

THE TOWN OF  
**Windermere**



**TOWN OF WINDERMERE FOOD TRUCK SELECTION COMMITTEE**

**Committee Members**

**Town Manager: Robert Smith**

**FTFM Council Liaison: Mandy David**

**Food Truck/HPB Liaison: Joan Foglia**

**Farmers Market/WTB Liaison: Jackie Rapport**

*Minutes*

*Minutes*

**Thursday, 2 September 2021 10:00 AM**

**Admin Office  
501 Forest Street  
Windermere FL 34786**

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/83376172152?pwd=YjdtQnNCOUI2Y0ZNSncyL3RvRmdzUT09>

**Meeting ID: 833 7617 2152**

**Passcode: 391089**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

**PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

## **AGENDA**

1. *Meeting is called to order 10:01 AM. Present are Town Manager Robert Smith, Town Council Liaison Mandy David (Zoom), Historic Preservation Board Liaison Joan Foglia, Farmers Market Coordinator Robert Rinaldo, Public Works Foreman Travis Mathias, and Executive Assistant Diane Edwards. Food Truck Coordinator Mark Baratelli and Windermere Tree Board Liaison Jackie Rapport were absent.*
2. **Public Comment (limited to 3 minutes)**
  - a. *None*
3. **Approval of Minutes:**
  - a. **August 5, 2021 FTFM Selection Committee Meeting Minutes (Attached)** *2/0 Approved*
4. ~~**Review of Past Food Truck Events**~~
5. **Future Event Management/Coordination for Food Truck Night:**
  - a. **National Night Out (scheduled for 9/24/2021)** *discuss/Town Council approval at 9/8 Tentative Budget Hearing.*
    - i. **Down Brothers – confirmed**
    - ii. **Stage – Diane to confirm** *once Town Council clears event to proceed.*
    - iii. **Set up logistics meeting with PD & PW** *Diane will schedule once Town Council clears event to proceed.*
  - b. **Mask requirements for vendors and guests** *can strongly suggest for guests, will be required for vendors on/off trucks. Town will follow CDC and Orange County guidelines regarding masks and social distancing.*
6. **Re-Approval of Trucks for Future Events:**
  - a. **None**
7. **Selection of Trucks for Future Events:**
  - a. **Deep Fried Heaven (no menu)** *2/0 Declined. Need to re-work wrap of trailer to better fit aesthetic of Windermere events. Can reapply in future.*
  - b. **Gigi's Snoballs** *2/0 Approved. Not ice cream, so should not pose competition to local downtown business.*
8. **Farmers Market**
  - a. **Mask requirements for vendors & guests** *can strongly suggest for guests, will be required for vendors on/off trucks. Town will follow CDC and Orange County guidelines regarding masks and social distancing.*
  - b. **DOH Orange County Mobile Vaccine clinic. Follow up date for 2<sup>nd</sup> dose: 9/17 9am – 1pm** *No shots given at 8/27 event. Feedback from DOH OC was communities like Windermere are already mostly vaccinated. Will be back on 9/17.*
    - i. **Parking?** *Large trailer and tent – using Library parking lot*

9. **Selection of Farmers Market Vendors**

- a. **Beneficial Breads** *2/0 Approved. FM Coordinator will rotate if needed with other bread vendors.*
- b. **Little Lulu's Italian Ice (need app – file type not supported)** *2/0 Approved. Not ice cream so does not pose competition to local downtown businesses.*
- c. **Off the Wagon (temp approved)** *2/0 Approved*
- d. **Stone Street Co. (temp approved)** *2/0 Approved*
- e. **Twila Mae's Chicken Salad (temp approved)** *2/0 Approved*

10. **Adjourn** *10:10 AM*