

TOWN OF WINDERMERE FOOD TRUCK SELECTION COMMITTEE

Agenda

Committee Members
Town Manager: Robert Smith
FTFM Council Liaison: Mandy David
Food Truck/HPB Liaison: Joan Foglia
Farmers Market/WTB Liaison: Jackie Rapport

Agenda

Thursday, 2 September 2021 10:00 AM

Admin Office 501 Forest Street Windermere FL 34786

Join Zoom Meeting:

https://us06web.zoom.us/j/83376172152?pwd=YjdtQnNCOUI2Y0ZNSncyL3RvRmdzUT09

Meeting ID: 833 7617 2152 Passcode: 391089

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

- All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
- Prolonged conversations shall be conducted outside Council meeting hall.
- Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
- 4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
- Comments at public hearings shall be limited to the subject being considered by the Council.
- Comments at Open Forums shall be directed to Town issues.
- All public comments shall avoid personal attacks and abusive language
- No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

- 1. Meeting is called to order 10:00 AM
- 2. Public Comment (limited to 3 minutes)

a.

- 3. Approval of Minutes:
 - a. August 5, 2021 FTFM Selection Committee Meeting Minutes (Attached)
- 4. Review of Past Food Truck Events
- 5. Future Event Management/Coordination for Food Truck Night:
 - a. National Night Out (scheduled for 9/24/2021)
 - i. Down Brothers confirmed
 - ii. Stage Diane to confirm
 - · iii. Set up logistics meeting with PD & PW
 - b. Mask requirements for vendors and guests
- 6. Re-Approval of Trucks for Future Events:
 - a. None
- 7. Selection of Trucks for Future Events:
 - a. Deep Fried Heaven (no menu)
 - b. Gigi's Snoballs
- 8. Farmers Market
 - a. Mask requirements for vendors & guests
 - b. <u>DOH Orange County Mobile Vaccine clinic.</u> Follow up date for 2nd dose: 9/17 9am 1pm
 - i. Parking?
- 9. Selection of Farmers Market Vendors
 - a. Beneficial Breads
 - b. Little Lulu's Italian Ice (need app file type not supported)
 - c. Off the Wagon (temp approved)
 - d. Stone Street Co. (temp approved)
 - e. Twila Mae's Chicken Salad (temp approved)
- 10. Adjourn



TOWN OF WINDERMERE FOOD TRUCK SELECTION COMMITTEE

Committee Members

Town Manager: Robert Smith

Minutes

FTFM Council Liaison: Mandy David Food Truck/HPB Liaison: George Poelker Farmers Market/WTB Liaison: Jackie Rapport

Thursday, 5 August 2021 10:00 AM

Admin Office 501 Forest Street Windermere FL 34786

Join Zoom Meeting:

https://us06web.zoom.us/j/87970809124?pwd=M2V0QXMrVit10GtZWno0L0d0QUVIQT09

Meeting ID: 879 7080 9124 Passcode: 315888

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Draft

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AGENDA

- Meeting is called to order 10:02 AM. Present were Town Manager Robert Smith (Zoom), Town Council Liaison Mandy David (Zoom), Food Truck Coordinator Mark Baratelli (Zoom), Farmers Market Coordinator Robert Rinaldo, Windermere Tree Board/Farmers Market Liaison Jackie Rapport, Historic Preservation Board/Food Truck Liaison Joan Foglia, and Town Executive Assistant Diane Edwards.
- 2. Public Comment (limited to 3 minutes)
 - a. None
- 3. Approval of Minutes:
 - a. July 1, 2021 FTFM Selection Committee Meeting Minutes (Attached) Approved 3/0
- 4. Review of Past Food Truck Events
- 5. Future Event Management/Coordination for Food Truck Night:
 - a. Postpone return of Food Truck Night due to Covid? (Currently set for August 27, 2021) Food Truck Night will be postponed to September 24, 2021
- 6. Re-Approval of Trucks for Future Events:
 - a. None
- 7. Selection of Trucks for Future Events:
 - a. Bell's Kitchen & Smokehouse Approved 3/0
 - b. Crooked Cow Creamery Approved 2/1. Truck has enough specialty items as to not pose direct competition to local downtown businesses.
 - c. The Hook Approved 3/0
- 8. Farmers Market
 - a. Mask requirement
 - b. The Town will host a mobile COVID-19 vaccination (Pfizer) site during the Farmers Market. Date was initially confirmed as 8/20 from 9am 1pm, however, the mobile vaccine site rep with the Florida Dept of Health in Orange County requested a change to 8/27 with a follow-up date on 9/17. Diane to follow up with vaccine site rep and confirm dates/request earliest date possible and advertise.
- 9. Selection of Farmers Market Vendors
 - a. Betty's Legacy / Pat Clarke's Goop Dog Approved 3/0
 - b. Florida Brine & Spice Co (Temp Approved; missing application) Approved 3/0 (application has been received as of 8/5)
 - c. Local Tomatoes (Temp Approved 3/0
 - d. My Cookie World Approved 3/0
 - e. Pizzadilla Grill Approved 2/1. Some concern regarding name; but product should not interfere with local downtown businesses
 - f. Tin Roof Cottage (Temp Approved) Approved 3/0





WINDERMERE FOOD TRUCK VENDOR APPLICATION

Name: Tha Blanchin Truck Name: Gigis Shoballs
Address: 620 East 7th Ave Mount Dara, F1 32757
Address: 620 East 7th Ave Mount took, F1 32757 Email: aigishoballs@gmail.com Primary Phone: 352-408-72
Thank you for your interest in the Town of Windermere Family Food Truck Events. The event is organized by Mark Baratelli of The Daily City; but is owned by the Town of Windermere.
Please read and review the rules and regulations for the event prior to completing this application
PLEASE INITIAL EACH STATEMENT & SIGN
by credit card (Visa, MasterCard, or Discover. American Express not accepted). Credit Card Authorization Form can be obtained from Diane Edwards (dedwards@town.windermere.fl.us). Please notify Diane as soon as you cancel or change cards, and she will provide you with a new form. It is the sole responsibility of the vendor to provide accurate and current payment information; Windermere is not responsible for any overdraft or overage fees associated with the card on file. Late payments will result in additional fees, and too many will result impact ability to participate in future events.
A copy of your Certificate of Liability Insurance with the Town of Windermere (614 Main Street Windermere, FL 34786) listed as the Certificate Holder, Local Business Tax Receipt, and State of Florida Mobile Food Dispensing Vehicle License will be due upon approval.
Vendor is required to provide a trash can with a lid. Removal of trash end clean up in your area is required; even if it is not yours.
Arrival time is 3:00pm. Set-up must wait until all trucks are in place. Trucks will stage in designated area prior to entering event space. Please do not arrive prior to 3:00pm; the weekly farmers Market will be breaking down and early arrival will cause congestion and delays.

