



PARKS AND RECREATION COMMITTEE

Chair: Nora Brophy
Vice Chair: Lesha Miller
Secretary/Treasurer: Doug
Bowman
Shery Cassidy
Tracy Mitchell
Dena OMalley
Cindy Hunter
Council Liaison: Mandy David

Agenda

Agenda

January 13, 2022
3:30 PM

WINDERMERE RECREATION CENTER
ROLLIE RAE ALLEN PAVILION
11465 PARK AVENUE
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

1. OPEN FORUM / PUBLIC COMMENT (3 Minute Limit)

2. OLD BUSINESS

a. Events

- i. 19th Annual UMC Run Among the Lakes
 - 1. Final financial report - Cindy

- ii. Halloween Costume Parade and Hayride: Saturday, October 29, 2022

- iii. PetFest: Saturday, March 5, 2022
 - 1. Website - Dena
 - 2. Advertising / Facebook - Need help here
 - 3. Emails - Nora
 - 4. Vendors - Nora
 - 5. Sponsors - Cindy

b. Tennis

- i. Main Street Courts Resurfacing
 - 1. Paint gates?
 - 2. Windscreens at Main Street - ETA

c. Parks

- i. WRC
 - 1. Playground installation - end of January/early February
 - 2. Paint swings
 - 3. Pickleball - noise & parking
 - 4. Ant control

- ii. Fernwood and Lake Bessie Parks

1. On hold until stormwater repairs are complete - probably early 2022

3. NEW BUSINESS

a. Minutes

i. Approval: December meeting minutes (attached - Committee option)

b. Liaison Reports

i. Mandy David

ii. Tonya Elliott-Moore

c. Stephen Withers - New Facilities Artwork

4. NEXT MEETING DATE - Thursday, February 10, 2022

5. ADJOURN

December 9, 2021 – Windermere Parks and Recreation Committee Meeting **DRAFT** Minutes

Members Present: Nora Brophy, Cindy Hunter, Dena O'Malley, Tracy Mitchell and Shery Cassidy

Others Present: Tonya Elliott-Moore, Mandy David

Call to Order: The meeting was called to order 5:00pm by Nora Brophy based on a quorum present to conduct business.

Business Agenda

OLD BUSINESS:

Events: RATL -

Financials are not yet reconciled. Cindy anticipates they will be complete by the Jan meeting. This year, there was exactly 900 participants in the race. All vendors have been payed.

The committee made a motion to make Sat Oct. 15, 2022 for next year's race.

Dena made a motion. Cindy seconded. The motion was approved.

Events: Halloween -

Event was a success. The committee agreed that we will continue to hold the event outside again next year.

Events: Pet Fest - Sat. March 5, 2022

Nora has seen a lot of interest from possible vendors. We need to work on advertising and the website. Dena will be working with Diane Edwards on the website. We have an active search for vendors and event sponsors. Cindy is going to lead the charge on new sponsors (at various levels). Vendors spots are available for \$75

Tennis -

Main St courts resurfacing is now complete and are able to be played on again. The gates were also recently painted by Public Works.

Dena presented the findings from 4 companies for a replacement wind screen for Main Street courts. A motion was made by Tracy to purchase a windscreen for no more than \$3500. Shery seconded and the committee approved the motion.

Another motion was made to purchase 4 court rollers and 2 court roller protectors. The committee

approved this motion.

Dena requested that Public Works go ahead and remove the ripped up windscreens on Main St courts because they are an eyesore.

Parks -

WRC. The playground is still being shipped. We hope it will arrive for installation in Jan 2022.

Pickleball - Brad Cornellis provided guidelines for parking needs at WRC if pickle ball is added. He said we should plan to have 2 parking spots per court plus and additional 15-20 parking spaces (this include the handicap spots). He also mentioned that we will need to look at the retention areas and swells if we added the pickleball courts. The board would also like to look at the possibility of adding bamboo to help dampen any noise. Nora suggested we speak to the Tree Board about this.

Annual Park Walk-Thru - The committee has decided to hold our next meeting at the WRC Pavilion on Thursday, Jan. 13, 2022. We will start the meeting at 3:30pm to allow for a park walk-thur of this facility before we meet.

A special meeting is set for Thursday, Jan. 20, 2022 at 2pm to walk-thur the other parks of Windermere.

NEW BUSINESS:

Minutes - The November 11, 2021 minutes were present. Cindy made a motion to approve the minutes. Shery seconded. Minutes approved.

Liaison Report - Tonya Elliott-Moore reported that she spoke to someone from the University of Florida about doing a third-party conducted survey for the town to see what the community wants ti see regarding our parks. She had an initial phone meeting set up for Monday 12/13 to see if UF's doctorate program would be interested in this project. She will report her findings from this call at the January meeting.

Tonya also is contacting Envirotree for quotes to trim the trees around the Main St. tennis courts.

Adjournment: The meeting was adjourned at approximately 6:20pm.

NEXT MEETING DATE: Thursday, Jan. 13, 2022 at 3:30pm at Windermere Rec Center Pavillion