



**WINDERMERE TREE BOARD**

**Chair: Susan Carter**

**Secretary: Frank Krens**

**Treasurer: Pamela Schrimsher**

**Jackie Rapport**

**Leslie Brabec**

**Council Liaison: Bill Martini**

***Agenda***

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**January 20, 2022**

**10:00 AM**

**2022 TREEBUTE TREE GIVEAWAY MEETING**

**5TH AND FOREST PARKING LOT  
WINDERMERE, FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Windermere Tree Board:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Windermere Tree Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Windermere Tree Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

## AGENDA

**Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautification of our Windermere Parks and Recreation Areas.**

### **1. MEETING IS CALLED TO ORDER**

### **2. PUBLIC COMMENT (3 Minute Limit)**

### **3. MINUTES**

- a. December 16, 2021 Windermere Tree Board Minutes

### **4. TREEBUTE TREE GIVEAWAY**

- a. Tree Giveaway Trees (water and tagging)
- b. Delivery Times
- c. Day-Of Coordination

# MINUTES - DRAFT

## Windermere Tree Board December 16, 2021

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautify our Windermere Parks and Recreation Areas.

Tree Board Members: Susan Carter (Chairman), Frank Krens (Recording Sec.), Jacqueline Rapport, Leslie Brabec, Pamela Schrimsher  
Town Liaison: Bill Martini

1. **Call To Order** - Chairman Susan Carter called the regular meeting of the WTB, as an in-person meeting, with a quorum present at 10:05 am in the Windermere Town Hall on December 16, 2021.

Tree Board Members present were: Susan Carter, Jackie Rapport, Leslie Brabec, Pamela, and Frank Krens. The quorum requirement was met. Town Council liaison Bill Martini, and Public Works Director Tonya Elliott-Moore, were present.

2. **Public Comment** – None
3. **Approval of Minutes** – Leslie Brabec made a motion to approve the October 2021 Minutes with correction of one typo. Jackie Rapport seconded, and they were approved with that change 4/0.
4. **Old Business**
  - a. **Oakdale and E. 5<sup>th</sup> Update:** No activity. Effort deferred.
  - b. **Citrus Grove Update:** The grove needs quite a bit of attention, to replace lost trees and to remove weeds, repair irrigation, and address sinking issues with existing trees. Chairman Susan Carter presented a three-phase project as follows:
    - (1) **Hand weeding around the base of the trees** – WTB will plan a community volunteer service project for this.
    - (2) **Resolving sunken tree roots and repairing the irrigation** – Tom Stroup offered to help with this, elevating the trees in some cases. Public Works will help by adding sand where needed and repairing the irrigation.
    - (3) **Order and plant the trees** – Susan Carter will order the trees. Tom Stroup has offered to help plant them.

Leslie Brabec made a motion that WTB commit up to \$3,000 to cover preparations and materials as listed above, and to purchase and plant six new citrus trees. Jackie Rapport seconded and the motion passed 4/0. Council liaison Bill Martini stated that WTB has sufficient funds available for this. PW Director Tonya Elliott-Moore stated that Town Manager Robert Smith can authorize up to \$10,000. Susan Carter will seek three quotes to cover the project.

5. **New Business**
  - a. **2022 Tree Giveaway and Tree Planting** – There was discussion about moving the tree giveaway site and making changes to the process. The consensus was that the 5<sup>th</sup> Avenue

parking lot and the process used last year worked great and that no changes, other than better signage, were needed.

- **Who can work on January 22:** Susan Carter, Frank Krens, Leslie Brabec, Jackie Rapport, Bill Martini said they can.
- **Tree list for Givaway:** Susan Carter presented an initial list of tree varieties available from Eddie McKeithen, our supplier for many years. After discussion, with a few changes to the list, Leslie Brabec made a motion to authorize Susan Carter to proceed with the revised tree list and to place the order. Jackie Rapport seconded and the motion passed 4/0.
- **Banner Update** – Susan Carter offered to get existing banners updated with the correct date, to order one more banner, and to obtain 4-6 more signs.

