer event or know of an area that can use a little TLC? [Let us know!](#)

Keep Winter Park Beautiful (KWPB) and the Sustainability Program work with neighborhoods and volunteers within the community on public green space projects, organizing environmental cleanups, and other projects related to enhancing the ecological, economic and social sustainability throughout the city.

Take pride in your community & your efforts! [Access current sustainability events](#) and sign up to receive emails regarding these events and volunteer opportunities with KWPB. Feel free to [check out previous event and volunteer opportunity emails](#).

JOIN OUR SUSTAINABILITY e-LIST

FDOT Adopt-A-Highway Program

Every year millions of visitors get their first glimpse of our state from their car windows as they travel along Florida's Highways. First impressions can be long lasting. Do we want them to see miles of roadway cluttered with litter? Or clean, green tree-lined highways that truly represent Florida's natural beauty? [The choice is an easy one: Adopt-A-Highway.](#)

Storm Drain Marking Program

After rainfall, stormwater flows over land or impervious surfaces, such as paved streets, parking lots, and building dirt/sediment. Stormwater runoff is directed to local waterways, that without treatment, can harm our rivers, streams, lakes, and coastal waters. Help protect our city's waterways from pollution by [placing storm drain markers in your neighborhood!](#)

Community Partners

Thank you to our generous 2021 Community Partners!

Become a community partner and gain recognition at our annual Earth Day event and on other promotional materials. [Download the Community Partner form.](#)

Silver Community Partner