PAGE 1



Vendor is to provide their own power supply to connect to the Town's electrical supply. All power cords that are in the service area must be secured to the ground to avoid accidents per Florida State Law. The Town of Windermere does supply an adapter for \$100. Please ensure your cord is the appropriate length.

Vendor must identify the amount of amperage needed to run the Truck during the event.

Please review the attachment for the appropriate plug and amp size. We also have a 20 amp that utilizes the standard 3 prong plug. It is the Vendor's responsibility to ensure they have the correct plug and to understand their own power needs. The Town will not be responsible for any damages caused by power.

Vendor is required to hook up to the Town's electrical outlets. No generators will be allowed.

Should a Vendor show up without the appropriate hookups or is unable to connect to the Town's power supply, they will be asked to leave the event, if prior to 4:30pm. Should this occur after 4:30pm, the Vendor will need to close down their Truck and not allow service. They will not be allowed to remove their Truck until after the event has ended.

Service time is from 5:00pm until 9:30pm. NO EXCEPTIONS!

Each truck should be prepared to serve approximately 250-300 people. Packing and cleaning up is permitted if you sell out prior to 9:30pm. Your truck must remain lit and accessible to optimize a professional look. The event ends at 9:30pm. It is the Vendor's responsibility to ensure they are not preparing/serving food or collecting payments after 9:30pm. Habitual disregard will affect ability to participate in future events.

Each vendor must collect 6.5% on all taxable sales.

The Town of Windermere reserves the right to alter scheduled dates, rotations, Truck participation, and Truck availability based on cuisine, amperage, and conduct of participants.

If your truck is scheduled for a Town of Windermere Food Truck Night event, and cannot attend for any reason, it is the Vendor's responsibility to find a suitable replacement. The Event Manager, Mark Baratelli (mark@thedailycity.com 407-308-1417), will provide you with a contact list. When a replacement is found, the original Truck will call, text, or email Mark for final approval. The replacement Truck must be cleared by Mark (some replacements may not be approved for various reasons, ex: If the replacement truck serves lobster, and another lobster truck is already scheduled, the replacement truck will not be approved), AND must be a Windermere-approved truck.



614 MAIN ST. WINDERMERE, FL 34786 OFFICE: (407) 876-2563 FAX: (407) 876-0103 a truck is scheduled for a Windermere Food Truck Night Event, and fails to show up, or does find a suitable replacement, that truck forfeits their \$150 fee to the Town of Windermere. Each Truck is responsible for knowing and adhering to the rules set forth in this agreement. Parking is available on a first come-first serve basis. NO PARKING IS ASSIGNED. Events are rain or shine. In the rare instance that an event is cancelled, the Town Manager will determine whether trucks will be refunded or not be charged for their next scheduled event. Vendor shall indemnify and hold the Town of Windermere, its employees, agents, officials, and contractors, harmless from and against any and all claims; including, without limitation to, attorney's fees (whether incurred before during, or after trial, or upon appellate level) arising from the Vendor's participation in event. The process after receiving an invite to a specific event date (after being selected by the Selection Committee) is as follows: > Once your truck has been approved by the committee, Diane Edwards will contact you for any missing information such as liability insurance or Credit Card Authorization Forms. > Truck Approval lists are updated monthly after each selection meeting and an availability sheet will be sent out to each new truck during the months of December, March, June, and September. Once the form is completed please return to Mark Baratelli via email. > Schedules are created on a QUARTERLY basis (every three months). Trucks can expect to be invited to an event zero to one event per quarter due to the high volume of trucks approved by the Town of Windermere Selection Committee. I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS AS SET FORTH IN THIS APPLICATION TO PARTICIPATE IN WINDERMERE FOOD TRUCK EVENTS, AND I AGREE TO ALL STATEMENTS. Applicant Name (Printed): Tuna Branching
Applicant Signature: Applicant Signature: Witness Name (Printed):

PAGE 3

Witness Signature:



