

TOWN OF WINDERMERE

Town Council Workshop Minutes (Virtual Meeting)

July 27, 2021

CALL TO ORDER:

Present were Mayor Jim O'Brien, Council Members Chris Sapp, Bill Martini, Mandy David, and Tony Davit. Town Manager Robert Smith, Chief Dave Ogden, Public Works Director Tonya Elliott-Moore and Town Clerk Dorothy Burkhalter were also present. Member Williams was absent. Also present were John Fitzgibbon, Hao Chau, and Victor Gallo.

Mayor O'Brien explained that this was a workshop, therefore no motions or votes will be made.

1. CALL TO ORDER:

Mayor O'Brien called the workshop to order at 6:00pm.

2. DISCUSSION ITEM(S):

2a. **Bessie Stormwater Drainage Improvements – 45%**

Mayor O'Brien introduced this item and turned the floor over to Public Works Director Tonya Elliott-Moore and John Fitzgibbon. Director Elliott-Moore gave a brief history of the of the project and the grants associated with this project. She then turned the floor over to Mr. John Fitzgibbon. Mr. Fitzgibbon commented on past discussions that have led up to the presentation of the project. He then turned the floor over to Mr. Hao Chau and Mr. Victor Gallo. Mr. Chau reviewed the color coded 45% plans. Mr. Gallo reviewed the proposed sodded graded areas, proposed swales and sodding, existing dirt roads, new dirt road construction, the reworking of a gravel driveway to match existing, reworking concrete driveway to match existing, proposed bio-retention/rain gardens, grading to drain with a "V" swale, concrete spillways, and tree removal/relocation. After the review was complete, Director Elliott-Moore opened the floor to the public. First to speak was Ms. Nancy Nix of 303 E 8th Avenue. She commented on concerns with the swale and its size. Director Elliott-Moore and Mr. Fitzgibbon will meet Ms. Nix at her site to address her concerns. Ms. Debbie Scroggins of 224 9th Avenue questioned the swale in front of her home. Director Elliott-Moore and Mr. Fitzgibbon will meet Ms. Scroggins at her site to address her concerns. Mr. Joe Tenczar of 327 E 8th Avenue commented on concerns regarding the speed zone around the street corner. Ms. Susan Carter of 106 Palm Street questioned the rain garden, and tree impacts. Ms. Brandi Haines of 835 Oakdale Street asked that Mr. Chau re-explain the manhole/junction box discussion. She then questioned the height increase of the road and DOT concerns. Mr. Chau stated that matching of existing grade is what will take place. Mr. Bill Bardoe of 225 E 9th Avenue questioned if the existing culvert will be reutilized. Mr. Fitzgibbon stated that the old needs to be replaced. Discussion followed regarding on swales, landscaping, catch basins and existing road curve, "T" intersection, advanced warning speed limit sign, differences between speed zones and speed limits, tree DBH, slope transitions, and installation of County water. The floor was turned over to the Town Council. Member Martini thanked all involved in this project as well as the public input. He then questioned the area in front of resident Tom Fry's house. Mr. Fitzgibbon reported on past projects in that area. He also commented on the proposed project in that area. Member Martini questioned the trees at the 3rd and Magnolia Street location. Mr. Chau stated he would meet with him and Ms. Carter. Discussion followed regarding the ditch maintenance, swale reshaping, and relocation of park features. Ms. Haines questioned where and how the slopes transitions that is in front of her home and the Fry house. Mr. Chau explained the process. Mr. Tenczar questioned the timing for County water. Manager Smith stated that funding is still being awaited. Some discussion followed. Member Sapp commented on rain gardens. He then questioned if there will be maintenance of the sediment. Mr. Gallo commented on the best management practices that will be used. Director Elliott-Moore commented that a Lakes Management Consultant will oversee the rain gardens. Member Sapp then commented on ingress/egress, swales/culverts, walking trail access, and speed on dirt roads. Member Davit questioned the remaining project timeline. Mr. Chau explained that the process will take approximately 4 months to finalize to bid. Manager Smith stated that if County water is to be included, it could take longer. Member Davit questioned the cross sections. Mr. Chau stated that Director Elliott-Moore and/or Mr. Fitzgibbon could review those with him. Mr. Tenczar questioned if a speed zone around the corner could be enforced or not. Director Elliot-Moore stated she would get an answer for Mr. Tenczar at a later date. There were no further comments. Director Elliott-Moore thanked everyone for their participation.

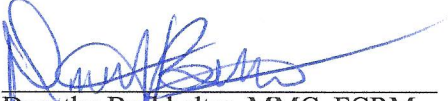
TOWN OF WINDERMERE

Town Council Workshop Minutes
(Virtual Meeting)

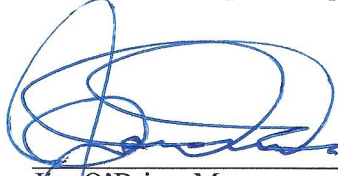
July 27, 2021

3. ADJOURN:

There being no further comments, Mayor O'Brien adjourned the workshop at 7:38pm.



Dorothy Burkhalter, MMC, FCRM
Town Clerk



Jim O'Brien, Mayor

00:23:51 Robert Smith: lovely yo meet you both virtually - Tonya
00:24:18 Robert Smith: Please make sure you are muted
00:34:04 Robert Smith: We will be replanting more appropriate trees near
the lake front.
00:35:14 Joe Tenczar: Are we holding comments until after the intro?
00:35:36 Robert Smith: yes. Please hold until after overview
00:35:40 Robert Smith: yes, they are going thru the plans and then
comments.
01:01:31 Bardoe: We concur.
01:11:48 Robert Smith: McRib
01:14:07 Robert Smith: If we have answered your question please lower hand
icon
01:33:52 susncarter@gmail.com: Thank you!
01:33:55 Joe Tenczar: I appreciate all the work and compromises as well.
01:45:18 Joe Tenczar: John, I thought you might be just another person
just looking around the Lockwood construction site. Trying to look out for my
neighbors :)
01:46:26 Bardoe: thank you all...appreciate the outreach

THE TOWN OF
Windermere



MAYOR AND COUNCIL OF THE TOWN OF WINDERMERE

Mayor Jim O'Brien

Council Members

Chris Sapp

Andy Williams

Bill Martini

Tony Davit

Mandy David

Agenda

Agenda

July 27, 2021

6:00 PM

WINDERMERE TOWN HALL

520 MAIN STREET

WINDERMERE, FL 34786

JOIN ZOOM MEETING:

[HTTPS://US06WEB.ZOOM.US/J/81954169891?](https://us06web.zoom.us/j/81954169891?pwd=YIS2ANVYM1PYCWTATWJLRly5RMkWDZ09)

PWD=YIS2ANVYM1PYCWTATWJLRly5RMkWDZ09

MEETING ID: 819 5416 9891

PASSCODE: 713629

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. **CALL TO ORDER**
2. **DISCUSSION ITEM(S)**
 - 2.a Bessie Stormwater Drainage Improvements - 45% Plans
3. **ADJOURN**