#### **b. Replanting Projects and Goals for 2022**

There are items that need near-term attention:

- Low-hanging branches over the paths in Central Park
- Fallen tree in Palmer Park
- Park Avenue mulching – Tonya is getting a quote for this

Major projects to be considered in 2022 include:

- Replanting at Palmer Park
- Replanting at Windermere Recreation Center
- Replanting, using species that don't block the view along Bessie lakefront

Public Works Director, Tonya Elliott-Moore suggested that WTB develop a list of preferred trees to better diversify our urban forest. This could be an element of a Comprehensive Tree Canopy Sustainability Plan, as discussed in the October meeting.

6. **Adjourn** – Jackie Rapport made a motion to adjourn the meeting. Leslie Brabec seconded, and the meeting was adjourned at 11:00am.

VARIETY	HEIGHT	WIDTH	SUN/SHADE	INFO			
Red Maple	60-75'	25-35'	full sun/part shade	<a href="https://edis.ifas.ufl.edu/pdf/ST/ST04100.pdf">https://edis.ifas.ufl.edu/pdf/ST/ST04100.pdf</a>			
Sweet Bay Magnolia	40-50'	15-25'	full sun/part shade	<a href="https://edis.ifas.ufl.edu/publication/ST384">https://edis.ifas.ufl.edu/publication/ST384</a>			
Bracken Magnolia	30-50'	15-20'	full sun/part shade	<a href="https://edis.ifas.ufl.edu/pdf/ST/ST37200.pdf">https://edis.ifas.ufl.edu/pdf/ST/ST37200.pdf</a>			
DD Blanchard Magnolia	35-50'	20-35'	full sun/part shade	<a href="https://www.missouribotanicalgarden.org/PlantFinder/PlantFinderDetails.aspx?taxonid=249453&amp;isprofile=0&amp;">https://www.missouribotanicalgarden.org/PlantFinder/PlantFinderDetails.aspx?taxonid=249453&amp;isprofile=0&amp;</a>			
Dahoon Holly	20-30'	8-12'	full sun/part shade	<a href="https://edis.ifas.ufl.edu/pdf/ST/ST29900.pdf">https://edis.ifas.ufl.edu/pdf/ST/ST29900.pdf</a>			
Turkey Oak	30-50'	30-50'	full sun/part sun	<a href="https://edis.ifas.ufl.edu/pdf/ST/ST54400.pdf">https://edis.ifas.ufl.edu/pdf/ST/ST54400.pdf</a>			
Sand Live Oak	25-50'	20-50'	full sun/part shade	<a href="https://edis.ifas.ufl.edu/pdf/FR/FR31100.pdf">https://edis.ifas.ufl.edu/pdf/FR/FR31100.pdf</a>			
Eastern Red Bud	20-30'	15-25'	part sun/part shade	<a href="https://edis.ifas.ufl.edu/pdf/ST/ST14500.pdf">https://edis.ifas.ufl.edu/pdf/ST/ST14500.pdf</a>			
Simpson's Stopper	20-30'	15-20'	full sun/part shade	<a href="https://edis.ifas.ufl.edu/pdf/FP/FP41800.pdf">https://edis.ifas.ufl.edu/pdf/FP/FP41800.pdf</a>			
Brown Turkey Fig	10-20'	12-15'	full sun	<a href="https://gardeningolutions.ifas.ufl.edu/plants/edibles/fruits/figs.html">https://gardeningolutions.ifas.ufl.edu/plants/edibles/fruits/figs.html</a>			
Pondcypress	50-60'	10-15'	full sun/part shade	<a href="https://edis.ifas.ufl.edu/pdf/ST/ST61900.pdf">https://edis.ifas.ufl.edu/pdf/ST/ST61900.pdf</a>			
Baldcypress	60-80'	25-35'	full sun/part shade	<a href="https://edis.ifas.ufl.edu/pdf/ST/ST62000.pdf">https://edis.ifas.ufl.edu/pdf/ST/ST62000.pdf</a>			
Camellia japonica "Don Mac"	10-15'	5-10'	part shade	<a href="https://www.gardenia.net/plant/camellia-japonica-don-mac">https://www.gardenia.net/plant/camellia-japonica-don-mac</a>			
Camellia japonica "Kramer Supreme"	8-10'	6-10'	shade/part shade	<a href="https://www.gardenia.net/plant/camellia-japonica-kramers-supreme">https://www.gardenia.net/plant/camellia-japonica-kramers-supreme</a>			