SIZES

Up to 2 flavors

Small

\$3.25

Medium

\$4.25

Large

\$5.25

SIGNATURE

Small

\$4.25

Medium

\$5.25













ADD-ONS

50¢ each

Sweet Cream

Cotton Candy

Fairy Dust

Sprinkles

Gummies

Sour Spritz

Marshmallow Puff

Whipped Cream



egigisnoballs



🚹 /gigisnoballs



gigisnoballs



FLAVORS

Bahama Mama

Blue Coconut

Blue Raspberry

Bubble Gum Blue

Bubble Gum Pink

Buttered Beer

Cheesecake

Cherry

Cookie Dough

Cotton Candy Blue

Cotton Candy Pink

Daiquiri

Dill Pickle

Dinosaur

Egg Custard

Fireball

Georgia Peach

Grape

Hawaiian

Kiwi Lime

Lemon Lime

Mango

Mardi Gras King

Cake

Nector

Orange

Pina Colada

Pink Lemonade

Polar Punch

Popeye

Sour Cherry

Strawberry

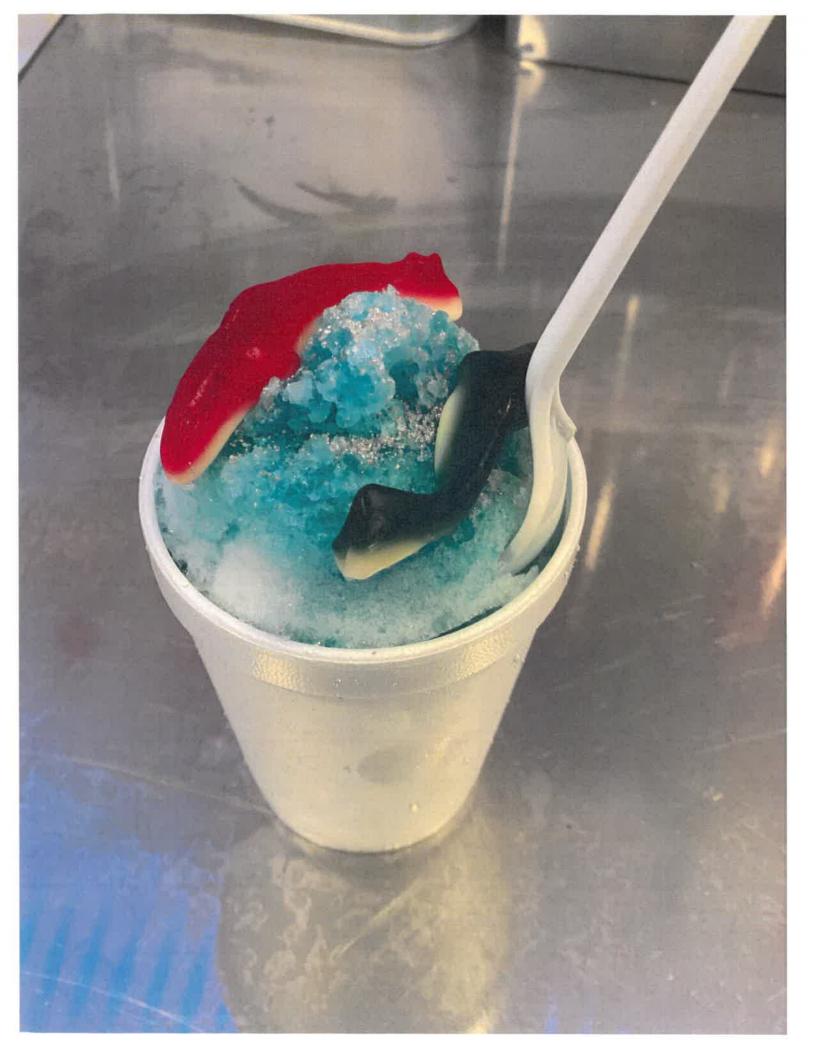
Tiger Blood

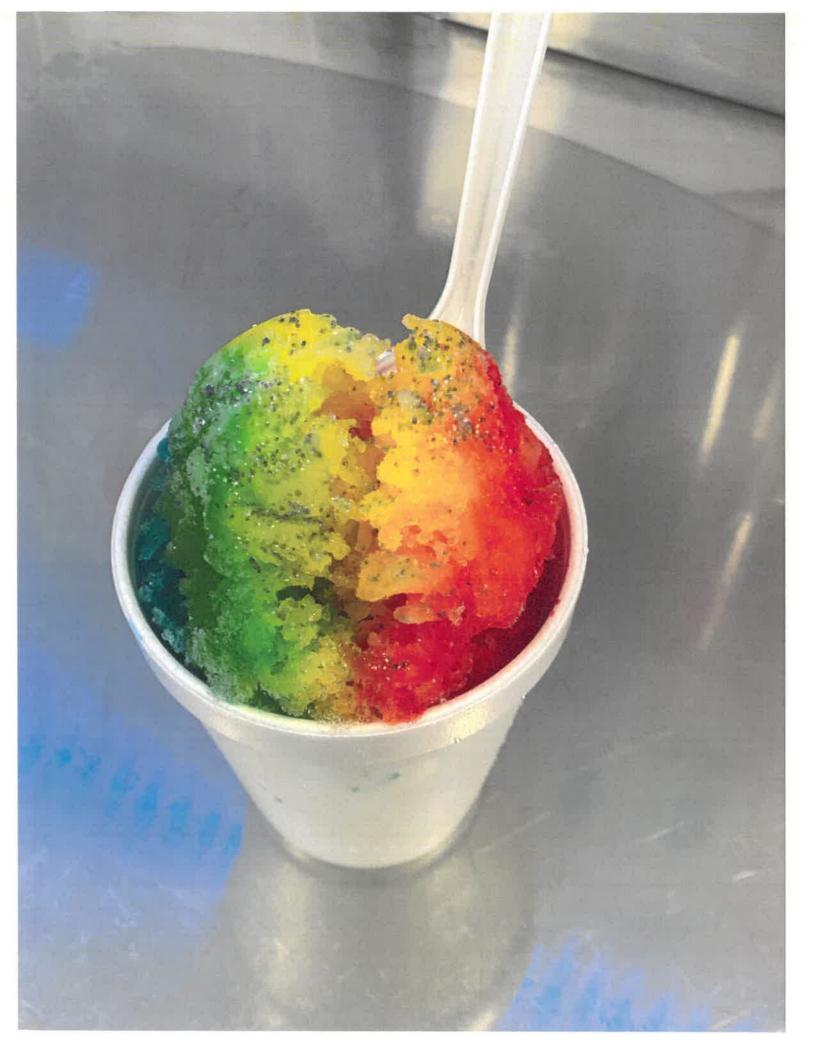
Tsunami

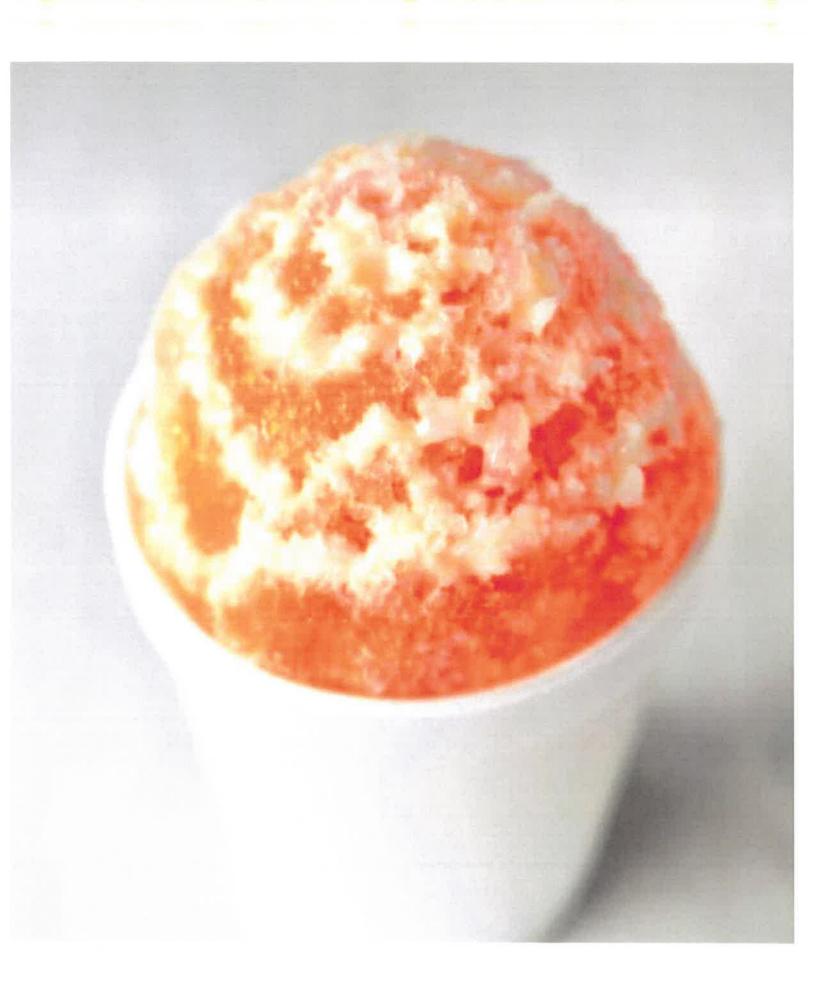
Watermelon

Wedding Cake

No high fructose corn syrup • Gluten-free flavors • Sugar-free flavors (please ask for availability!) Kosher flavors & allergens nutritional sheet available at counter











WINDERMERE FOOD TRUCK VENDOR APPLICATION

Name: Robert Stevenson Ristick conc Truck Name: Deep	Fried Heaven
Address: 2165 Ridge Dr winter park FL 32792	
Email: Ristickevents@gmail.com	Primary Phone: 407-269-1888
Thank you for your interest in the Town of Windermere Family organized by Mark Baratelli of The Daily City; but is owned	
Please read and review the rules and regulations for the event pri	or to completing this application
PLEASE INITIAL EACH STATEMEN	T & SIGN
