

## TOWN OF WINDERMERE

### Town Council Meeting Minutes

August 10, 2021

#### CALL TO ORDER:

Present were Mayor Jim O'Brien, Town Council members Andy Williams, Chris Sapp, Bill Martini, and Tony Davit. Town Manager Robert Smith, Attorney Heather Ramos, Police Chief Dave Ogden, Public Works Director Tonya Elliott-Moore, and Town Clerk Dorothy Burkhalter were also present. Town Council member Mandy David was absent.

Mayor O'Brien called the meeting to order at 6:04pm and stated that a quorum was present. He then led everyone in the Pledge of Allegiance and gave the invocation.

#### 1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit)

#### 2. SPECIAL PRESENTATION/PROCLAMATIONS/AWARDS

##### a. Chief's Special Award – Ms. Yvonne Scala

Chief Ogden presented the Chief's Special Award to Ms. Scala for her assistance with a displaced customer. The customer was returned to the family, who were very appreciative of his safe return.

##### b. 10-year Service Award – Sgt. Jayson Bonk

Chief Ogden presented Sgt. Jayson Bonk with a 10-year Service Award.

##### c. 5-year Service Awards – Officer Griffin Hebel and School Crossing Guard Rebecca Sipek

Chief Ogden presented Officer Hebel with a 5-year service award at the previous meeting. He then presented School Crossing Guard Rebecca Sipek with a 5-year Service Award.

##### d. Healthy West Orange Healthy Selfie Proclamation

Mayor O'Brien read and proclaimed Friday, September 17, 2021, as West Orange Healthy Selfie Day. Mr. Jason Cannon, representative for Foundation for a Healthier West Orange, introduced himself. He then commented on upcoming events for a healthier West Orange County.

Mayor O'Brien recognized Danielle Hendrix from the Observer who will be moving on to the University of Central Florida. He then stated that a representative from Matthew's Hope was present for a quick presentation. Mayor O'Brien turned the floor over to Mr. Scott Billue, of Matthew's Hope. Mr. Billue commented on the homeless crisis in not only West Orange County, but others as well. He further commented on the mission, the homeless, services for the homeless, upcoming projects, and funding needs. Tours were offered to anyone that would like one. Mayor O'Brien thanked Matthew's Hope for their presentation.

#### 3. NEW BUSINESS:

##### a. Minutes:

- i. Town Council Meeting Minutes July 13, 2021
- ii. Town Council Budget Session Meeting Minutes July 26, 2021
- iii. Town Public Workshop Bessie Stormwater45% Plans July 27, 2021
- iv. Town Public Workshop Fernwood Park Redesignation August 2, 2021

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Member Davit made a motion to approve the minutes as presented. Member Martini seconded the motion. Roll call vote was as follows: Davit - aye, Martini – aye, Sapp – aye, and Williams – aye. Motion carried 4-0.

#### b. Financial

- i. Motorola Solutions Inc. – Windermere Police Department Grant: Radios  
JAG Grant

Mayor O'Brien introduced this item. Chief Ogden commented on the need for radios. He then stated that the award is \$10,000.00 and the total cost is \$10,263.34. Member Martini made a motion to approve the radios. Member Sapp seconded the motion. Roll call vote was as follows: Williams – aye, Sapp – aye, Martini – aye, and Davit – aye. Motion carried 4-0.

- ii. Sidewalk Repairs Precision Sidewalk Safety Corp. \$26,480

Mayor O'Brien introduced this item. Public Works Director Elliott-Moore commented on the proposed projects that are expected to total of \$26,480.00. Member Williams made a motion to approve the repairs with a not to exceed \$26,480.00. Member Sapp seconded the motion. Roll call vote was as follows: Martini – aye, Sapp -aye, Williams – aye, and Davit – aye. Motin carried 4-0.

#### c. Other Items for Consideration

- i. Bessie Basin Stormwater Improvement Plans 45%

Mayor O'Brien introduced this item. Mr. Fitzgibbon gave a brief overview of past discussions regarding the Bessie Basin Stormwater Improvement 45% plans. Brief discussion followed. Member Sapp made a motion to approve the 45% improvement plans. Member Martini seconded the motion. Member Martini questioned the timeframe until 100%. Mr. Fitzgibbon stated approximately 4 months for complete design. Roll call vote was as follows: Davit – aye, Martini – aye, Sapp – aye, and Willaims – aye. Motin carried 4-0.

- ii. Update on status of negotiations with boathouse tenants and action by the Town Council

Mayor O'Brien introduced this item. He then turned the floor over to Attorney Ramos. Attorney Ramos stated that she worked with Member Martini and boathouse tenants regarding the draft lease. Member Martini commented that he would like to have the final to the Town Council for the September Town Council meeting. He commented on a few items that are still under review. Member Martini stated that the boathouses were approved to the Local Historic Registry, which would put the boathouses under the "umbrella" of the Historical Preservation Board. Mr. George Poelker, representative of the boathouse occupants introduced himself. He then stated that they don't agree with the statement of ownership is with the Town, however to move forward they would go with Town ownership. Mr. Poelker stated that he agrees with the assessment being completed by the September Town Council meeting. Mayor O'Brien stated that there are no objections to placing this item on the September agenda. Member Sapp commented on concerns with the "sunset clause." Attorney Ramos stated that a month-to-month lease could be done until the final is determined. Discussion followed. Member Sapp made a motion to extend the leases to a 30-day month to month lease. Roll call vote was as follows: Williams – aye, Sapp – aye, Martini – aye, and Davit – aye. Motin carried 4-0.

#### 4. MAYOR & COUNCIL LIAISON REPORTS:

Mayor O'Brien reported on the upcoming 9/11 Memorial and renaming of the Post Office.

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**5. STAFF REPORTS:**

- a. **TOWN MANAGER ROBERT SMITH** – Manager Smith no report.
- b. **TOWN ATTORNEY HEATHER RAMOS** – Attorney Ramos had no report.
- c. **POILCE CHIEF DAVE OGDEN** – Chief Ogden reported on IT RFPs, August 29<sup>th</sup> Post Office dedication, DUI School, trainings, grants, position openings, and first day of school.
- d. **PUBLIC WORKS DIRECTOR TONYA ELLIOTT-MOORE** – Director Elliott-Moore reported on the RFP for lake management, roadway improvements, graffiti repairs, Rotary breakfast, and mobile sign board in September.
- e. **TOWN CLERK DOROTHY BURKHALTER** – No report.

**6. ADJOURN:**

Mayor O'Brien adjourned the meeting at 7:06pm.

  
Dorothy Burkhalter, MMC, FCRM  
Town Clerk

  
Jim O'Brien, Mayor