GR \$150 fee is due no later than one (1) week prior to each Winder by credit card (Visa, MasterCard, or Discover. American Express not access can be obtained from Diane Edwards (dedwards@town.windermere.fl. cancel or change cards, and she will provide you with a new form. It is provide accurate and current payment information; Windermere is not refees associated with the card on file. Late payments will result in additionability to participate in future events.	pted). Credit Card Authorization Form us). Please notify Diane as soon as you the sole responsibility of the vendor to esponsible for any overdraft or overage
GR A copy of your Certificate of Liability Insurance with the Tow Windermere, FL 34786) listed as the Certificate Holder, Local Business To Food Dispensing Vehicle License will be due upon approval.	
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ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS AS SET FORTH IN THIS APPLICATION TO PARTICIPATE IN WINDERMERE FOOD TRUCK EVENTS, AND I AGREE TO ALL STATEMENTS.

Applicant Name (Printed): Robert Stevenson	
Applicant Signature: Library Studies	B-20-21
Witness Name (Printed): Robert Stevenson Gina Ristick	
Witness Signature:	Date: 8-20-21
PAGE 3	



PLUG INFORMATION









Hubbell Non-NEMA Twiet-Lock® Devices 50A, 250Y DC/600V AC, 2 Pole, 3 Wire Grounding Plug

Features

- · Super tough rylon housing offers better impact qualifies.
- Stainless steel shroud protects contacts and prevents mismating.
- Heavy dray two-piece external cord clarge provides maximum strain relief.
- Box terminal with hex socket threaded stug, permits high clamping pressure on conductors without damaging strands.
- * Thermoplastic polyaeter interior provides heat receptance and impact strength.

Ordering Information

Description nylon housing.

Cord Diameter

Habbell Humber

thermoplestic polyagter interior

.830" - 1.250" (25,1 - 31,8 mm)

HBLS763C

Stay Online Item # 4069

Listings

Listed to UL 498

Certified to CSA C22,2 No.42

Specifications

Housing

Blade Holder Biodes

Nyton Polyecter Brass

Shell

Stainless Sleet

Terminal Screws

Stainless Steel

Cord Grip

Polyecter

Performance

Electrical

Current Interrupting Dielect Voltage

Certified for current interrupting at full rated current

Withstands 2,000V minimum

Mechanical

Terminal Accommodation

#8 AVIG - #4 AVIG stranded copper wire only

Environmental

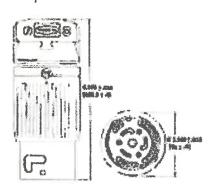
Flammability

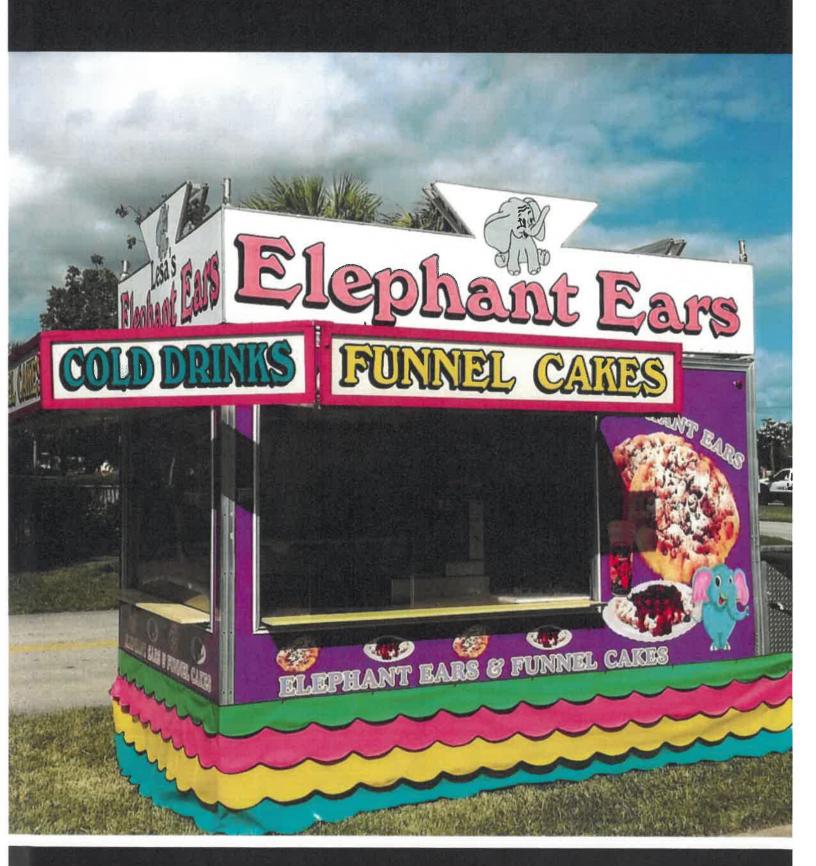
HB or better per UL94/CSA 22.2 No.0.17

Operating Temperatures

Maximum Continuous 75°C Minimum -40°C (w/o impact)





































WINDERMERE FARMERS MARKET VENDOR AGREEMENT

Name: Corni Rerchardo						
Business Name (if applical	ole):Beneficial	Breads				
Address: 8297 Champions of	Gate Blvd	:				
City: Championsgate	State:	FL	Zip:	33896		
Telephone: 4079902062	Telephone: 4079902062 EMAIL Contact@beneficialbreads.com					
a h	rganic German breads rtificial ingredients! roducts whenever pos	s! All ou In all ou	ır breads hav	e no suga	ar added or any	
I, the undersigned, have re Windermere Farmer's Mar I understand that the marke	ket, and agree to adhe	ere to these	guidelines.			
I agree to indemnify and he City of Windermere, River and volunteers from any li- during the Market.	City Events and Gath	nerings, L	LC and its ag	ents, empl	oyees	
The market is not responsi responsible for any liability or for any injuries sustaine sued for any negligent acts subrogate against a said ve	y arising from the neg d by employees of and of a vendor or his/he	ligent acts d/or vendo r employe	of vendors ors. In the events, the marke	r their em	rket is	
I understand that I am resp health codes, licenses, etc.	onsible for adhering t	o all relev	ant governme	ent regulat	ions e.g.	
Vendor Signature: Colin	. Reichardt			Date:_	8/29/2021	
Please email to:						
Farmersmarket407@gmail	l.com					
Please attach any license r	equired for your busin	ess to this	application a	long with	photos.	



Breads ANIC

ANDCRAFT
ROUN

✓ STONE GROUND FLOUR ✓ BAKING GOODS ON AVERAGE 50% LESS SUGAR THAN STORE BROUGHT PASTRIES

X NO ADDED ENZYMES × NO HIGH FRUCTOSE CORN SYRUP × NO BLEACHED OR BROMBADET FLOUR X NO SUGAR IN OUR BREADS × NO PRESERVATIVES, DOUGH CONDITIONER OR ARTIFICIAL INGREDIENTS

www.beneficialbreads.com

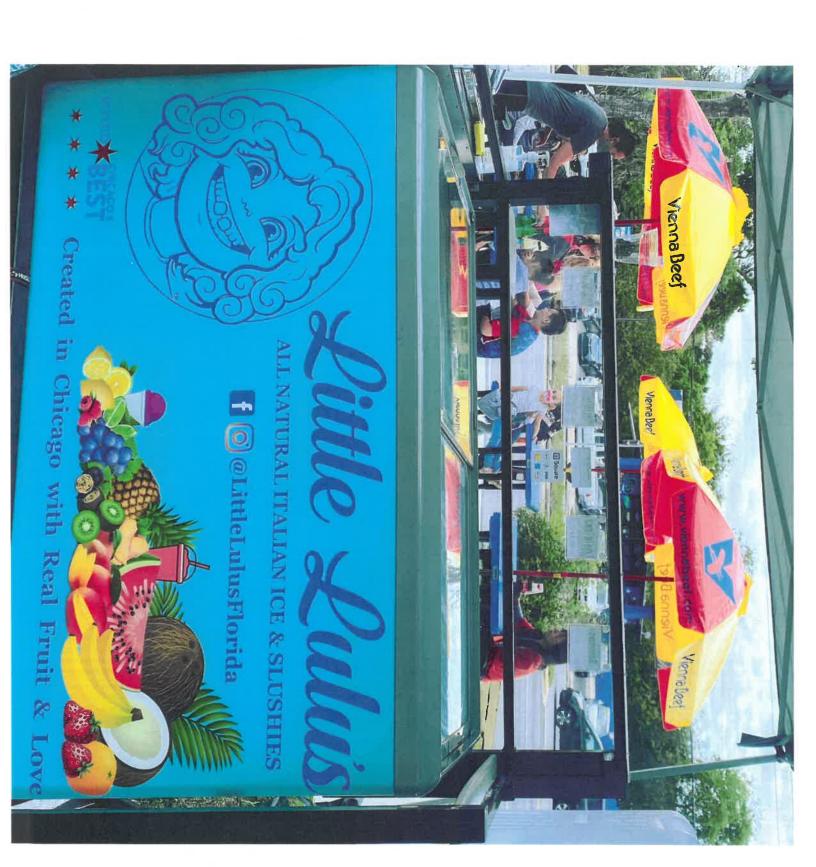








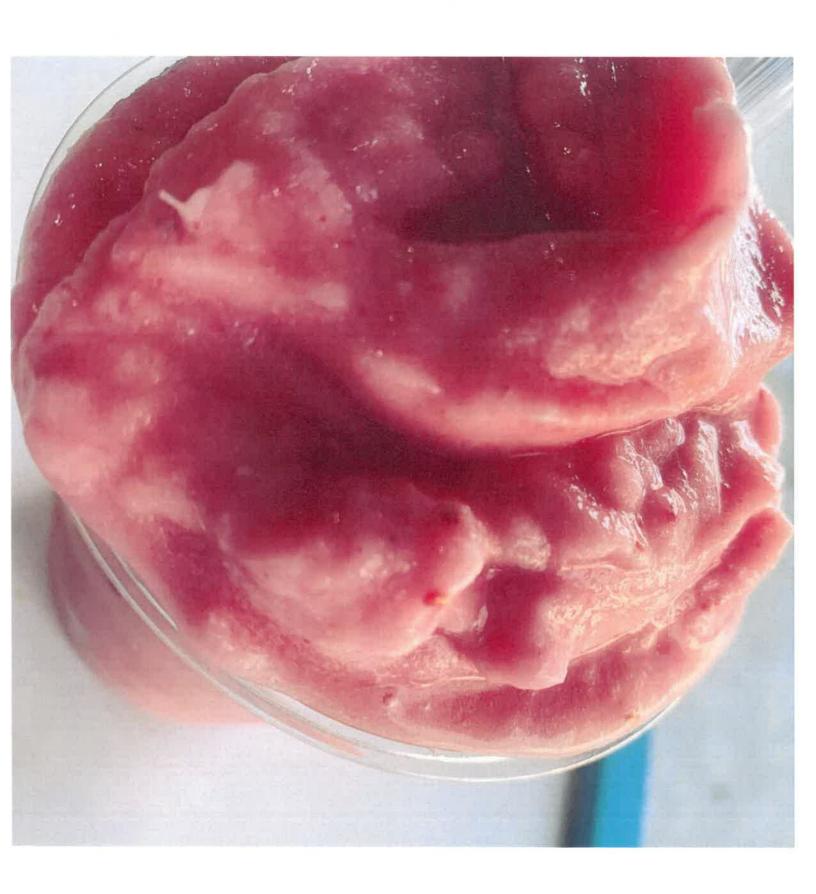


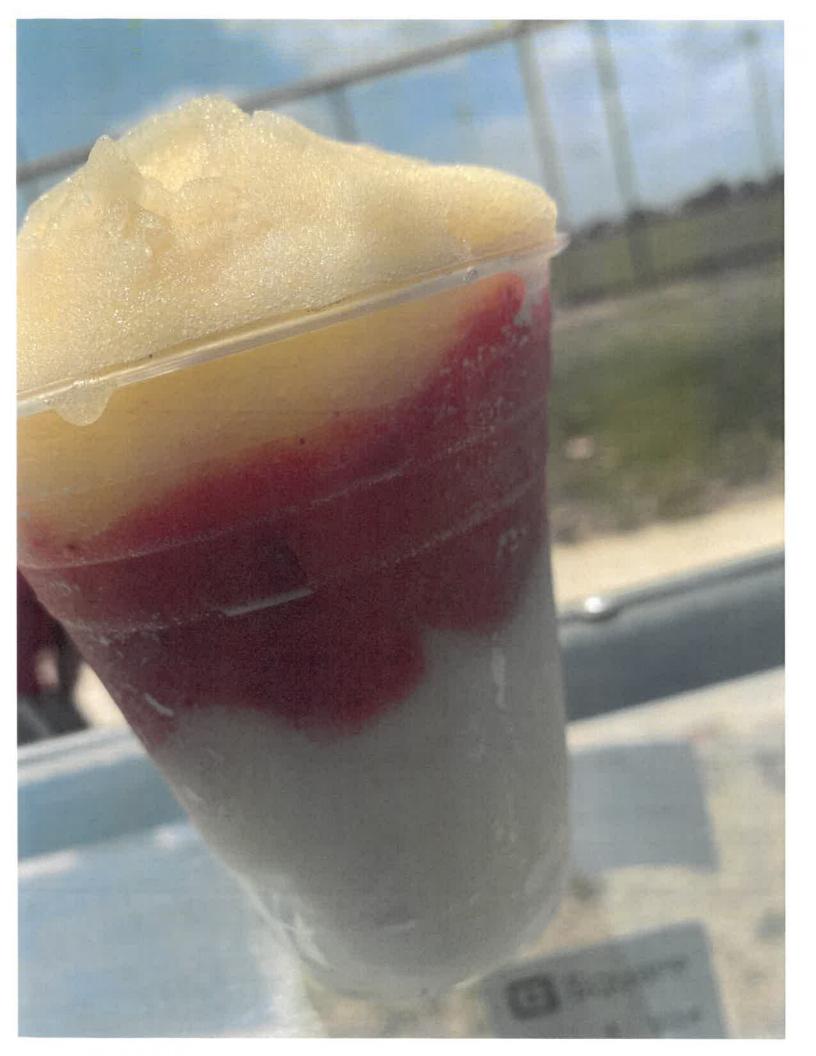










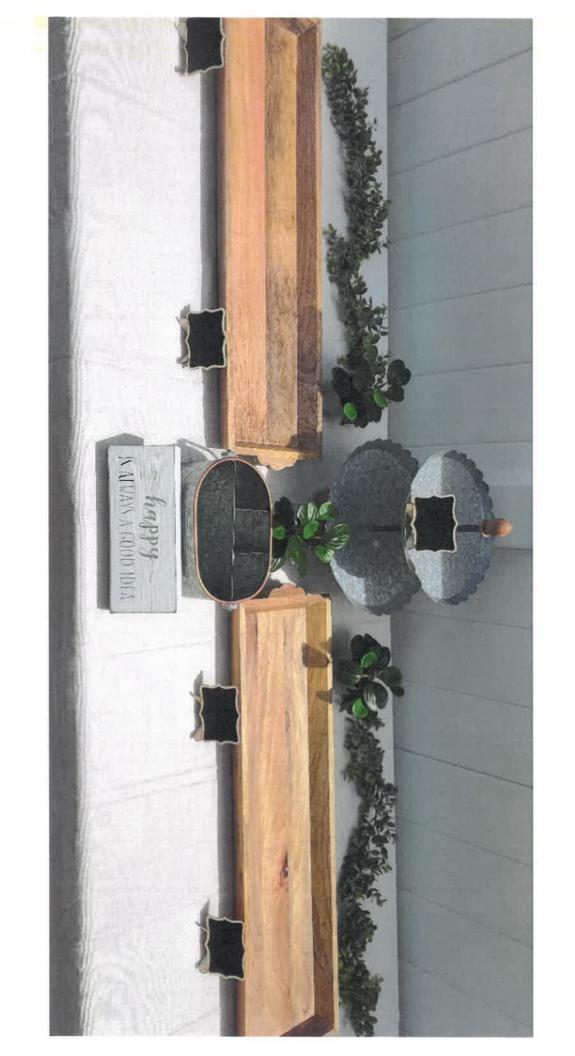




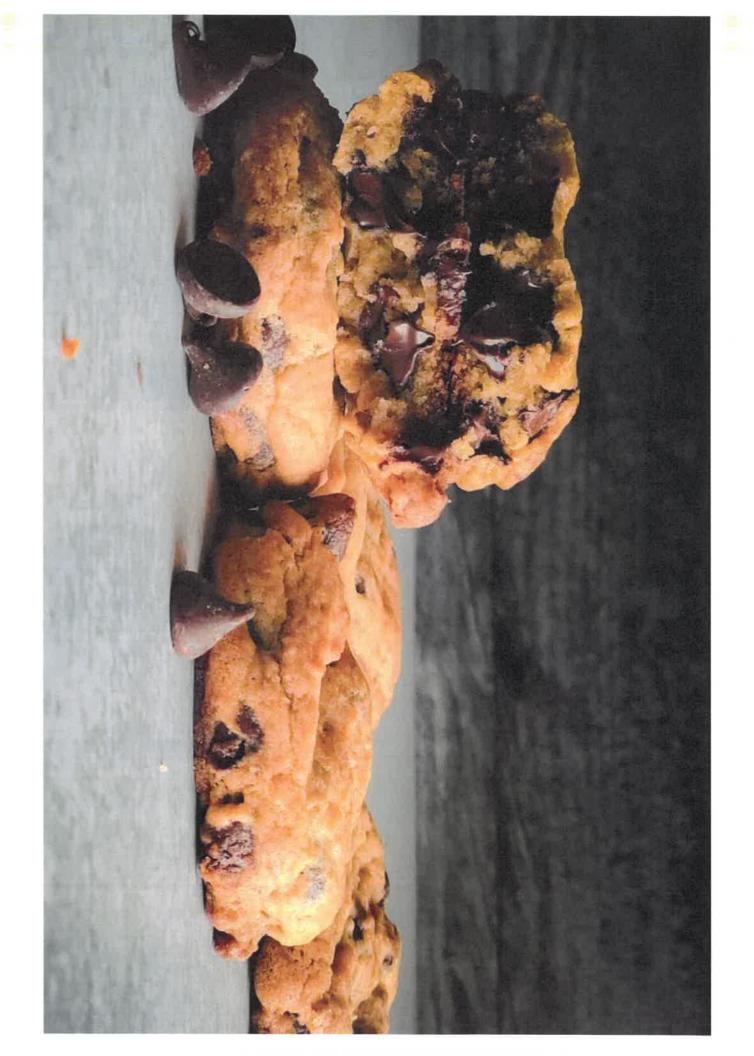
WINDERMERE FARMERS MARKET VENDOR AGREEMENT

Name: Christian Janiera
Business Name (if applicable):
Address: 8117 Red Stopper lane
City: Winter Gardon State: Florida Zip: 34787
Telephone: 786-354-0788 EMAIL off the wagen eny @gmail.com
Description of Products: The best checolate chip cookies and cholate chip cookie
based desserts
, the undersigned, have read the entire Vendor Information Packet governing the Windermere Farmer's Market, and agree to adhere to these guidelines. understand that the market reserves the right to limit the participation of a vendor.
agree to indemnify and hold harmless the Windermere Downtown Business Committee, City of Windermere, River City Events and Gatherings, LLC and its agents, employees and volunteers from any liability, cost, damages, and other expenses suffered or incurred luring the Market.
The market is not responsible for any vendors' property at the market, nor is it esponsible for any liability arising from the negligent acts of vendors or their employees or for any injuries sustained by employees of and/or vendors. In the event the market is ued for any negligent acts of a vendor or his/her employees, the market's insurance will ubrogate against a said vendor for the full amount of any loss paid.
understand that I am responsible for adhering to all relevant government regulations e.g. ealth codes, licenses, etc.
/endor Signature: Date: 7/3/2021
lease email to:
armersmarket407@gmail.com
lease attach any license required for your business to this application along with photos.

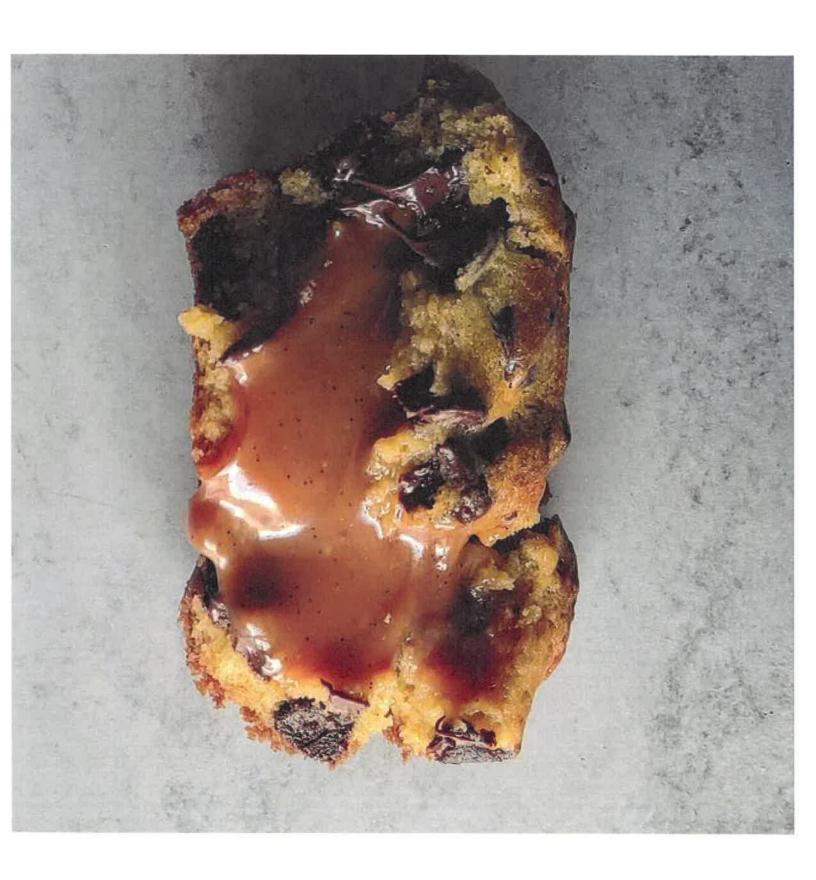


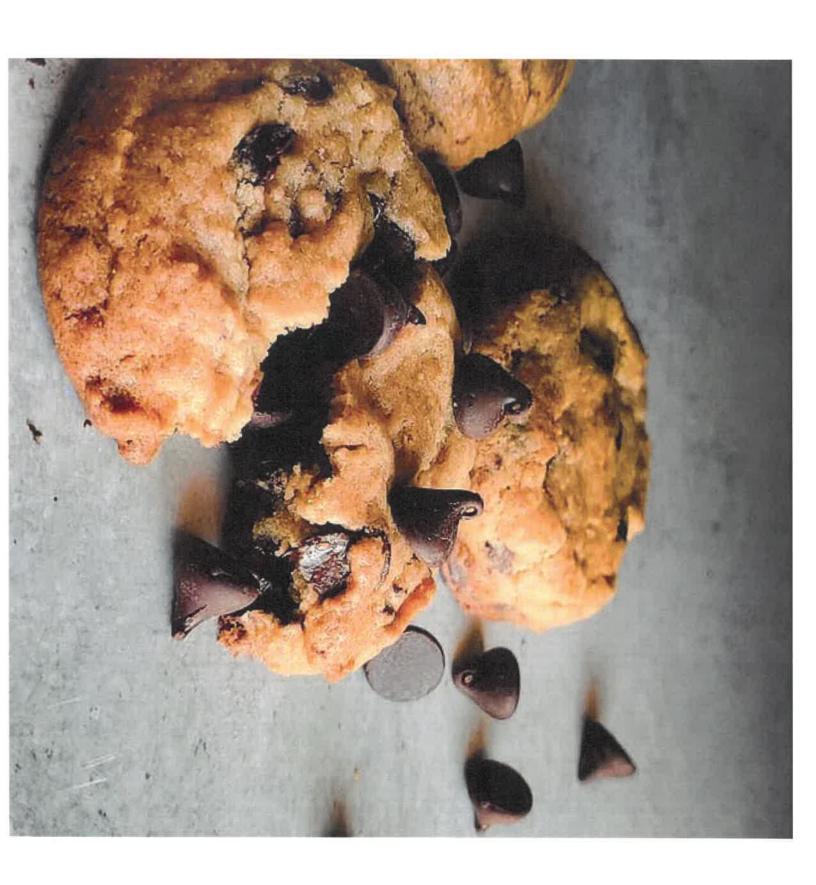










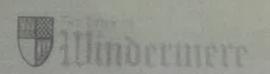








Name: VUISSA DIYNAM
Business Name (if applicable): Show Stylet CD
Address: 1200 F10YOU STYINGS PAVOL
City: POYT Or ange State: 1 Zip: 33/29
Telephone: 1031-1052-3791 EMAIL Y DUYNAM511@gmal con
Description of Products: A CANALIS MADE WITH DYGAMIC COCONUT
I, the undersigned, have read the entire Vendor Information Packet governing the Windermere Farmer's Market, and agree to adhere to these guidelines. I understand that the market reserves the right to limit the participation of a vendor.
I agree to indemnify and hold harmless the Windermere Downtown Business Committee, City of Windermere, River City Events and Gatherings, LLC and its agents, employees and volunteers from any liability, cost, damages, and other expenses suffered or incurred during the Market.
The market is not responsible for any vendors' property at the market, nor is it responsible for any liability arising from the negligent acts of vendors or their employees or for any injuries sustained by employees of and/or vendors. In the event the market is sued for any negligent acts of a vendor or his/her employees, the market's insurance will subrogate against a said vendor for the full amount of any loss paid.
I understand that I am responsible for adhering to all relevant government regulations e.g. health codes, licenses, etc.
Vendor Signature: 10 May Date: 1921
Please email to:



Please attach any license required for your business to this application along with photos.

Farmersmarket407@gmail.com













WINDERMERE FARMERS MARKET VENDOR AGREEMENT

Name: Landon Stevenson
Business Name (if applicable): Twila Macs Chicken Salad
Address: 24065 Roger Dodger Street
City: Boniter Springs State: FL Zip: 34135
Telephone: 407-221-8287 EMAIL twila maeschicken salad@gmail.com
Description of Products: Chicken Salad, 8+ flavors
I, the undersigned, have read the entire Vendor Information Packet governing the Windermere Farmer's Market, and agree to adhere to these guidelines. I understand that the market reserves the right to limit the participation of a vendor.
I agree to indemnify and hold harmless the Windermere Downtown Business Committee, City of Windermere, River City Events and Gatherings, LLC and its agents, employees and volunteers from any liability, cost, damages, and other expenses suffered or incurred during the Market.
The market is not responsible for any vendors' property at the market, nor is it responsible for any liability arising from the negligent acts of vendors or their employees or for any injuries sustained by employees of and/or vendors. In the event the market is sued for any negligent acts of a vendor or his/her employees, the market's insurance will subrogate against a said vendor for the full amount of any loss paid.
I understand that I am responsible for adhering to all relevant government regulations e.g. health codes, licenses, etc. Vendor Signature: Date: 5/1/2021
Please email to:

Please attach any license required for your business to this application along with photos.



Farmersmarket407@gmail.com

